

**301<sup>st</sup>**  
**Annual Town Report**



*For the Year Ending  
December 31, 2017*

## GENERAL INFORMATION FOR THE TOWN OF STRATHAM

### TELEPHONE NUMBERS: (\* denotes an emergency number)

|  |             |
|--|-------------|
| <b>FIRE DEPARTMENT (TO REPORT FIRE)</b> .....          | <b>911*</b> |
| <b>EMS EMERGENCY NUMBER (AMBULANCE)</b> .....          | <b>911*</b> |
| Fire House business number (not to report fire).....   | 772-9750    |
| Fire Chief.....  | 772-8215    |
| <b>POLICE DEPARTMENT (EMERGENCY NUMBER).....</b>       | <b>911*</b> |
| Police Department (business number).....               | 778-9691    |
| Animal Control.....                                    | 679-2225    |
| Town Clerk/Tax Collector.....                          | 772-4741    |
| Selectmen's Office/Town Administrator.....             | 772-7391    |
| Planner/Planning Board .....                           | 772-7391    |
| Highway Department.....                                | 772-5550    |
| Building Inspector/C.E.O.....                          | 772-7391    |
| Wiggin Memorial Library.....                           | 772-4346    |
| Historical Society.....                                | 778-0434    |
| Parks & Recreation.....                                | 772-7450    |
| Stratham Memorial School.....                          | 772-5413    |
| Exeter Region Coop. School District (main switchboard) | 778-7772    |
| Superintendent, SAU #16.....                           | 775-8653    |
| Mosquito Control.....                                  | 734-4144    |

### COMMUNITY INFORMATION: [\*\*www.strathamnh.gov\*\*](http://www.strathamnh.gov)

#### TOWN OFFICE HOURS: (closed holidays)

**Town Clerk/Tax Collector:** Mondays 8:30 am to 7:00 pm; Tuesday–Thursday 8:30 am to 4:00 pm; Fridays 8:00 am to 12:30 pm

**Code Enforcement Officer/Building Inspector:** Monday – Friday 9:00 am–noon

**Wiggin Memorial Library:** Monday–Thursday 9:30 am to 7:00 pm, Fri. 9:30 am – 6:00 pm  
Sat. 9:30 am–3:00 pm

**All Other Offices:** Monday–Friday 8:30 am to 4:00 pm

#### HISTORICAL SOCIETY HOURS:

Tuesdays 9 am-11:30 am; Thursdays 2 pm–4 pm; 1st Sunday of month 2 pm–4 pm

#### STRATHAM TRANSFER STATION HOURS:

Saturdays 9 am–4 pm (Winter (December thru March) 1st and 3rd Saturdays of the month only)

#### TRASH & RECYCLING COLLECTION: Thursday & Friday curbside by 7:00 am

*See Back Cover for Meetings & Schedules*

**ANNUAL REPORT  
OF THE  
TOWN OF STRATHAM  
NEW HAMPSHIRE  
BY THE**

Selectmen, Town Clerk, Tax Collector,  
Town Treasurer, and other Town Departments,  
Boards and Commissions,  
and Reports of  
School Districts and SAU #16

**DECEMBER 31, 2017**

*WITH THE*

**VITAL STATISTICS  
FOR 2017**

*Printed and Bound By:*

Select Print Solutions  
North Brookfield, MA  
2018





## DEDICATED TO THE STRATHAM FAIR COMMITTEE



Fifty years ago the founding members and friends of the Stratham Volunteer Fire Department, as part of the Town's 250<sup>th</sup> Celebration, organized a community event which has endured to this day as the Stratham Fair. This year we honor the Stratham Fair Committees (both past and present) for their tireless efforts in providing this annual event. The Fair has the unique distinction of being produced by an all-volunteer staff, many of whom have served for decades. While the Fair operates four days in July, many of the Committee members who make this happen work throughout the entire year.

The Fair provides a venue for 4H children and families to display their animals as well as crafts, enables numerous community organizations with the opportunity to raise funds and awareness of their missions, offers multiple forms of entertainment and much more. Whether staffing a ticket booth, securing musical talent, cooking and serving in one of the food shacks, literally dozens of our residents gather to make sure fair goers have an enjoyable experience and take pride in this wonderful community we all call home.

We salute all who have and continue to devote their talents and time to perpetuating this treasured community tradition. Congratulations on your 50<sup>th</sup> Stratham Fair.



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## **2017 TOWN OFFICERS**

### **ELECTED POSITIONS**

#### **BOARD OF SELECTMEN**

|                       |                   |
|-----------------------|-------------------|
| Bruno Federico, Chair | term expires 2018 |
| Joseph Lovejoy        | term expires 2019 |
| Mike Houghton         | term expires 2020 |

#### **MODERATOR**

|                                      |                   |
|--------------------------------------|-------------------|
| David Emanuel                        | term expires 2018 |
| Tracey McGrail (appointed assistant) | term expires 2018 |

#### **TOWN CLERK/TAX COLLECTOR**

|                                   |                   |
|-----------------------------------|-------------------|
| Joyce Charbonneau                 | term expires 2020 |
| Deborah Bakie, Deputy (appointed) |                   |
| Melanie McGrail, Office Assistant |                   |

#### **SUPERVISORS OF THE CHECKLIST**

|                 |                   |
|-----------------|-------------------|
| Caren Gallagher | term expires 2020 |
| Melanie McGrail | term expires 2022 |
| Natalie Perry   | term expires 2018 |

#### **TRUSTEES OF THE TRUST FUNDS**

|                      |                   |
|----------------------|-------------------|
| Diane Morgera, Chair | term expires 2018 |
| Mikki Deschaine      | term expires 2020 |
| Bev Connolly         | term expires 2019 |

#### **LIBRARY TRUSTEES**

|                                      |                   |
|--------------------------------------|-------------------|
| Connie Aubin-Adams                   | term expires 2018 |
| Lee Beauregard                       | term expires 2018 |
| Steve Simons                         | term expires 2019 |
| Penny O'Sullivan                     | term expires 2019 |
| Kate Kim                             | term expires 2020 |
| Lesley Kimball, Director (appointed) |                   |

#### **CEMETERY TRUSTEES**

|                    |                   |
|--------------------|-------------------|
| June Sawyer, Chair | term expires 2019 |
| Colin Laverty      | term expires 2020 |
| John Labonte       | term expires 2018 |

## **APPOINTED POSITIONS**

### **TOWN ADMINISTRATOR**

Paul R. Deschaine  
Deborah Bronson, Treasurer  
Valerie Kemp, Accounting Supervisor  
Karen Richard, Executive Assistant/Welfare Administrator  
Paul Wolf, IT Administrator

### **CODE ENFORCEMENT/BUILDING INSPECTOR**

Mark Morong  
Tracey Cutler, Land Use Assistant II – Jan - Sept  
Denise Lemire, Land Use Assistant I + II

### **TOWN ASSESSOR**

Andrea S. Lewy  
James Joseph, Assessing Assistant

### **HIGHWAY DEPARTMENT**

|   |                 |
|---|-----------------|
| Colin Laverty, Public Works Director                  | Timothy Slager  |
| Alan Williams, Foreman                                | Charles Perkins |
| Gordon Chisholm/John Campbell, Maintenance Supervisor |                 |
| Doreen Coughlin, Asst. Custodian                      |                 |

### **FIRE DEPARTMENT**

|                              |                      |
|------------------------------|----------------------|
| Chief Matt Larrabee          | Lt. John Dardani     |
| Asst. Chief James Devonshire | Lt. Jeff Denton      |
| Deputy Chief Josh Crow       | Lt. Rob Izzo         |
| Captain Tim Slager           | Lt. Chris Carbonneau |
| Captain Bryan Crosby         |                      |
| EMS – Captain Peggy Crosby   |                      |
| EMS – Lt. Caren Gallagher    |                      |
| EMS – Lt. Greg Harnois       |                      |

### **OFFICE OF EMERGENCY MANAGEMENT**

David Barr, Director  
Timothy Copeland, Deputy Director  
David Emanuel, Deputy Director

## **POLICE DEPARTMENT**

Chief John V. Scippa

Lt. David Pierce

Det. Sgt. Steven Janvrin

Sgt. James "Chris" Call

Sgt. John Emerson

Off. Charles Law

Off. Brian Holbrook

Off. Grant Fotheringham

Off. Amanda Bibeau

Off. Michael Doucette

Off. Corey Wynn

On Call Officers:

Kevin O'Neil

Support Staff:

Stacey Grella, Admin. Asst.

William Hart, Prosecutor

## **HEALTH OFFICER**

David London

term expires 2019

Mark Morong, Deputy

term expires 2019

## **PLANNING BOARD**

Robert Baskerville, Chair

term expires 2020

Jameson Paine, Vice Chair

term expires 2018

Tom House, Secretary

term expires 2019

Michael Houghton, Selectman

Nancy Ober, Alternate

term expires 2018

David Canada

term expires 2020

Robert Roseen

term expires 2020

Tavis Austin, Town Planner

## **BOARD OF ADJUSTMENT**

Arol Charbonneau, Chair

term expires 2018

Christopher Brett

term expires 2018

Garrett Dolan

term expires 2019

Bruno Federico

term expires 2018

Diedre Lawrence, Alternate

term expires 2019

Phil Caparso, Alternate

term expires 2020

## **CONSERVATION COMMISSION**

Allison Knab, Chair

term expires 2019

William McCarthy, Vice Chair

term expires 2018

Patricia Elwell

term expires 2020

Robert Keating

term expires 2020

Dan McAuliffe

term expires 2020

Joseph Lovejoy, Selectman

Brad Jones, Alternate

term expires 2019

William Kenny, Secretary

term expires 2019

Tim Copeland, Alternate

term expires 2019

Ana Egana, Alternate

term expires 2018

**RECREATION COMMISSION**

|                                      |                   |
|--------------------------------------|-------------------|
| Tracy-Lynn Abbott, Chair & Secretary | term expires 2020 |
| April Mason                          | term expires 2018 |
| Frank LaSorsa                        | term expires 2020 |
| Vacant, Treasurer                    | term expires 2019 |
| Chris Cavaretta                      | term expires 2018 |
| Jeff Simeone, Alternate              | term expires 2019 |
| Joseph Lovejoy, Selectman            |                   |

**BUDGET ADVISORY COMMITTEE**

|               |                |
|---------------|----------------|
| Garrett Dolan | June Sawyer    |
| Beth Dupell   | Bruce Scamman  |
| Lee Paladino  | Bob O'Sullivan |

**HERITAGE COMMISSION**

|                              |                   |
|------------------------------|-------------------|
| Rebecca Mitchell             | term expires 2019 |
| Nathan Merrill, Chair        | term expires 2020 |
| Wallace Stuart               | term expires 2018 |
| David Canada, Planning Board |                   |
| Tammy Hathaway, Alternate    | term expires 2018 |
| Flossie Wiggin, Alternate    | term expires 2019 |
| Vacant, Alternate            | term expires 2020 |
| Mike Houghton, Selectmen     |                   |

**PUBLIC WORKS COMMISSION**

|                           |                   |
|---------------------------|-------------------|
| John Boisvert, Chair      | term expires 2019 |
| Michael Girard            | term expires 2020 |
| Joseph Lovejoy, Selectman |                   |
| Jim Cushman               | term expires 2019 |
| Lissa Ham                 | term expires 2018 |

**ENERGY COMMISSION**

|                      |                   |
|----------------------|-------------------|
| Michael Welty, Chair | term expires 2018 |
| Matt O'Keefe         | term expires 2020 |
| Michael Gorman       | term expires 2019 |
| Mike Ream            | term expires 2020 |
| Charles Case         | term expires 2018 |

## STRATHAM FAIR COMMITTEE

Francisco Marin, Chair  
John Cushing  
Caren Gallagher

Matt Bartel  
Tim Slager

## TECHNICAL REVIEW COMMITTEE

Tom House  
Jeff Hyland  
Lucy Cushman  
Joe Johnson  
Nate Merrill, Alternate  
Tavis Austin, Town Planner

|              |      |
|--------------|------|
| term expires | 2018 |
| term expires | 2019 |
| term expires | 2018 |
| term expires | 2020 |
| term expires | 2020 |

**ROCKINGHAM PLANNING COMMISSION**

Lucy Cushman  
Leo Gagnon

**LAMPREY REGIONAL COOPERATIVE**

---

Paul R. Deschaine

**SOUTHEAST WATERSHED ALLIANCE**

Michael Girard

**EXETER-SQUAMSCOTT RIVER LOCAL ADVISORY COMMITTEE**

Nathan Merrill  
Donna Jensen

## PEDESTRIAN & CYCLIST ADVOCACY COMMITTEE

Andrea Benson  
Melissa Gahr  
Pamela Hollasch  
Bettina Kersten  
Bill McCarthy  
Jameson Paine  
Jennifer Antonakakis  
Seth Hickey, Parks & Recreation Director

[illegible]



## SELECTMEN'S REPORT

The Board of Selectmen is pleased to recap the major events of 2017 in the Town of Stratham for you. More detailed reports from each department, commission and committee follow; we encourage you to read them all for a thorough account of what transpired during the year. Our proposed budgets are also published herein and we hope you will read both the operating and capital improvement (CIP) budgets to formulate questions for Town meeting. Our contact information, along with a host of other detailed information is available on our Town website: [www.strathamnh.gov](http://www.strathamnh.gov). We would appreciate hearing your thoughts. You are also welcome to attend our board meetings and public hearings to ask any questions. We meet every Monday at 7:30 pm except for holidays when Town Offices are closed.

One of the most exciting events during the past year was the 50<sup>th</sup> anniversary celebration of the STRATHAM FAIR. Our town is most fortunate to have such a hard working group as the Stratham Fair Association and its complimentary town volunteer groups host and stage this event as one of the premier state fairs in New Hampshire. These groups raise a significant amount of their annual funds from this single event.

We had several new businesses move to town during 2017. We are excited to welcome Ocean State Job Lot, Tailgate Tavern, Kennebunk Savings Bank and 110 Grill. The arrival of these establishments is a direct correlation to the commercial growth and economic improvements we have been working on in our building and planning departments and development plan objectives. Ocean State Job Lot purchased the former Kings Highway Plaza replacing the empty Mill Stores location.

There were several new employees in various departments joining the town. Upon the promotion of long time officer David Pierce to Lieutenant in the police department we added David Janvrin from North Hampton as Detective Sergeant.

In Parks and Recreation, Park Ranger Kim Woods retired. We hired resident John Dodge, a former Fish and Game officer, to help augment the Parks staff and help with park ranger duties.

We brought in building Maintenance Supervisor John Campbell to oversee our town buildings.

In Building and Planning, Assistant Tracy Cutler resigned. Resident Denise Lemire was promoted to full time Planning Assistant. Newly hired Gabrielle Lamontagne will perform Land Use Administrative Assistant duties.

Although last year at this time we were hoping to have a proposal from the Route 108 Study Committee available by Town Meeting 2018, factors beyond our control have delayed presenting a formal proposal. The committee has been working diligently on developing the necessary information to answer questions about viable infrastructure options, as well as gauge sentiments and the needs of the businesses in the district.

After careful review and determination of our Heritage Commission, we have contracted with Brick and Barn Real Estate of Portsmouth, NH for marketing and ultimately leasing the Bartlett Cushman house. Our intent has always been to find a partner to restore and rehabilitate this historic structure. With the help of Brick and Barn, who have experience in marketing antique and historic structures, we believe we are better positioned to meet our stated goals of refurbishing this property.

The Heritage Commission has worked with the new owner of the old Town Hall to potentially obtain a preservation easement and help facilitate reuse of the structure. As such we are proposing a separate warrant article to support this preservation easement effort.

Our efforts to put the Bunker Hill Ave/Route 108 signalization and turn lanes project on the state DOT 10 year plan have made significant progress. With the help of interested citizens and public comment and support, we have been able to elevate this project onto the plan which will be reviewed and voted on by the state later this year.

The Recreation Department has been working in concert with an energetic and dedicated group of volunteers to develop a proposal for a skate park. The Select Board is sponsoring a warrant article to perform the necessary project study to determine appropriate location, engineering and site work requirements.

With the assistance of special DOT funding of a local infrastructure project grant worth \$148 thousand dollars our Highway Department was able to accelerate the reconstruction of River Road, originally planned for a future year, to be to be completed during 2017. The reconstruction included grinding the road bed, installing a new base and complete paving. We also were able to complete drainage and culvert work on Fifield Lane utilizing grant funds.

Working with the Regional Economic Development Center (REDC), the Town of Stratham is sponsoring a Community Development Block Grant to assist small businesses to expand and create new jobs.

As a benefactor in the Walter and Marilyn Smyk trust, the Town is in a position to inherit the Smyk property located across from the municipal center on Bunker Hill Ave. We have formed a citizens committee to evaluate the viability of the bequest which is subject to several restrictive requirements as to future use of the property.

An evaluation of the sinkhole problems at the upper ball field area at Stratham Hill Park has determined the causes to include buried stumps, loosely filled boulders and compaction. In order to remedy the situation, the CIP budget will include an allocation of funds to enable site work to remove undesirable materials and restore the site.

We are happy to announce that the Police Department solar installation project is nearing completion. The rooftop panels have been installed and should be working by the time you read

this report. Initially we will purchase power generated by the panels at a guaranteed rate and are planning to purchase and own the system after six years.

The Barker Farm conservation easement is progressing as planned. Along with the 2017 town vote and funding, additional support has been provided through LCHIP in the amount of \$200,000. Additional federal grant funding has also been requested. Expected closing is near the end of 2018.

Finally, we want to bring to your attention that the Town's portion of the tax rate in 2017 was reduced 13 cents compared to the 2016 rate (\$3.83 vs. \$3.96). We strive to spend your money wisely while at the same time supplying the services you collectively have indicated you want. If you have any suggestions on how we can better serve the needs of the town, please write us at [selectmen@strathamnh.gov](mailto:selectmen@strathamnh.gov). It is through your feedback that we can be responsive to your needs.

We hope to see you at Election Day Tuesday, March 13 and Town Meeting on Friday, March 16. We also wish you a happy and prosperous 2018!

Bruno Federico, Joseph Lovejoy, Michael Houghton

**TOWN OF STRATHAM**  
**TOWN MEETING MINUTES**  
**MARCH 16, 2017**

The ballot clerks and election workers were sworn in at 7:50 am and 1:50 pm. Present were Moderator Dave Emanuel, Deputy Moderator Tracey McGrail, Assistant to the Moderator Vic Collinino, Town Clerk/Tax Collector Joyce Charbonneau, Deputy Town Clerk/Deputy Tax Collector Deborah Bakie, Selectmen David Canada, Joseph Lovejoy, and Bruno Federico. Supervisors of the Checklist present were: Caren Gallagher, Natalie Perry, and Melanie McGrail. Ballot clerks for the day were Dianna and Roger Thompson, Susan Canada, Liz Chisholm, Susan Brett, Nancy Hunter, Andra Copeland, Vero Ludington, Diana Alsterberg, Eileen Bischoff, Joan Gough, and Connie Adams.

It was a quiet day with 725 votes cast at the Town Election, with 183 of those being absentee ballots. There were 8 new voters registered on Election Day, making the total number of voters on the Checklist 6392. There was an 11% turnout for this election.

**Exeter Region Cooperative School District Ballot results for Stratham only are as follows:  
(\*Denotes the Winner)**

Cooperative School Board: For Exeter for three years, vote for one: David Slifka 527\*. For East Kingston for three years, vote for one: Deborah Hobson 505\*. For Stratham for three years, vote for one: Travis Thompson 597\*. For Cooperative School District Moderator for one year, vote for one: Katherine B. Miller 560\*. Cooperative School District Budget Committee: For Brentwood for three years, vote for one: (There was no candidate on this ballot, winner will be determined by the six Cooperative towns via write-in votes.) For Exeter for three years, vote for one: Roy Morrisette 540\*. For Kensington for three years, vote for one: (There was no candidate on this ballot, winner will be determined by the six Cooperative towns via write-in votes.) For Newfields for two years, vote for one: (There was no candidate on this ballot, winner will be determined by the six Cooperative towns via write-in votes.)

**Stratham only results:**

**\*Article 1:** Bond for CMS additional/renovations  
Yes: 398     No: 251

\*This bond was defeated. It needed a 60% vote to pass, and when all the six towns were tallied, they had only received 52% in yes votes.

**Article 2:** ERCSD Operating Budget:  
Yes: 500\*     No: 180

**Article 3:** Collective Bargaining Agreement between the Exeter Region Cooperative School District (ERCSD) and the Exeter Area Administrators Association. (EAAA):  
Yes: 467\*     No: 207

**Article 4:** Collective Bargaining Agreement between the ERCSD and the Exeter Educators Association. (EEA):

Yes: 447\* No: 228

**Article 5: Capital Reserve Fund for Synthetic Turf Replacement:**

Yes: 428\* No: 255

**Stratham Memorial School District Ballot results as follows:**

**(\*Denotes the Winner)**

School Board Member for three years, vote for two: Nathan Stein 225. Jillian Carter 463\*. Robert E. O'Sullivan 331\*.

School Board Member for one year, vote for one: Robert Piotrowski 252. Eric Von Der Linden 340\*. School District Treasurer for two years, vote for not more than one: Write-in candidate Patty Lovejoy 5\*.

**Annual Town of Stratham Ballot results as follows:**

**(\* Denotes the Winner)**

**Article 1:**

Selectman for three years, vote for one: Michael Houghton 611\*.

Town Clerk/Tax Collector for three years, vote for one: Joyce L. Charbonneau 650\*. Cemetery Trustee for three years, vote for one: Colin Lavery 632\*. Library Trustee for three years, vote for one: Anna Greenlaw 282. Kate Kim 293\*. Trustee of the Trust Funds for three years, vote for one: Mikki Deschaine 610\*.

**Article 2 – Are you in favor of adopting the following amendments to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?**

To amend the Zoning Ordinance, Section II, Definitions, by adding 2.1.52, Premises and renumbering accordingly.

And in conjunction therewith, amend Section VII, Subsection 7.5 Exempt Signs, Subsection 7.5.j to further define and clarify the types of signs exempted from the regulations. ***The Planning Board recommends this article by unanimous vote.*** Yes: 528\* No: 113

**Article 3 – Are you in favor of adopting the following amendments to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?**

To amend the Zoning Ordinance, Section III, Subsection 3.8 Gateway Commercial Business District (GCBD), by amending Subsection 3.8.6 Review and Permitting Process.

And in connection therewith, amend Section III, Subsection 3.8.8 Table 5 to further clarify the permitting requirements and procedures for developments in the GCBD. ***The Planning Board recommends this article by unanimous vote.*** Yes: 485\* No 170

**Article 4 – Are you in favor of adopting the following amendments to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?**

To adopt the recent statutory changes to NH RSA 674:70 Accessory Dwelling Units by removing Section II, Definitions, 2.1.2, Accessory Apartment and replace with Section II, Definitions, 2.1.3, Accessory Dwelling Units and renumbering accordingly.

And in connection therewith amend Section II, Definitions, by adding 2.1.69, Transient Occupancy and renumbering accordingly.

And in connection therewith delete the current Section 5.4, Accessory Apartments and replace with Section 5.4 Accessory Dwelling Units. **The Planning Board recommends this article by unanimous vote.**

Yes: 493\* No 158

**Article 5 – Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?**

To amend the Zoning Ordinance to remove Section V, Subsection 5.5, Outside Storage and replace with Section V, Subsection 5.5, Accessory Outside Storage to clarify the type of permitted storage. ***The Planning Board recommends this article by unanimous vote.*** Yes: 497\* No: 152

**Article 6 – Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?**

To amend Section VIII, Subsection 8.9.a.iii Buffer Area by adding Section VIII, Subsection 8.9.a.iii.4 and renumbering accordingly to allow the Planning Board the ability to waive certain buffer requirements upon adoption of criteria by regulation for issuing such waivers. **The Planning Board recommends this article by unanimous vote.**

Yes: 391\* No: 262

**Article 7 – Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by the Planning Board?**

To amend Section XIX, Subsection 19.4.2, Use Districts related to permitting of Telecommunications Facilities to be consistent with previously approved zoning districts. ***The Planning Board recommends this article by unanimous vote.*** Yes: 490\* No: 156

**The remaining Town of Stratham articles will be voted on March 17, 2017 at the Stratham Memorial School at 7:00 p.m.**

Town Moderator Dave Emanuel declared the meeting come to order at 7:05 pm. Four members of the Stratham Cub Scouts led the Pledge of Allegiance. Mr. Emanuel then called for a moment of silence for all those serving in the Armed Forces, and for those who could not be there tonight. Mr. Emanuel then went on to introduce himself and everyone on the stage: The Board of Selectmen, (B.O.S.): Bruno Federico, Joseph Lovejoy, outgoing Selectman David Canada, and incoming Selectman Michael Houghton. Town Administrator Paul Deschaine, Town Clerk/Tax Collector Joyce Charbonneau and Deputy Town Clerk/Deputy Tax Collector Deborah Bakie

were also introduced. Supervisors of the Checklist Melanie McGrail, Caren Gallagher, and Natalie Perry were also present. Moderator Emanuel's assistants included Bruce Scamman, Travis Thompson, and Nate Merrill. Mr. Emanuel then had Patty Lovejoy read the dedication of the Town Report. This year's dedication was to the members of the 300<sup>th</sup> Anniversary Committee. Mr. Emanuel then read the results of the ballot voting on Thursday, March 16, 2017. He announced there were no requests for recounts. Mr. Emanuel then explained the Rules of Procedure for Town Meeting.

**The Following articles were discussed and voted on:**

**Article 8: All Veterans' Property Tax Credit**

Shall the Town vote to adopt the provisions of RSA 72:28-b, "All Veterans' Property Tax Credit?" If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served no less than ninety (90) days on active service in the Armed Forces of the United States and was honorably separated from service, and (2) is not eligible for and not receiving a credit under RSA 72:28 for Veterans who served in a qualifying war or armed conflict, or under RSA 72:35 for Veterans with a service-connected disability. If adopted, the credit granted will be in the amount of \$500, which is the same amount previously authorized as the credit under RSA 72:28. If adopted, any qualified person desiring to claim the credit will be required to file an application with the Selectmen by April 15 of the tax year. The Board of Selectmen recommends this Article by unanimous vote. Selectman Joseph Lovejoy moved to accept this article as read. Selectman Bruno Federico seconded the motion. Selectman Joseph Lovejoy spoke to the motion. Selectman Lovejoy explained that the State Legislature passed a bill for municipalities to adopt an amendment on the current Veteran's credit to extend this credit to all Veterans that have served 90 days of active service in the U.S. Armed Forces. Mr. Emanuel then asked for questions or comments from the floor. Marty Wool, Winnicutt Rd. asked for clarification on whether this credit will expand to veterans who were not actually involved in a war. Selectman Lovejoy confirmed that yes, this credit would expand to all veterans who served 90 days of active service, whether it was during peace time or war. Seeing no further questions or comments from the floor, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 8 passed.

**Article 9: 2017 Operating Budget**

To see if the Town will raise and appropriate Six Million Four Hundred and Thirty Thousand Six Hundred Eighty One Dollars and no cents (\$6,430,681.00) to defray general town charges for the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectman recommends this Article by unanimous vote. Selectman David Canada moved to accept this article as read. Selectman Federico seconded the motion. Selectman Canada spoke to the motion. Selectman Canada stated before he began to discuss the budget, with this being his last day as a Selectman, he wanted to thank everyone for the opportunity to help govern the Town, and also to thank the residents for their trust, confidence and support over the past ten years. He stated that it has been a great pleasure

and honor to serve the Town and its residents. He further stated that it is an episode in his life that will always be a reference point for everything to come. Selectman Canada then went on to the discussion for the Operating Budget. He first thanked the Budget Committee for their help with the budget. Mr. Canada went on to explain that for every \$100,000.00 approved tonight, it will add 8.0 cents to the tax rate which would add approximately \$28.00 to the average residential tax bill. Selectman Canada went over the significant increases in the operating budget. He explained that the proposed operating budget for 2017 is 6.4 million, which is up \$263,000.00 from 2016 or 4.3%. He further explained that about 30% of the increase is due to payroll. This is due to a 1.3% Cost of Living Adjustment (COLA) increase, as well as merit raises and an increase in support staff where they felt it was appropriate and needed. Selectman Canada explained that the most significant increase comes from Solid Waste. He explained that our three year contract ended, and the new contract resulted in a very large increase due to the increase in cost of recycling pick-up. The cost of the contract is \$713,000.00, which is up about \$175,000.00. This is an increase of 30%. He explained that this line item accounts for 2/3 of the entire operating budget for 2017. Selectman Canada also went over some of the decreases in the operating budget for 2017. He stated that this included elections, and explained that there is only one election in 2017, versus the four elections we had in 2016. He also stated that the cost of maintaining our buildings is down this year, as well as the Office of Emergency Management due to fewer drills this year. On the revenue side, Selectman Canada noted that Vehicle registrations are up about \$113,000.00. Mr. Canada concluded that if all articles passed tonight, the Town's portion for the 2017 tax rate will drop 1.8%. Mr. Emanuel then asked for questions or comments from the floor. Nancy Hunter, Brown Ave. asked what portion the Town employees pay for the health insurance offered by the Town. Selectman Canada responded that the employees pay 20%. Seeing no further questions or comments from the floor, Mr. Emanuel read the question, the vote was taken in the affirmative, and Article 9 passed.

