

MEETING OUTLINE FOR BOARD OF SELECTMEN MEETING

April 9, 2018

7:30 P.M. Call to Order

- I Election of Officers
- II Secretary's Report: Minutes of 03/26/2018
- III Treasurer's Report: Refunding of Bond Issue
- IV Chairman's Report:

Meetings scheduled this week:

Tue 4/10 PCAC meeting
Tue 4/10 Energy Commission
Wed 4/11 Conservation Commission
Wed 4/11 Heritage Commission
Thu 4/12 REDC Board of Directors meeting
Thu 4/12 Public Works Commission
Thu 4/12 Rt. 108 Corridor Study Committee

Meetings to report on:

Tue 3/27 Board of Adjustment
Wed 3/28 NRRA meeting
Wed 3/28 Southeast Watershed Alliance
Wed 3/28 Conservation Commission
Thu 3/29 Smyk Property Study Committee
Wed 4/4 Graded Exercise
Wed 4/4 Planning Board

- V Park Permits/Municipal Center & Firehouse Rentals: (see signature file)
- VI Department Reports:

Pending Issues

-Administration: Weekly

Doe Run Lane tax deed property
Eric Flaim banner
IT Services (NP)
TRC/PB/HC appointments
Betty Lane performance & Escrow Agreement
Raffle Permit—WML application
Annual wage rate adjustments
Draft organization charts.

-Highway: 1st Monday of the Month

Leasing options for plow trucks

-Parks & Recreation: 4th Monday of the Month

Previous/next months' activities schedule & enrollments
Report on Recreation Revolving Fund
Departmental Reorganization Plan

-Police: 2nd Monday of the Month

Lighting of the Police Dept. sign

-Fire/OEM: 2nd Monday of the Month
Fire Dept. Details
EMS billing aging report write-off policy

-CEO/Building Inspector: 3rd Monday of the Month
Report on building activity
Report on home occupation reviews

-Town Clerk/Tax Collector: quarterly as needed

-Town Planner: 3rd Monday of the Month
Report on planning activity
Report on offsite improvement funds and performance bonds

-Town Assessor: 4th Monday of the Month
Abatement & applications for Exemptions/Tax Credits

VII Committee Reports

VIII Old Business

- A. Appointments for 2018 vacancies to various boards/commissions/committees.
 - i. Conservation Commission—1 regular and 1 alternate member
 - ii. Board of Adjustment—2 regular and 2 alternate members
 - iii. Recreation Commission—2 regular & 1 alternate members
 - iv. Public Works Commission—1 regular & 2 alternate members
 - v. Technical Review Committee—1 alternate member
 - vi. Energy Committee—2 regular members
 - vii. Rockingham Planning Commission—1 alternate representative
 - viii. Southeast Watershed Alliance—1 regular representative
 - ix. ESRLAC—2 regular representatives

IX New Business

- A. Public Hearing on the possible issuance of refunding bonds as previously posted.
- B. A Resolution authorizing the issuance of refunding bonds.
- C. A Resolution to enter into a Master Lease Purchase Agreement with Tax-Exempt Leasing Corp.
- D. Martin Wool—comments and questions.

X Public Comments

XI Incoming & Outgoing correspondence, pending items and check authorizations

- Road excavation permits records.
- Mobile computing device use policy -Working on RFP's for elevator & generator
- Policies for charges for copies of public maintenance.

XII Adjournment



TOWN OF STRATHAM

INCORPORATED 1716

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TENTATIVE AGENDA FOR BOARD OF SELECTMEN MEETING

April 9, 2018

7:00 PM (Any statutorily exempt meeting, if necessary (meeting with counsel, reviewing public assistance cases, including discussions on personnel related issues, etc.))

7:30 PM Call to Order

I Election of Officers

II Secretary's Report: Minutes of 03/26/2018

III Treasurer's Report

IV Chairman's Report

V Park Permits/Municipal Center & Firehouse Rentals

VI Department Reports: -Highway

VII Committee Reports

VIII Old Business

A. Appointments for 2018 vacancies to various boards/commissions/committees:

i. Conservation Commission—1 regular and 1 alternate member

ii. Board of Adjustment—2 regular and 2 alternate members

iii. Recreation Commission—2 regular & 1 alternate members

iv. Public Works Commission—1 regular & 2 alternate members

v. Technical Review Committee—1 alternate member

vi. Energy Committee—2 regular members

vii. Rockingham Planning Commission—1 alternate representative

viii. Southeast Watershed Alliance—1 regular representative

ix. ESRLAC—2 regular representatives

IX New Business

A. Public Hearing on the possible issuance of refunding bonds as previously posted.

B. A Resolution authorizing the issuance of refunding bonds.

C. A Resolution to enter into a Master Lease Purchase Agreement with Tax-Exempt Leasing Corp.

D. Martin Wool—comments and questions.

X Public Comments

XI Correspondence & payables

XII Adjournment

The Board of Selectmen reserves the right to conduct the meeting in any order they deem appropriate. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.

91-A:3 Nonpublic Sessions:

- I. (a) Public bodies shall not meet in nonpublic session, except for one of the purposes set out in paragraph II. No session at which evidence, information, or testimony in any form is received shall be closed to the public, except as provided in paragraph II. No public body may enter nonpublic session, except pursuant to a motion properly made and seconded.
- (b) Any motion to enter nonpublic session shall state on its face the specific exemption under paragraph II which is relied upon as foundation for the nonpublic session. The vote on any such motion shall be by roll call, and shall require the affirmative vote of the majority of members present.
- (c) All discussions held and decisions made during nonpublic session shall be confined to the matters set out in the motion.

(Paragraph II has been edited down to only those exceptions applicable to Towns.)

- II. Only the following matters shall be considered or acted upon in nonpublic session:
 - (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected
 - (1) has a right to a meeting, and
 - (2) requests that the meeting be open, in which case the request shall be granted.
 - (b) The hiring of any person as a public employee.
 - (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
 - (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
 - (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.
 - (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
 - (j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
 - (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.