



Stratham Planning Board Meeting Minutes
October 21, 2020
Municipal Center, Meeting Room A
10 Bunker Hill Avenue, Stratham, NH
Time: 7:00 PM

Members Present: Tom House, Member
Mike Houghton, Selectmen's Representative
Robert Roseen, Member
David Canada, Member
Pamela Hollasch, Alternate Member (voting)
Joe Anderson, Alternate Member

Members Absent: Colin Laverty, Member

Staff Present: Tavis Austin, Town Planner
David Moore, Town Administrator

1. Call to Order/Roll Call

Mr. House called the meeting to order at 7:00 PM and took roll call. He also announced that the conference line was active and available for those who chose not to attend in person; contact information is provided on the Planning Board agenda posted on the Town website. Mr. House asked Ms. Hollasch to be a voting members in the absence of Mr. Laverty.

Mr. House announced to the Board that this would be Mr. Austin's last meeting as he has taken a new position in Wolfeboro, NH. Mr. House and the Board thanked Mr. Austin for his years of service and contributions to the Board's work.

2. Review/Approval of Meeting Minutes: October 07, 2020

Ms. Hollasch made a motion to approve the October 07, 2020 meeting minutes with some minor changes and Mr. Canada seconded the motion which passed with a unanimous vote.

3. Public Hearing: None.

4. Public Meeting:

- a. Rt. 33 Legacy Highway District, Gateway, Town Center Outreach Discussion**

38 Board members generally discussed the outreach items and provided staff with direction
39 and recommendations on how to proceed. No formal vote was taken.

40 **b. Subdivision Regulations: Driveway Regulations**

41 Mr. Canada reviewed his comments as received by the Board 10/07/20. Discussion related
42 to number of driveways for each parcel, the appeal process, and fees to be associated with
43 permits were discussed. Staff was provided with some direction as to moving forward with
44 adoption of the regulations as discussed by the Board.

45 **c. Site Lighting Discussion**

46 Board continued discussion that began 10/07/20 related to IDA seal requirement for new
47 exterior lighting fixtures. Ms. Hollasch suggested the Board may not want to 'require' the
48 seal of any particular interest group. Mr. Houghton agreed in stating the goal was to
49 achieve dark sky compliance. Mr. Austin agreed to include language in the Regulations to
50 address 'dark sky compliance' and remove the language specific to IDA. The Board
51 generally consented to moving forward with the regulation amendment.

52 **d. FIRM Update Discussion**

53 Mr. Austin outlined the language offered by the NH OSI within both the Subdivision and
54 Site Plan Regulations. Board members discussed. Mr. Roseen suggested that, specific to
55 the Site Plan Regulations, his suggestion would be to modify the OSI language to that
56 which required all site plans to include the Base Flood Elevation. The Board generally
57 consented to moving forward with the regulation amendment.

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59 **5. Adjournment**

60 Ms. Hollasch made a motion to adjourn the meeting at 8:59 PM. Mr. Roseen, seconded
61 the motion which passed with a unanimous vote.

62 Note(s):

63 1. Materials related to the above meeting are available for review at the Municipal
64 Center during normal business hours. For more information, contact the Stratham
65 Planning Office at 603-772-7391 ext. 147.

66 2. The Planning Board reserves the right to take items out of order and to discuss and/or
67 vote on items that are not listed on the agenda.