#### **Article 10 –Capital Improvements Program (CIP)**

To see if the Town will vote to raise and appropriate the sum of One Million Four Hundred Eighty Three Thousand Eight Hundred Dollars and no cents (\$1,483,800.00) to implement the Capital Improvements Program for 2017 as presented in the Town Report and approved by the Planning Board. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI). The Board of Selectmen recommends this Article by unanimous vote. Selectman Bruno Federico moved to accept this article as read. Selectman David Canada seconded the motion. Selectman Federico spoke to the motion. Selectman Federico went over the new items in the 2017 CIP. Under "General Government", these items include \$50,000.00 for the Heritage Preservation Fund, \$5800.00 for Municipal Center Landscape and Lighting Improvements, \$15,000.00 for Municipal Center Restroom Improvements, and \$15,000.00 for Vehicle Replacement for the Code Enforcement Officer/Building Inspector. Under "Protection of Persons/Property, the new item is the Traffic Control Program for \$20,000.00. Under Public Works and Highways, the new items in the CIP are the Highway Department Parking Lot Repaving, the Dump Trailer for \$11,500.00, and the Maple Lane Cemetery Repaving for \$7,000.00. Selectman Federico stated these are all the new



CIP items, and total appropriations for all items asked for the CIP is \$1,483,800.00. Mr. Emanuel then asked for questions or comments from the floor. Nancy Hunter, Brown Ave. asked why we had a \$20,000.00 request in the CIP for the Water/Sewer Infrastructure Study when we haven't asked the businesses along the Gateway/108 route whether they even wanted or needed water, or even if they are willing to pay for water. Nancy commented that in the last ten years we have spent over \$600,000.0 in studies for water. She also commented that some of the items in the CIP should be in the operating budget. Marty Wool, Winnicutt Rd. seconded her comments. He also felt that certain items in the CIP did not belong there. He specifically cited the parking lot repaving, and the request for the dump trailer. He felt they should be in the operating budget. Marty also commented that the Revaluation expense and the Master Plan Update Reserve should be presented as warrant articles. Paul Deschaine, Town Administrator, responded that the policy is if any item that costs \$5000.00 and over and has a life span of over three years, it is considered a Capital Item, and belongs in the Capital Improvements Program. Selectman Canada also responded that the CIP retains the money at the end of the year, versus the operating budget, which does not. Pat Abrami, Tall Pines Dr. asked if he could ask a procedural question. His question was can the CIP be amended by a certain amount. Mr. Emanuel responded that an amendment is possible, and it will change the bottom line of the CIP. Mr. Deschaine also responded that if the will of the body is known, then the Board would respect that. Nancy Hunter then proposed an amendment to take out \$20,000.00 from the CIP with the intention of not using the remaining funds in the CIP for the Water/Sewer Infrastructure Study. Marty Wool seconded the amendment. Mr. Emanuel then asked for questions or comments from the floor regarding the proposed amendment. Mike Dane, Stratham Hgts. Rd. commented that perhaps there should be a discussion by the Town Body on the whole initiative for Gateway and the proposed water/sewer project. Selectman Lovejoy responded that they formed a committee after last year's Town Meeting to look at the entire Gateway Water/Sewer project. He stated that the committee started in February of 2017 and the committee is going to need this money to do their job for the various studies this project will entail. Selectman Lovejoy stated that he hoped you would vote against this amendment and allow the committee the means to do their job. Dave St. Armand, Crestview Terrace asked what the study involves and who is on the committee. Selectman Federico responded that the committee is working on the plans for exploring a potential site for Wastewater Management, permits involved for a new water system, geo-physical analysis, and an analysis for technical support for the route 108 corridor study. Selectman Federico commented that without this money, we are tying the committee's hands and they will not be able to provide an end result on whether the Gateway envisioned project is worth doing or not. He concluded with that "we need to study, and to do studies, we need money, and this is a \$20,000.00 project study". Selectman Canada also commented that as the committee progresses in their talks, they will be coming up with the specific needs for this study. He also explained that almost half a million dollars was turned back in from the General Fund that was not spent in 2016. He stated that "you can always count on the B.O.S. to return any money back to the Town that was not used". He also stated that "if we do not approve this money for the study for the committee to use, then we are setting them up for defeat". He further stated that "this money is not earmarked for a specific study, it is earmarked for the committee's needs as they see fit". He also stated that "this committee is charged with coming back to the 2018 Town

Meeting with a report on whether public water/sewer is a viable option in Stratham”. Selectman Canada concluded with that they may come back and say it is not a viable option, but their recommendations should be based on study, not speculation. Rebecca Mitchell, Portsmouth Ave. commented that she is at Market Basket several times a week, and the Management there as well as the Head Office would really like to see water come to Stratham so they can expand and bring the services and products to their store that other towns around us have. Mike Dane, Stratham Hgts. Rd. commented that he was personally In favor of having public water in Stratham, but feels that we need more transparency and visibility from the Town to its residents. Mike also added that he is against this amendment. He stated that we should give the Town the money it needs to ensure good planning. Veronique Ludington, Marybank Dr. asked what are the qualifications for the members on the Committee that are doing the study and who are the members. Selectman Lovejoy responded with the names of the members, they are: Norton Newborn, who is the Chair, and had opposed the Water and Sewer article last year, Melissa Currier, who also had expressed opposition last year, Nathan Merrill and Lucy Cushman, who were in favor of the article last year, Roger Groux, owner of Honda Barn, who was also in favor of the article, Maria Stowell, a registered engineer, who had no position either way on the article, and Selectman Lovejoy also stated he is on the Committee as a Selectman’s representative. Selectman Canada also added that all of the committee meetings are open to the public, and the agendas, and the date and times of the meetings are posted. He encouraged the Stratham residents to come to these meetings, and to participate in these meetings. David St. Armand, Crestview Terr., stated that the cost of water is going to continue to increase, and these increases are directly being placed on the Waste Treatment Plant in Exeter. He also stated that these are due to EPA regulations from a Federal level, and these costs will spill over to us as taxpayers. He concluded with that “businesses need water, and if we want to keep businesses in Town, we need to give them water”. Nancy Barnes, Fifield Lane, asked if there was still over \$400,000.00 left over from the previous studies, why aren’t we using that for the \$20,000.00 we are requesting now. Town Administrator Paul Deschaine explained that if the Committee decides we should have a Water/Sewer system in Stratham, then that \$400,000.00 plus will be going towards all the permitting that will be required to see if it is viable to have the system. He also explained that it is \$160,000.00 just to get a water system in place, and we also may have to design a sewer system. He also stated that engineering work does not come cheap. Roger Wilkinson, Benjamin Rd. stated that he has serious doubts about the whole Gateway Project. He stated that all the retail businesses he is familiar with are fighting with internet sales. He also stated that Stratham does not need more stores. He also questioned the concept of needing public water to offer affordable housing in Stratham, and wondered what the definition of affordable housing is. Brent Scott, Fifield Lane, asked if the study is going to include what the reduction would be in regards to the residential real estate taxes. Selectman Lovejoy stated he couldn’t say how long the Commercial Development would take in order to see a reduction in property taxes. Town Administrator Deschaine also explained that this study is not a single study, but that it could be multiple studies answering multiple questions. Peter Wiggin, Bunker Hill Ave. asked how much money has been spent to seek out potential investors or developers to come in and develop that area in terms of marketing that corridor of the private industry in Stratham so they could come in and build the water and sewer. He also asked if this has not been done to date, can we use some

of the \$400,000.00 to do that. Paul Deschaine responded that “no money has been spent because you can’t market what you don’t have”. He further explained that until the Town makes the commitment to have water and sewer, then it is just a promise. He further explained that if the Town is not willing to invest, then private investors are not going to invest. Nancy Hunter, Brown Ave. stated we don’t have a list of businesses that want to come to Stratham, and we don’t have a list of businesses that have said they need the water, and are willing to pay for it. She further stated that we are continuing to spend money every year on these studies, and it has to stop. She reminded everyone that last year, the residents voted on the water/sewer question, and she stated it was very clear by the vote that we don’t want to pay for the water. Nancy then called the question. Moderator Emanuel then read the amendment to reduce the amount in Article 10 by \$20,000.00 and to also insert the text “not be used for the water/infrastructure project” after the words “Planning Board”. The amendment did not pass; results were 58 yes, and 67 no. Seeing no further questions from the floor, Moderator Emanuel read the question for Article 10, the vote was taken in the affirmative, and Article 10 passed.

#### **Article 11: Conservation of Barker’s Farm**

To see if the Town will vote to raise and appropriate Four Hundred Thousand Dollars and no cents (\$400,000.00) to contribute towards the conservation of +/- 83 acres of the Barker Farm, so called, located at 216 Portsmouth Avenue (Tax Map 18, Lot 37, & Map 21, Lot 80) of which Twenty Five Thousand and no cents (\$25,000.00) will be taken from the Land Conservation Fund and the remainder shall be from general taxation. This warrant article is further contingent upon the Southeast Land Trust of NH executing a binding purchase and sales agreement with the legal owners of the stated properties, and obtaining sufficient remaining funds by any legal means to complete the terms of said agreement. This is a special warrant article which will be non-lapsing until the specific purpose is completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI). The Board of Selectmen recommends this Article by unanimous vote. Selectman Lovejoy moved to accept the Article as read. Selectman Canada seconded the motion. Selectman Lovejoy spoke to the motion and also asked if he could yield the floor after his comments to Allison Knab, the Chairperson of the Conservation Commission. Selectman Lovejoy explained that the proposed conservation easement encompasses slightly over 83 acres, and is situated at 216 Portsmouth Ave. Selectman Lovejoy explained that the easement purchase is \$1,785,400.00. He explained, of that amount, Southeast Land Trust expects to secure \$500,000.00 from Federal Funding, and \$210,400.00 in State Funding. Selectman Lovejoy wanted to make note, and also to stress, that the Barker Family is prepared to forego \$675,000.00 of the value of this transaction in order to help secure the easement. He further stated that the Town of Stratham is being asked to provide up to \$400,000.00: \$25,000.00 which would come from the Land Conservation Fund, and \$375,000.00 which would come from general taxation. He also noted that the Town Funding will only occur upon the remaining funds necessary to close the transaction being secured by the Land Trust. He stated that “Our money will be the last money in”. He then yielded the floor to Allison Knab, Tidewater Farm, and Chairperson of the Conservation Commission. Allison stated that the

Conservation Commission is very excited about this proposal in conserving the Barker Farm. She explained that the parcel is adjacent to the Town Forest, Crockett Farms Subdivision, the Short property, the Gifford property, and school land and other Town parcels and open space. Allison stated that “by putting this property in conservation, we guarantee recreational use for years to come for future generations, greatly increasing the size of one of the best features of our Town”. She further stated that “The property also represents a clear means to continue to value our agricultural heritage supporting the small family farms that will celebrate its 100<sup>th</sup> anniversary this year”. Allison stated that the Barker property was purchased in 1917 by Willard Barker. The Barker Farm Stand brings the community together by providing live music, pizza, fresh fruit and vegetables, home baked goods, flowers and pumpkins. It is a place where neighbors run into each other. Allison also noted that the Barker Family has been extremely generous in offering to conserve this land. She also stated that the purchase price is \$675,000.00 less than the appraisal value, leaving 1.1 million needed to conserve the land. Allison explained that the Town is being asked to contribute \$400,000.00 towards this price. She stated that this is a unique opportunity for the Town to conserve a piece of property valuable from both a recreational/agricultural standpoint for a small fraction of the total expense. She concluded with stating that the Conservation Commission strongly supports conserving this land, and hopes we will too. Moderator Emanuel then asked for questions or comments from the floor. Pat Elwell, Strawberry Lane, stated that the Conservation Commission has wanted to be able to do this easement for a very long time, and that we have a unique opportunity to do so because of the generosity of the Barkers. Pat stated that the Barker family has been part of the core of the Stratham Conservation movement in Stratham. She also stated that it is a way of honoring the memory of Gordon Barker, who was instrumental in getting Stratham Hill Park conserved when he was a Selectman. She stated that Gordon was a member of the Conservation Commission, and had worked on many projects to educate voters on the importance of conservation. She stated that Gordon was also instrumental about educating the voters on the five million dollar bond, which eventually funded more than 7.5 million dollars in Land Conservation projects over the last fifteen years. Pat also thanked all the voters, past and present, that have supported the many projects that the Conservation Commission brought forth over the years, which include the five million dollar bond, and the Land Use Change Tax funding. Pat further stated that we, the voters, have seen the value in keeping open space and conserving undeveloped land. She concluded again, with a thank you for our support, and expressed the hope that we will be supportive of this project as well. Roger Wilkinson, Benjamin Rd. asked what percentage of Stratham land is currently in conservation. Selectman Lovejoy responded approximately 33% of the land in Stratham is currently in conservation. Rebecca Mitchell, Portsmouth Ave. speaking on the behalf of the Heritage Commission, stated that the Heritage Commission at its March meeting voted unanimously in support of this article and hopes we do too. Pat Abrami, Tall Pines, also spoke in support of this article. He also stated that after a meeting recently that was with members from the State-Wide Heritage and Land Use Organizations, a member told him that they use Stratham as the example on how to do this sort of thing. He stated comments from them were very positive. Marty Wool, Winnicutt Rd. asked if the easement is the complete Barker Farm, or is the front parcel being kept out of this easement. Selectman Lovejoy explained that the portion being retained by the Barker family is their homestead, outbuildings,

and their farm stand. The rest of the property is part of the easement. Seeing no further questions or comments from the floor, Moderator Emanuel read the question, the vote was taken in the affirmative, and Article 11 passed.

### **Article 12 – Funding for the 350<sup>th</sup> Anniversary Celebration**

To see if the Town will vote to establish a 350<sup>th</sup> Anniversary Expendable Trust Fund per RSA 31:19-a to help defray the future costs associated with celebrating the Town's 350<sup>th</sup> Anniversary of the granting of its charter, and to further raise and appropriate Three Thousand Five Hundred Three Dollars and Fifty Cents (\$3503.50) to be placed in this newly created Fund with this amount to come from unreserved fund balance, and to further name the Board of Selectmen as agents to expend from this Fund. The Board of Selectmen recommends this Article by unanimous vote. Selectman Canada moved to accept the Article as read. Selectman Federico seconded the motion. Selectman Canada spoke to the motion. Selectman Canada stated that the 300<sup>th</sup> Committee worked hard at raising funds for the various events they sponsored. He stated that there were some funds left over at the end of the anniversary year. Selectman Canada explained that the Committee wished to leave a legacy for their successor group, the 350<sup>th</sup> Anniversary Committee, with some of the remaining funds. The 300<sup>th</sup> Committee had received such a legacy from the 250<sup>th</sup> Committee. Selectman Canada explained the process that in order to do this we have to return the funds back into the general fund, and then re-appropriate the money into a non-lapsing trust fund. He further explained that the amount, \$3503.50 is "350" twice. He stated that the Selectmen urge you to make this connection from our time to the future. Marty Wool, Winnicutt Rd. commented that the 350<sup>th</sup> Anniversary Committee should raise their own money, and does not support this Article. Seeing no further questions or comments from the floor, Moderator Emanuel read the question, the vote was taken in the affirmative, and Article 12 passed.

### **Article 13 – Town Buildings and Grounds Maintenance Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars and no cents (\$25,000.00) to be deposited into the "Town Buildings and Grounds Maintenance Expendable Trust Fund" as created by the March 16, 2012 Town Meeting. The Board of Selectmen recommends this Article by unanimous vote. Selectman Federico moved to accept the Article as read. Selectman Lovejoy seconded the motion. Selectman Federico spoke to the motion. Selectman Federico explained that this fund is for unforeseen situations where repairs or future repairs may be needed for a building or septic system or some such similar need. Moderator Emanuel then asked for questions or comments from the floor. Cheryl Eveleigh, Long Hill Rd. asked what the current balance is in the fund, and also asked is there a master plan for maintenance improvement over the next five or ten years. Selectman Canada explained that the way the CIP works is that the money in there is retained for five years, and then it expires. He further explained that they try and keep \$125,000.00 in this fund at all times for unforeseen circumstances such as a septic system failing or a building collapsing. He also stated that this fund is for Town buildings only. Selectman Federico also added that the current balance is \$99,000.00. Seeing no further questions or comments from the floor, Moderator Emanuel read the question, the vote was taken in the affirmative, and Article 13 passed.

## **Article 14 – EMS Fund Appropriation**

To see if the Town will vote to raise and appropriate the sum of Eighty Nine Thousand Dollars and no cents (\$89,000.00) for the following purposes:

|   |             |
|---|-------------|
| 2017 EMS/EMT First Responder Training                         | \$9,000.00  |
| 2017 ALS Services Contract                                    | \$10,000.00 |
| 2017 Purchase of 2 Replacement Zoll<br>Monitor/Defibrillators | \$70,000.00 |

and to further authorize the withdrawal of Eighty nine Thousand Dollars and no cents (\$89,000.00) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used. The Board of Selectmen recommends this Article by unanimous vote. Selectman Lovejoy moved to accept the Article as read. Selectman Canada seconded the motion. Selectman Lovejoy spoke to the motion. Selectman Lovejoy explained the first two items must be voted on annually in order to authorize payments from funds collected by billing of ambulance services. The third item, he explained, is for the replacement of the Monitor/Defibrillators, and that this is equipment that is carried on our ambulances. He further explained that the current equipment was purchased in 2009, and at that time it was refurbished, and was already eight years old. Selectman Lovejoy stated that the current equipment is at the end of its life cycle, is functionally obsolete, and is no longer being produced. He further stated that most responders in the Seacoast Network are now being trained on the newer equipment. Selectman Lovejoy explained that the new equipment is State of the Art, and is at the front end of its life cycle. He also stated that the new units are much lighter and more mobile than the older units. He concluded that with all of these expenditures, if approved, will be paid through the Fire Department's EMS Special Revenue Fund. Seeing no further questions or comments from the floor, Moderator Emanuel read the question, the vote was taken in the affirmative, and Article 14 passed.

## **Article 15 – Accrued Benefits Liability Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars and no cents (\$10,000.00) to be deposited into the "Accrued Benefits Liability Expendable Trust Fund" as created by the March 16, 2007 Town Meeting to meet the currently unfunded obligations of the Town. The Board of Selectmen recommends this Article by unanimous vote. Selectman Federico moved to accept the Article as read. Selectman Lovejoy seconded the motion. Selectman Federico spoke to the motion. He explained this fund is used to pay employees who may be retiring or leaving the employment of the Town. He stated that we have to have the funds available for an employees unused vacation/sick time, and other retirement associated costs that the employee is owed. Selectman Federico also explained that by putting money into the expendable trust fund for accrued benefits, we are ensuring that we are able to meet our obligations if our employees that are eligible to retire did so at the same time. Moderator Emanuel then asked for questions or comments from the floor. Seeing no questions or comments, Moderator Emanuel then read the question, the vote was taken in the affirmative, and Article 15 passed.

## **Article 16 – Authorizing the Long Term Lease of a Portion of the Police Station Roof**

To see if the Town will vote to authorize the Board of Selectmen to lease to Revision Energy portions of the roof of the Stratham Police Station at 76 Portsmouth Avenue for the purpose of installing solar panel arrays with a term not to exceed twenty (20) years. The Board of Selectmen recommends this Article by unanimous vote. Selectman Lovejoy moved to accept the article as read. Selectman Canada seconded the motion. Selectman Lovejoy spoke to the motion and also asked if he could yield the floor after his comments to Michael Welty of the Stratham Energy Commission, (SEC). Selectman Lovejoy stated that this Article, unlike all the other articles, will not cost the taxpayers anything, and also stated that we could be in the position to save money. He then turned over the floor to Michael Welty, Chair of the Stratham Energy Commission. Michael Welty, Walter's Way stated that the major financial benefit for this endeavor is that Unitil will credit Stratham for whatever excess power we produce over what is used at the meter it is connected to. Michael also gave a brief history of the quest for bringing Solar Energy to Stratham. He stated it began in 2009 with Caroline Robinson. He stated she came before this group, and said she had a dream to bring Solar Energy to Stratham. He also stated that from then, until now, a number of options for Solar Energy were considered, and rejected, for various reasons. Some of the reasons he gave were the age of the buildings being considered, the Public Utilities Commission rejecting a project for the Firehouse, and the timing being off when a grant was being considered. In January of 2017, he stated that the pursuit of bringing Solar Energy was back on the table, and the SEC did an analysis of the Town Hall, the Firehouse, and the Police Station. Michael further stated that after reviewing all the input and data, the SEC felt it was in the Town's best interest to place the Solar Panels on the roof of the Police Station. He stated that the lease is for a twenty year Power Purchase Agreement, (PPA) with no upfront costs to the taxpayers of Stratham. He also explained that the PPA would allow us to purchase the electricity produced by the Solar Panels at an initial cost of 8.5 cents which is less than the current Unitil costs and well below the ten year average of 14.5 cents. Michael also explained that this provides a positive cash flow from day one; estimated at \$8900 .00 for the first year, \$50,000.00 for 20 years, and \$192,000.00 for 40 years. Michael also stated that this system has an initial purchase value of \$89,793.00 and under the PPA, Stratham would have the option after year 6 to purchase the system for approximately \$26,000.00. Michael concluded with that it is the recommendation of the SEC, the BOS, and Chief Scippa that we move forward with this Warrant Article. Moderator Emanuel then asked for questions or comments from the floor. Ceyda Yalcinkaya, Bittersweet Lane, stated that while she was happy to see these kind of projects coming to Stratham, she is concerned that if there was a fire, could this kind of system be shut off. Michael Welty responded to her concern and stated that the technology does allow the panels to be shut down. Seeing no further questions or comments from the floor, Moderator Emanuel read the question, the vote was taken in the affirmative, and Article 16 passed.

## **Article 17 – Citizen Petition Concerning the POW/MIA Flag**

By petition of Peter Wiggin and more than twenty five (25) other registered voters of the Town of Stratham, NH, to see if the Town will vote to fly the POW/MIA flag continuously with, and directly below, the flag of the United States, for a total of two (2) flags, to be flown on the existing single Jewell Sisters' Memorial Flagpole within the Veterans' Memorial at Stratham Hill Park, as per the original intent of the Veterans' Memorial design. Barry Watkins, Shirley

Lane, moved to accept the article as read. Debra Altschiller, Apple Way, seconded the motion. Peter Wiggin, Bunker Hill Ave. spoke to the motion. Peter started off with giving his sincere thanks to all those who supported this petition. He explained that on 3/21/16, he went before the BOS, and asked permission to fly the POW/MIA flag at the Veterans' Garden and was told they needed to discuss it, and they would get back to him. Peter further stated that the BOS presented it to the Heritage Commission and the Heritage Commission made the recommendation not to fly the flag in that manner at the Veterans' Garden. He also stated that the BOS went with their recommendation, and therefore, he was denied permission to place the flag at the Garden. Peter further stated that he went back to the BOS on 12/19/16 with additional information, and was again denied. Peter stated at that time he decided he would let the Citizens of Stratham make the decision, and started to pursue the Citizen's Petition. Peter stated that in January of 2017, when he was already well into the petition process, the BOS issued a press release in support of flying the flag conditionally. He stated that conditionally was depending on finding a spot for the installation of the second flag that would need to be placed elsewhere within the park. Peter further explained, that as of today, (3/17/17), there is still no POW/MIA flag flying at the Veterans' Memorial Garden. Peter stated that in protest of what was felt was a lack of respect in this issue, a former Marine who has been a Stratham resident for 37 years had his Veteran's brick removed from the Garden. Peter stated that this former Marine felt he could not be included in the Memorial Garden if the twenty-nine men he fought with in Vietnam were not represented by the POW/MIA flag. Peter explained that these men were listed as BNR's, - "Bodies Never Recovered". Peter concluded with that he will defer to the residents of Stratham to support this Warrant Article as presented, because he felt that there seemed to be a clear show of non-support on the part of the BOS. Pat Abrami, Tall Pines Dr. spoke in support of this Article, and gave a brief history of the POW/MIA flag. Barry Watkins, Shirley Lane, spoke in support of the Article, and questioned the BOS on why it had to reach this point in the process for the flag to be flown at the Veterans' Memorial Garden. He stated that he was a Veteran and had done two tours in Vietnam where he lost many friends, and also had a friend who was a POW. He stated that he was embarrassed to see that there still was not a flag flying at the Memorial Garden. Jerold Maslowski, Portsmouth Ave., spoke in support of the Article, and also stated that he is a former Veteran who lost many comrades in Vietnam. He stated he chose to have his brick removed out of respect to the soldiers that did not come home. He further stated that he could not understand that the reason the BOS gave him back in 2011 was that there was no room for an additional flag. He stated it should never be a question of "no room", and the POW/MIA flag should be flown in order to honor our Veterans, and the soldiers that did not make it home. Frank Lasorsa, Brown Ave. also spoke in support of the Article. He first thanked all the Veterans for their service. He also stated that he was amazed that we actually had to get to this point that we have to vote on this issue. He stated he was a Pease Greeter, and he drives by Stratham Hill Park twice a day, and can't believe that the flag is still not flying at the Memorial Garden. Frank also asked the Selectmen that if this Article passes, could the flag be installed Tuesday morning. Selectman Lovejoy answered in the affirmative. Jamie Marsh, Scamman Rd., spoke in support of this Article. He first thanked all the Veterans, and also thanked Peter Wiggin for all his efforts on this issue. He also wanted to point out that the Heritage Commission is an advisory board only committee, but the BOS are the rule making body, and he stated that "the only reason the flag is not flying is because the BOS did not want it to fly". Edgar Saltus, Country Farm Rd. spoke in support of this Article. He stated he is a former Veteran, and he further stated that "we need to fly this flag, and we need to honor our Veterans." Marty Wool,



Winnicutt Rd. spoke in support of this Article. He stated as President of “The Friends of Stratham Hill Park”, he wanted to let everyone know that a unanimous vote was made to donate the flag pole to the Veterans’ Garden so the POW/MIA flag can fly. Seeing no further questions or comments from the floor, Moderator Emanuel read the question, the vote was taken in the affirmative, and Article 17 passed.

## **Article 18 – Other Business**

To transact any other business that may legally come before this meeting. Selectman Canada thanked all the members of the Boards/Commissions/Committees for their service over the past year. He stated there are always openings on the various Boards, and if anyone is interested, please let the BOS know. Moderator Emanuel asked that newly elected officials see Town Clerk Joyce Charbonneau to be sworn in after the close of the meeting. Selectman Lovejoy asked for the opportunity to thank David Canada for his service to the Town over the last ten years and also for the welcoming way that Selectman Canada treated him during his first year on the Board. Selectman Lovejoy also stated that Selectman Canada served on the Budget Advisory Committee, was a Selectman for ten years, and was the Chair on the Select Board for seven of those years. Selectman Lovejoy also shared the accomplishments that occurred in Stratham during Selectman’s Canada’s service on the Select Board. These included a new Fire station, a substantial renovation of the Municipal Center and Library, construction of athletic facilities at Stevens Field, a Conservation Easement at Scamman Farm, putting together the Stratham 300<sup>th</sup> Anniversary Committee and seeing the successful conclusion of their work, the Heritage Preservation Fund being established, the Town Center Revitalization Committee and Energy Commission being formed, the acquisition of the Bartlett-Cushman property, the award of a substantial Transportation Enhancement Grant to improve the Town Center, securing a preservation easement on the Lane Homestead, and the hiring of top notch employees that included Recreation Director Seth Hickey, Police Chief John Scippa, Public Works Administrator Colin Laverty, Town Planner Tavis Austin, and CEO and Building Inspector Mark Morong. Selectman Lovejoy concluded with the statement that Selectman Canada can take great pride in that he made a very significant difference during his terms on the Select Board, and left things better than how he found them. Selectman Canada thanked everyone and stated what he was most proud of was the people that the BOS hired during his tenure. Selectman Federico also thanked Selectman Canada and stated that they had started out together and he also felt that they had accomplished quite a bit in the last ten years. He then presented Selectman Canada with a clock with the Stratham logo. Selectman Canada thanked everyone again, and said he would proudly hang it in his office. Other business: Pat Elwell, Conservation Committee, stated that they would be selling compost bins and rain barrels, and if anyone wished to purchase them, they could find the application on the Stratham website. Marty Wool, Winnicutt Rd., stated he had just a couple of comments to make regarding the Town Report. He asked if there could be a listing in the front of the Town Report next year of all the various funds that have been set up over the years, and showing how much money is in them. He also stated some of the funds should be in the General Fund, or eliminated, such as the D.A.R.E. program. He stated we have not had a D.A.R.E. program for several years. Paul Deschaine, Town Administrator, stated that the D.A.R.E. Fund came from donated funds for the specific purpose of operating D.A.R.E., and he explained that we would have to go to Probate Court to have those funds repurposed. He explained that Chief Scippa is currently working on this. Lester Cuff, Stratham Heights Rd.,

stated that there will be an upcoming event on Thursday, April 6, at the Municipal Center. He explained that the Stratham Conservation Commission asked him to do a talk on Solar Energy. He further stated that a lot of information would be presented on this topic, and everyone is welcome. He also gave a synopsis on what would be covered. Moderator Emanuel informed everyone that there were 144 registered voters at the Town Meeting tonight. He adjourned the meeting at 9:50 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Joyce L. Charbonneau". The signature is written in a cursive style with a large, stylized "J" and "C".

