

**ADDENDUM D TO EMPLOYEE MANUAL DATED DECEMBER 19, 2011**

The Board of Selectmen met on February 4, 2016 to discuss the final 2016 operating budget and wages therein. The Board of Selectmen adopts the following Addendum D to the January 11, 2016 Employee Manual as amended to be effective with the 2016 wage increases expected in April of 2016 and annually thereafter. The newly adopted section shall read as follows:

**“SECTION II. COMPENSATION & PERFORMANCE**

**Subsection B. Specific Wage & Salary Policies**

**New Paragraph 13**

**13. Longevity Pay**

Full-time employees who have reached the following years of service with the Town of Stratham within a fiscal year will annually receive additional compensation as described below:

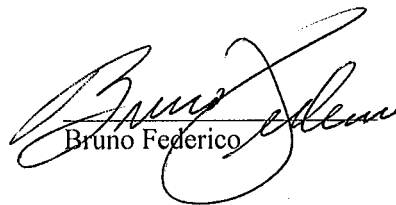
15-19 years of service with Stratham	\$500.00
20-24 years of service with Stratham	\$1,000.00
25-30 years of service with Stratham	\$1,500.00

This annualized compensation will be added on a prorated basis to the employee's wage rate and payable biweekly. Upon termination of employment with the Town of Stratham, this additional compensation will end on the day of termination regardless of whether or not the annual amount has been paid out to the employee.

*This Addendum D is hereby adopted on February 4, 2016 by the Board of Selectmen*

**Stratham Board of Selectmen**

  
David Canada

  
Bruno Federico

  
Timothy Copeland