

MEETING OUTLINE FOR BOARD OF SELECTMEN MEETING

February 5, 2018

7:30 P.M. Call to Order

- I Secretary's Report: Minutes of 01/29/2018
- II Treasurer's Report:
- III Chairman's Report:

Meetings scheduled this week:

Tue 2/6 Last Day to submit Citizen's Petition
Tue 2/6 Special Board of Selectmen meeting
Wed 2/7 Planning Board
Thu 2/8 Smyk Property Study Committee
Thu 2/8 Public Works Commission
Thu 2/8 Coop. School Dist. Deliber. Session
Sat 2/10 Smyk Property Sitewalk
Mon 2/12 Trustees of the Trust Funds
Mon 2/12 Public Hearing on the 2018 Proposed Warrant

Meetings to report on:

Tue 1/30 Budget Advisory Committee
Wed 1/31 EACC Economic Forecast
Wed 1/31 Planning Board
Thu 2/1 Heritage Commission
Fri 2/2 Last Day to file for Town Offices

- IV Park Permits/Municipal Center & Firehouse Rentals: (see signature file)
- V Department Reports:

Pending Issues

- Administration: **Weekly**
Colleen Lake request to place an Olympic Banner in TC
Doe Run Lane tax deed property
One citizen's petition so far; closes tomorrow
Copley Properties request to be issued a BP on Barbaras Way
- Highway: **1st Monday of the Month**
Leasing options for plow trucks
- Parks & Recreation: **4th Monday of the Month**
Previous/next months' activities schedule & enrollments
Report on Recreation Revolving Fund
Departmental Reorganization Plan
- Police: **2nd Monday of the Month**
Lighting of the Police Dept. sign
- Fire/OEM: **2nd Monday of the Month**
Fire Dept. Details
EMS billing aging report write-off policy

-CEO/Building Inspector: 3rd Monday of the Month
Report on building activity
Report on home occupation reviews

-Town Clerk/Tax Collector: quarterly as needed

-Town Planner: 3rd Monday of the Month
Report on planning activity
Report on offsite improvement funds and performance bonds

-Town Assessor: 4th Monday of the Month
Abatement & applications for Exemptions/Tax Credits

VI Committee Reports

VII Old Business

- A. Appointments for 2017 vacancies to various boards/commissions/committees.
 - i. Board of Adjustment—2 alternate members
 - ii. Recreation Commission—2 alternate members
 - iii. Heritage Commission—1 alternate member
 - iv. Public Works Commission—3 alternate members
 - v. Technical Review Committee—1 regular & 1 alternate members
 - vi. Rockingham Planning Commission—1 alternate representative
 - vii. Southeast Watershed Alliance—1 regular representative
 - viii. ESRLAC—1 regular representative
- B. Review and acceptance of the TIF District Plan Report
- C. Continuing discussion on the All Employee Meeting goals

VIII New Business

- A. Public Hearing on the Community Development Block Grant (CDBG) application as previously posted.
- B. Vicki and Bruno Marbacher concerning on street parking on Scamman Road
- C. Request for a road closure on Gifford Farm and Long Hill Roads on May 9th starting at 1:30 pm for an SMS Wellness Walk
- D. Raffle Permit request by the SMS PTO-5th Grade Committee

IX Public Comments

- X Incoming & Outgoing correspondence, pending items and check authorizations
- Road excavation permits records.
 - Mobile computing device use policy
 - Policies for charges for copies of public
 - Working on RFP's for elevator & generator maintenance.

XI Adjournment