Joyce Charbonneau,  
Stratham Town Clerk



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM, NH 03885

TOWN CLERK/TAX COLLECTOR 603-772-4741

SELECTMEN'S OFFICE/ADMINISTRATION/ASSESSING 603-772-7391

CODE ENFORCEMENT/BUILDING INSPECTION/PLANNING 603-772-7391

FAX (ALL OFFICES) 603-775-0517

## RATIFICATION RESOLUTION

**WHEREAS**, the Town of Stratham had the 2017 Town Meeting voting session scheduled for March 14, 2017 from 8 AM to 8 PM at the Stratham Municipal Center located at 10 Bunker Hill Avenue in accordance with the provisions of RSA 40:13, and;

**WHEREAS**, on March 13, 2017 at 8:02 AM the New Hampshire Bureau of Homeland Security and Emergency Management provided a bulletin from the National Weather Service (NWS.) The NWS issued a winter storm warning for all of New Hampshire warning of "Major Winter Storm." The prediction of the NWS was for 12-18 inches of snow with 1-4 inches per hour possible. Blizzard conditions were possible with gusts of wind from 30-40 mph. Governor Chris Sununu warned citizens not to travel on the roadways unless it was absolutely necessary. State offices and liquor stores were closed in anticipation of the winter storm, and;

**WHEREAS**, on March 13, 2017 at approximately 5:00 PM Town Moderator David Emanuel determined the forecasted weather presented an un-necessary risk to the safety of voters who would need to travel to the polls to vote. In making this decision to postpone voting day, the Moderator received information from the New Hampshire Municipal Association (NHMA), Town Administrator Paul R. Deschaine, and Exeter Cooperative School District Moderator Katherine Miller as to the advisability and the authority of the Moderator to postpone the voting day pursuant to RSA 40:4, and;

### ***40:4 Duties. –***

- I. The moderator shall preside in the town meetings, regulate the business thereof, decide questions of order, and make a public declaration of every vote passed, and may prescribe rules of proceeding; but such rules may be altered by the town.*
- II. In the event a weather emergency occurs on or before the date of a deliberative session or voting day of a meeting in a town, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, the moderator may, up to 2 hours prior to the scheduled session, postpone and reschedule the deliberative session or voting day of the meeting to another reasonable date, place, and time certain. The date originally scheduled shall continue to be deemed the deliberative session or voting day of the meeting for purposes of satisfying statutory meeting date requirements; provided, that in towns or districts that have adopted RSA 40:13, the postponement shall not delay the deliberative session more than 72 hours. The moderator shall employ whatever means are available to inform citizens of the postponement and the rescheduled deliberative session or voting day.*

**WHEREAS**, the Moderator postponed the voting day session from March 14, 2017 to March 16, 2017. The voting times and the location remained the same. The notice of this decision was physically posted at the polling place and on the town website on March 13, 2017 at 5:36 PM. The notice was also posted on the sign boards of the Stratham Municipal Center. The notice was also communicated to individual households in Stratham via the State of New Hampshire Department of Safety Emergency Notification System (a/k/a Reverse 911.) The information was provided to the WMUR television station for posting with its scrolling notices. The information was also communicated through the use of social media via various accounts to which the Town had access, and;


**WHEREAS**, the Moderator acted within his authority. Further, he acted in the best interest of the voters by postponing the voting day session of Town Meeting in the interest of public safety. The safety of the citizens of this Town is of the foremost concern to its officials. The decision to postpone ensured the safety of citizens and allowed for the processes of democracy to occur without unduly infringing upon the right to vote, and;

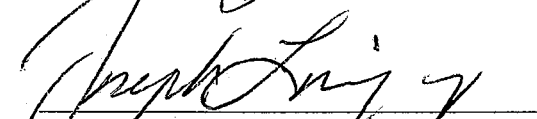
**WHEREAS**, the advice provided by the NHMA and others was in accordance with the law. The interpretation of the law in this case was in the finest traditions of the legal profession. The NHMA has demonstrated its role of providing training, assistance, guidance, and advocacy on behalf of local government in this state with the high degree of professionalism that we have come to expect.

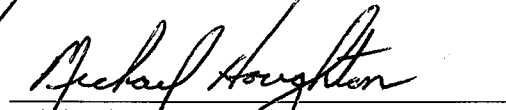
**NOW THEREFORE**, after a properly noticed public hearing on this date and in accordance with the provisions of HB 329, 2017 Chapter Law 20, which was passed into law on April 21, 2017, we do hereby ratify the 2017 Town Meeting and all actions taken by the legislative body by vote of the people on March 16<sup>th</sup>, 2017.

The resolution was adopted by the Board of Selectmen on June 5, 2017.

Witness our hands for the Town of Stratham

  
Bruno Federico, Chair

  
Joseph Lovejoy, Vice Chair

  
Michael Houghton, Selectman

## STATE OF NEW HAMPSHIRE

### THE POLLS WILL BE OPEN FROM 8 AM TO 8 PM

To the inhabitants of the Town of Stratham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified and warned to meet at the Stratham Municipal Center on Tuesday, on the thirteenth day of March 2018, next at eight of the clock in the forenoon, to act upon the following subjects:

**ARTICLE 1:** To choose all necessary Town Officers for the year ensuing.

**ARTICLE 2:** To see if the Town will vote to amend the Zoning Ordinance, Section III, Subsection 3.9 Town Center District, by amending Subsection 3.9.6 *Review and Permitting Process* to further clarify the permitting requirements and procedures for developments within the Town Center Zoning District.

~~3.9.6 Review and Permitting Process:~~

~~a. Review Process:~~

- ~~i. The Board of Selectmen will hereby create a Technical Review Committee ("TRC") comprised of the Town Planner, one (1) member of the Heritage Commission, three (3) members and two (2) alternates appointed by the Board of Selectmen and recommended by the Planning Board. The TRC shall process applications for development the Gateway Commercial Business District and Town Center District for the purpose of determining compliance with the provisions of the Ordinance. The TRC may consult with other boards, committees, commissions, and professionals for review and comment on applications within the District. Any cost associated with professional review shall be the responsibility of the applicant.~~
- ~~ii. Projects that do not require a Conditional Use Permit shall be evaluated for compliance with this ordinance by the TRC, administratively approved by the Town Planner, and processed by the Planning Board when required under the Subdivision or Site Plan Review Regulations of Stratham.~~
- ~~iii. An administrative decision by the Town Planner relating to compliance with the requirements of this ordinance (approval or denial of an application) may be appealed to the Zoning Board of Adjustment.~~
- ~~iv. Should any construction, site work, or development be commenced without an approved Conditional Use Permit, Subdivision, Site Plan approval or administrative approval, or should a violation of an approved Development Plan or Conditional Use Permit occur, the Planning Board or the Town Planner has the right to require the property owner to stop, remove, and/or mitigate the violation, or seek the appropriate appeal process to gain compliance.~~

~~b. Conditional Use Permit:~~

- ~~i. Applications for development within the District may include a request for a Conditional Use Permit to deviate from the requirements of this ordinance. All such requests shall be accompanied by a narrative description of the deviation and a site plan showing the deviation from any requirement within this ordinance. Deviation from the requirements of this Ordinance shall be permitted by grant of a Conditional Use Permit issued by the Planning Board.~~
- ~~ii. A Conditional Use Permit is a decision that would permit deviation from or reduction in a specific provision(s) of this Ordinance but that is otherwise generally consistent with the provisions of Section 3.9.3 Purpose and Intent. The Planning Board shall have the authority to grant or deny a request for a Conditional Use Permit pursuant to the provisions of RSA 674:16 and RSA 674:21.~~
- ~~iii. The granting or denial of a Conditional Use Permit by the Planning Board may be appealed to the Superior Court, as provided for in RSA 677:15. [A Planning Board decision on the issuance of a Conditional Use Permit cannot be appealed to the Zoning Board of Adjustment (RSA 676:5 III).]~~
- ~~iv. A Conditional Use Permit, for relief from the requirements of this Ordinance, may be granted by the Planning Board after proper public notice and public hearing provided the Planning Board finds that an application complies with standards 1. and 2. below.~~
  - ~~1. Consistent with the following District principles, including but not limited to:~~
    - ~~a. Both public and private buildings and landscaping shall contribute to the physical definition of streetscapes and public spaces; and~~
    - ~~b. Development shall adequately accommodate automobiles and emergency vehicles, while respecting the pedestrian and the spatial form of public spaces; and~~
    - ~~c. Design of streets and buildings shall reinforce safe environments, but not at the expense of accessibility and efficient traffic flow; and~~
    - ~~d. Architecture and landscape design shall complement climate, topography, community character, building practice, and context/setting of historically significant structures and spaces; and~~
    - ~~e. Open space and public gathering places shall be provided as locations that reinforce the identity and activity of the District and the community; and~~
    - ~~f. New development and redevelopment shall be otherwise consistent with the intent and purpose of this ordinance and with the historical resources identified within the District; and~~
    - ~~g. Does not adversely impact adjacent properties and uses in the District.~~
  - ~~2. Improves public safety within the District and/or in adjacent zoning districts; or provides environmental and natural resource protection; or provides a measureable public benefit (such as increased public space, open space or~~

~~public amenities).~~

### 3.9.6 Review and Permitting Process

The Board of Selectmen will hereby create a Technical Review Committee (“TRC”) comprised of the Town Planner, a member of the Heritage Commission, and three (3) members and two (2) alternates appointed by the Board of Selectmen and recommended by the Planning Board. The TRC shall process applications for development within the District for the purpose of determining compliance with the provisions of the Ordinance. The TRC may consult with other committees, commissions, and professionals for review and comment on applications within the District. Any cost associated with professional review shall be the responsibility of the applicant. The TRC review of any application shall be deemed equivalent to a Preliminary Consultation with the Planning Board, however, applicants may also submit for Preliminary Consultation.

Should any construction, site work, or development be commenced without an approved Conditional Use Permit, Subdivision, Site Plan approval, or should a violation of an approved Development Plan or Conditional Use Permit occur, the Planning Board or the Town Planner has the right to require the property owner to stop, remove, and/or mitigate the violation, or seek the appropriate appeal process to gain compliance. (Rev. 3/\*\*)

#### a. Review Process (Rev 3/\*\*):

- i. Projects that do not require a Conditional Use Permit shall be evaluated for compliance with this ordinance by the TRC, and then be processed by the Planning Board as required under the Subdivision and/or Site Plan Review Regulations of Stratham. Such applications should follow the submission requirements of a Site Plan Review Application.
- ii. For those development applications within the District that include a request for a deviation from the requirements of this ordinance, a complete Site Plan Review Application shall be accompanied with a Conditional Use Permit Application that includes a narrative description of the deviation(s) and a site plan illustrating proposed deviation from any requirement within this ordinance. Deviation from the requirements of this Ordinance shall only be permitted by grant of a Conditional Use Permit issued by the Planning Board. A Conditional Use Permit is a decision that would permit deviation from or reduction in a specific provision(s) of this Ordinance but that is otherwise generally consistent with the provisions of Section 3.8.3 Purpose and Intent (See 3.8.6 a. iii).
- iii. The Planning Board shall have the authority to grant or deny a request for a Conditional Use Permit, pursuant to the provisions of RSA 674:16 and RSA 674:21.A Conditional Use Permit, for relief from the requirements of this Ordinance, after proper public notice and public hearing where the Planning Board finds that an application complies with standards 1. and 2. below.
  1. Consistent with the Gateway Business District Master Plan, including but not limited to:

- a. Both public and private buildings and landscaping shall contribute to the physical definition of streetscapes and public spaces; and
  - b. Development shall adequately accommodate automobiles and emergency vehicles, while respecting the pedestrian and the spatial form of public spaces; and
  - c. Design of streets and buildings shall reinforce safe environments, but not at the expense of accessibility and efficient traffic flow; and
  - d. Architecture and landscape design shall complement climate, topography, community character, and building practice; and
  - e. Open space and public gathering places shall be provided as locations that reinforce the identity and activity of the District and the community; and
  - f. New development and redevelopment shall be otherwise consistent with the intent and purpose of this ordinance; and
  - g. Does not unduly impact adjacent properties and uses in the District.
2. Improves public safety within the District and/or in adjacent zoning districts; or provides environmental and natural resource protection; or provides a measureable public benefit (such as increased public space, open space, or public amenities).
- iv. The granting or denial of a Conditional Use Permit by the Planning Board may be appealed to the Superior Court, as provided for in RSA 677:15. A Planning Board decision on the issuance of a Conditional Use Permit cannot be appealed to the Zoning Board of Adjustment (RSA 676:5 iii).

*The Planning Board recommends this Article by unanimous vote.*

**ARTICLE 3:** To see if the Town will vote to amend the Zoning Ordinance, Section IV, by amending Section IV, Subsection 4.2 *Table of Dimensional* Requirements to clarify the purpose of the Zoning Ordinance.

#### **4.2 TABLE OF DIMENSIONAL REQUIREMENTS**

The Table of Dimensional Requirements shall apply for all lots, uses of land, and developments within the various districts, unless modified by other sections of this ordinance. This section shall not regulate any Gateway (Central or Outer) or Town Center Zoning which are regulated under Section 3.8 and Section 3.9 respectively of this Ordinance.

*The Planning Board recommends this Article by unanimous vote.*



**ARTICLE 4:** To see if the Town will vote to amend the Zoning Ordinance, Section V, Section 5.4 Accessory Dwelling Units, Subsection 5.4.3 *Regulations* to add 5.4.3.i to reflect the statutory changes to NH RSA 674:70.

5.4.3 Regulations:

No more than one (1) accessory dwelling unit (ADU) will be permitted on a lot or property which is already developed with a detached single-family dwelling. The ADU may be created within the single-family dwelling or within an existing attached or detached garage in accordance with these regulations. All ADU development shall insure:

- a. The dwelling to which an accessory dwelling unit is to be added must be owner-occupied;
- b. The property and proposed use must conform to the dimensional requirements of Table 4.2 (including the requirements for lot coverage, building footprint and open space requirements);
- c. The accessory dwelling unit shall be designed so that the exterior appearance of the building(s) and property remains that of a one family dwelling. Any new entrance that may be required shall be located on the side or in the rear of the building. Units within a garage should be constructed to maintain the look of a residential garage, such that garage doors should remain and any decks are constructed to the rear of the structure;
- d. The size of the accessory dwelling unit shall be between 400 square feet and 1000 square feet;
- e. In no case shall there be more than three (3) people residing within an accessory dwelling unit;
- f. Adequate off-street paved or gravel parking shall be provided and shown on the sketch plan. The appearance of the parking design shall be that of a single-family dwelling;
- g. The structure and lot shall not be converted to a condominium or any other form of legal ownership distinct from the ownership of the existing single-family dwelling;
- h. Prior to issuance of a Certificate of Occupancy, by the Code Enforcement Officer, the owner shall provide, the following:
  - i. Evidence to the Building Inspector or their agent that septic facilities are adequate for both units according to the standards of Stratham and the N.H. Water Supply and Pollution Control Division. If deemed necessary by said Inspector, such evidence shall be in the form of certification by a State of NH licensed septic system designer. Also the owner shall provide evidence that there is adequate potable water according to the standards of the State of New Hampshire.
  - ii. A floor plan of one quarter inch (1/4") to the foot scale showing the proposed changes to the building, if applicable.

- iii. A sketch plan (drawn to scale) of the lot, with existing and proposed structures and parking, if applicable.
- i. The single-family dwelling shall not be a mobile home, condominium, or located within a cluster development.

*The Planning Board recommends this Article by unanimous vote.*

**ARTICLE 5:** To see if the Town will vote to amend Section VII, Subsection 7.4 *Permit Procedures*, Subsection 7.4.a.iv.9 and Subsection 7.4.b.v to establish and clarify the permitting process for signs.

#### **7.4 PERMIT PROCEDURES**

No sign, except as provided by Section 7.5 and Section 7.6 shall be erected, displayed, altered, relocated, or replaced until the Code Enforcement Officer issues a sign permit.

- a. **Permit Application:** The Code Enforcement Officer may adopt from time to time such application procedures as the Code Enforcement Officer may find efficient, provided that the procedures are consistent with the Sign Ordinance and other applicable law. Applications for sign permits shall be submitted on forms provided by the Town, completed as required; at a minimum, they shall have attached the following information, in either written or graphic form:
  - i. A completed sign permit application form.
  - ii. A certification from a registered engineer and/or licensed architect licensed to practice in New Hampshire upon request by the Code Enforcement Officer.
  - iii. A non-refundable application review fee in an amount to be set by the Board of Selectmen.
  - iv. An illustration of the proposed sign(s), drawn to scale, that includes the following information:
    - 1. The total area of the proposed sign(s) in square feet.
    - 2. The proposed support structure for the proposed sign(s).
    - 3. The proposed sign structure height.
    - 4. The setback(s) of the proposed sign(s).
    - 5. The location(s) of the proposed sign(s).
    - 6. The relationship of the proposed sign(s) to the property on which the proposed sign(s) is to be located and/or the buildings thereon.
    - 7. A photograph of existing signage, including dimensions drawn onto the photograph; provided, however, for multi-unit properties, condominiums and the like, the applicant need only submit a photograph detailing existing signage for the Applicant's particular unit.

8. The material from which the proposed sign(s) is to be constructed.
9. Design information such as illumination, function, name and contact number for individual(s) responsible for the installed sign, and other essential characteristics of the proposed sign(s).

b. **Permit Review and Action:**

- i. Completeness Review: The Code Enforcement Officer shall determine whether the sign permit application is complete within ten (10) calendar days after the application is filed.
- ii. All new signage, related to any new development, which may require Site Plan Review and/or Conditional Use Permit and not exempted in Section 7.5 shall receive Planning Board approval prior to the issuance of any permit.
- iii. Decision:
  1. The Code Enforcement Officer shall either approve or deny the sign permit application within the time periods specified below after the Code Enforcement Officer determines that the application is complete. Applications found to be incomplete shall be denied.
  2. Upon a finding by the Code Enforcement Officer that the sign permit application complies with the provisions of this Ordinance, the Code Enforcement Officer shall cause to be issued a sign permit for installation by the applicant. The sign permit shall be issued within ten (10) calendar days of the date on which the application was deemed complete.
  3. If the sign permit application is denied, the applicant shall be notified within ten (10) calendar days of the date on which the application was deemed complete. The notice of denial shall specifically explain any deficiencies in writing in the application and how the applicant may proceed under this Section.
  4. The Code Enforcement Officer shall not consider any sign permit application until the Code Enforcement Officer has determined that the application is complete.
  5. No sign permit shall be issued in any case of an incomplete sign permit application.
  6. No sign permit may be issued until all fees have been paid and other requirements of the Sign Ordinance have been satisfied.
- iv. Approval Criteria: The Code Enforcement Officer shall issue the requested sign permit if the sign permit application complies with this Ordinance. Otherwise, the Code Enforcement Officer shall deny the sign permit application.
- v. Photograph. When the sign has been completed, the Applicant shall photograph both sides of the completed sign and forward the photograph to the Code Enforcement Officer; the photo must show the responsible party's name and contact number displayed on the installed sign. The Code

Enforcement Officer shall then inspect the sign.

- vi. Inspection for Compliance. The Code Enforcement Officer, or a designee, shall perform a final inspection after installation of any approved sign.
- vii. Discrepancies. Any discrepancies between any sign as approved and the sign as constructed shall be identified in writing by the Code Enforcement Officer and may result in the halt of construction and correction of the discrepancy.

***The Planning Board recommends this Article by unanimous vote.***

**ARTICLE 6:** To see if the Town will vote to amend Section VII Signs, Subsection 7.5 *Exempt Signs*, by amending Subsection 7.5.i *Directional Signs*, and Subsection 7.5.s to add *Not-For-Profit/Non-Taxable Entity* signs, and renumber accordingly to amend the list of Exempt Signs.

**7.5 EXEMPT SIGNS (REV. 3/16)**

The following signs are exempt from the permit requirements of this Article, but are otherwise subject to the standards contained herein. Any failure to comply with these standards and any other provisions of this Article shall be considered a violation of the Zoning Ordinance.

- a. Nameplate signs giving property identification names or numbers, or names of occupants.
- b. Signs on mailboxes or newspaper tubes.
- c. Signs posted on private property warning the public against trespassing, danger from animals, or restricting specific recreational activities which signs shall each be no greater than two (2) square feet in area.
- d. Signs erected by or on behalf of or pursuant to the authorization of a governmental body, including legal notices, identification and informational signs, and traffic, directional, or regulatory signs.
- e. Signs required by Town Ordinance.
- f. Historic marker signs, provided that said signs are no more than two (2) square feet.
- g. Utility Signs.
- h. Flags of any governmental organization when not displayed in connection with a commercial promotion or as an advertising device. No flag shall be flown from a pole that is more than fifty (50) feet in height.
- i. Directional Signs that do not exceed four (4) square feet each and that bear no advertising matter; the total number of signs per location shall not exceed two (2) in number.
- j. Real Estate Signs if limited to one (1) per premises and four (4) square feet in area in residential zones and thirty-two (32) square feet in all other zones.

These signs shall be removed within thirty (30) days of settlement or lease of the property. (Rev. 3/17)

- k. Construction Site Identification Signs / Permanent Subdivision Signs shall not exceed thirty-two (32) square feet in area, and shall not be illuminated.
- l. Signs erected in connection with elections or political campaigns shall comply with all provisions of NH RSA 664:14-21. No such sign may exceed the sign area permitted for other signs within the zoning district in which it is located.
- m. Signs indicating that a special event such as a grand opening, fair, carnival, circus, festival, or similar event is to take place on the lot where the sign is located. Such signs may be erected not sooner than fourteen (14) days before the event and must be removed not later than three (3) days after the event. Please see Section 7.10.b.vi. for number and area requirements.
- n. Directory Signs that do not exceed four (4) square feet in area.
- o. Landmark Signs or other signs that are located on, or are an integral part of, a property that has been placed on or determined eligible for the National Register of Historic Places, provided that such signs are recognized as contributing to the National Register status of the property.
- p. Flags, of no more than 15 square feet in size and solely containing one word such as “open”, “antiques”, “food”, or “restaurant”. To be exempt from the sign permit requirements. Properties are limited to one of these Flags unless the property is located on a corner and has two (2) sides on a public way in which case the property may use two of these (2) Flags, one on each side.
- q. Agricultural Signs are exempt from the sign permit requirements of this Article so long as on-site signs are limited to directional signs (one roadside, no limit if unseen from the public right of way) and signs listing agricultural or horticultural products grown or produced by the resident seller, in season, for such operations as farm stands or Christmas tree sales. **(Rev. 3/16)**
- r. Signs no greater than two (2) square feet in area and containing messages such as Open, Closed, Vacancy, No Vacancy and credit card, telephone, restroom, gasoline prices, and other similar informational messages.
- s. Not-For-Profit Fundraising event signs which may be permitted on the same site as a permitted event, or off-premise on private property, with owner’s permission, subject to the same time limits as the permitted event, and where such sign may not exceed sixteen (16) square feet in surface area.
- t. Temporary Signs not covered in the foregoing categories, provided that such signs meet the following restrictions:
  - i. Not more than one (1) such sign may be located on any lot;
  - ii. No such sign may exceed six (6) square feet in surface area; and,
  - iii. The maximum sign height shall be six (6) feet above grade to the top of the sign and its supporting structure.
  - iv. Such a sign may not be displayed for longer than seven (7) consecutive days or no more than fourteen (14) days out of any one (1) year period.

- v. The Code Enforcement Officer is authorized to mark temporary signs in any reasonable way that does not interfere with the content of the temporary sign so as to ensure compliance with this Article.

*The Planning Board recommends this Article by unanimous vote.*

**ARTICLE 7:** To see if the Town will vote to amend Section VIII, Subsections 8.11.b.ii, iv, and v, to modify the Planning Board's ability to grant density bonuses within Residential Open Space Cluster Developments.

**8.11 MAXIMUM DEVELOPMENT DENSITY** (REV. 3/13)

b. Density Bonus:

The Planning Board may award a development an additional number of lots or units as a density bonus, if the required criteria as performance standards are met. Additional density allowances are based on the number of lots or units achievable under the yield plan baseline. The allowances are cumulative and may be allowed based on the performance standards stated below. In no instance shall the density bonuses awarded exceed 50% of the maximum number of lots or units achievable under the yield plan.

- i. The minimum density bonus, regardless of other frontage or innovative protection bonuses achieved, shall be one lot.
- ii. A density bonus of up to 21 lots may be awarded for the preservation of each potential frontage lot as open space.
- iii. If required criteria as set forth in the Stratham Subdivision Regulations for preservation of unique land and environmental features and/or facilities are met, the Stratham Planning Board may award the development an additional density bonus of up to 10%.
- iv. Innovative layout and design of the project to encourage a village or community type environment with such amenities as village greens and parks, community viewsheds and/or integration into existing protected farm activities or existing recreational opportunities, the Stratham Planning Board may award the development additional density bonus of up to 10%.
- v. For the development of new recreational facilities such as parks, playgrounds, bicycle or pedestrian trails, and/or community centers, are made available to the general public the board may grant an additional density bonus of up to 5%. ~~If the improvements are made available to the general public, this bonus may be increased to a maximum of 10%~~

*The Planning Board recommends this Article by unanimous vote.*

**ARTICLE 8:** To see if the Town will vote to amend Section XII, Subsection 12.6.4 *Special Exception for Lots of Record*, to further clarify the permitting requirements and procedures within the Shoreland Protection District.

12.6.4 Special Exception for Lots of Record: Upon application of the Board of Adjustment, a special exception shall be granted to permit the erection of any structure within the Shoreland Protection District provided that all of the following conditions are found to exist:

*The Planning Board recommends this article by unanimous vote.*

**ARTICLE 9:** To see if the Town will vote to amend Section XVI, Subsections 16.5.3 (b) and (c) *Procedure*, to provide a maximum of 60 calendar days for Historic Demolition Review.

16.5.3 Procedure:

When an application for a demolition permit, or a building permit involving demolition, or a site plan review involving demolition is made, or a formal written application is submitted to the Building Inspector or Code Enforcement Officer for a determination under this article, the Code Enforcement Officer will determine if the building, or section of the building, meets the above criteria. If it does, the Code Enforcement Officer shall:

- a. Forward a copy of the application to the demolition review committee.
- b. Within five business days of its receipt of a copy of the application, the committee shall issue a preliminary recommendation regarding the granting of a demolition permit. If the committee issues a recommendation in favor of the granting of such a permit, a demolition permit shall be issued. If the committee determines the building to be potentially significant, no permit shall be issued until a more thorough investigation is undertaken and a final written recommendation is provided by the committee to the Code Enforcement Officer. Investigation and recommendation shall be completed within ~~30~~60 calendar days of the committee's receipt of a copy of the application.
- c. During the maximum ~~30~~60 calendar-day-period, the committee shall meet with the property owner and conduct such public hearings and investigations as it may determine to be necessary in the formulation of its written recommendation regarding the granting of such permit. The committee shall consider the following criteria in its deliberation:
  - i. The building or structure is of such interest or quality that it would meet national, state, or local criteria for designation as a historic, cultural, or architectural landmark.
  - ii. The building or structure is of such unusual or uncommon design, texture, or materials that it could not be reproduced or could be reproduced only with great difficulty and expense.
  - iii. The building or structure is of such architectural or historic interest that its removal would be to the detriment of the public interest.

- iv. Retention of the building or structure would help preserve and protect a historic place or area of historic interest in the town.

*The Planning Board recommends this article by unanimous vote.*

**ARTICLE 10:** To see if the Town will vote to amend Section XIX. Telecommunication Facilities by replacing said section in its entirety with comprehensively revised language, to further clarify the permitting requirements and procedures for Telecommunications Facilities.

|   |
|---|
| <b>SECTION XIX: TELECOMMUNICATION FACILITIES (Adopted <del>Amended 3/97</del>/**)</b> |
|---|

**19.1 AUTHORITY**

This ordinance is adopted by the Town of Stratham in accordance with the authority as granted in New Hampshire Revised Statutes Annotated 12-K, 674:16 and 674:21 and procedurally under the guidance of 675:1, II.

**19.2 STATEMENT OF PURPOSE AND GOALS FINDINGS;**

~~This Ordinance is enacted in order~~

The Town of Stratham hereby declares that the purposes of this Section are to establish  
~~general guidelines;~~

19.2.1 Establish standards for the siting of towers;

19.2.2 Encourage the use of existing structures as an alternative to new tower construction;

19.2.3 Encourage the joint use of towers;

19.2.4 Encourage the design and antennas construction of towers which minimize adverse visual impacts;

19.2.5 Ensure compliance of all telecommunications facilities with current federal, state, and to enhance local regulations;

19.2.6 Facilitate the provision of wireless telecommunications services;

19.2.7 Prevent harm to the health, welfare, and fulfill the following goals: visual environment of the Town of Stratham and its citizens.

19.2.18 Preserve: The authority of Stratham to regulate and to provide for reasonable opportunity for the siting of telecommunications facilities, by enhancing the ability of providers of telecommunications services to provide such services to the community quickly, effectively, and efficiently.

19.2.29 Reduce: Adverse impacts such facilities may create, including, but not limited to; impacts on aesthetics, environmentally sensitive areas, historically significant locations, flight corridors, health and safety by injurious accidents to person and property, and prosperity through protection of property values.



- 19.2.310 Provide: For co-location and minimal impact siting options through an assessment of technology, current locational options, future available locations, innovative sighting techniques, and sighting possibilities beyond the political jurisdiction of the Stratham.
- 19.2.411 Permit: The construction of new towers only where all other reasonable opportunities have been exhausted, and to encourage the users of towers and antennas to configure them in a way, including but not limited to, the use of existing utility poles and the siting of new poles as structures to support distributed antenna systems (DAS) or small cells, that minimizes the adverse visual impact of the towers and antennas.
- 19.2.512 Require: Cooperation and co-location, to the highest extent possible, between competitors in order to reduce cumulative negative impacts upon Stratham.
- 19.2.613 Provide: Constant maintenance and safety inspections for any and all facilities.
- 19.2.714 Provide: For the removal of abandoned ~~facilities~~ towers that are no longer inspected for safety concerns and Code compliance. Provide a mechanism for Stratham to remove these abandoned towers to protect the citizens from imminent harm and danger. This shall include the right of the Town of Stratham to require the removal of abandoned poles whose singular purpose is the support of telecommunications facilities.
- ~~19.2.8 Provide: For the removal or upgrade of facilities that are technologically outdated.~~

### **19.3 DEFINITIONS**

- 19.3.1- Alternative Tower Structure:- Innovative siting techniques that shall mean man-made trees, clock towers, bell steeples, light poles, and similar alternative-design mounting structures that camouflage or conceal the presence of antennas or towers where practical in furthering the Ordinance purpose.
- 19.3.2- Antenna: Shall mean any ~~exterior~~ apparatus designed for telephonic, radio, television, personal communications service (PCS), pager network, or any other communications through the sending and/or receiving of electromagnetic waves of any bandwidth.
- 19.3.3- FAA: An acronym that shall mean the Federal Aviation Administration.
- 19.3.4- FCC: An acronym that shall mean the Federal Communications Commission.
- 19.3.5- Height:- Shall mean, when referring to a tower or other structure, the distance measured from ground level to the highest point on the tower or other structure, even if said highest point is an antenna.
- 19.3.6- Planning Board: -Shall mean the Town of Stratham Planning Board and the regulator of this ordinance.
- ~~19.3.7 Preexisting Towers and Antennas~~ 19.3.7 Screening: Shall mean the implementation of fencing, landscaping, structure/landscape combination, or other method, in order to minimize the visual impact of a structure or element.
- 19.3.8 Towers and Antennas, Existing: Shall mean any tower or antenna lawfully constructed or permitted prior to the adoption of this ordinance. -Shall also mean any tower or antenna lawfully constructed in accordance with this ordinance that predates an application currently before the Planning Board.

