

**Rte. 108 Corridor Study Committee Minutes**  
February 21, 2019  
**Municipal Center, Selectmen's Meeting Room**  
10 Bunker Hill Avenue

MEMBERS PRESENT

Michael Dane, Joe Lovejoy (Chairman, Select Board's Representative), Nathan Merrill, Maria Stowell

MEMBERS ABSENT

Lucy Cushman, Richard Swett

STAFF PRESENT

David Moore (Town Administrator), Tavis Austin (Town Planner)

OTHERS IN ATTENDANCE

Michael Houghton (Select Board), Member of the Public

CALL TO ORDER

The Chair called the meeting to order at 7:01 p.m.

ACCEPTANCE OF MINUTES

**Merrill moved and Lovejoy seconded a motion to accept the minutes of January 17. Passed by unanimous vote.**

STATUS OF SURVEY TO CIBOR MEMBERS

CIBOR leadership is not agreeable to providing assistance to distribute the survey to its members. CIBOR would permit Committee representatives to attend one of its meetings but not necessarily make a presentation. No commitment was made to attend a meeting in this capacity.

STATUS OF SURVEY TO GATEWAY LANDOWNERS

Lovejoy has met with three landowners (two car dealers and one non-automotive business). None have been planning on the availability of water and sewer utilities or have been thinking of the redevelopment of their land as a high priority.

PROJECT TIMELINE

Dane prepared a spreadsheet listing 30 tasks to be accomplished and timelines for their completion. Dane stressed the need for Committee members to take ownership of the tasks.

The Committee discussed Task 9 – Town Meeting Presentation and decided the presentation would take the form of a report to be included in the Town Report. Members should also be prepared to respond to questions.

Recommendations were made to Staff on what to include in the report. Staff will draft the document. **Dane moved and Merrill seconded a motion that the Committee send a positive recommendation to the Select Board to proceed with implementing the Project Timeline as prepared and presented by Dane. Passed by unanimous vote.**

#### DISCUSSION RELATIVE TO WESTON & SAMPSON DRAFT REPORT

The Weston & Sampson memorandum dated January 23, 2019 was distributed and discussed. **Dane moved and Merrill seconded a motion to accept the Weston & Sampson Report as presented, pending approval by the Public Works Committee. Passed by unanimous vote.**

#### DISCUSSION RELATIVE TO AER DRAFT REPORT

The draft report, Stratham Route 108 Corridor Financial Feasibility Analysis dated February 16, 2019 was distributed and discussed. The report is not yet complete in that it does not address all the questions presented in the work scope. Staff will meet with AER to discuss remaining items that will be included in the final document. It was agreed that final payment to AER will be withheld until the report is completed to our satisfaction.

#### MEETING HANDOUTS

Task Descriptions and Scheduling (Dane's Project Timeline)

Weston & Sampson memorandum dated January 23, 2019

Stratham Route 108 Corridor Financial Feasibility Analysis dated February 16, 2019 (AER Report)

#### NEW MEMBERS

Committee was asked to consider recruiting new members. Committee was also asked if we would continue serving another year. All members present indicated they would.

#### NEXT MEETING

The next meeting will be March 7 at 7:00 p.m.

#### ADJOURMENT

**Merrill moved and Stowell seconded a motion to adjourn at 8:53 pm. Passed by unanimous vote.**

#### SUBMITTED BY

M Stowell

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