

Description of 2020 Budget Advisory Committee Meeting Process

Night 1 - Budget Advisory Committee Kick-off with Select Board Thursday, December 5, 2019 – 6:00 p.m. - 8:00 p.m.

The goal for this meeting is to kick-off the Select Board consultations with the Budget Advisory Committee and to begin review departmental proposals.

- Select Board organizational goals and strategies for 2020 and future budget years
- Overall budget orientation and information about factors and trends impacting the budget.
- Department presentations (Part 1) – Fire, Police, Town Clerk, Assessing, Land Use, and Building Inspection. Presentations will focus on addressing the organization goals, trends, issues, and challenges facing their service delivery areas.
- Draft budget distributed (and published online) at the end of the meeting.

Night 2 - Select Board Meeting with Budget Advisory Committee Tuesday December 10, 2019 – 6:00 p.m. – 8:00 p.m.

At this meeting, Department presentations will continue and discussion amongst the Committee, Department heads and Select Board will take place.

- Department presentations (Part 2) – Parks & Recreation, Department of Public Works, Library, General Administration and Finance. Presentations will focus on addressing the organization goals, trends, issues, and challenges facing their service delivery areas.
- Dialogue and questions and answers with the Budget Advisory Committee members will also take place.

Night 3 - Select Board Meeting with Budget Advisory Committee – Final Feedback and Discussion with Select Board Thursday January 9, 2020 – 6:00 p.m. to 8:00 p.m.

The goal of this Select Board meeting with the Budget Advisory Committee is to hear from the Budget Advisory Committee members with their feedback on the budget strategies and choices included in the Select Board's draft budget document. In preparation for this discussion, the BAC may choose to meet independently and separately from the Select Board to organize its feedback or deliberate further on content and presentations made throughout the process.