- ~~19.3.8 Telecommunications Facilities: Shall mean any structure, antenna, tower, or other device which provides commercial mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (SMR), and personal communications service (PCS), and common carrier wireless exchange access services.~~
- 19.3.9 Personal wireless service facility (PWSF): Shall mean any PWSF as defined in the federal Telecommunications Act of 1996, including facilities used or to be used by a licensed provider of network wireless services.
- 19.3.10 Tower: Shall mean any structure that is designed and, constructed, or substantially modified primarily for the purpose of supporting one or more antennas, including but not limited to self-supporting lattice towers, guy towers, or monopole towers. The term includes radio and television transmission towers, microwave towers, common-carrier towers, cellular telephone towers, alternative tower structures, and the like.
- 19.3.11 Collocation: Shall mean the placement or installation of new PWSFs on existing towers or mounts, including electrical transmission towers and water towers, as well as existing buildings and other structures capable of structurally supporting the attachment of PWSFs in compliance with applicable codes. Collocation does not mean substantial modification.
- 19.3.12 Modification: Shall mean the replacement or alteration of an existing PWSF within a previously approved equipment compound or upon a previously approved mount. Routine maintenance of an approved PWSF shall not be considered modification.
- 19.3.13 Substantial Modification: Shall mean the mounting of a proposed PWSF on a tower or mount which, as a result of single or successive modification applications:
- a. Increases or results in the increase of the permitted vertical height of a tower, or the existing vertical height of a mount, by either more than 10% or the height of one additional antenna array with separation from the nearest existing antenna not to exceed 20 feet, whichever is greater; or
  - b. Involves adding or appurtenance to the body of a tower or mount that protrudes horizontally from the edge of the tower or mount more than 20 feet, or more than the width of the tower or mount at the level of the appurtenance, whichever is greater, except where necessary to shelter the antenna from inclement weather or to connect the antenna to the tower or mount via cable; or
  - c. Increases or results in the increase of the permitted square footage of the existing equipment compound by more than 2,500 square feet; or
  - d. Adds to or modifies a camouflaged PWSF in a way that would defeat the effect of the camouflage.

## **19.4 SITING STANDARDS COLLOCATION OF ANTENNAS OR MODIFICATIONS TO PWSFs**

19.4.1 General: The uses listed in Pursuant to RSA 12-K, collocation and modification applications shall be reviewed as follows:

- a. Collocation applications and modification applications shall be reviewed for conformance with applicable building permit requirements but shall not otherwise be subject to zoning or land use requirements, including design or placement requirements, or public hearing review.
- b. Within 45 calendar days of receiving a collocation application or modification application, the building inspector shall:
  - (i) Review the collocation application or modification application in light of its conformity with applicable building permit requirements and consistency with this section and chapter. A collocation application or modification application is deemed to be permitted uses that may require further review under this ordinance in accordance with Section 19.7: conditional use permits. However, complete unless the authority notifies the applicant in writing, within 15 calendar days of submission of the specific deficiencies in the collocation application or modification application which, if cured, would make the collocation application or modification application complete. Upon receipt of a timely written notice that a collocation application or modification application is deficient, an applicant shall have 15 calendar days from receiving such notice to cure the specific deficiencies. If the applicant cures the deficiencies within 15 calendar days, the collocation application or modification application shall be reviewed and processed within 45 calendar days from the initial date received by the authority. If the applicant requires more than 15 calendar days to cure the specific deficiencies, the 45 calendar days deadline for review shall be extended by the same period of time;
  - (ii) Make its final decision to approve or disapprove the collocation application or modification application; and
  - (iii) Advise the applicant in writing of its final decision.
- c. If the building inspector fails to act on a collocation application or modification application within the 45 calendar days review period, the collocation application or modification application shall be deemed approved.
- d. Notwithstanding anything to the contrary in this chapter, the building inspector may not mandate, require, or regulate the installation, location, or use of PWSFs on utility poles.
- e. A party aggrieved by the final action of the building inspector, either by an affirmative denial of a collocation application or modification application under paragraph 19.4.1.b or by its inaction, may bring an action for review in the Rockingham County Superior Court.

19.4.2 Pursuant to RSA 12:k, the town may not, with regard to collocation or modification applications:

- a. Require an applicant to submit information about, or evaluate an applicant's business decisions with respect to, its designed service, customer demand for service, or quality of its service to or from a particular area or site.
- b. Evaluate a collocation application or modification application based on the availability of other potential locations for the placement of towers, mounts, or PWSFs.
- c. Decide which type of personal wireless services, infrastructure, or technology shall be used by the applicant.
- d. Require the removal of existing mounts, towers, or PWSFs, wherever located, as a condition to approval of a collocation application or modification application.
- e. Impose environmental testing, sampling, or monitoring requirements or other compliance measures for radio frequency emissions on PWSFs that are categorically excluded under the FCC's rules for radio frequency emissions pursuant to 47 C.F.R. section 1.1307(b)(1).
- f. Establish or enforce regulations or procedures for radio frequency signal strength or the adequacy of service quality.
- g. In conformance with 47 U.S.C. section 332(c)(7)(B)(iv), reject a collocation application or modification application, in whole or in part, based on perceived or alleged environmental effects of radio frequency emissions.
- h. Impose any restrictions with respect to objects in navigable airspace that are greater than or in conflict with the restrictions imposed by the Federal Aviation Administration.
- i. Prohibit the placement of emergency power systems that comply with federal and New Hampshire environmental requirements.
- j. Charge an application fee, consulting fee or other fee associated with the submission, review, processing, and approval of a collocation application or modification application that is not required for similar types of commercial development within the authority's jurisdiction. Fees imposed by an authority or by a third-party entity providing review or technical consultation to the authority must be based on actual, direct, and reasonable administrative costs incurred for the review, processing, and approval of a collocation application or modification application. Notwithstanding the foregoing, in no event shall an authority or any third-party entity include within its charges any travel expenses incurred in a third-party's review of a collocation application or modification application, and in no event shall an applicant be required to pay or reimburse an authority for consultant or other third-party fees based on a contingency or result-based arrangement.
- k. Impose surety requirements, including bonds, escrow deposits, letters of credit, or any other type of financial surety, to ensure that abandoned or unused facilities can be removed unless the authority imposes similar requirements on other permits for other types of commercial development or land uses. If surety requirements are

imposed, they shall be competitively neutral, non-discriminatory, reasonable in amount, and commensurate with the historical record for local facilities and structures that are abandoned.

- l. Condition the approval of a collocation application or modification application on the applicant's agreement to provide space on or near any tower or mount for the authority or local governmental services at less than the market rate for space or to provide other services via the structure or facilities at less than the market rate for such services.
- m. Limit the duration of the approval of a collocation application or modification application.

## **19.5 SITING STANDARDS--NEW TOWERS OR SUBSTANTIAL MODIFICATIONS**

19.5.1 General: All new towers and substantial modifications shall comply with all such uses must comply with other applicable ordinances and regulations of-, shall require a conditional use permit from the Stratham (including Planning Board, and shall also require Site Plan Review). The following tables represent the siting standards for the listed uses as delineated by the districts in which they are located in Approval from the Stratham- Planning Board.

- a. Principal or Accessory Use: Antennas and towers may be considered either principal or accessory uses. A different existing use or an ~~existing~~ existing structure on the same lot shall not preclude the installation of an antenna or tower on such lot. For purposes of determining whether the installation of a tower ~~or antenna~~ complies with district development regulations, including but not limited to setback requirements, lot-coverage requirements, and other such requirements, the dimensions of the entire lot shall control, even though the ~~antennas or towers~~ may be located on leased parcels within such lots. Towers that are constructed, and antennas that are installed, in accordance with the provisions of this ordinance shall not be deemed to constitute the expansion of a nonconforming use or structure-, and;
- b. In all applications for construction of a new tower or substantial modification of an existing tower, the applicant must prove by substantial evidence, including but not limited to a town-wide site evaluation plan for coverage that details possible antennae or co-location options which contemplate a 5-year development horizon, that a bona fide need exists for the tower or substantial modification and that no reasonable combination of locations, techniques, or technologies will satisfy the need, and;
- c. Prior to the issuance of a permit for a new tower, the applicant shall demonstrate commitment to joint use as follows:
  1. The applicant requesting the permit shall submit evidence to the Town of Stratham demonstrating to the Planning Board that a genuine effort has been made to solicit additional users for the proposed new tower. Evidence

of this shall include, at a minimum, copies of notices sent by registered mail, return receipt requested, to all other providers of cellular and wireless communications services within Rockingham County and adjacent counties, advising of the intent to construct a new tower, identifying the location, inviting the joint use and sharing of costs, and requesting a written response within fifteen business days.

2. The applicant shall sign an instrument, maintained by the Town of Stratham, agreeing to encourage and promote the joint use of telecommunications towers within the Town and, to that extent, committing that there shall be no unreasonable act or omission that would have the effect of excluding, obstructing or delaying joint use of any tower where fair and just market reasonable compensation is offered for such use; and

d. The owner of a telecommunication facility shall establish a performance bond, or provide the Town of Stratham with an irrevocable letter of credit in the same amount, ensuring adequate funds to return the site to pre-telecommunication facility condition. In the event of a transfer of ownership, the seller shall be responsible for notifying the buyer of this requirement and for notifying the Town of the transfer.

19.45.2 Use Districts: (~~Amended 03-04~~)

|  | New Tower Construction <sup>1</sup>                           | <del>Co-location on Pre-existing Tower<sup>2</sup></del> | Co-location on Existing Structure <sup>3</sup> <u>Structure<sup>2</sup></u> |
|--|---|--|---|
| <b>Industrial Zone:</b>  | <del>PCU</del><br><u>CU</u>                                   | P  | <del>P</del><br>P   |
| <b>Commercial Zone:</b><br><del>(GCN Zones:</del><br><u>(GCBD, CLIO, PRE &amp; TC)</u> | <del>S/</del> <u>CU</u><br><sup>4</sup> <u>CU<sup>3</sup></u> | P  | <del>PCU</del><br><u>P</u>  |
| <b>Residential Zone:</b> <u>Zones:</u><br><u>(R/A, MH, RPC, FMU)</u>                   | <del>S/</del> <u>CU<sup>4</sup>CU<sup>3</sup></u>             | P  | <del>PCU</del><br><u>P</u>  |

P = Permitted Use without Conditional Use Permit

~~PCU = Permitted Use with Conditional Use Permit~~

CU = Conditional Use Permit

S = Permitted by Special Exception

<sup>1</sup> ÷ An antenna may be located on a tower, newly constructed, under this Ordinance.

<sup>2</sup> ÷ An antenna may be located on a ~~pre-existing~~ an existing tower, constructed prior to the adoption of this ordinance.

<sup>3</sup> ~~An antenna may be located on other existing structures with certain limitations (See § 19.4.3 below).~~

<sup>4</sup> ÷ Additional requirements, which shall be included in any consideration of the location of any facility, shall include the following:

1. Shall be of an “Alternative” type tower structure as defined in the ordinance. ~~Flag, light, or other flush mounted monopole types are recommended for location with any existing or proposed uses.~~

- ~~2. Shall be located as part of an existing municipal, office, commercial, industrial or multi family development which may include residential condominium developments or;~~
2. All facilities constructed as a camouflaged tree, shall be located on a parcel, which is no less than 10 acres, buffered by and integrated into the surrounding ~~forestscap~~forest scape, and has a forest management plan which shall provide for the long-term protection of any forest buffers of the facility and associated structures.
43. All tower facilities and supporting structures shall be of a type and design to blend into the primary use of the site. —It shall be the Planning ~~Boards~~Board's responsibility to review the architectural design of any and all supporting structures to ensure compatibility with surrounding properties. No equipment shed for a telecommunications facility shall exceed 750 square feet in area or 12 feet in height. All such sheds and other accessory structures shall be screened with vegetation or other aesthetically pleasing materials as determined by the Planning Board. Furthermore, all such sheds shall be secured with approved fencing and a locked gate.

19.45.3 Height Requirements: (~~Amended 03-04~~)

- A. These requirements and limitations shall preempt all other height limitations as required by the Stratham Zoning Ordinance and shall apply only to telecommunications facilities. These height requirements may be waived through the Conditional Use Permit process only if the intent of the Ordinance is preserved in accordance with 19.8: Waivers (e.g. where a 200' tower would not ~~increase adverse impacts,~~ but ~~provide~~provides a greater opportunity for co-location).

|   | New Tower<br>Construction      | <del>Co-location on<br/>Preexisting<br/>Tower</del> | <del>Co-location on<br/>Existing<br/>Structure</del> |
|---|--------------------------------|---|--|
| <b>Industrial Zone:</b>   | <del>150'</del><br><u>100'</u> | Current Height +<br>15%                             | Current Height +<br>30'                              |
| <b>Commercial Zone:</b><br>( <del>GCNGCBD,</del><br><u>CLIO,</u><br><u>DRE &amp; TC</u> ) | <del>150'</del><br><u>100'</u> | Current Height                                      | Current Height +<br>30'                              |
| <b>Residential<br/>Zone:</b><br><u>Zones:</u><br>( <u>R/A, MH, RPC,</u><br><u>FMU</u> )   | <del>150'</del><br><u>80'</u>  | Current Height                                      | Current Height                                       |



B. Towers that simulate objects that typically occur in landscapes similar to the proposed location (except billboards, electrical transmission, or telecommunications towers) may exceed 100/80 feet in height if, based on the judgment of the Planning Board, it would appear in context on the landscape, as aesthetically acceptable, and would be a preferable alternative to an undisguised facility;

C. Towers located atop existing buildings may result in an overall increase in height of the structure of no more than ten (10) percent of the structure's height without the facility or the maximum height allowed in the zoning district in which the structure is located, whichever is less, provided that any additional height is disguised or screened.

## **19.56 APPLICABILITY**

19.56.1 Amateur Radio; Receive-Only Antennas:- This ordinance shall not govern any tower, or the installation of any antenna that is under 70 feet in height and is owned and operated by a federally-licensed amateur radio station operator or is used exclusively for receive only antennas. -This application adopts the provisions and limitations as referenced in RSA 674:16, IV.

19.56.2 Essential Services & Public Utilities:- Telecommunications facilities shall not be considered infrastructure, essential services, or public utilities, as defined or used elsewhere in the Town's ordinances and regulations. Siting for telecommunication facilities is a use of land, and is addressed by this Article.

## **19.67 CONSTRUCTION PERFORMANCE REQUIREMENTS**

19.67.1 ~~Aesthetic~~Aesthetics, Noise, and Lighting: -The guidelines in this subsection shall govern the location of all new towers, ~~and the installation of all antennas. substantial modifications to existing towers, or alternative tower structures.~~ However, the Planning Board may waive these requirements in accordance with Section 19.8: Waivers. Any new or substantially modified tower shall comply with the Stratham Noise Regulations.

- a. Towers shall either maintain a galvanized steel finisher, subject to any applicable standards of the FAA, or be painted a neutral color, so as to reduce visual obtrusiveness;
- b. At a tower site, the design of the buildings and related structures shall, to the extent possible, use materials, colors, textures, screening, and landscaping that will blend the tower facilities with the natural setting and built environment. -These buildings and facilities shall also be subject to all other Site Plan Review Regulation requirements;
- c. ~~If an antenna is installed on a structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible;~~

- c. Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. -If lighting is required, the governing authority may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views;
- d. Towers shall not contain any permanent or temporary signs, writing, symbols, or any graphic representation of any kind.

19.67.2 Federal Requirements: All towers must meet or exceed current standards and regulations of the FAA, FCC, and any other agency of the federal government with the authority to regulate towers and antennas. -If such standards and regulations are changed, then the owners of the towers and antennas governed by this ordinance shall bring such towers and antennas into compliance with such revised standards and regulations within six (6) months of the effective date of such standards and regulations, unless a more stringent compliance schedule is mandated by the controlling federal agency. Failure to bring towers and antennas into compliance with such revised standards and regulations shall constitute grounds for the removal of the tower ~~or antenna~~, as abandoned, at the ~~owners~~owner's expense through the execution of the posted security.

~~19.6.3~~ Building Codes-Safety Standards:

All support structures, including but not limited to generators, fuel storage facilities, etc., shall comply with the setbacks of the underlying zoning district as applicable at the time of application as well as with the Town Building Ordinance (See Also 19.7.3 below).

19.7.3 Building Codes-Safety Standards: To ensure the structural integrity of towers and antennas, the owner of a tower shall ensure that it is maintained in compliance with standards contained in applicable local building codes and the applicable standards for towers that are published by the Electronic Industries Association, as amended from time to time. -If, upon inspection, the Town concludes that a tower fails to comply with such codes and standards and constitutes a danger to persons or property, then upon notice being provided to the owner of the tower, the owner shall have 30 days to bring such tower into compliance with such standards. -If the owner fails to bring such tower into compliance within 30 days, such action shall constitute an abandonment and grounds for the removal of the tower or antenna, as abandoned, at the ~~owners~~owner's expense through execution of the posted security.

19.67.4 ~~Additional Requirements for Telecommunications Facilities~~: These requirements shall supersede any and all other applicable standards found elsewhere in Town Ordinances or Regulations that are less strict:

a. Setbacks and Separation:

- i. Towers must be set back a distance equal to ~~125%~~percent of the height of the tower from any ~~off-site residential structure~~property line;
- ii. Alternative Tower Structures, guys, and accessory facilities must satisfy the minimum zoning district setback requirements;
- iii. Towers over 90 feet in height shall not be located within one-quarter mile of any existing tower that is over 90 feet in height.

- iv. The setback required for any flag, light or other flush mounted monopole type facility shall be no less than that required within the underlying zone for any other structure after review by the planning board to ensure safe location of such facility.
- ~~v. The Planning Board may after review, require additional setback distances to provide for safety and to reduce impacts to abutting residential properties.~~
- b. Security Fencing:
  - i. Towers shall be enclosed by security fencing not less than six (6) feet in height and shall also be equipped with an appropriate anti-climbing device.
  - ii. Flag, light or other ~~flush-mounted~~ monopole type facility may not require fencing if after review by the ~~planning board~~ Planning Board they are determined to have been safely integrated into the site.
- c. Landscaping:
  - i. Towers shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compound from adjacent residential property. The standard buffer shall consist of a landscaped strip at least fifteen (15) feet wide outside the perimeter of the compound;
  - ii. In locations where the visual impact of the tower would be minimal or in the case of an “Alternative” design structure, the ~~planning board~~ Planning Board may reduce or waive entirely the landscaping requirement;
  - iii. Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible. –In some cases, such as towers sited on large wooded lots, natural growth around the property may be deemed a sufficient buffer.

## **19.78    CONDITIONAL USE PERMITS**

- 19.78.1 General: All applications for new towers or substantial modifications under this ordinance shall apply to the Planning Board for Site Plan Review, in accordance with the requirements as provided for in the Town's Site Plan Review Regulations. –In addition, applications under this ordinance shall also be required to submit the information provided for in this Section.
- 19.78.2 Issuance of Conditional Use Permits:– In granting the Conditional Use Permit, the Planning Board may impose conditions to the extent the Board concludes such conditions are necessary to minimize any adverse effect of the proposed tower on adjoining properties.
  - a. Procedure on application: The Planning Board shall act upon the application in accordance with the procedural requirements of the Site Plan Review Regulations and RSA 676:4.
  - b. Decisions:– Possible decisions rendered by the Planning Board, include Approval, Approval with Conditions, or Denial. –All decisions shall be rendered in writing,

and a Denial shall be in writing and based upon substantial evidence contained in the written record.

c. Factors Considered in Granting Decisions:

- i. Height of proposed tower or other structure.
- ii. Proximity of tower or “alternative tower structure” to residential development or zones.
- iii. Nature of uses on adjacent and nearby properties.
- iv. Surrounding topography.
- v. Surrounding tree coverage and foliage.
- vi. Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness.
- vii. Proposed ingress and egress to the site.
- viii. Availability of suitable existing towers and other structures as discussed in 19.7.3(c).
- ix. Visual impacts on view sheds, ridgelines, and other impacts by means of tower location, tree and foliage clearing and placement of incidental structures.
- x. Availability of alternative tower structures and alternative siting locations.
- xi. Acoustic impact

19.78.3 Information Required.: Each applicant requesting a Conditional Use Permit under this ordinance shall submit a scaled plan in accordance with the Site Plan Review Regulations and further information including; a scaled elevation view, topography, radio frequency coverage, and calibration data, tower height requirements, setbacks, drives, parking, fencing, landscaping, adjacent uses (up to ~~200'~~200 feet away), and any other information deemed necessary by the Planning Board to assess compliance with this ordinance. Furthermore, the applicant shall submit the following prior to any approval by the Board:

- a. The applicant shall submit written proof that the proposed use/facility complies with the FCC regulations on radio frequency (RF) exposure guidelines;
- b. The applicant shall ~~submit written proof that an evaluation has taken place, as well as the results of such evaluation, satisfying~~ comply with the requirements of the National Environmental Policy Act (NEPA) further referenced in applicable FCC rules. ~~If an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) is required under the FCC rules and NEPA, submission of the EA or EIS to the Board prior to the beginning of the federal 30 day comment period, and the Town process shall become part of the application requirements;~~
- c. Each applicant for ~~an antenna and~~ or tower or substantial modification shall provide to the Planning Board an inventory of its existing towers and radiating sites that are within the jurisdiction of the Town and those within two (2) miles of the border thereof, including specific information about the location, height, design of each tower, as well as economic and technological feasibility for co-

location on the inventoried towers. The Planning Board may share such information with other applicants applying for approvals or conditional use permits under this ordinance ~~or other organizations seeking to locate antennas within the jurisdiction of the governing authority~~, provided, however that the Planning Board is not, by sharing such information, in any way representing or warranting that such sites are available or suitable.

If the applicant is proposing to build a new tower, the applicant shall submit written evidence demonstrating that no existing structure can accommodate the applicant's proposed antenna(s). This evidence ~~can consist of~~ shall include but not be limited to:

- i. Substantial Evidence that no existing towers or structures are located within the geographic area required to meet the applicant's engineering requirements, provided that a description of the geographic area required is also submitted; and
- ii. Substantial Evidence that existing towers are not of sufficient height to meet the applicant's engineering requirements, and why; and
- iii. Substantial Evidence that the existing towers or structures do not have sufficient structural strength to support applicant's proposed antenna(s) and related equipment; and
- iv. Substantial Evidence that applicant's proposed ~~antenna~~ antennas would cause electromagnetic interference with the ~~antenna~~ antennas on the existing towers or structures, or the ~~antenna~~ antennas on the existing towers or structures would cause interference with the applicant's proposed antenna; and
- v. Substantial Evidence that the fees, costs, or contractual provisions required by the owner in order to share the existing tower or structure are unreasonable. Costs exceeding new tower development are presumed to be unreasonable; and
- vi. Substantial Evidence that the applicant can demonstrate other limiting factors that render existing towers and structures unsuitable.

~~19.7.4. Co location Agreement: The applicant proposing to build a new tower, shall submit an agreement with the Town that allows for the maximum allowance of co-location upon the new structure. Such statement shall become a Condition to any Approval. This statement shall, at a minimum, require the applicant to supply available co-location for reasonable fees and costs to other telecommunications providers. Failure to provide such an agreement is evidence of the applicant's unwillingness to cooperate with the orderly and well-planned development of the Stratham.~~

19.8.4 Coverage and Capacity Engineering: The applicant shall submit the engineering information detailing the size and coverage required for the facility location. Where applicants seek capacity relief, compelling data supporting cellular traffic congestion, in addition to coverage data, shall be submitted. The Planning Board may have this information reviewed by a consultant for verification of any claims made by the

applicant regarding technological limitations and feasibility for alternative locations. Cost for this review shall be borne by the applicant in accordance with 676:4(I)(g).

## **19.8-2 WAIVERS**

**19.9.1** General: The Planning Board, in conjunction with a duly noticed Conditional Use Permit Application, pursuant to the provisions of RSA 674:16 and RSA 674:21, and where the Planning Board determines that extraordinary hardships, practical difficulties, or unnecessary and unreasonable expense would result from strict compliance with the foregoing regulations or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve waivers to these regulations. The purpose of granting waivers under provisions of these regulations shall be to insure that an applicant is not unduly burdened as opposed to merely inconvenienced by said regulations. The Board shall not approve any waiver(s) unless a majority of those present and voting shall find that *all* of the following apply:

- a. The granting of the waiver will not be detrimental to the public safety, health, or welfare or injurious to other property and will promote the public interest;
- b. The waiver will not, in any manner, vary other provisions of the Stratham Zoning Ordinance, ~~Stratham Master Plan, or Official Maps~~;
- c. Such waiver(s) will substantially secure the objectives, standards, and requirements of these regulations;
- d. A particular and identifiable hardship exists or a specific circumstance warrants the granting of a waiver. Factors to be considered in determining the existence of a hardship shall include, but not be limited to:
  - i. Topography and other ~~Site~~ features;
  - ii. Lack of availability of alternative site locations;
  - iii. Geographic location of property;
  - iv. Size/magnitude of project being evaluated and availability of future co-location.

**19.89.2** Conditions: -In approving waivers, the Planning Board may impose such conditions as it deems appropriate to substantially secure the objectives of the standards or requirements of these regulations.

**19.89.3-** Procedures: A petition for any such waiver shall be submitted in writing by the applicant with the application for Planning Board review.- The petition shall state fully the grounds for the waiver and all of the facts relied upon by the applicant. -Failure to provide this written request shall require an automatic denial.

## **19.910 BONDING AND SECURITY**

Recognizing the extremely hazardous situation presented by abandoned and unmonitored towers, the Planning Board shall set the form and amount of security that represents the cost for removal and disposal of abandoned towers in the event that the tower is abandoned and the tower owner is incapable and unwilling to remove the tower in accordance with section 19.4011.

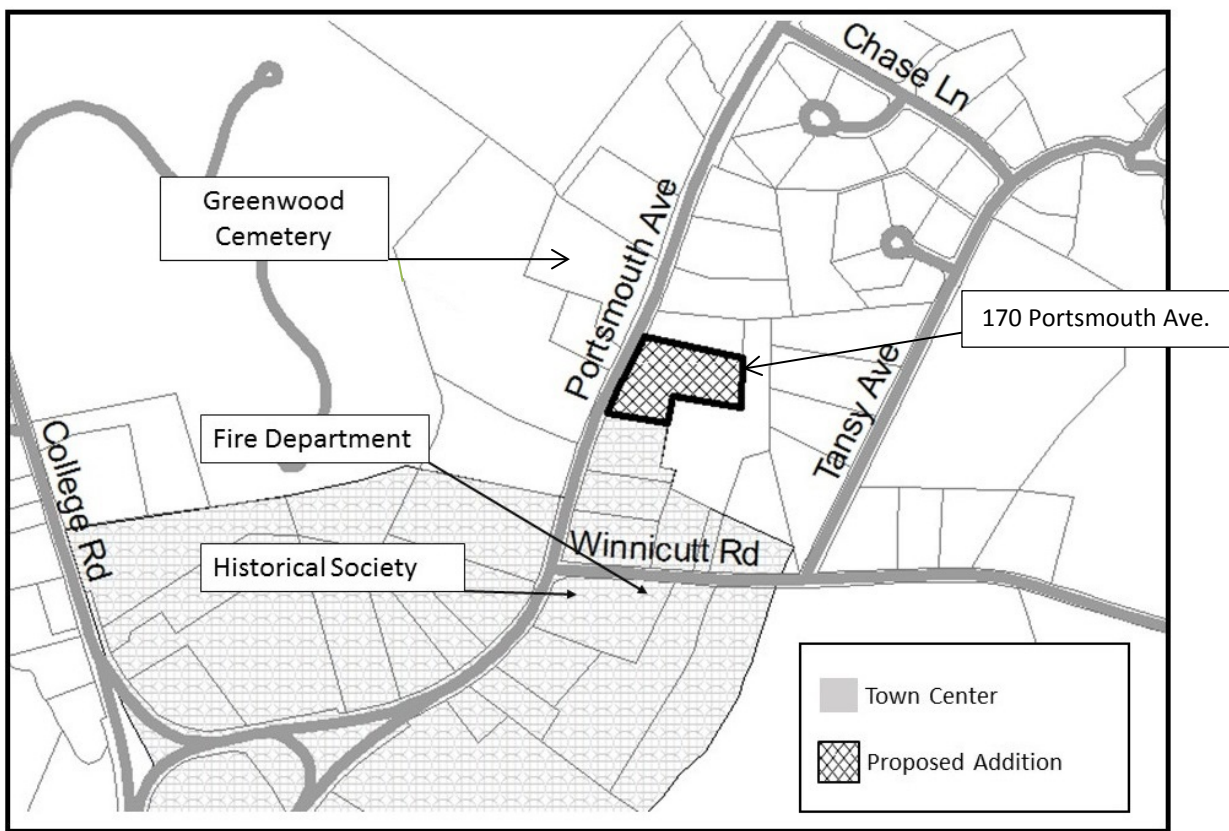
#### **19.1011 REMOVAL OF ABANDONED ANTENNAS AND TOWERS**

Any ~~antenna or~~ tower that is not operated for a continuous period of 12 months shall be considered abandoned and hazardous to the public health and safety, unless the owner of said tower provides proof of quarterly inspections. -The owner shall remove the abandoned structure within 90 days of receipt of a declaration of abandonment from the Town notifying the owner of such abandonment. -A declaration of abandonment shall only be issued following a public hearing, noticed per Town regulations, with notice to abutters and the last known owner/operator of the tower. -If the abandoned tower is not removed within 90 days the Town may execute the security and have the tower removed-, pursuant to Section 19.5.1 (d), above. If there are two (2) or more users of a single tower, this provision shall not become effective until all users cease using the tower.

*The Planning Board recommends this article by unanimous vote.*

**ARTICLE 11:** Are you in favor of adopting the following amendment to the Town of Stratham Zoning Ordinance as proposed by petition by Eugene Barker and 25 other registered voters of the Town of Stratham?

To see if the Town will vote to amend the Zoning Map, to include 170 Portsmouth Avenue (Tax Map 17 Lot 86) in the Town Center Zoning District.



