

Wiggin Memorial Library Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday December 12, 2017

A regularly scheduled meeting of the Board of Trustees took place on Tuesday, December 12, 2017, at Wiggin Memorial Library. The meeting was called to order at 6:37 p.m. by Trustee and Chair Lee Beauregard. The following people were also in attendance: Trustee Steve Simons, Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Kate Kim, and Library Director Lesley Kimball.

- I. Guests and Welcomes and Announcements: There were no announcements.
- II. Action Items
 - a) Approve revised October Minutes (<http://www.strathamnh.gov/node/643/minutes>): Connie Aubin-Adams moved to accept the October minutes as revised. Kate Kim seconded the motion. The motion was approved unanimously.
 - b) Approve November Minutes (<http://www.strathamnh.gov/node/643/minutes>): Connie Aubin-Adams moved to accept the November minutes as written. Steve Simons seconded the motion. The motion was approved unanimously.
 - c) Approve Donations Received: The library received a total of \$2825 in donations this month. Steve Simons made a motion to accept donations. Connie Aubin-Adams seconded the motion and the motion was approved unanimously.
- III. Old Business
 - a) Board of Trustees retreat: Please save the date for a retreat on 2/17/2018, it will be held at the library.
 - b) 2018 Budget: The 2018 Budget has been completed and submitted.
- IV. New Business
 - a) There was no new business.
- V. Reports
 - a) Treasurer's Report:
 - a. Spending is on track for the year and within budget.
 - b) Fundraising Report:
 - a. The TD Bank Affinity Program is up to 75 members from 56 in January.
 - c) Director's Report:
 - a. A discussion was held about fall activities and responsibilities for the director as well as what tools exist for helping distribute and streamline the workload.
- VI. Executive Session (Non-public session - if required): No executive session was held.

- VII. Next Meeting: Tuesday, January 9, 2017 at 6:30 p.m.
- VIII. Adjournment: Kate Kim moved to adjourn the meeting. Steve Simons seconded the motion and the motion was approved unanimously. The meeting adjourned at 7:24 p.m.