

Wiggin Memorial Library Board of Trustees

Meeting Minutes

Monday June 11, 2018

Present: Library Director Lesley Kimball, Library Trustee and Chair Kate Kim, Library Trustee Joanne Ward, Library Trustee and Secretary Geri Denton, Library Trustee Nate Clinard, Library Trustee and Treasurer Steve Simons, Library Trustee Alternate Kathy Bower, Library Trustee Alternate John Dozet, Library Trustee Alternate Susan Wilbur

I. Guests and Welcomes and Announcements

Kate Kim called the meeting to order at 6:33 pm

II. Action Items

- a) May Minutes (<http://www.strathamnh.gov/node/643/minutes>). Spelling of name changed to Judy Kell. Joanne made a motion to accept; Nate seconded. The minutes were approved unanimously.
- b) Donations Received – Steve motioned to accept \$1670 in donations and \$1100 in Operational. Geri seconded the motion. The motion was approved unanimously.

III. Old Business

- a) ByLaws; The adopted revision of 5/14/2018 was passed around by Lesley to be signed by each Trustee.
- b) Meeting & Display Policy: A discussion was held regarding the current policy and Lesley provided feedback from the library staff. New vendor software will be coming in September and may provide an opportunity to tighten the policy. It was decided that the Board will table any changes/revisions on the policy or reservation form until the new software can be analyzed. Lesley will gather more data from the staff on what types of requests the library receives.

IV. New Business

Geri attended the recent Stratham Master Steering Committee meeting as an observer and reported on the meeting. Steve motioned to have the Board request that the Library have a representative on the Steering Committee and recommended Geri be that person. Nate seconded the motion. The motion was approved unanimously, Lesley will contact Tavis if we will request from the Board of Selectman that Geri be added to the committee.

V. Reports

- a) Treasurer's Report – A brief discussion occurred regarding the current report. Steve and Nate will work on the report format to separate out the Fundraising account & reporting.
- b) Director's Report - Lesley presented her report to the Board. On Page 2, Kathy asked if we could add a category of how each goal is working and how close the library is to achieving the goal. Kate commented this would be helpful with appraisals. Lesley was concerned about a lack of trending in the report, due partly to a lack of data.

- VI. Past Trustee Recognition –Nominations for NHLTA were discussed as well as recognitions of past Trustees.
- VII. Executive Session (Non-public session - if required) - None
- VIII. Other Business – Lesley presented the proclamation from Governor Sununu and Senator Hassan congratulating Wiggin Memorial Library on being named a finalist for the National Medal for Museum and Library Service award.
- IX. Adjournment – Meeting adjourned 8:08.

Minutes submitted by Geri L Denton