*The Planning Board does not recommend this article by unanimous vote.*

\*\*\*\*\*  
THE FOLLOWING ARTICLES WILL BE VOTED ON **FRIDAY, MARCH 16, 2018 AT 7:00 P.M.** AT THE **STRATHAM MEMORIAL SCHOOL, 39 GIFFORD FARM ROAD,** STRATHAM, NEW HAMPSHIRE.  
\*\*\*\*\*

**ARTICLE 12: 2018 Operating Budget**

To see if the Town will raise and appropriate Six Million Eight Hundred Sixty One Thousand Nine Hundred Fifty Nine Dollars and no cents (\$6,861,959.00) to defray general town charges for the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

*The Board of Selectmen recommends this Article by unanimous vote.*

**ARTICLE 13: Capital Improvements Program**

To see if the Town will vote to raise and appropriate the sum of One Million Three Hundred Eleven Thousand Dollars and no cents (\$1,311,000.00) to implement the Capital Improvements Program for 2018 as presented in the Town Report and approved by the Planning Board. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

*The Board of Selectmen recommends this Article by unanimous vote.*

**ARTICLE 14: Appropriate Funds to Several Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Nine Thousand Dollars and no cents (\$359,000.00) to be added to the following capital reserve funds previously established.

|  |                  |
|--|------------------|
| Land Conservation Fund                         | \$35,000         |
| Fire Department Capital Reserve Fund           | \$104,000        |
| Radio Communications Capital Reserve Fund      | \$5,000          |
| Highway Vehicle/Equipment Capital Reserve Fund | <u>\$215,000</u> |
| Total  | \$359,000        |

*The Board of Selectmen recommends this Article by unanimous vote.*



**ARTICLE 15: Heritage Preservation Capital Reserve Fund**

To see if the Town will vote to raise and appropriate One Hundred Fifty Thousand Dollars and no cents (\$150,000.00) to be added to the Heritage Preservation Fund, a capital reserve fund, as previously created at the March 11, 2011 Town Meeting.

*The Board of Selectmen recommends this Article by unanimous vote.*

**ARTICLE 16: Town Buildings and Grounds Maintenance Expendable**

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars and no cents (\$25,000.00) to be deposited into the “Town Buildings and Grounds Maintenance Expendable Trust Fund” as created by the March 16, 2012 Town Meeting.

*The Board of Selectmen recommends this Article by unanimous vote.*

**ARTICLE 17: Authorizing Keno Games**

Shall we allow the operation of keno games within the Town of Stratham?

**ARTICLE 18: Raise and Appropriate from the EMS Special Revenue**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars and no cents (\$20,000.00) for the following purposes:

|                                       |             |
|---------------------------------------|-------------|
| 2018 EMS/EMT/First Responder Training | \$10,000.00 |
| 2018 ALS Services Contract            | \$10,000.00 |

and to further authorize the withdrawal of Twenty Thousand Dollars and no cents (\$20,000.00) from the Stratham Fire Department EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used.

*The Board of Selectmen recommends this Article by unanimous vote.*

#### **ARTICLE 19: Purchase a New Ambulance**

To see if the town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars and no cents (\$300,000.00) for the purpose of purchasing and equipping a new ambulance and to further authorize the withdrawal of Three Hundred Thousand Dollars and no cents (\$300,000.00) from the EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting. No additional funds from general taxation are to be used.

*The Board of Selectmen recommends this Article by unanimous vote.*

#### **ARTICLE 20: Purchase of SCBA Equipment**

To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars and no cents (\$200,000.00) for purchasing new replacement "self-contained breathing apparatus" (SCBA) equipment and to authorize the withdrawal of One Hundred Thousand Dollars and no cents (\$100,000.00) from the EMS Special Revenue Fund created for these purposes during the March 17, 2000 Annual Town Meeting and as amended during the March 11, 2005 Town Meeting, and to further authorize the use of Sixty Thousand Dollars and no cents (\$60,000.00) from the Fire Department Capital Reserve Fund, and to accept a contribution of Forty Thousand Dollars and no cents (\$40,000.00) from the Stratham Volunteer Fire Department Fair Trust. No additional funds from general taxation are to be used.

*The Board of Selectmen recommends this Article by unanimous vote.*

#### **ARTICLE 21: Accrued Benefits Liability Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars and no cents (\$10,000.00) to be deposited into the "Accrued Benefits Liability Expendable Trust Fund" as created by the March 16, 2007 Town Meeting to meet the currently unfunded obligations of the Town.

*The Board of Selectmen recommends this Article by unanimous vote.*

#### **ARTICLE 22: Skate Park Study and Design**

To see if the Town will vote to raise and appropriate the sum Thirty Five Thousand Dollars and no cents (\$35,000.00) for the purpose of studying and designing a proposed skate park within the Town. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the stated purpose is completed or obtained, but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

*The Board of Selectmen recommends this Article by unanimous vote.*

**ARTICLE 23: Citizens Petition to Study the Feasibility of Development of Offshore Wind Power**

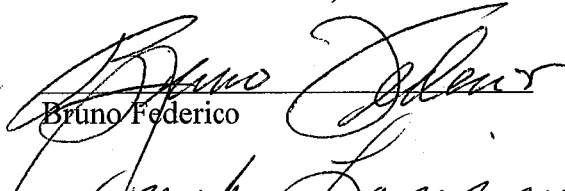
By petition of Janet Szarmach and more than twenty five (25) other registered voters of the Town of Stratham, NH, to see if the Town shall express its support to Governor Sununu for New Hampshire to join Maine and Massachusetts and study the feasibility of developing offshore wind power in the Gulf of Maine. The Town will provide written notice urging that Governor Sununu request that the Bureau of Ocean Energy Management form an intergovernmental task force.

A bipartisan NH legislative committee studied the potential for offshore wind in 2014, and recommended the establishment of this task force. Floating wind turbines located far offshore in federal waters, barely visible from land, combined with other renewable energy will move NH to 100% renewable energy by 2050. The building of offshore wind farms will bring a significant number of jobs and revenue to New Hampshire.

**ARTICLE 24:** To transact any other business that may legally come before this meeting.

Given under our hands and seal, this twenty-six day of February in the year of our Lord two thousand eighteen.

Selectmen of Stratham, NH

  
Bruno Federico

  
Joseph Lovejoy

  
Michael Houghton

We certify and attest that on or before February 26, 2018, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Town Offices and the Wiggin Memorial Library, and delivered the original to the Town Clerk.

  
Bruno Federico

  
Joseph Lovejoy

  
Michael Houghton

## TOWN BUDGET

|                              | <b>2018<br/>PROPOSED</b> |
|------------------------------|--------------------------|
| Executive                    | \$248,130                |
| Election & Registration      | \$11,025                 |
| Financial Administration     | \$487,423                |
| Legal Expenses               | \$30,000                 |
| Personnel Administration     | \$1,091,311              |
| Planning & Zoning            | \$279,275                |
| General Government Buildings | \$241,990                |
| Cemeteries                   | \$47,650                 |
| Insurances                   | \$94,553                 |
| Police                       | \$1,124,235              |
| Fire                         | \$313,029                |
| Emergency Management         | \$18,410                 |
| Emergency Dispatch Services  | \$1,000                  |
| Highways & Streets           | \$943,550                |
| Street Lighting              | \$12,000                 |
| Solid Waste Management       | \$768,825                |
| Public Works Commission      | \$10,714                 |
| Animal Control               | \$600                    |
| Pest Control                 | \$64,680                 |
| Public Service Agencies      | \$38,920                 |
| Direct Assistance            | \$16,500                 |
| Parks                        | \$111,200                |
| Recreation                   | \$192,852                |
| Library                      | \$470,599                |
| Patriotic Purposes           | \$2,500                  |
| Conservation Commission      | \$4,000                  |
| Heritage Commission          | \$5,700                  |
| Economic Development         | \$200                    |
| Energy Commission            | \$9,500                  |
| PCAC                         | \$400                    |
| Interest on Debt             | \$221,188                |
| Total Appropriation          | \$6,861,959              |

### **Board of Selectmen:**

Bruno Federico, Chair  
Joseph Lovejoy  
Michael Houghton

### **Budget Advisory Committee:**

Garrett Dolan  
Beth Dupell  
Robert O'Sullivan  
Lee Paladino  
June Sawyer  
Bruce Scamman

**STRATHAM CAPITAL IMPROVEMENTS PROGRAM--REQUESTS--PROJECT SUMMARY IN \$000'S**

**AS APPROVED BY THE PLANNING BOARD, FEBRUARY 7, 2018**

| <b><u>TOWN PROJECT TITLE/DEPARTMENT</u></b>               | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|------|------|------|------|------|------|
| <b>General Government:</b>                                |      |      |      |      |      |      |
| Town Office Computer Replacement Plan                     | 5    | 5    | 5    | 5    | 5    | 5    |
| Town Center Grant Match & Improvements                    | 0    | 25   | 25   | 25   | 25   | 25   |
| Revaluation expenses                                      | 25   | 25   | 25   | 25   | 25   | 25   |
| Municipal Center Telephone System Replacement             | 25   |      |      |      |      |      |
| Master Plan Update Reserve                                | 25   | 20   | 20   | 20   | 20   | 20   |
| CEO/BI Vehicle replacement                                | 15   |      |      |      |      |      |
| Municipal Center Roof Replacement                         | 0    |      |      | 50   |      | 50   |
| <b>Protection of Persons/Property:</b>                    |      |      |      |      |      |      |
| Public Safety Complex (debt service, principal)           | 250  | 250  | 250  | 250  | 250  | 250  |
| Conservation/Firehouse (debt service, principal)          | 225  | 225  | 225  | 225  | 225  | 225  |
| Conservation Easement (debt service, principal)           | 120  | 120  | 120  | 120  | 120  | 120  |
| Cushman-Bartlett Property (debt service, principal)       | 100  |      |      |      |      |      |
| Police computer replacement program                       | 6    | 6    | 6    | 6    | 6    | 6    |
| Traffic Control Program                                   | 0    | 5    | 5    | 5    | 5    | 5    |
| Fire Station Parking Lot Paving                           | 0    | 15   | 15   | 15   |      |      |
| Police Station Parking Lot Paving                         | 0    | 12   | 12   | 11   |      |      |
| Police Station Solar Array Buyout                         | 0    |      |      | 6.6  | 6.6  | 6.6  |
| <b>Public Works and Highways:</b>                         |      |      |      |      |      |      |
| Bunker Hill & Portsmouth Ave. Intersection Improvements   | 0    |      |      | 150  | 150  | 150  |
| Winnicutt Rd. & Portsmouth Ave. Intersection Improvements | 0    |      |      |      |      | 450  |
| Road Reconstruction Program                               | 270  | 270  | 270  | 270  | 270  | 270  |
| Mower   | 0    |      | 14   |      |      | 14   |
| Water and Sewer Infrastructure, Planning, & study         | 20   | 50   | 50   | 50   | 50   | 50   |
| PWC Environmental Grant Match (MS4, etc.)                 | 20   | 20   | 20   | 20   | 20   | 20   |
| Water and Sewer Infrastructure (debt service, principal)  | 0    | 300  | 300  | 300  | 300  | 300  |
| Maple Lane Cemetery Paving                                | 0    | 9    | 9    | 9    |      |      |
| Maple Lane Landscaping                                    | 17   | 18   |      |      |      |      |
| Library Carpet Replacement                                | 10   | 10   |      |      |      |      |

**STRATHAM CAPITAL IMPROVEMENTS PROGRAM--REQUESTS--PROJECT SUMMARY IN \$000'S**

**AS APPROVED BY THE PLANNING BOARD, FEBRUARY 7, 2018**

| <b><u>TOWN PROJECT TITLE/DEPARTMENT</u></b>        | 2018    | 2019    | 2020    | 2021    | 2022    | 2023    |
|--|---------|---------|---------|---------|---------|---------|
| <b>Cultural and Recreational Activities:</b>       |         |         |         |         |         |         |
| Playing Field Improvements/Future Community Center | 125     | 250     | 250     | 250     | 250     | 250     |
| Facility Improvements at SHP                       | 10      | 25      | 50      | 5       | 5       |         |
| SHP Parking lot Replacement                        | 11      | 10      |         |         |         |         |
| SHP Roadways                                       | 17      | 18      |         |         |         |         |
| Tennis Court Maintenance                           | 0       | 5.5     |         |         |         |         |
| Mower  | 0       |         |         | 13      |         |         |
| Stevens Park parking lot maintenance               | 0       | 9       | 9       | 9       | 9       | 9       |
| Gifford Barn Painting                              | 0       | 15      |         |         |         |         |
| Library computer replacement program               | 0       | 3       | 5       | 5       | 5       | 5       |
| SHP Tractor Replacement                            | 0       |         |         |         | 35      |         |
| SHP Firetower painting                             | 0       |         |         |         |         | 15      |
| Front Pavilion SHP painting                        | 15      |         |         |         |         |         |
| <b>Totals For Town Appropriations</b>              | 1,311.0 | 1,720.5 | 1,685.0 | 1,844.6 | 1,781.6 | 2,270.6 |
|  |         |         |         |         |         |         |
| <b>Capital Reserve Funds</b>                       |         |         |         |         |         |         |
| Land Conservation Fund                             | 35      | 35      | 35      | 35      | 35      | 35      |
| Heritage Preservation Fund                         | 0       | 50      | 50      | 50      | 50      | 50      |
| Fire Dept. Capital Reserve Fund                    | 104     | 154     | 134     | 104     | 104     | 0       |
| Radio Communications Capital Reserve Fund          | 5       | 5       | 5       | 5       | 5       | 5       |
| Highway Vehicle/Equipment Capital Reserve Fund     | 215     | 250     | 175     | 190     | 190     | 100     |
| <b>Totals For Town Appropriations</b>              | 359     | 494     | 399     | 384     | 384     | 190     |
|  |         |         |         |         |         |         |
| <b>CIP Plus CRF Appropriations Total</b>           | 1,670.0 | 2,214.5 | 2,084.0 | 2,228.6 | 2,165.6 | 2,460.6 |

## BUDGET OF THE TOWN OF STRATHAM

| <b>EXPENSES:</b>                 | <b>2017</b>          | <b>2017</b>        | <b>2018</b>        |
|----------------------------------|----------------------|--------------------|--------------------|
|                                  | <b>APPROPRIATION</b> | <b>ACTUAL</b>      | <b>PROPOSED</b>    |
| Executive                        | \$205,750            | \$187,635          | \$248,130          |
| Election & Registration          | \$7,125              | \$6,440            | \$11,025           |
| Financial Administration         | \$452,026            | \$440,737          | \$487,423          |
| Legal Expenses                   | \$30,000             | \$21,419           | \$30,000           |
| Personnel Administration         | \$1,029,602          | \$940,370          | \$1,091,311        |
| Planning & Zoning                | \$278,887            | \$247,577          | \$279,275          |
| General Government Buildings     | \$175,010            | \$151,300          | \$241,990          |
| Cemeteries                       | \$37,700             | \$33,465           | \$47,650           |
| Insurances                       | \$94,489             | \$94,489           | \$94,553           |
| Police                           | \$1,060,402          | \$1,022,203        | \$1,124,235        |
| Fire                             | \$277,464            | \$267,952          | \$313,029          |
| Emergency Management             | \$10,985             | \$3,044            | \$18,410           |
| Emergency Dispatch Communication | \$1,000              | \$770              | \$1,000            |
| Highways                         | \$830,096            | \$801,014          | \$943,550          |
| Street Lighting                  | \$13,516             | \$12,007           | \$12,000           |
| Solid Waste Management           | \$817,049            | \$731,764          | \$768,825          |
| Public Works Commission          | \$10,714             | \$10,714           | \$10,714           |
| Animal Control                   | \$600                | \$0                | \$600              |
| Pest Control                     | \$64,680             | \$64,680           | \$64,680           |
| Public Service Agencies          | \$41,100             | \$41,100           | \$38,920           |
| Direct Assistance                | \$16,500             | \$5,359            | \$16,500           |
| Parks & Recreation               | \$278,509            | \$276,606          | \$304,052          |
| Library                          | \$439,612            | \$439,499          | \$470,599          |
| Patriotic Purposes               | \$2,200              | \$2,379            | \$2,500            |
| Conservation Commission          | \$4,000              | \$3,903            | \$4,000            |
| Heritage Commission              | \$4,900              | \$3,886            | \$5,700            |
| Economic Development             | \$200                | \$200              | \$200              |
| Energy Commission                | \$1,500              | \$26               | \$9,500            |
| PCAC                             | \$0                  | \$0                | \$400              |
| Interest on Debt                 | \$245,064            | \$235,520          | \$221,188          |
| Total Appropriations             | <u>\$6,430,680</u>   | <u>\$6,046,058</u> | <u>\$6,861,959</u> |

### **REVENUES:**

|                                 |                    |                    |                    |
|---------------------------------|--------------------|--------------------|--------------------|
| Yield/Excavation Tax            | \$1,480            | \$709              | \$1,080            |
| Interest & Penalties on Taxes   | \$60,000           | \$62,663           | \$60,000           |
| Motor Vehicle Permits           | \$1,800,000        | \$2,127,116        | \$1,800,000        |
| Business Licenses & Permits     | \$46,380           | \$51,301           | \$48,000           |
| Other Licenses, Permits & Fees  | \$180,000          | \$189,204          | \$180,000          |
| Rooms & Meals                   | \$379,237          | \$379,336          | \$379,336          |
| Highway Block Grant/State of NH | \$172,639          | \$173,053          | \$174,898          |
| Income From Departments         | \$219,650          | \$263,550          | \$240,510          |
| Reimbursements                  | \$20,000           | \$22,943           | \$20,000           |
| Sale of Town Property           | \$44,485           | \$113,574          | \$41,500           |
| Interest on Investments         | \$40,000           | \$65,354           | \$40,000           |
| Rent of Town Property           | \$55,000           | \$63,988           | \$55,000           |
| Trust & Agency Funds            | \$20,000           | \$0                | \$20,000           |
| Total Revenues                  | <u>\$3,038,871</u> | <u>\$3,512,791</u> | <u>\$3,060,324</u> |

## **TOWN CLERK/TAX COLLECTOR**

This year, my main goal was to get our new staff, (not quite so new anymore), fully trained. To this end, we all attended workshops and conferences to keep us up to date on the many different duties and responsibilities in this busy office. Our numbers continue to increase in the volume of motor vehicles, boats, and dog registrations that we process each year. Electronic payments, both over the counter, and on-line, also continue to increase each year. We now have the chip-enabled terminals for credit card payments in our office. This technology provides enhanced security and protection against fraud for our residents.

We had just the one Town Election in 2017 that saw an 11% turnout. In 2018, we will have three elections; the Town election in March, the State Primary election in September, and the State General election in November. It should be a busy year in elections!

As a reminder, we send out motor vehicle reminder notices via email only. This is the third year we have been doing this. This allows quite a savings in paper, printing, and postage to the Town, and ultimately, to you. If we do not have your email address yet, please send it to: [jcharbonneau@strathamnh.gov](mailto:jcharbonneau@strathamnh.gov) or [dbakie@strathamnh.gov](mailto:dbakie@strathamnh.gov). Your email address is never shared with anyone! You will get an email in your inbox towards the end of the month before your vehicle is due. For example, if your renewal is up in May, you should look for your email in your inbox sometime towards the end of April. It will be from "E-notices at EB2gov", and the subject line will state "vehicle registrations".

As always, we are at your service. Please call us if we can be of any assistance to you regarding motor vehicle registrations, property taxes, dog licensing, and vital records.

Respectfully Submitted,

Joyce L. Charbonneau  
Town Clerk/Tax Collector



**TOWN CLERK'S REPORT**  
YEAR ENDING DECEMBER 31, 2017

**BEGINNING CASH BALANCE:               \$450.00**

|   |                       |
|---|-----------------------|
| MOTOR VEHICLE FEES - TOWN               | \$2,127,116.39        |
| MUNICIPAL AGENT FEES - MV               | \$28,266.00           |
| BOAT REGISTRATION FEES                  | \$4,622.79            |
| BOAT MUNICIPAL AGENT FEES               | \$1,270.00            |
| TITLE FEES                              | \$3,762.00            |
| U.C.C. FILINGS                          | \$1,725.00            |
| VITAL RECORDS - TOWN                    | \$2,066.00            |
| VITAL RECORDS - STATE                   | \$3,449.00            |
| DOG LICENSES - TOWN                     | \$5,416.00            |
| DOG LICENSES - STATE                    | \$3,165.50            |
| DOG FINES                               | \$2,839.00            |
| ONLINE MAILING FEES                     | \$1,309.00            |
| COPIES                                  | \$352.00              |
| <b>TOTAL TOWN CLERK FUNDS COLLECTED</b> | <b>\$2,185,358.68</b> |

COLLECTED FOR OTHER DEPARTMENTS               \$67,018.01

**REMITTED TO TREASURER                       \$2,252,376.69**

**ENDING CASH BALANCE:               \$450.00**

RESPECTFULLY SUBMITTED,

Joyce L. Charbonneau  
Town Clerk/Tax Collector

**TAX COLLECTOR'S REPORT**  
**FISCAL YEAR ENDING DECEMBER 31, 2017**

**DEBITS**

**UNCOLLECTED TAXES--**

**Beginning of Fiscal Year: 2017**

|                          | 2017   | 2016         | 2015   | 2014   |
|--------------------------|--------|--------------|--------|--------|
| Property Taxes           | \$0.00 | \$599,006.35 | \$0.00 | \$0.00 |
| Land Use Change Taxes    | \$0.00 | \$61,000.00  | \$0.00 | \$0.00 |
| Excavation Taxes         | \$0.00 | \$0.00       | \$0.00 | \$0.00 |
| Current Year Tax Credits | \$0.00 | \$0.00       | \$0.00 | \$0.00 |

**TAXES COMMITTED THIS YEAR:**

|                       |                 |        |        |        |
|-----------------------|-----------------|--------|--------|--------|
| Property Taxes        | \$25,376,298.00 | \$0.00 | \$0.00 | \$0.00 |
| Land Use Change Taxes | \$12,000.00     | \$0.00 | \$0.00 | \$0.00 |
| Yield Taxes           | \$708.94        | \$0.00 | \$0.00 | \$0.00 |
| Excavation Taxes      | \$0.00          | \$0.00 | \$0.00 | \$0.00 |

**OVERPAYMENTS:**

|  |             |             |        |        |
|--|-------------|-------------|--------|--------|
| Overpayments/Credits Refunded          | \$52,136.53 | \$0.00      | \$0.00 | \$0.00 |
| Interest Collected on Delinquent Taxes | \$9,064.87  | \$33,003.34 | \$0.00 | \$0.00 |

|                      |                        |                     |               |               |
|----------------------|------------------------|---------------------|---------------|---------------|
| <b>TOTAL DEBITS:</b> | <b>\$25,450,208.34</b> | <b>\$693,009.69</b> | <b>\$0.00</b> | <b>\$0.00</b> |
|----------------------|------------------------|---------------------|---------------|---------------|

**CREDITS**

**REMITTED TO TREASURER:**

|                                     |                 |              |        |        |
|-------------------------------------|-----------------|--------------|--------|--------|
| Property Taxes                      | \$25,388,561.96 | \$426,425.72 | \$0.00 | \$0.00 |
| Land Use Change Taxes               | \$12,000.00     | \$61,000.00  | \$0.00 | \$0.00 |
| Yield Taxes                         | \$708.94        | \$0.00       | \$0.00 | \$0.00 |
| Interest                            | \$9,064.87      | \$31,630.34  | \$0.00 | \$0.00 |
| Penalties                           | \$0.00          | \$1,373.00   | \$0.00 | \$0.00 |
| Excavation Taxes                    | \$0.00          | \$0.00       | \$0.00 | \$0.00 |
| Converted to Liens (Principal only) | \$0.00          | \$172,580.63 | \$0.00 | \$0.00 |

**ABATEMENTS MADE:**

|                       |            |        |        |        |
|-----------------------|------------|--------|--------|--------|
| Property Taxes        | \$0.00     | \$0.00 | \$0.00 | \$0.00 |
| Land Use Change Taxes | \$0.00     | \$0.00 | \$0.00 | \$0.00 |
| Timber Yield Taxes    | \$0.00     | \$0.00 | \$0.00 | \$0.00 |
| Current Levy Deeded   | \$3,710.00 | \$0.00 | \$0.00 | \$0.00 |

**UNCOLLECTED TAXES--**

**End of Fiscal Year: 2017**

|                             |                |        |        |        |
|-----------------------------|----------------|--------|--------|--------|
| Property Taxes              | \$506,985.23   | \$0.00 | \$0.00 | \$0.00 |
| Property Tax Credit Balance | (\$470,822.66) | \$0.00 | \$0.00 | \$0.00 |
| Land Use Change Taxes       | \$0.00         | \$0.00 | \$0.00 | \$0.00 |
| Yield Taxes                 | \$0.00         | \$0.00 | \$0.00 | \$0.00 |

|                       |                        |                     |               |               |
|-----------------------|------------------------|---------------------|---------------|---------------|
| <b>TOTAL CREDITS:</b> | <b>\$25,450,208.34</b> | <b>\$693,009.69</b> | <b>\$0.00</b> | <b>\$0.00</b> |
|-----------------------|------------------------|---------------------|---------------|---------------|

## SUMMARY OF TAX LIEN ACCOUNTS

FISCAL YEAR ENDED DECEMBER 31, 2017

### DEBITS

|  | .....Tax Liens on Acc't of Levies..... |              |             |
|--|--|--------------|-------------|
| Balance of Unredeemed Liens:                         | 2016                                   | 2015         | 2014+       |
| Beginning of Fiscal Year                             | \$0.00                                 | \$134,145.24 | \$45,982.50 |
| Liens Executed During Fiscal Year                    | \$186,650.91                           | \$0.00       | \$0.00      |
| Interest & Costs Collected<br>(After Lien Execution) | \$1,476.16                             | \$4,482.78   | \$14,635.19 |
| <b>TOTAL DEBITS</b>                                  | \$188,127.07                           | \$138,628.02 | \$60,617.69 |

### CREDITS

#### REMITTED TO TREASURER:

|  |              |              |             |
|--|--------------|--------------|-------------|
| Redemptions  | \$46,932.74  | \$23,066.02  | \$38,142.00 |
| Interest/Costs Collected                           | \$1,476.16   | \$4,482.78   | \$14,635.19 |
| Abatements of Unredeemed Taxes                     | \$0.00       | \$0.00       | \$0.00      |
| Liens Deeded To Town                               | \$8,048.31   | \$7,850.91   | \$7,840.50  |
| Balance of Unredeemed Liens:<br>End of Fiscal Year | \$131,669.86 | \$103,228.31 | \$0.00      |
| <b>TOTAL CREDITS</b>                               | \$188,127.07 | \$138,628.02 | \$60,617.69 |

## TOWN TREASURER'S REPORT 2017

### RECEIVED FROM TAX COLLECTOR

|                                       |                 |
|---------------------------------------|-----------------|
| 2017 Property Tax & Interest          | \$24,874,667.64 |
| 2016 Property Tax & Interest          | \$79,967.78     |
| Prior Year Tax Redemptions & Interest | \$80,325.99     |
| Current Use Land Change & Interest    | \$74,444.46     |
| Railroad Tax                          | \$0.00          |
| Yield Tax & Interest (Timber Cutting) | \$708.94        |

|                 |                        |
|-----------------|------------------------|
| <b>Subtotal</b> | <b>\$25,110,114.81</b> |
|-----------------|------------------------|

### RECEIVED FROM TOWN CLERK

|                            |                |
|----------------------------|----------------|
| Motor Vehicle Permits      | \$2,127,116.39 |
| Municipal Agent Fees       | \$28,266.00    |
| Titles                     | \$3,762.00     |
| Vital Records              | \$2,066.00     |
| UCC Filings & Certificates | \$1,725.00     |
| Dog Licenses & Fines       | \$8,255.00     |
| Boat Fees                  | \$5,892.79     |
| Mailing Fees               | \$1,309.00     |
| Filing and Other Fees      | \$25.00        |

|                 |                       |
|-----------------|-----------------------|
| <b>Subtotal</b> | <b>\$2,178,417.18</b> |
|-----------------|-----------------------|

### RECEIVED FROM INTERGOVERNMENTAL SOURCES

|  |              |
|--|--------------|
| NH. Revenue Sharing Block Grant        | \$0.00       |
| NH. Highway Block Grant                | \$173,052.75 |
| NH. Highway Block Grant (supplimental) | \$147,929.13 |
| NH. Rooms & Meals Tax                  | \$379,336.46 |
| Transportation Enhancement Program     | \$93,490.37  |
| PREPA Grant                            | \$0.00       |
| PD DWI Grant                           | \$2,806.42   |
| Fire Department Equipment Grant        | \$1,702.78   |
| OEM Drill Reimbursement                | \$8,500.00   |
| Misc. Revenue                          | \$49.15      |

|                 |                     |
|-----------------|---------------------|
| <b>Subtotal</b> | <b>\$806,867.06</b> |
|-----------------|---------------------|

### RECEIVED FROM OTHER SOURCES

|                                       |              |
|---------------------------------------|--------------|
| Interest Income                       | \$65,353.74  |
| Fines & Forfeitures                   | \$376.00     |
| Building Permits                      | \$116,229.39 |
| Transfer Station Permits              | \$5,750.00   |
| Transfer Station Fees                 | \$50,455.00  |
| Planning Board Fees                   | \$15,422.50  |
| Zoning Board of Adjustment Fees       | \$680.00     |
| Police Department Revenue             | \$13,144.55  |
| School Resource Officer               | \$15,000.00  |
| Recreation Programs                   | \$10,280.00  |
| Recreation Summer Camp                | \$24,276.20  |
| Rent of Town Property                 | \$63,988.00  |
| Sale of Town Property                 | \$30,240.76  |
| Tax Deeded Property Redemption        | \$76,278.42  |
| Sale of Cemetery & Cremation Lots     | \$2,950.00   |
| Grave Excavation Fees                 | \$2,150.00   |
| Cable TV Franchise                    | \$189,203.98 |
| Recycling Program                     | \$6,415.42   |
| Insurance Reimbursements              | \$8,225.73   |
| Reimbursement for Plan Review         | \$8,351.17   |
| Overpayments and Other Reimbursements | \$14,341.21  |

|                 |                     |
|-----------------|---------------------|
| <b>Subtotal</b> | <b>\$719,112.07</b> |
|-----------------|---------------------|

### RECEIVED FROM SPECIAL REVENUE FUNDS

|   |                               |
|---|-------------------------------|
| Transfer from Trustees of the Trust Funds | \$0.00                        |
| <b>Subtotal</b>                           | <b>\$0.00</b>                 |
| <b><u>TOTAL RECEIPTS FOR 2017</u></b>     | <b><u>\$28,814,511.12</u></b> |

**FISCAL YEAR 2017 TRANSACTIONS**

|   |                               |
|---|-------------------------------|
| Cash on Hand January 1, 2017                        | \$11,365,800.64               |
| Total Receipts for 2017                             | \$28,814,511.12               |
| Safety Complex Bond Principle & Interest            | (\$324,375.00)                |
| Scamman Conservation Easement Principle & Interest  | (\$179,818.00)                |
| Fire House & Conservation Bond Principle & Interest | (\$318,890.00)                |
| Cushman Property Principle                          | (\$102,437.00)                |
| Debt Service Interest                               | \$0.00                        |
| Paid on Selectmen's Orders                          | (\$26,605,564.76)             |
| Trustees of the Trust Funds                         | (\$223,656.59)                |
| <b><u>BALANCE ON HAND DEC. 31, 2017</u></b>         | <b><u>\$12,425,570.41</u></b> |

**OTHER ASSETS IN HANDS OF TREASURER**

|   |                              |
|---|------------------------------|
| Police Detail Account                             | \$101,023.00                 |
| Road & Other Bonds                                | \$280,083.49                 |
| Payroll Account                                   | \$8,786.26                   |
| Gifford House Security Deposit                    | \$2,101.68                   |
| Foss Property Security Deposit                    | \$3,611.02                   |
| Park Cottage Security Deposit                     | \$955.00                     |
| Stratham Hill Park Revolving Fund                 | \$42,005.93                  |
| Stratham DARE                                     | \$7,534.82                   |
| Stratham Hill Park Public Deposit Investment Pool | \$3,999.86                   |
| Town of Stratham Public Deposit Investment Pool   | \$20,184.33                  |
| Fire Department E.M.S. Fund                       | \$525,746.41                 |
| Fire Protection Fund                              | \$46,670.39                  |
| Heritage Fund/300th Anniversary Committee         | \$7,038.13                   |
| Recreation Revolving Fund                         | \$97,746.56                  |
| Cemetery Land Fund                                | \$5,915.73                   |
| Drug Forfeiture Fund                              | \$1,784.44                   |
| Petty Cash (Town Clerk/Finance)                   | \$200.00                     |
| <b><u>TOTAL ALL OTHER ASSETS</u></b>              | <b><u>\$1,155,387.05</u></b> |

**SUMMARY OF SAFETY COMPLEX BONDED DEBT**

**Safety Complex General Obligation Bond: \$5,000,000.00**

| <b><u>Fiscal Year</u></b> |                                 |                                |                       | <b><u>Outstanding Debt</u></b> |
|---------------------------|---------------------------------|--------------------------------|-----------------------|--------------------------------|
| <b><u>Ending</u></b>      | <b><u>Principal Payment</u></b> | <b><u>Interest Payment</u></b> |                       |                                |
| <b><u>Dec. 31st</u></b>   |                                 |                                | <b><u>Balance</u></b> |                                |
| 2004                      |                                 | \$104,270.83                   | \$5,000,000.00        |                                |
| 2005                      | \$250,000.00                    | \$175,625.00                   | \$4,750,000.00        |                                |
| 2006                      | \$250,000.00                    | \$169,375.00                   | \$4,500,000.00        |                                |
| 2007                      | \$250,000.00                    | \$163,125.00                   | \$4,250,000.00        |                                |
| 2008                      | \$250,000.00                    | \$156,875.00                   | \$4,000,000.00        |                                |
| 2009                      | \$250,000.00                    | \$150,312.50                   | \$3,750,000.00        |                                |
| 2010                      | \$250,000.00                    | \$143,125.00                   | \$3,500,000.00        |                                |
| 2011                      | \$250,000.00                    | \$135,312.50                   | \$3,250,000.00        |                                |
| 2012                      | \$250,000.00                    | \$126,875.00                   | \$3,000,000.00        |                                |
| 2013                      | \$250,000.00                    | \$117,812.50                   | \$2,750,000.00        |                                |
| 2014                      | \$250,000.00                    | \$108,437.50                   | \$2,500,000.00        |                                |
| 2015                      | \$250,000.00                    | \$99,062.50                    | \$2,250,000.00        |                                |
| 2016                      | \$250,000.00                    | \$89,375.00                    | \$2,000,000.00        |                                |
| 2017                      | \$250,000.00                    | \$79,375.00                    | \$1,750,000.00        |                                |
| 2018                      | \$250,000.00                    | \$69,062.50                    | \$1,500,000.00        |                                |
| 2019                      | \$250,000.00                    | \$58,437.50                    | \$1,250,000.00        |                                |

|      |              |             |                |
|------|--------------|-------------|----------------|
| 2020 | \$250,000.00 | \$47,812.50 | \$1,000,000.00 |
| 2021 | \$250,000.00 | \$37,187.50 | \$750,000.00   |
| 2022 | \$250,000.00 | \$26,562.50 | \$500,000.00   |
| 2023 | \$250,000.00 | \$15,937.50 | \$250,000.00   |
| 2024 | \$250,000.00 | \$5,312.50  | \$0.00         |

**SUMMARY OF FIRE HOUSE/CONSERVATION BONDED DEBT**

**Fire House/Conservation General Obligation Bond:      \$4,444,000.00**

| <b><u>Fiscal Year</u></b> |                                 |                                | <b><u>Outstanding Debt</u></b> |
|---------------------------|---------------------------------|--------------------------------|--------------------------------|
| <b><u>Ending</u></b>      | <b><u>Principal Payment</u></b> | <b><u>Interest Payment</u></b> | <b><u>Balance</u></b>          |
| <b><u>Dec. 31st</u></b>   |                                 |                                |                                |
| 2008                      |                                 | \$103,922.29                   | \$4,444,000.00                 |
| 2009                      | \$229,000.00                    | \$173,858.75                   | \$4,215,000.00                 |
| 2010                      | \$225,000.00                    | \$165,346.25                   | \$3,990,000.00                 |
| 2011                      | \$225,000.00                    | \$156,908.75                   | \$3,765,000.00                 |
| 2012                      | \$225,000.00                    | \$148,190.00                   | \$3,540,000.00                 |
| 2013                      | \$225,000.00                    | \$139,190.00                   | \$3,315,000.00                 |
| 2014                      | \$225,000.00                    | \$130,190.00                   | \$3,090,000.00                 |
| 2015                      | \$225,000.00                    | \$121,190.00                   | \$2,865,000.00                 |
| 2016                      | \$225,000.00                    | \$112,190.00                   | \$2,640,000.00                 |
| 2017                      | \$220,000.00                    | \$103,290.00                   | \$2,420,000.00                 |
| 2018                      | \$220,000.00                    | \$94,490.00                    | \$2,200,000.00                 |
| 2019                      | \$220,000.00                    | \$85,690.00                    | \$1,980,000.00                 |
| 2020                      | \$220,000.00                    | \$76,890.00                    | \$1,760,000.00                 |
| 2021                      | \$220,000.00                    | \$68,090.00                    | \$1,540,000.00                 |
| 2022                      | \$220,000.00                    | \$59,290.00                    | \$1,320,000.00                 |
| 2023                      | \$220,000.00                    | \$50,490.00                    | \$1,100,000.00                 |
| 2024                      | \$220,000.00                    | \$41,580.00                    | \$880,000.00                   |
| 2025                      | \$220,000.00                    | \$32,560.00                    | \$660,000.00                   |
| 2026                      | \$220,000.00                    | \$23,375.00                    | \$440,000.00                   |
| 2027                      | \$220,000.00                    | \$14,025.00                    | \$220,000.00                   |
| 2028                      | \$220,000.00                    | \$4,675.00                     | \$0.00                         |

**SUMMARY OF CONSERVATION BOND DEBT**

**Conservation General Obligation Bond:      \$2,375,000.00**

| <b><u>Fiscal Year</u></b> |                                 |                                | <b><u>Outstanding Debt</u></b> |
|---------------------------|---------------------------------|--------------------------------|--------------------------------|
| <b><u>Ending</u></b>      | <b><u>Principal Payment</u></b> | <b><u>Interest Payment</u></b> | <b><u>Balance</u></b>          |
| <b><u>Dec. 31st</u></b>   |                                 |                                |                                |
| 2012                      |                                 |                                | \$2,375,000.00                 |
| 2013                      |                                 | \$45,980.03                    | \$2,375,000.00                 |
| 2014                      | \$120,000.00                    | \$69,177.50                    | \$2,255,000.00                 |
| 2015                      | \$120,000.00                    | \$66,657.50                    | \$2,135,000.00                 |
| 2016                      | \$120,000.00                    | \$63,537.50                    | \$2,015,000.00                 |
| 2017                      | \$120,000.00                    | \$59,817.50                    | \$1,895,000.00                 |
| 2018                      | \$120,000.00                    | \$56,697.50                    | \$1,775,000.00                 |
| 2019                      | \$120,000.00                    | \$52,377.50                    | \$1,655,000.00                 |
| 2020                      | \$120,000.00                    | \$47,457.50                    | \$1,535,000.00                 |
| 2021                      | \$120,000.00                    | \$42,537.50                    | \$1,415,000.00                 |
| 2022                      | \$120,000.00                    | \$36,417.50                    | \$1,295,000.00                 |
| 2023                      | \$120,000.00                    | \$30,897.50                    | \$1,175,000.00                 |
| 2024                      | \$120,000.00                    | \$27,177.50                    | \$1,055,000.00                 |
| 2025                      | \$120,000.00                    | \$24,657.50                    | \$935,000.00                   |
| 2026                      | \$120,000.00                    | \$22,062.50                    | \$815,000.00                   |
| 2027                      | \$120,000.00                    | \$19,392.50                    | \$695,000.00                   |
| 2028                      | \$120,000.00                    | \$16,647.50                    | \$575,000.00                   |
| 2029                      | \$115,000.00                    | \$13,886.25                    | \$460,000.00                   |
| 2030                      | \$115,000.00                    | \$11,040.00                    | \$345,000.00                   |

|      |              |            |              |
|------|--------------|------------|--------------|
| 2031 | \$115,000.00 | \$8,050.00 | \$230,000.00 |
| 2032 | \$115,000.00 | \$5,060.00 | \$115,000.00 |
| 2033 | \$115,000.00 | \$1,782.50 | \$0.00       |

**SUMMARY OF CUSHMAN PROPERTY BOND DEBT**

**Bartlett/Cushman Property General Obligation Bond:      \$500,000.00**

| <b><u>Fiscal Year</u></b> |                                 |                                | <b><u>Outstanding Debt</u></b> |
|---------------------------|---------------------------------|--------------------------------|--------------------------------|
| <b><u>Ending</u></b>      | <b><u>Principal Payment</u></b> | <b><u>Interest Payment</u></b> | <b><u>Balance</u></b>          |
| <b><u>Dec. 31st</u></b>   |                                 |                                |                                |
| 2013                      |                                 | \$4,045.23                     | \$500,000.00                   |
| 2014                      | \$100,000.00                    | \$7,419.12                     | \$400,000.00                   |
| 2015                      | \$100,000.00                    | \$5,773.48                     | \$300,000.00                   |
| 2016                      | \$100,000.00                    | \$4,127.85                     | \$200,000.00                   |
| 2017                      | \$100,000.00                    | \$2,482.22                     | \$100,000.00                   |
| 2018                      | \$100,000.00                    | \$836.59                       | \$0.00                         |

Respectfully submitted,

Deborah Bronson  
Town Treasurer

Valerie Kemp  
Accounting Supervisor

**SUMMARY INVENTORY OF VALUATION  
TOWN OF STRATHAM IN ROCKINGHAM COUNTY  
CERTIFICATE (2017)**

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

Bruno Federico, Joseph A. Lovejoy, Michael Houghton, Selectmen

|   |          |                 |
|---|----------|-----------------|
| 1. Valuation of land only:  | Acres    | Assessment      |
| A. Current use (at c.u. value)  | 2,520.88 | \$379,006       |
| B. Conservation   | 47.53    | \$1,178         |
| C. Residential  | 5,296.08 | \$326,897,300   |
| D. Commercial/Industrial  | 543.24   | \$64,511,000    |
| E. Total of Taxable Land  | 8,407.73 | \$391,788,484   |
| F. Tax Exempt & Non Taxable   | 891.15   | \$10,508,100    |
| 2. Value of Buildings only:   |          |                 |
| A. Residential  |          | \$728,097,605   |
| B. Manufactured Housing   |          | \$2,904,400     |
| C. Commercial/Industrial  |          | \$117,037,200   |
| D. Discretionary Preservation Easement  |          | \$92,470        |
| E. Total of Taxable Buildings   |          | \$848,131,675   |
| F. Exempt & Non Taxable   |          | \$49,251,725    |
| 3. Public Utilities:  |          |                 |
| A. Gas  |          | \$11,110,000    |
| B. Electric   |          | \$14,089,000    |
| D. Other Utilities (water)  |          | \$1,090,000     |
| C. Total Utilities  |          | \$26,289,000    |
| 4. Valuation before Exemptions:   |          | \$1,266,209,159 |
| 5. Disabled Exemptions:   |          | \$0             |
| 6. Modified Assessed Valuation of all Properties  |          | \$1,266,209,159 |
| 7. Blind Exemption (4)  |          | \$60,000        |
| 8. Elderly Exemption (41)   |          | \$3,439,100     |
| 9. Solar Energy Exemption   |          | \$0             |
| 9. Total Dollar Amount of Exemptions  |          | \$3,499,100     |
| 10. Net Valuation on which Tax Rate is computed   |          | \$1,262,710,059 |
| 11. Less the Value of Utilities   |          | (\$26,289,000)  |
| 12. Net Valuation without Utilities on which State Education Tax is Computed  |          | \$1,236,421,059 |
| <b>TAX CREDITS:</b>   |          |                 |
| Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty (\$2,000.): |          |                 |
|   | 11       | \$22,000        |
| Other war service credits (\$500.):   | 361      | \$179,500       |
| Total Number and Amount:  | 372      | \$201,500       |



## **STATEMENT OF APPROPRIATIONS**

Taxes Assessed for the Tax Year 2017

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Bruno Federico, Joseph A. Lovejoy, Michael Houghton, Selectmen

### **PURPOSE OF APPROPRIATION**

#### **GENERAL GOVERNMENT:**

|  |             |
|--|-------------|
| Executive                                  | \$205,750   |
| Elections, Registration & Vital Statistics | \$7,125     |
| Financial Administration                   | \$452,026   |
| Revaluation of Property                    | \$25,000    |
| Legal Expenses                             | \$30,000    |
| Personnel Administration                   | \$1,029,602 |
| Planning and Zoning                        | \$278,887   |
| General Government Buildings               | \$175,010   |
| Cemeteries                                 | \$37,700    |
| Insurance                                  | \$94,489    |

#### **PUBLIC SAFETY:**

|                          |             |
|--------------------------|-------------|
| Police                   | \$1,060,402 |
| Fire                     | \$366,464   |
| Emergency Management     | \$10,985    |
| Emergency Communications | \$1,000     |

#### **HIGHWAYS AND STREETS:**

|                      |           |
|----------------------|-----------|
| Highway Department   | \$830,096 |
| Street Lighting      | \$13,516  |
| Public Works - Other | \$10,714  |

#### **SANITATION:**

|                        |           |
|------------------------|-----------|
| Solid Waste Collection | \$817,049 |
|------------------------|-----------|

#### **HEALTH:**

|                             |          |
|-----------------------------|----------|
| Animal Control              | \$600    |
| Pest Control                | \$64,680 |
| Health Agencies & Hospitals | \$41,100 |

#### **WELFARE:**

|                                    |          |
|------------------------------------|----------|
| Administration & Direct Assistance | \$16,500 |
|------------------------------------|----------|

#### **CULTURE AND RECREATION:**

|                                       |           |
|---------------------------------------|-----------|
| Parks & Recreation                    | \$278,509 |
| Library                               | \$439,612 |
| Patriotic purposes                    | \$2,200   |
| Conservation Commission               | \$8,900   |
| Barker Conservation                   | \$400,000 |
| Town Center Revitalization            |           |
| Energy Commission                     | \$1,500   |
| Heritage Commission/300th Anniversary |           |
| Economic Development                  | \$200     |

**DEBT SERVICE:**

|                                     |           |
|-------------------------------------|-----------|
| Tax Anticipation Note Interest      |           |
| Interest -Long Term Bonds & Notes   | \$245,065 |
| Principal - Long Term Bonds & Notes | \$695,000 |

**CAPITAL OUTLAY:**

|                         |           |
|-------------------------|-----------|
| Capital Improvements    | \$588,800 |
| OPERATING TRANSFERS OUT | \$213,504 |

|                       |             |
|-----------------------|-------------|
| TOTAL APPROPRIATIONS: | \$8,441,985 |
|-----------------------|-------------|

**REVISED ESTIMATED REVENUES****TAXES:**

|  |          |
|--|----------|
| Yield Taxes                                | \$1,400  |
| Excavation Taxes                           | \$80     |
| Interest and Penalties on Delinquent Taxes | \$60,000 |

**LICENSES, PERMITS AND FEES:**

|                                  |             |
|----------------------------------|-------------|
| Business Licenses and Permits    | \$46,380    |
| Motor Vehicle Permit Fees        | \$1,800,000 |
| Other Licenses, Permits and Fees | \$180,000   |

**FROM FEDERAL GOVERNMENT:****FROM STATE:**

|                                |           |
|--------------------------------|-----------|
| Shared Revenues                |           |
| Meals & Rooms Tax Distribution | \$379,336 |
| Highway Block Grant            | \$173,056 |
| Other                          | \$49      |

**CHARGES FOR SERVICES:**

|                         |           |
|-------------------------|-----------|
| Income from Departments | \$219,650 |
| Other Charges           | \$20,000  |

**MISCELLANEOUS REVENUES:**

|                            |          |
|----------------------------|----------|
| Sale of Municipal Property | \$44,485 |
| Interest on Investments    | \$40,000 |
| Rent of Town Property      | \$55,000 |

**INTERFUND OPERATING TRANSFERS:**

|                        |          |
|------------------------|----------|
| Trust and Agency Funds | \$20,000 |
| Special Revenue Funds  | \$89,000 |
| Conservation Funds     | \$25,000 |

**OTHER FINANCING SOURCES**

Proceeds from Long Term Bonds & Notes

|                       |             |
|-----------------------|-------------|
| SUBTOTAL OF REVENUES: | \$3,153,436 |
|-----------------------|-------------|

**GENERAL FUND BALANCE:**

|                                  |             |
|----------------------------------|-------------|
| Unreserved Fund Balance          | \$2,102,367 |
| Less Voted from Fund Balance     | (\$3,504)   |
| Less Fund Balance - Reduce Taxes | (\$898,863) |
| Fund Balance - Retained          | \$1,200,000 |

|                             |             |
|-----------------------------|-------------|
| TOTAL REVENUES AND CREDITS: | \$4,055,803 |
|-----------------------------|-------------|

**DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
2017 TAX RATE COMPUTATION**

| <u>Description</u>                        | <u>Appropriation</u> | <u>Tax Rate</u> |
|---|----------------------|-----------------|
| <b><u>Municipal</u></b>                   |                      |                 |
| Total Appropriation                       | \$8,441,985          |                 |
| Net Revenues (Not including Fund Balance) | (\$3,153,436)        |                 |
| Fund Balance Voted Surplus                | (\$3,504)            |                 |
| Fund Balance to Reduce Taxes              | (\$898,863)          |                 |
| War Service Credits                       | \$201,500            |                 |
| Actual Overlay Used                       | \$256,073            |                 |
| <b>Net Required Local Tax Effort</b>      | <b>\$4,843,755</b>   | <b>\$3.83</b>   |

|                                      |                    |               |
|--------------------------------------|--------------------|---------------|
| <b><u>County</u></b>                 |                    |               |
| Net County Apportionment             | \$1,304,335        |               |
| <b>Net Required Local Tax Effort</b> | <b>\$1,304,335</b> | <b>\$1.03</b> |

|                                      |                     |                |
|--------------------------------------|---------------------|----------------|
| <b><u>Education</u></b>              |                     |                |
| Net Local School Appropriations      | \$10,136,260        |                |
| New Cooperative School Appropriation | \$11,279,548        |                |
| Net Education Grant                  | (\$1,992,400)       |                |
| Locally Retained State Education Tax | (\$2,887,147)       |                |
| <b>Net Required Local Tax Effort</b> | <b>\$16,536,261</b> | <b>\$13.10</b> |

|                                      |                    |               |
|--------------------------------------|--------------------|---------------|
| State Education Tax                  | \$2,887,147        |               |
| <b>Net Required Local Tax Effort</b> | <b>\$2,887,147</b> | <b>\$2.34</b> |

|                                 |                       |
|---------------------------------|-----------------------|
| <b><u>Combined Tax Rate</u></b> | <b><u>\$20.30</u></b> |
|---------------------------------|-----------------------|

|                                      |                     |
|--------------------------------------|---------------------|
| Total Municipal Tax Effort           | \$25,571,498        |
| War Service Credits                  | (\$201,500)         |
| <b>Total Property Tax Commitment</b> | <b>\$25,369,998</b> |

**PROOF OF RATE**

|                                    | Net Assessed Valuation | Tax Rate       | Assessment          |
|------------------------------------|------------------------|----------------|---------------------|
| State Education Tax (no utilities) | \$1,236,421,059        | \$2.34         | \$2,893,225         |
| All Other Taxes                    | \$1,262,710,059        | \$17.96        | \$22,678,273        |
|                                    |                        | <b>\$20.30</b> | <b>\$25,571,498</b> |

## **2017 EXPENDITURES**

### **HIGHWAY DEPARTMENT**

|                                |                  |
|--------------------------------|------------------|
| Payroll                        | \$239,545        |
| Training                       | \$620            |
| Substance Abuse Testing        | \$898            |
| Meals                          | \$728            |
| Uniforms                       | \$4,446          |
| Paving & Road Construction     | \$355,090        |
| Rented Equipment               | \$2,952          |
| Culvert Pipe                   | \$145            |
| New Equipment/Tools/Signs      | \$1,565          |
| Road Paint                     | \$6,800          |
| Equipment Repair & Maintenance | \$57,299         |
| Salt                           | \$64,364         |
| Sand and Gravel                | \$5,536          |
| Telephone                      | \$2,464          |
| Electricity                    | \$7,628          |
| Gas & Oil                      | \$27,225         |
| Heat                           | \$899            |
| Building Maintenance           | \$18,826         |
| Computer Software Maintenance  | \$1,734          |
| Supplies                       | \$2,250          |
| TOTAL                          | <u>\$801,014</u> |

### **SOLID WASTE DISPOSAL**

|                                   |                  |
|-----------------------------------|------------------|
| Payroll                           | \$14,624         |
| Solid Waste Collection & Disposal | \$630,431        |
| Landfill Closure Annual           | \$5,930          |
| Materials and Supplies            | \$3,196          |
| Hazardous Waste Collection        | \$4,521          |
| Transfer Station                  | \$72,409         |
| Electricity                       | \$653            |
| TOTAL                             | <u>\$731,764</u> |

### **CEMETERIES**

|  |                 |
|--|-----------------|
| Payroll                                | \$18,820        |
| Ground Maintenance (& Road Repairs)    | \$5,500         |
| Equipment Maintenance                  | \$2,438         |
| New Equipment                          | \$3,011         |
| Supplies                               | \$252           |
| Computer Maintenance                   | \$494           |
| Transfer to Trust Funds (sale of lots) | \$2,950         |
| TOTAL                                  | <u>\$33,465</u> |

**2017 EXPENDITURES (cont.)**

**POLICE DEPARTMENT**

|                                    |                    |
|------------------------------------|--------------------|
| Payroll                            | \$679,055          |
| Police Part Time/OT                | \$85,368           |
| Police Holiday                     | \$17,202           |
| Police payroll - Admin. Asst.      | \$45,033           |
| Police payroll - Prosecutor        | \$36,416           |
| Office supplies - Legal            | \$2,886            |
| Office Supplies                    | \$4,569            |
| New Equipment                      | \$3,724            |
| Uniforms                           | \$9,219            |
| Technical Support                  | \$14,541           |
| Cruiser Purchase                   | \$38,342           |
| Gas and Oil                        | \$19,149           |
| Repairs (Vehicle & Equipment)      | \$15,786           |
| Community Service Programs         | \$1,508            |
| Training                           | \$12,020           |
| Ballistics Donation Expense        | \$1,500            |
| Special Response Team              | \$2,500            |
| Electricity                        | \$10,140           |
| Heat                               | \$3,154            |
| Telephone                          | \$4,753            |
| Building Maintenance/Repair/Supply | \$16,838           |
| TOTAL                              | <u>\$1,023,703</u> |

**PARK**

|                                  |                  |
|----------------------------------|------------------|
| Payroll                          | \$48,262         |
| Seasonal Payroll                 | \$314            |
| Training                         | \$172            |
| Office Supplies                  | \$1,179          |
| Ground Maintenance               | \$28,188         |
| Electricity                      | \$4,645          |
| Telephone (Cellphone reimburse.) | \$325            |
| Supplies                         | \$2,825          |
| Uniforms                         | \$899            |
| Building Maintenance             | \$12,776         |
| Equipment Maintenance            | \$1,129          |
| Vehicle Maintenance              | \$3,727          |
| New Equipment                    | \$857            |
| TOTAL                            | <u>\$105,298</u> |

| COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES |               |                |              |              |             |         |
|--|---------------|----------------|--------------|--------------|-------------|---------|
| Fiscal Year Ending December 31, 2017                     |               |                |              |              |             |         |
|  |               | Receipts/      | Total Amount |              | Unexpended  |         |
| Title of Appropriations                                  | Appropriation | Reimbursements | Available    | Expenditures | Balance     | Overage |
| Executive  | \$205,750     | \$189,204      | \$394,954    | \$187,635    | \$207,319   |         |
| Elections & Registrations                                | \$7,125       | \$0            | \$7,125      | \$6,440      | \$685       |         |
| Financial Administration                                 | \$477,026     | \$2,807,601    | \$3,284,627  | \$442,561    | \$2,842,066 |         |
| Legal Expenses   | \$30,000      | \$0            | \$30,000     | \$21,419     | \$8,581     |         |
| Personnel Administration                                 | \$1,029,602   | \$15,600       | \$1,045,202  | \$939,001    | \$106,201   |         |
| Planning and Zoning                                      | \$278,887     | \$140,003      | \$418,890    | \$247,577    | \$171,313   |         |
| General Government Buildings                             | \$175,010     | \$63,988       | \$238,998    | \$151,300    | \$87,698    |         |
| Cemeteries   | \$37,700      | \$5,100        | \$42,800     | \$33,464     | \$9,336     |         |
| Insurances   | \$94,489      | \$7,626        | \$102,115    | \$94,489     | \$7,626     |         |
| Police Department  | \$1,060,402   | \$15,951       | \$1,076,353  | \$1,023,703  | \$52,650    |         |
| Fire Department  | \$366,464     | \$3,817        | \$370,281    | \$267,954    | \$102,327   |         |
| Emergency Management                                     | \$10,985      | \$8,500        | \$19,485     | \$3,044      | \$16,441    |         |
| Emergency Communications                                 | \$1,000       | \$0            | \$1,000      | \$770        | \$230       |         |
| Highway Department                                       | \$830,096     | \$414,472      | \$1,244,568  | \$801,013    | \$443,555   |         |
| Street Lighting  | \$13,516      | \$0            | \$13,516     | \$12,007     | \$1,509     |         |
| Waste Disposal   | \$817,049     | \$61,465       | \$878,514    | \$731,765    | \$146,749   |         |
| Public Works Commission                                  | \$10,714      | \$0            | \$10,714     | \$10,714     | \$0         |         |
| Animal Control   | \$600         | \$8,255        | \$8,855      | \$0          | \$8,855     |         |
| Pest Control   | \$64,680      | \$0            | \$64,680     | \$64,680     | \$0         |         |
| Public Service Agencies                                  | \$41,100      | \$0            | \$41,100     | \$41,100     | \$0         |         |
| Direct Assistance  | \$16,500      | \$0            | \$16,500     | \$5,359      | \$11,141    |         |
| Parks & Recreation                                       | \$278,509     | \$34,556       | \$313,065    | \$276,607    | \$36,458    |         |
| Library  | \$439,612     | \$0            | \$439,612    | \$439,499    | \$113       |         |
| Patriotic Purposes                                       | \$2,200       | \$0            | \$2,200      | \$2,379      |             | (\$179) |
| Conservation Commission                                  | \$4,000       | \$0            | \$4,000      | \$3,903      | \$97        |         |
| Heritage Commission                                      | \$4,900       | \$0            | \$4,900      | \$3,886      | \$1,014     |         |
| Economic Development Com.                                | \$200         | \$0            | \$200        | \$200        | \$0         |         |
| Energy Commission  | \$1,500       | \$0            | \$1,500      | \$26         | \$1,474     |         |
| Interest on Accounts/Investments                         | \$0           | \$65,730       | \$65,730     | \$0          | \$65,730    |         |
| Principal & Int. on Long Term Debt                       | \$1,340,065   | \$0            | \$1,340,065  | \$925,520    | \$414,545   |         |
| TOTALS   | \$7,639,681   | \$3,841,869    | \$11,481,550 | \$6,738,015  | \$4,743,714 | (\$179) |

**YEARLY EARNINGS FOR TOWN EMPLOYEES - 2017**

|                          | <u>Base Wages</u> | <u>Ins. Buyout</u> | <u>Gross Wages</u> |                     | <u>Base Wages</u> | <u>Ins. Buyout</u> | <u>Gross Wages</u> |
|--------------------------|-------------------|--------------------|--------------------|---------------------|-------------------|--------------------|--------------------|
| Agri, Autumn             | 1,037.68          | 0.00               | 1,037.68           | Dardani, John       | 2,117.75          | 0.00               | 2,117.75           |
| Arnold, Sara L           | 41,345.00         | 0.00               | 41,345.00          | Denton, Jeffrey     | 1,563.75          | 0.00               | 1,563.75           |
| Austin, Tavis J.         | 74,191.80         | 0.00               | 74,191.80          | Deschaine, Paul     | 102,051.23        | 0.00               | 102,051.23         |
| Bakie, Deborah L.        | 38,799.66         | 2,981.20           | 41,780.86          | Devonshire, James   | 202.50            | 0.00               | 202.50             |
| Barney, Elisa            | 25.32             | 0.00               | 25.32              | Dodge, John         | 13,457.89         | 0.00               | 13,457.89          |
| Barr, David P.           | 2,100.00          | 0.00               | 2,100.00           | Doucette, Michael   | 75,957.76         | 8,049.20           | 84,006.96          |
| Bartel, Matthew          | 276.00            | 0.00               | 276.00             | Dresser, Nicholas   | 200.00            | 0.00               | 200.00             |
| Berry, Brandt            | 3,000.00          | 0.00               | 3,000.00           | Dyrkacz, Joseph     | 469.02            | 0.00               | 469.02             |
| Bibeau, Amanda M.        | 67,366.13         | 0.00               | 67,366.13          | Emerson, John       | 77,590.37         | 0.00               | 77,590.37          |
| Bronson, Deborah L       | 4,000.00          | 0.00               | 4,000.00           | Federico, Bruno     | 4,000.00          | 0.00               | 4,000.00           |
| Brothers, Timothy        | 4,634.75          | 0.00               | 4,634.75           | Fingerlow, Judith   | 4,327.23          | 0.00               | 4,327.23           |
| Burns, Leah              | 1,379.31          | 0.00               | 1,379.31           | Flagg, Katherine    | 768.50            | 0.00               | 768.50             |
| Butcher, Thomas          | 156.00            | 0.00               | 156.00             | Forest, Cantrece A. | 34,133.00         | 0.00               | 34,133.00          |
| Call, James C.           | 98,160.45         | 0.00               | 98,160.45          | Fotheringham, G.    | 71,556.56         | 8,049.20           | 79,605.76          |
| Campbell, John           | 2,624.00          | 0.00               | 2,624.00           | French, Bryan       | 233.88            | 0.00               | 233.88             |
| Carbonneau, Chris        | 457.50            | 0.00               | 457.50             | Gallagher, Caren    | 1,442.75          | 0.00               | 1,442.75           |
| Chamberlain, David W     | 435.00            | 0.00               | 435.00             | Gorman, John        | 1,028.45          | 0.00               | 1,028.45           |
| Charbonneau, Joyce       | 61,461.30         | 0.00               | 61,461.30          | Grahame, Michael    | 465.00            | 0.00               | 465.00             |
| Chase, Amy               | 246.87            | 0.00               | 246.87             | Grella, Stacey      | 45,032.80         | 6,223.20           | 51,256.00          |
| Chisholm, Gordon         | 29,850.09         | 5,671.12           | 35,521.21          | Griem, Riley        | 1,472.00          | 0.00               | 1,472.00           |
| Choinere, Alan           | 3,210.00          | 0.00               | 3,210.00           | Guida, Jack         | 1,504.00          | 0.00               | 1,504.00           |
| Chretien, Judith         | 123.44            | 0.00               | 123.44             | Hall, Derrick       | 52.50             | 0.00               | 52.50              |
| Coate, Benjamin          | 1,548.00          | 0.00               | 1,548.00           | Harnois, Gregory    | 3,289.75          | 0.00               | 3,289.75           |
| Copeland, Andra          | 140.00            | 0.00               | 140.00             | Hart, Daniel        | 314.04            | 0.00               | 314.04             |
| Costello-Dziamia, Pamela | 5,455.30          | 0.00               | 5,455.30           | Hart, William       | 36,415.60         | 0.00               | 36,415.60          |
| Coughlin, Doreen         | 14,846.00         | 0.00               | 14,846.00          | Hazekamp, Dana      | 12.00             | 0.00               | 12.00              |
| Crosby, Bryan            | 4,451.25          | 0.00               | 4,451.25           | Heal, Christopher   | 438.00            | 0.00               | 438.00             |
| Crosby, Margaret         | 12,874.50         | 0.00               | 12,874.50          | Hickey, Seth        | 77,429.60         | 0.00               | 77,429.60          |
| Crow, Joshua             | 963.75            | 0.00               | 963.75             | Hoitt, William A    | 5,808.59          | 0.00               | 5,808.59           |
| Cutler, Tracey           | 28,298.84         | 0.00               | 28,298.84          | Holbrook, Brian B   | 69,368.60         | 8,049.20           | 77,417.80          |
| Dalal, Lael S.           | 375.00            | 0.00               | 375.00             | Houghton, Michael   | 4,000.00          | 0.00               | 4,000.00           |
| Daley, Erin              | 6.00              | 0.00               | 6.00               | Hutton, Fred A      | 1,327.50          | 0.00               | 1,327.50           |

**YEARLY EARNINGS FOR TOWN EMPLOYEES - 2017**

|                       | <u>Base Wages</u> | <u>Ins. Buyout</u> | <u>Gross Wages</u> |                     | <u>Base Wages</u> | <u>Ins. Buyout</u> | <u>Gross Wages</u> |
|-----------------------|-------------------|--------------------|--------------------|---------------------|-------------------|--------------------|--------------------|
| Izzo, Robert          | 2,794.25          | 0.00               | 2,794.25           | Perkins, Charles D  | 52,251.02         | 6,223.20           | 58,474.22          |
| Jackson, Robert       | 4,790.72          | 0.00               | 4,790.72           | Petroski, William   | 204.00            | 0.00               | 204.00             |
| Janvrin, Steven J.    | 46,177.08         | 0.00               | 46,177.08          | Pierce, David       | 139,246.14        | 0.00               | 139,246.14         |
| Joseph, James         | 40,737.60         | 0.00               | 40,737.60          | Poisson, Collette   | 576.00            | 0.00               | 576.00             |
| Kelley, Alex          | 1,494.50          | 0.00               | 1,494.50           | Jamieson, Harold    | 99.00             | 0.00               | 99.00              |
| Kelley, Daniel        | 18.75             | 0.00               | 18.75              | Pvirre, Keith       | 157.50            | 0.00               | 157.50             |
| Kelley, Matthew P.    | 495.00            | 0.00               | 495.00             | Richard, Karen A    | 35,419.25         | 3,544.45           | 38,963.70          |
| Kemp, Valerie         | 57,213.30         | 0.00               | 57,213.30          | Richards, Griffin   | 1,172.69          | 0.00               | 1,172.69           |
| Kenny, Catherine      | 285.00            | 0.00               | 285.00             | Riffert, William    | 450.00            | 0.00               | 450.00             |
| Kimball, Lesley       | 72,983.40         | 0.00               | 72,983.40          | Rivais, James       | 14,597.90         | 0.00               | 14,597.90          |
| LaFrance, Gregory     | 54.00             | 0.00               | 54.00              | Rivers, Cindy       | 16,529.94         | 0.00               | 16,529.94          |
| Larrabee, Matthew     | 4,858.80          | 0.00               | 4,858.80           | Rodier, Ashley      | 3,232.87          | 0.00               | 3,232.87           |
| Laverty, Colin P.     | 75,139.07         | 6,223.20           | 81,362.27          | Rowe, Richard W.    | 9,720.00          | 0.00               | 9,720.00           |
| Law, Charles          | 103,023.64        | 0.00               | 103,023.64         | Ryan, Karen         | 20,660.76         | 0.00               | 20,660.76          |
| Lemire, Denise        | 27,342.00         | 0.00               | 27,342.00          | Ryden, Patricia     | 50,007.30         | 0.00               | 50,007.30          |
| Lennon, Jacob M.      | 17,192.12         | 0.00               | 17,192.12          | Sapienza, John      | 1,211.25          | 0.00               | 1,211.25           |
| Lewy, Andrea S.       | 76,898.10         | 0.00               | 76,898.10          | Sawyer, June        | 14,998.75         | 0.00               | 14,998.75          |
| London, Charles       | 140.00            | 0.00               | 140.00             | Scippa, John        | 104,907.79        | 8,506.68           | 113,414.47         |
| Lovejoy, Joseph A.    | 4,000.00          | 0.00               | 4,000.00           | Slager, Timothy     | 55,131.02         | 0.00               | 55,131.02          |
| Lucius, Samantha      | 41,401.00         | 0.00               | 41,401.00          | Sturgis, Thomas B   | 14,547.40         | 0.00               | 14,547.40          |
| Ludington, Veronique  | 1,335.63          | 0.00               | 1,335.63           | Sullivan, Diana     | 1,036.32          | 0.00               | 1,036.32           |
| MacCallum, Marcia     | 20,205.55         | 0.00               | 20,205.55          | Thompson, Dianna    | 140.00            | 0.00               | 140.00             |
| McCabe, Matthew       | 3,000.00          | 0.00               | 3,000.00           | Thompson, Roger     | 140.00            | 0.00               | 140.00             |
| McCluskey, Erica      | 4,500.00          | 0.00               | 4,500.00           | Tosatti, Nicholas   | 1,421.25          | 0.00               | 1,421.25           |
| McGrail, Melanie      | 19,645.75         | 0.00               | 19,645.75          | VonLetkemann,       | 41,449.10         | 0.00               | 41,449.10          |
| McGrimley, Sean       | 882.00            | 0.00               | 882.00             | Walker, Patricia L. | 5,682.06          | 0.00               | 5,682.06           |
| McKinnon, Sue         | 125.00            | 0.00               | 125.00             | Walsh, Emma C       | 2,600.00          | 0.00               | 2,600.00           |
| McLaughlin, MaryEllen | 18,294.45         | 0.00               | 18,294.45          | Weymer, Gary        | 54.00             | 0.00               | 54.00              |
| Morong, Mark D        | 63,460.70         | 0.00               | 63,460.70          | Williams, Alan      | 66,751.42         | 0.00               | 66,751.42          |
| Nickerson, Michael    | 1,211.25          | 0.00               | 1,211.25           | Woods, Kimberly     | 19,802.97         | 0.00               | 19,802.97          |
| O'Neil, Kevin         | 2,200.34          | 0.00               | 2,200.34           | Wynn, Corey         | 51,775.40         | 2,337.63           | 54,113.03          |
| Oliveira, Michael     | 9,030.44          | 0.00               | 9,030.44           |                     |                   |                    |                    |



# FINANCIAL REPORT

## GENERAL FUND

Revenues and expenditures for the period January 1, 2017 to December 31, 2017

### GENERAL FUND EXPENDITURES

|  | Voted<br>Appropriation | Actual<br>Expenditures |
|--|------------------------|------------------------|
| General Government                               |                        |                        |
| Executive  | \$205,750              | \$187,635              |
| Election, Reg. & Vital Statistics                | \$7,125                | \$6,440                |
| Financial Administration                         | \$452,026              | \$442,561              |
| Property Assessment                              | \$25,000               |                        |
| Legal Expense                                    | \$30,000               | \$21,419               |
| Personnel Administration                         | \$1,029,602            | \$939,001              |
| Planning & Zoning                                | \$278,887              | \$247,577              |
| General Government Buildings                     | \$175,010              | \$151,300              |
| Cemeteries                                       | \$37,700               | \$33,464               |
| Insurance  | \$94,489               | \$94,489               |
| Other General Government Expense                 | \$0                    |                        |
| <b>General Government Subtotal</b>               | <b>\$2,335,589</b>     | <b>\$2,123,886</b>     |
| Public Safety                                    |                        |                        |
| Police   | \$1,060,402            | \$1,023,703            |
| Fire   | \$366,464              | \$267,954              |
| Emergency Management                             | \$10,985               | \$3,044                |
| Other Communications                             | \$1,000                | \$770                  |
| <b>Public Safety Subtotal</b>                    | <b>\$1,438,851</b>     | <b>\$1,295,471</b>     |
| Highways and Streets                             |                        |                        |
| Highway & Streets                                | \$830,096              | \$801,013              |
| Street Lighting                                  | \$13,516               | \$12,007               |
| <b>Highways and Streets Subtotal</b>             | <b>\$843,612</b>       | <b>\$813,020</b>       |
| Sanitation                                       |                        |                        |
| Administration                                   | \$817,049              | \$731,765              |
| <b>Sanitation Subtotal</b>                       | <b>\$817,049</b>       | <b>\$731,765</b>       |
| Water Distribution and Treatment                 |                        |                        |
| Administration                                   | \$10,714               | \$10,714               |
| <b>Water Distribution and Treatment subtotal</b> | <b>\$10,714</b>        | <b>\$10,714</b>        |
| Health   |                        |                        |
| Administration                                   | \$600                  | \$0                    |
| Pest Control                                     | \$64,680               | \$64,680               |
| Health Agencies, Hospice & Other                 | \$41,100               | \$41,100               |
| <b>Health Subtotal</b>                           | <b>\$106,380</b>       | <b>\$105,780</b>       |

|  |                     |                     |
|--|---------------------|---------------------|
| Welfare  |                     |                     |
| Administration & Direct Assistance             | \$16,500            | \$5,359             |
| <b>Welfare Subtotal</b>                        | <b>\$16,500</b>     | <b>\$5,359</b>      |
| Culture & Recreation                           |                     |                     |
| Parks & Recreation                             | \$278,509           | \$276,607           |
| Library  | \$439,612           | \$439,499           |
| Patriotic Purposes                             | \$2,200             | \$2,379             |
| Other Culture & Recreation                     | \$0                 | \$0                 |
| <b>Culture &amp; Recreation Subtotal</b>       | <b>\$720,321</b>    | <b>\$718,485</b>    |
| Conservation and Development                   |                     |                     |
| Admin. & Purchase of Natural Resources         | \$10,400            | \$7,815             |
| Other Conservation                             | \$400,000           | \$0                 |
| Redevelopment and Housing                      | \$0                 | \$0                 |
| Economic Development                           | \$200               | \$200               |
| <b>Conservation and Development Subtotal</b>   | <b>\$410,600</b>    | <b>\$8,015</b>      |
| Debt Service                                   |                     |                     |
| Principle & Interest - Long Term Bonds & Notes | \$940,065           | \$925,520           |
| Interest on Tax Anticipation Notes             | \$0                 | \$0                 |
| <b>Debt Service Subtotal</b>                   | <b>\$940,065</b>    | <b>\$925,520</b>    |
| Capital Outlay                                 |                     |                     |
| Land   | \$0                 | \$0                 |
| Machinery, Vehicles, & Equipment               | \$62,500            | \$11,480            |
| Buildings                                      | \$15,000            | \$11,407            |
| Improvements Other than Buildings              | \$511,300           | \$335,779           |
| <b>Capital Outlay Subtotal</b>                 | <b>\$588,800</b>    | <b>\$358,666</b>    |
| Operating Transfers Out                        |                     |                     |
| To Capital Projects Fund                       |                     |                     |
| To Capital Reserve Fund                        | \$175,000           | \$175,000           |
| To Expendable Trust Fund                       | \$38,504            | \$111,504           |
| <b>Operating Transfers Out Subtotal</b>        | <b>\$213,504</b>    | <b>\$286,504</b>    |
| Payments to Other Governments                  |                     |                     |
| Taxes Assessed for the County                  |                     | \$1,304,335         |
| Taxes Assessed for Local Education             |                     | \$16,589,045        |
| Taxes Assessed for State Education             |                     | \$2,887,147         |
| <b>Payment to Other General Gov. Subtotal</b>  | <b>\$0</b>          | <b>\$20,780,527</b> |
| Total Before Payments to Other Governments     | \$8,441,985         | \$7,383,185         |
| Plus Payments to Other Governments             |                     | \$20,780,527        |
| Plus Commitments to Other Governments from     |                     |                     |
| Tax Rate                                       | \$20,780,527        |                     |
| Less Proprietary/Special Funds                 | \$0                 | \$0                 |
| <b>GENERAL FUND EXPENDITURES</b>               |                     |                     |
| <b>Total General Fund Expenditures</b>         | <b>\$29,222,512</b> | <b>\$28,163,712</b> |

## GENERAL FUND REVENUES

|  |                     |                     |
|--|---------------------|---------------------|
| Taxes  |                     |                     |
| Property Taxes                                   | \$0                 | \$25,388,298        |
| Land Use Change Taxes-General Fund               | \$0                 | \$77,444            |
| Yield Taxes                                      | \$1,400             | \$709               |
| Excavation Tax                                   | \$80                | \$0                 |
| Interest & Penalties on Delinquent Taxes         | \$60,000            | \$61,218            |
| <b>Taxes Subtotal</b>                            | <b>\$61,480</b>     | <b>\$25,527,669</b> |
| Licenses, Permits and Fees                       |                     |                     |
| Business Licenses & Permits                      | \$46,380            | \$37,153            |
| Motor Vehicle Permit Fees                        | \$1,800,000         | \$2,127,116         |
| Other Licenses, Permits, and Fees                | \$180,000           | \$189,204           |
| <b>Licenses, Permits and Fees Subtotal</b>       | <b>\$2,026,380</b>  | <b>\$2,353,473</b>  |
| Revenue from State of New Hampshire              |                     |                     |
| Meals and Rooms Tax Distribution                 | \$379,237           | \$379,336           |
| Highway Block Grant                              | \$172,436           | \$320,982           |
| Other  | \$203               |                     |
| <b>State of NH Revenue Subtotal</b>              | <b>\$551,876</b>    | <b>\$700,318</b>    |
| Charges for Services                             |                     |                     |
| Income from Departments                          | \$219,650           | \$280,804           |
| Other Charges                                    | \$20,000            | \$22,567            |
| <b>Charges for Services Subtotal</b>             | <b>\$239,650</b>    | <b>\$303,371</b>    |
| Miscellaneous Revenues                           |                     |                     |
| Sale of Municipal Property                       | \$44,485            | \$113,574           |
| Interest on Investments                          | \$40,000            | \$65,354            |
| Other  | \$55,000            | \$63,988            |
| <b>Miscellaneous Revenues Subtotal</b>           | <b>\$139,485</b>    | <b>\$242,916</b>    |
| Interfund Operating Transfers In                 |                     |                     |
| From Special Revenue Funds                       | \$89,000            | \$0                 |
| From Trust & Fiduciary Funds                     | \$20,000            | \$0                 |
| From Conservation Funds                          | \$25,000            | \$0                 |
| <b>Interfund Operating Transfers In Subtotal</b> | <b>\$134,000</b>    | <b>\$0</b>          |
| Less Proprietary/Special Funds                   | \$0                 | \$0                 |
| Plus Property Tax Commitment from Tax Rate       | \$25,571,498        |                     |
| <b>TOTAL GENERAL FUND REVENUES</b>               | <b>\$28,724,369</b> | <b>\$29,127,748</b> |

## GENERAL FUND BALANCE SHEET

|  | Audited<br>Beginning of year | Unaudited<br>End of year |
|--|------------------------------|--------------------------|
| Current Assets                             |                              |                          |
| Cash and Equivalents                       | \$11,353,990                 | \$12,435,007             |
| Investments                                | \$20,006                     | \$20,184                 |
| Tax Receivable                             | \$660,008                    | \$506,985                |
| Tax Liens Receivable                       | \$180,128                    | \$234,898                |
| Prepaid Tax Receivable                     | \$0                          | (\$470,823)              |
| Due from Other Governments                 | \$93,490                     | \$89,000                 |
| Due from Other Funds                       | \$6,881                      | \$45,000                 |
| Other Current Assets                       | \$566,033                    | \$0                      |
| Tax Deeded Property (Subject to Resale)    | \$25,469                     | \$23,740                 |
| <b>Total Assets</b>                        | <b>\$12,906,005</b>          | <b>\$12,883,991</b>      |
| Current Liabilities                        |                              |                          |
| Warrants and Accounts Payable              | \$179,305                    | \$0                      |
| Due to School Districts                    | \$9,313,483                  | \$9,260,700              |
| Deferred Revenue                           | \$61,000                     | \$470,823                |
| <b>Total Liabilities</b>                   | <b>\$9,553,788</b>           | <b>\$9,731,523</b>       |
| Fund Equity                                |                              |                          |
| Non-Spendable Fund Balance                 | \$591,502                    | \$27,450                 |
| Committed Fund Balance                     | \$658,349                    | \$851,742                |
| Assigned Fund Balance                      | \$0                          | \$0                      |
| Unassigned Fund Balance                    | \$2,102,366                  | \$2,273,276              |
| <b>Total Fund Equity</b>                   | <b>\$3,352,217</b>           | <b>\$3,152,468</b>       |
| <b>TOTAL LIABILITIES &amp; FUND EQUITY</b> | <b>\$12,906,005</b>          | <b>\$12,883,991</b>      |

## GENERAL FUND BALANCE SHEET RECONCILIATION

|   |                  |                    |
|---|------------------|--------------------|
| Total Revenues                                | \$28,909,018     | \$29,127,748       |
| Total Expenditures                            | \$28,555,104     | \$28,163,712       |
| <b>Change (Increase or Decrease)</b>          | <b>\$353,914</b> | <b>\$964,036</b>   |
| Ending Fund Equity from Balance Sheet         | \$3,352,218      | \$3,152,468        |
| Less Beginning Fund Equity from Balance Sheet | \$2,998,304      | \$3,352,218        |
| <b>Change (Increase or Decrease)</b>          | <b>\$353,914</b> | <b>(\$199,750)</b> |

STRATHAM TRUST FUNDS 2017 - SUMMARY PAGE

| DATE OF CREATION                | NAME OF FUND                    | BAL/BEG   | NEW FUNDS | CAP/GAIN | WITHDRAWN | BAL/END   | BAL/BEG | INCOME | EXPENDED | BAL/END | GRAND TOTAL<br>Principal/Income |
|---------------------------------|---------------------------------|-----------|-----------|----------|-----------|-----------|---------|--------|----------|---------|---------------------------------|
| CEMETERY FUNDS:                 |                                 | 269,515   | 2,450     | -        | -         | 271,965   | 115,224 | 22,155 | 14,183   | 123,195 | 395,160                         |
| 2017                            | Alice Gray                      | -         | 750       | -        | -         | 750       | -       | -      | -        | -       | 750                             |
| 2017                            | Judith Sterritt                 | -         | 750       | -        | -         | 750       | -       | -      | -        | -       | 750                             |
| 2017                            | Natalie Perry                   | -         | 750       | -        | -         | 750       | -       | -      | -        | -       | 750                             |
| 2017                            | John Sapienza                   | -         | 350       | -        | -         | 350       | -       | -      | -        | -       | 350                             |
| 2017                            | Patricia Sapienza               | -         | 350       | -        | -         | 350       | -       | -      | -        | -       | 350                             |
|                                 |                                 | -         | -         | -        | -         | -         | -       | -      | -        | -       | -                               |
| TOTAL CEMETERY FUNDS            |                                 | 269,515   | 2,450     | -        | -         | 271,965   | 115,224 | 22,155 | 14,183   | 123,195 | 395,160                         |
| LIBRARY FUNDS:                  |                                 |           |           |          |           |           |         |        |          |         |                                 |
| VARIOUS                         |                                 | 81,701    | -         | -        | -         | 81,701    | 3,245   | 7,240  | 3,167    | 7,319   | 89,020                          |
| STRATHAM HILL PARK:             |                                 |           |           |          |           |           |         |        |          |         |                                 |
| VARIOUS                         |                                 | 17,814    | -         | -        | -         | 17,814    | 26,253  | 1,632  | -        | 27,885  | 45,699                          |
| STRATHAM HILL PK ASSOCIATION    |                                 |           |           |          |           |           |         |        |          |         |                                 |
| 1966                            |                                 | 59,622    | -         | -        | -         | 59,622    | 47,087  | 2,155  | 4,817    | 44,426  | 104,048                         |
| CAPITAL RESERVES & OTHER TRUSTS |                                 |           |           |          |           |           |         |        |          |         |                                 |
| 1988                            | LAND CONSERVATION FUND          | 110,222   | 73,000    | -        | 5,169     | 178,053   | 631     | 934    | -        | 1,566   | 179,619                         |
| 2001                            | RADIO COMMUNICATIONS EQUIP      | 70,484    | -         | -        | 8,326     | 62,158    | 178     | 210    | -        | 388     | 62,546                          |
| 1998                            | SVFD CAPITAL RESERVE            | 53,112    | 19,438    | -        | -         | 72,550    | 227     | 483    | -        | 711     | 73,261                          |
| 2012                            | SVFD R WIGGIN FUND              | 11,005    | -         | -        | -         | 11,005    | 75      | 103    | -        | 178     | 11,182                          |
| 2012                            | SVFD J HUTTON FUND              | 9,770     | -         | -        | -         | 9,770     | 66      | 91     | -        | 158     | 9,928                           |
| 2012                            | SVFD C SCAMMAN FUND             | 5,947     | -         | -        | -         | 5,947     | 41      | 56     | -        | 96      | 6,042                           |
| 2012                            | SVFD FAIR TRUST                 | 82,181    | 39,196    | -        | -         | 121,377   | 498     | 844    | -        | 1,342   | 122,719                         |
| 1987                            | BARKER 4-H SCHOLARSHIP          | 4,752     | -         | -        | -         | 4,752     | 1,763   | 61     | -        | 1,823   | 6,574                           |
| 1989                            | SCAMMAN/PARK TRUST              | 975       | -         | -        | -         | 975       | 321     | 12     | -        | 333     | 1,307                           |
| 1989                            | SCAMMAN SCHOLARSHIP             | 3,663     | -         | -        | -         | 3,663     | 1,877   | 51     | -        | 1,929   | 5,591                           |
| 1997                            | WIN. GRANGE EDUC FUND           | 5,500     | -         | -        | -         | 5,500     | 1,096   | 61     | -        | 1,158   | 6,658                           |
| 2003                            | DEBBIE GREENBURG TRUST          | 4,011     | -         | -        | -         | 4,011     | 25      | 37     | -        | 62      | 4,072                           |
| 2009                            | SMS SPECIAL EDUC TRUST          | 425,000   | 100,000   | -        | -         | 525,000   | 2,760   | 4,669  | -        | 7,429   | 532,429                         |
| 2009                            | SMS MAINTENANCE TRUST           | 92,427    | 25,000    | -        | 18,983    | 98,444    | 567     | 966    | -        | 1,533   | 99,977                          |
| 2010                            | EMPLOYEE TERMINATION TRUST      | 62,320    | 10,000    | -        | -         | 72,320    | 367     | 576    | -        | 943     | 73,263                          |
| 2012                            | TOWN BUILDINGS & GROUNDS        | 99,112    | 25,000    | -        | -         | 124,112   | 462     | 913    | -        | 1,374   | 125,486                         |
| 2012                            | STRATHAM FAIR OPERATING         | 85,793    | 60,000    | -        | 71,579    | 74,214    | 428     | 661    | -        | 1,089   | 75,304                          |
| 2012                            | FAIR CAPITAL IMPROVEMENTS       | 39,926    | -         | -        | 17,373    | 22,552    | 243     | 294    | -        | 536     | 23,089                          |
| 2012                            | FAIR RAINY DAY FUND             | 6,796     | 17,994    | -        | -         | 24,790    | 159     | 154    | -        | 313     | 25,103                          |
| 2014                            | HERITAGE PRESERVATION TRUST     | 43,245    | 50,000    | -        | -         | 93,245    | 243     | 402    | -        | 646     | 93,891                          |
| 2015                            | HIGHWAY VEHICLE CAPITAL RESERVE | 1,108     | 39,763    | -        | -         | 40,871    | 223     | 12     | -        | 235     | 41,106                          |
| 2017                            | 350TH ANNIVERSARY TRUST         | -         | 3,505.50  | -        | -         | 3,505.50  | -       | -      | -        | -       | 3,505.50                        |
| TOTAL ALL FUNDS:                |                                 | 1,646,001 | 465,346   | -        | 121,429   | 1,989,918 | 204,058 | 44,774 | 22,167   | 226,666 | 2,216,584                       |

TRUSTEES OF THE TRUST FUNDS: BEV CONNOLLY, MIKKI DESCHAIINE, & DIANE MORGERA, CHAIR

## **CEMETERY TRUSTEES REPORT**

This year brought some different challenges for the Trustees; the high winds brought down some trees and we completed the installation of a sprinkler system to assist with the extended droughts and the damage caused by them. The sprinklers worked great and the Maple Lane Cemetery is on the path to recovery.

This year we also worked on additional plans to improve the entrance to Maple Lane. We have included a provision in next year's budget to enable us to complete the improvements needed in this area, and we would appreciate your support at the annual Town Meeting in March.

As Trustees we are honored to serve the Town of Stratham, and we look forward to continuing to serve the Stratham families. The Cemetery Regulations can be found on the Town of Stratham web site, as well as our contact information. Please feel free to contact us anytime during the year should you have questions or concerns.

Respectfully submitted,

Cemetery Trustees

June Sawyer, Chair

John LaBonte

Colin Laverty

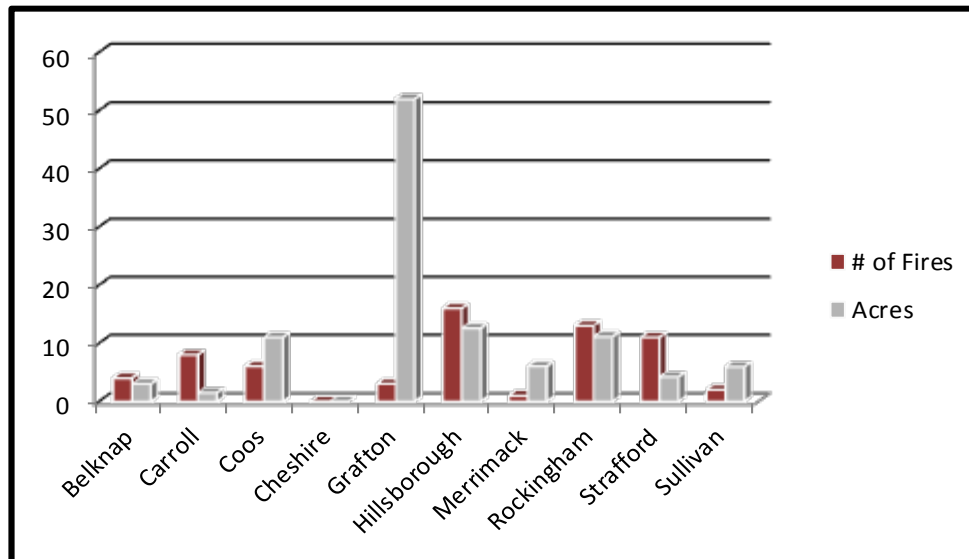
## **REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER**

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

**2017 WILDLAND FIRE STATISTICS**  
(All fires reported as of December 2017)



| HISTORICAL DATA |                 |              |
|-----------------|-----------------|--------------|
| YEAR            | NUMBER of FIRES | ACRES BURNED |
| 2017            | 64              | 107          |
| 2016            | 351             | 1090         |
| 2015            | 124             | 635          |
| 2014            | 112             | 72           |
| 2013            | 182             | 144          |
| 2012            | 318             | 206          |

| CAUSES OF FIRES REPORTED                |                |          |          |         |          |           |           |        |
|---|----------------|----------|----------|---------|----------|-----------|-----------|--------|
| (These numbers do not include the WMNF) |                |          |          |         |          |           |           |        |
| Arson                                   | Debris Burning | Campfire | Children | Smoking | Railroad | Equipment | Lightning | Misc.* |
| 0                                       | 7              | 11       | 1        | 4       | 0        | 4         | 0         | 37     |

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**



## **FIRE DEPARTMENT**

In 2017 the Stratham Fire Department responded to 756 emergency and service calls which is an increase of 10% from 2016. The fire department responded to calls anywhere from building fire, medical aid, and hazardous materials incidents.

This year new members successfully completed both Firefighter training and Emergency Medical Technician training. This training includes both academic and practical exams and requires a very significant time commitment. Thank you to all those who completed their state certification classes.

I would like to take this time to thank all the family members of the Fire Department that allow their loved ones to attend training, department meetings and respond at all hours of the day to emergencies. Their support doesn't go unnoticed.

The Stratham Fire Department Ladies Auxiliary has been able to outdo themselves once again. They supply support to the fire department in times of training, large emergency incidents as well as a supporter of the community. Thank you for all you do.

This was the 50<sup>th</sup> annual Stratham Fair and one of the best on records. The Fair Committee and all of the volunteers put on a great event that supports the Fire Department. We are all looking forward to the next 50 fairs.

The Stratham Fire Department is always looking for new members. If you would like to join, there are many ways in which you can help. Association meetings are the first and third Tuesday of the month at 7:30pm at the Fire Station. Please come down; we would love to have you join.

Respectfully,

Matt Larrabee  
Fire Chief

*Stratham Fire Department  
2017 Emergency Responses*

|                                       | <i><u>Number of Calls per Year</u></i> |                    |                    |
|---------------------------------------|--|--------------------|--------------------|
| <i><u>Type of Call</u></i>            | <i><u>2015</u></i>                     | <i><u>2016</u></i> | <i><u>2017</u></i> |
| Medical Aid                           | 414                                    | 455                | 463                |
| Service Calls                         | 27                                     | 34                 | 15                 |
| Mutual Aid to other Communities       | 11                                     | 22                 | 20                 |
| Fire Alarm Activation                 | 94                                     | 82                 | 109                |
| Carbon Monoxide Alarms                | 10                                     | 12                 | 7                  |
| Structure Fires                       | 13                                     | 9                  | 19                 |
| Brush/Forestry Fires                  | 19                                     | 8                  | 15                 |
| Auto Fires                            | 5                                      | 3                  | 3                  |
| Auto Accidents                        | 48                                     | 40                 | 50                 |
| Hazardous Materials                   | 23                                     | 16                 | 41                 |
| Bomb Threats                          | 1                                      | 0                  | 0                  |
| Storm Related/downed electrical wires | 3                                      | 3                  | 8                  |
| Rescue/Water Rescue                   | 5                                      | 4                  | 6                  |
| <b>Total:</b>                         | <b>673</b>                             | <b>688</b>         | <b>756</b>         |

| <i><b>2017 Ambulance Recovered Funds (EMS Fund)</b></i> |  |  |                     |
|---|--|--|---------------------|
| <i><b>Balance forward 1/1/2017</b></i>                  |  |  | <b>\$469,571.31</b> |
| Gross Recovered in 2017                                 |  |  | \$131,480.04        |
| Records Release Income                                  |  |  | \$0.00              |
| Interest Earned in 2017                                 |  |  | \$1,776.01          |
| <b>Total Gross w/Interest Earned 2017</b>               |  |  | <b>\$133,256.05</b> |
| <i><b>2017 Expenses Paid from Fund</b></i>              |  |  |                     |
| EMS Training  |  |  | \$6,113.99          |
| EMS Conference  |  |  | \$1,337.55          |
| Exeter Hospital - ALS Services                          |  |  | \$3,056.98          |
| Ambulance Repairs & Upgrades                            |  |  | \$65,354.36         |
| Comstar Refunds (overpayments)                          |  |  | \$1,454.74          |
| Transfer to Rec Rev. (deposit error)                    |  |  | \$744.00            |
| Bank Service Fees                                       |  |  | \$8.85              |
| <b>Total Expenses</b>                                   |  |  | <b>\$78,070.47</b>  |
| <b>Total Net Funds for FY 2017</b>                      |  |  | <b>\$55,185.58</b>  |
| <i><b>Total Fund Balance as of 12/31/17</b></i>         |  |  | <b>\$524,756.89</b> |

## **STRATHAM FAIR COMMITTEE**

The primary focus of the Stratham Fair Committee is to bring the community together and raise funds for the Stratham Volunteer Fire Association and the Stratham Fire Department through a four-day agricultural Fair. The Stratham Fair also helps to raise funds for other community organizations such as Stratham Troop 185 Boy Scouts, Stratham Community Church, Stratham Softball, and SVFD Ladies Auxiliary. The Fair is part of the New Hampshire Association of Fairs and is held each year in July, about 6 weeks before Labor Day weekend. Planning and implementation for the event is managed by a five-member board of directors for the committee. This board meets on a weekly basis from November through August.

In 2017 the 50<sup>th</sup> annual Stratham Fair was held on July 20<sup>th</sup> through 23<sup>rd</sup> at Stratham Hill Park. Weather for the four days overall was very good and there were close 15,000 fairgoers enjoying the Stratham Fair.

Once again 4H experienced strong attendance with over 130 children participating in events ranging from animal showing to club exhibits. The Fair awarded \$20,137 to those involved. We thank Randy Claar, Joe Drake and the many supervisors, judges and 4H volunteers who worked tirelessly to host another successful 4H program at the Fair.

Fiesta Shows, the carnival provider, offered additional new rides and entertainment in celebration of our 50<sup>th</sup>.

The directors continue to put increased focus on managing the Fair like a business, working hard to contain expenses and maintain a profit. We are pleased to report that the net income from the 2017 Fair is \$65,802. Per the agreement between the Fire Association and the Town; 50% will be put in the Stratham Fire Department/Stratham Fair Trust Fund and the Stratham Volunteer Fire Association will receive the remaining 50%.

We look forward to another wonderful Fair in 2018 on July 19<sup>th</sup> – 22<sup>nd</sup>. The Stratham Fair is an all-volunteer organization and could not happen without support from the Stratham Fire Department, Ladies Auxiliary, and many other community members. To volunteer at the Fair please visit the volunteer section of our website at <http://www.strathamFair.com/volunteer/>

Thank you to the many volunteers who rain or shine helped with planning, setup, and running of the Fair. Thank you to my fellow 2017 Fair Directors Caren Gallagher, John Cushing, Tim Slager, Matt Bartel, and our Treasurer Bill Thompson. Without each and every one of you, this event, that brings our community together, would not be possible.

Respectfully Submitted,

Francisco Marin, Chair  
Stratham Fair Committee

## STRATHAM POLICE DEPARTMENT

The Stratham Police Department recorded 19,850 calls for service this past year. The following is an overview of some of the general types of calls we responded to and the number of times we responded to these types of calls in 2017:

|                      |      |                     |     |                         |      |
|----------------------|------|---------------------|-----|-------------------------|------|
| Sexual Assault       | 3    | Domestics           | 36  | Burglary                | 10   |
| Theft                | 62   | Assaults            | 3   | Town Ord. Violations    | 66   |
| Arson                | 1    | Fraud               | 53  | House Checks            | 2452 |
| Criminal Mischief    | 18   | Harassment          | 18  | Criminal Trespass       | 14   |
| D.W.I.               | 52   | Juvenile Incidents  | 86  | Assist to Police Depts. | 258  |
| Assist to the Public | 365  | Protective Escorts  | 5   | Disturbance-Loud Party  | 31   |
| Assist fire/Rescue   | 497  | Abandoned 911 Calls | 61  | Disturbance-General     | 27   |
| Alarms               | 323  | M/V Lockouts        | 91  | Animal Incidents        | 224  |
| Traffic Citations    | 560  | M/V Accidents       | 202 | Reckless Operation      | 69   |
| M/V Warnings         | 3713 | M/V Checkups        | 82  | Disturbance-fights      | 3    |
| Disorderly Conduct   | 1    | Robbery             | 0   | Drug Violations         | 29   |

The Stratham Police Dept. consists of 11 full time police officers, one part time officer and the administrative assistant. We provide police services to the town 24 hours a day, 7 days a week.

This year we experienced some changes in our staffing. Officer Michael Oliveira, Stratham's first School Resource Officer, decided to retire from his police position to start a new business. We wish him luck with his new business and thank him for all his work establishing the strong relationships that this agency shares with the schools in Town. Officer Amanda Bibeau took over as the SRO, hit the ground running and is doing an excellent job. Det Sgt. David Pierce was promoted to the rank of lieutenant and now supervises the patrol operations of the department. This promotion created a vacancy for an investigator. We were fortunate to hire Steven Janvrin, who was the Deputy Chief of the North Hampton Police Department, to fill that position.

This past year, in addition to providing superior police services, our agency took on a number of community outreach projects. Sgt John Emerson spearheaded a food drive in partnership with End 68 Hours of Hunger, a local organization that helps children in our SAU community stay fed over the weekends. With the help of the Stratham Recreation Dept., members of our department sponsored a number of local neighborhood Bike Safety "rodeos" which were a huge success. As part of the town's Family Fun Day, we presented a "Public Safety Expo" where static vehicle displays and demonstrations were offered to all who attended. Finally, Officer Bibeau organized the first Police Explore Club at CMS so that students could learn more about a possible career in Law Enforcement. It is our hope to continue supporting these programs going forward.

As the Chief of Police, I want to offer my deepest gratitude to the men and women of the Stratham Police Dept. Our success in policing this community is because of their collective effort and dedication and I appreciate each one of them for that. Further, I want to thank the Board of Selectmen and all community members for their continued support of our mission.

Respectfully submitted, John V. Scippa, Chief of Police

## **STRATHAM OFFICE OF EMERGENCY MANAGEMENT**

Stratham's Office of Emergency Management (OEM) had a successful year in 2017. Many activities related to the Seabrook Nuclear Plant emergency plan were carried out including a practice response drill in November. That drill was in preparation for the FEMA-evaluated exercise of the Seabrook Station radiological emergency plan that will be held in April 2018.

An equipment inventory at the Emergency Operations Center (EOC) and the reporting of the OEM's state of readiness to the State was performed quarterly. The OEM Director met regularly with a field representative from NH Homeland Security and Emergency Management (HSEM) to update Stratham's maps and procedures that are used during Seabrook-related emergencies.

2017 had no large snow or ice storms that required the activation of the EOC. However, the OEM Director received regular weather and readiness briefings from NH HSEM prior to and during large storms. Had a major storm event occurred, Stratham would have been ready to activate the EOC in the Fire House and coordinate response activities with HSEM.

The OEM Director represented the Town at the 13th Annual NH Emergency Preparedness Conference in Manchester in June. He also attended regular SAU 16 school safety committee meetings at Exeter High School. In the early summer, he worked with the Stratham Fair directors and the Chief of Police to update the emergency plan for the Fair.

Emergency preparedness is ultimately an individual responsibility which starts in each of our own homes with our own families. Stratham's OEM suggests that residents prepare themselves by keeping adequate emergency supplies and stock at home and by reviewing the annual Seabrook calendar of emergency information. NH HSEM has developed a new program, *NH Alerts*, a free service to inform and protect residents by delivering prompt notifications. Please visit [www.readynh.gov](http://www.readynh.gov). In addition FEMA maintains a web site at [ready.gov](http://ready.gov) which can aid you in preparedness for various emergencies.

The Office of Emergency Management is a volunteer organization that coordinates its work with all Town departments. Residents interested becoming a volunteer with the Stratham Office of Emergency Management should contact the Director at [DBarr@StrathamNH.gov](mailto:DBarr@StrathamNH.gov).

Respectfully Submitted,  
David P. Barr, Director  
Office of Emergency Management

## **PLANNING BOARD/TOWN PLANNER**

The year 2017 continued the busy and productive nature of 2016 for both the Planning Board and Planning Department. Planning Board activity was quite similar to 2016 presenting 5 Site Plan Review applications, 2 Conditional use permit applications, 7 Subdivision applications, and 1 Subdivision amendment; a number of zoning amendments were also considered related to Town Center District permit processing; modification to the Accessory Dwelling Units regulations, and several ‘clean-up’ type revisions including extensive work on the Telecommunication Facilities regulations. Commendation to all staff, boards and committees for their continued efforts and diligence in review.

In addition to the specific development projects and amendment work undertaken by the Planning Board, much time was devoted to a more generalized review and analysis of current regulations and amendments; particularly the Site Plan and Subdivision Regulations: how do the regulations work together? Are they establishing the desired result? The key to this aspect of the process—while often driven by a current proposal—is encouraging the Town and Townspeople to work collaboratively—the heart of planning for our community.

As an extension—and perhaps the foundation—of this review, the Planning Department posted a Request for Proposals (RFP) in December 2017 thereby initiating the process of updating the Town Master Plan. This effort has not been completed in a holistic manner since 1998. Yes, this update is long overdue and recent proposals and changes in our Town have indicated the need to step back to revisit, as a Town, our goals for the future of Stratham. We welcome your interest and involvement with this process!

The Planning and Building/Code Enforcement Departments continue to expand the use of the Avitar land-use permit software system to better manage applications/approvals and improve interdepartmental communications and efficiency. New technology being considered to assist with our ever diminishing storage capacity is document management systems that would both reduce the physical storage demands and provide greater utility and ease of sharing information with the public. Utilizing digitized land-use applications, plans, and historical records, as well as the growing permit tracking database, has greatly improved staff efficiency and our ability to communicate with the public whether as public inquiries or throughout the permitting process. Additionally, staff has been working closely with CAI, who hosts the Town GIS data and online maps to enhance the Department’s ability to relay information to review bodies and the public while also maintaining a digital interface with the Assessing and other Town Departments. The Department has also updated our own GIS software be more responsive to Town needs—particularly with the Master Plan and, equally important, ensure accurate data for the Town.

As ever, the Planning Department encourages you to come visit with the staff of the Planning Department office to learn—and stay informed—of what’s occurring in Stratham. We are always available to discuss current and pending projects that each affect the Town and our neighborhoods; your input and participation helps us to serve you.

Respectfully submitted,

Tavis J. Austin, AICP  
Town Planner

Robert Baskerville  
Planning Board Chair

## CODE ENFORCEMENT / BUILDING INSPECTION

The past year has been a busy one in this department, to say the least. 2017 permit numbers are up by 14% from 2016 and inspections are showing a 20% increase. The number of Commercial permits remained steady, but the commercial activity was probably more noticeable by the residents of Stratham as it was mostly along Portsmouth Avenue rather than on the Lindt campus. Ocean State Job Lots opened in the spring, followed by Tailgate Tavern in the summer and 110 Grill and Kennebunk Savings Bank toward the end of the year. AutoFair II has been put on hold, but Audi moved up the street temporarily and has begun a major remodel which will take the better part of a year. The big news in residential building is the many new homes, additions, and remodel projects started and completed; permitting was up 18% with 18 new homes as part of that mix.

I attended some very worthwhile training to stay current on products and techniques in the industry and to become familiar with the 2017 National Electrical Code that was adopted by the State of NH as of January 1, 2018. I also passed a 3 day NFPA Fire Plans Examiner course and received that certification. This has been particularly useful in plan review and inspections of the businesses in Stratham and also has applications throughout town. I appreciate the support of the Selectmen and Administrative Staff in keeping our department up to date.

I remind you that we are here to assist you with your building projects. Even if you are just contemplating a project, please contact us. We can come to your home or business for a pre-construction consultation and guide you through the permitting and inspection process. Permitting does vary from town to town, so please remind your contractors that permits are required for roofing, siding, and replacement windows and doors. The inspections that follow the permitting are your protection that the job is done correctly and to code. Our office is open and staffed from 8:30 am until 4:00 pm, five days a week.

| <b>Permitting Report</b> | <b>2016</b> | <b>2017</b> |
|--------------------------|-------------|-------------|
| Residential Building     | 265         | 313         |
| Commercial Building      | 30          | 30          |
| Electrical               | 171         | 193         |
| Plumbing                 | 60          | 78          |
| Mechanical/HVAC          | 64          | 69          |
| <u>Other</u>             | <u>194</u>  | <u>211</u>  |
| Total                    | 784         | 894         |

Respectfully Submitted,  
Mark Morong  
Stratham Building/Zoning/Health Official

## ASSESSING DEPARTMENT

What a year it has been for New Hampshire's residential home sales. It has been noted that the December 2017 median sales price statewide is up 8 percent. In addition, the statewide median sales price was determined to be \$266,000 for 2017. That is the second highest in New Hampshire history, which is 6.5 percent higher than 2016. That is only slightly off the historical high point of the New Hampshire market in 2005. Stratham's home sales are no different and continue to exceed the current assessments that were determined during the towns last 'Statistical Update/Revaluation' conducted in 2014.

As you know, your tax bill is made up of several different elements and this department is responsible for one of those elements: the assessing function. This function forms the basis of the distribution of the Town's annual property tax levy. We oversee the discovery, listing and assigning of assessed values to every property in town. The town currently has 3,357 properties that we are responsible for determining the assessed value every five years. The department monitors all sales and analyzes the local real estate market, supply and demand, economic situations, and other influences that affect property value. The department maintains current ownership records, sales information as well as a variety of property characteristics. Those characteristics, in combination with analyses of market conditions, are used to estimate market values and in turn form the basis for the assessed value of property. The next 'Statistical Update' will take place in 2019.

In addition to conducting mass appraisal of all real estate in the town every five years, we are also responsible for many other items. Included is a list of some of our additional responsibilities. Property record card maintenance, provide for defense of assessed values before the Board of Tax and Land Appeals, Superior Court and Supreme Court, administration of the Current Use program, oversee all tax exemptions and tax credit programs, timber tax and gravel tax program management, assist taxpayers and the general public with tax maps, assessing questions, and give direction for general government requests. Employ standards of professional practice in assessing and maintaining those standards through continuing education programs and certifications by state and national associations.

We encourage everyone to view the Assessing webpage at [strathamnh.gov](http://strathamnh.gov) which provides detailed information on the exemptions and credits available. Also make sure you take time to view the video on, Who Are Assessors?

Respectfully submitted,

*Andrea Lewy*

Andrea S. Lewy, Certified Assessor



## **ENERGY COMMISSION**

Beginning in August 2012, the commission established clear goals of reducing town costs associated with its own buildings. Using software to benchmark historical costs and site analyses to investigate potential improvements, the commission has identified short and long term goals for the town as it relates to energy consumption.

The Stratham Energy Commission will serve as an advisory committee to the Stratham Board of Selectmen on issues related to energy, conservation, greenhouse gas reduction and sustainability. The goal of the SEC is to promote and encourage energy conservation measures for Stratham's residents, businesses and municipal operations.

The commission re-established the town's utility billing data in the EPA's analysis software Portfolio Manager, using historical data for each of the town's major buildings. The combination of benchmarking their energy consumption and physically auditing the buildings and their systems allowed the commission to develop recommendations and observations of the current town building stock. The commission has had discussions with the local gas and electric utility to discuss rate options, natural gas expansion, and incentive programs that are applicable to town buildings. The commission has, and continues to, evaluate and recommend options for third party supply options for its energy needs.

This past year, the commission has revisited opportunities for siting renewable energy installations that would lower energy expenditures to the town over the lifetime of the energy system. Through our past town meeting, a proposal was accepted to move forward with Revision Energy for the installation of a solar array on the roof of the Police Station. This system will be installed in January 2018 and will provide the majority of power to the building. In addition, the SEC hosted an event for the Energize 360 initiative, supporting residential energy efficiency and solar installations. The event led to 23 inquiries regarding Solar electric applications and 7 homes contracted for efficiency assessments.

The commission looks to expand its analysis of buildings whose operational costs impact the citizens of Stratham. Specifically, the commission intends to assist with energy efficiency opportunities for some of the town owned properties that are located at Stratham Hill Park. In addition, the commission intends to hold more educational gatherings to help interested residents with energy-related technologies and offerings. The commission will continually investigate the opportunities to partner with other groups to look at any programs and projects that will allow the town to benefit from lower operating costs, better energy production technologies, and better education as it relates to the use of energy within the town and region.

Mike Welty (Chair), Charlie Case, Michael Gorman, Matt O'Keefe, Michael Ream  
Stratham Energy Commission

## **PUBLIC WORKS COMMISSION**

As an advisory board to the Board of Selectmen, the Public Works Commission monitors and advises the Selectmen on various issues pertaining to water resources as well as wastewater and storm water issues as they arise.

The Public Works Commission continued its efforts to assess strategies to develop water and wastewater infrastructure in the Gateway Commercial, and Town Center Districts. Stratham staff, Exeter staff, appointed representatives from each community, and elected officials continued discussions initiated in 2013 regarding a collaborative approach to water and wastewater services between the two communities. While a water agreement was reached in early 2016, the Town has been unable to proceed with obtaining water. Likewise, the Town does not currently have any sewer agreement. The PWC will continue to follow and participate in regional discussions with respect to water and wastewater and seek the most effective and least cost option for Stratham to meet the goals set for the Gateway and Town Center Districts, as well as regulatory obligations.

In 2013, the Public Works Commission monitored and reported on regional storm water regulatory developments including the pending MS4 Storm Water Permit expected to be issued to Stratham in the fall of 2015. While later than expected, the permit has now been issued with an effective date of July 01, 2018. The Public Works Commission will assist and advise the Selectmen in Stratham's response to the MS4 requirements when the permit is issued and as requested.

The Public Works Commission is looking forward to the year ahead and working for the Board of Selectmen and with Town staff to continue progress in advancing the Gateway Commercial, and Town Center Districts as well as addressing the requirements of the MS4 program.

Respectfully submitted,

John Boisvert  
Chair

## STRATHAM CONSERVATION COMMISSION

At the 2017 Town Meeting, the Conservation Commission asked town residents for their support in conserving Barker Farm. The Commission was very excited to help conserve this 83-acre property both as a way to provide recreational land in town and to continue to value Stratham's agricultural heritage, supporting a small, family farm that celebrated its 100<sup>th</sup> anniversary in 2017. The 83-acre parcel also has wildlife habitat of statewide importance and frontage along Jewell Hill Brook. We are extremely grateful that the warrant article for a \$400,000 bond passed with full support from the town. The Barker family has been extremely generous in discounting the cost of the property, and Southeast Land Trust is currently working to secure the remaining easement funding from state, federal, and private monies.

Vice Chairman Bill McCarthy this year joined the newly formed Stratham Pedestrian Cyclist Advocacy Committee, which aims to increase bike and walk ability in Stratham. Our Education Liaison Dena Stern stepped down from her position this year, but not before organizing a very successful event in April on the residential use of solar panels with speaker Lester Cuff.

The Commission held our 13<sup>th</sup> annual town-wide roadside clean-up day in May, an event made a success by dedicated volunteers, plus the help of Highway Agent Colin Lavery and Town Administrator Paul Deschaine. We would also like to thank New Hampshire the Beautiful for donating trash bags, Lindt Chocolate for providing chocolate bars, and BR Jones Roofing for donating gloves and orange vests.

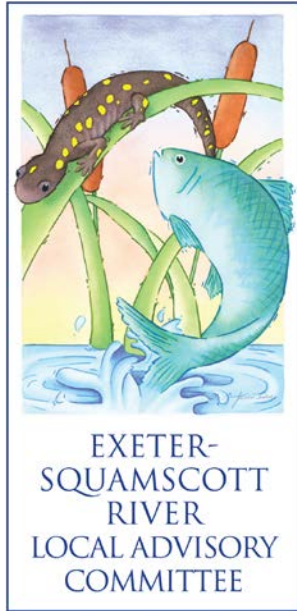
In March, the Commission was sad to say goodbye to longtime member Donna Jensen. She had been an invaluable member of the group, serving as secretary and chair during her tenure and bringing a strong passion for the environment to every discussion. In July we were pleased to welcome new member Ana Egana, who is originally from Spain, has a PhD in Developmental Biology from Tufts University, and brings a fresh perspective to the Commission.

As an advisory group to the Board of Selectmen, Board of Adjustment, and the Planning Board, the Commission is responsible for following directives outlined in the master plan to preserve land and educate members of the community about conservation practices. The Commission is tasked with making recommendations to town boards regarding land use practices, responding to wetland applications, monitoring easements, and providing guidance to landowners and developers on projects that have potential wetlands impacts.

Want to keep up to date on Conservation Commission activities? The Stratham Conservation Commission has an active Facebook page. You can also receive emails about conservation activities and programs by going to the town website at [www.strathamnh.gov](http://www.strathamnh.gov), then clicking on Subscribe to News and selecting the Conservation Commission. Also keep an eye out for our articles in *Stratham Magazine*.

The Conservation Commission meets every second and fourth Wednesday of the month.

Submitted by,  
Allison Knab, Chair



## 2017 Annual Report Exeter-Squamscott River Local Advisory Committee

[www.exetterriver.org](http://www.exetterriver.org)

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns and state government designed to promote and protect the river's outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

### ESRLAC Representatives:

|                |                                 |
|----------------|---------------------------------|
| Brentwood:     | Emily Schmalzer<br>Eric Turer   |
| Chester:       | Vacant                          |
| Danville:      | Vacant                          |
| East Kingston: | Vacant                          |
| Exeter:        | Donald Clement<br>David O'Hearn |
| Fremont:       | Ellen Douglas<br>John Roderick  |
| Kensington:    | Vacant                          |
| Kingston:      | Evelyn Nathan                   |
| Newfields:     | William Meserve                 |
| Raymond:       | Vacant                          |
| Sandown:       | Mark Traeger                    |
| Stratham:      | Donna Jensen<br>Nathan Merrill  |

2017 marked ESRLAC's 21<sup>st</sup> year of acting "for the good of the river". The Committee continued to review proposals for land development along the river, providing information and analysis to developers, local boards and state agencies. ESRLAC reviews all plans closely to identify and recommend ways in which natural resources in and alongside the river may be protected through stormwater management and other conservation minded development practices.

In September, ESRLAC hosted an informational meeting on the future of the Mill Road dam in Brentwood. The workshop provided residents with information about management of the dam, including dam repair versus dam removal.

Also in 2017, ESRLAC refreshed the Committee's website, [www.exetterriver.org](http://www.exetterriver.org), designed to share the watershed management plan, as well as river related research and reports. Work on the website will continue in 2018, with the goal of creating a robust library for river stewardship.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in joining ESRLAC, please call the Rockingham Planning Commission at 603-778-0885 for more information.

## PARK ASSOCIATION

The Stratham Hill Park Association had a great year in 2017 providing support for many recreational activities and equipment maintenance. A new Clayton Eastman Fire Watchman granite bench was made and engraved to replace the old bench that was vandalized a few years ago. The bench will be installed in the spring up by the Stratham Fire Tower. The bench will overlook the newly cleared view shed looking towards Newfields and Exeter. The view sheds were cleared by The Highway Department and was done in conjunction with The Stratham Hill Park Forest Management Plan. Crews cleared various view sheds at the top of Stratham Hill Park as well as removing various invasive species in the process.



The Park Association supported David Scamman, a resident of Stratham who created and installed new wellness and fitness equipment along the Eagle Trail. This project was completed as part of David Scamman's 2017 Eagle Scout Project. This Eagle Scout project was a great addition to 2016 Eagle Scout project completed by Johannes Stromski which was installing rescue zones allowing emergency personnel to quickly locate someone within the trail system at Stratham Hill Park.



On Oct. 22, 2017, The Park Association sponsored a *trail maintenance day*. Numerous volunteers attended the *trail maintenance day* and helped to create new and repair various bridges, correct erosion, remove trees and over growth along the Stratham Hill Park trail network. Thank you to all of those who volunteered their time, we greatly appreciate your efforts!

The Stratham Parks and Recreation office continued numerous spring/summer events including the *Thursday night Gordon*

*Barker Mountain Bike Series*, the *Seacoast Velo Kids Mountain Bike Day*, Thursday night Brick Oven Pizza, and *Family Fun Day*. The winter has been off to a great start as the Parks and Recreation office has offered great ice skating, now located by the basketball courts, evening snow shoe walks, and great trail grooming throughout The Stratham Hill Park trail network.

A special thanks to Stratham Hill Park and Parks and Recreation staff members Seth Hickey-Recreation Director, Cantrecre Forest-Program Coordinator, Jim Rivais and John Dodge, part time parks maintenance staff. These staff members completed numerous maintenance projects while implementing many new programs and events. Stratham Hill Park is looking better than ever and we could not do this without the dedication and support of our employees.



We wish everyone a safe and prosperous 2018!

Respectfully Submitted,

Colin Lavery  
President

Dan Crow  
Vice President

Cantrecre Forest  
Treasurer



## PARKS & RECREATION

The Stratham Parks and Recreation Department would like to thank all of the volunteers that made 2017 a huge success. Thank you to the volunteer coaches and sports boards that gave their time, the employees from Liberty Mutual that gave hundreds of hours to the Parks this year and to the Board and Committee members that contributed to making 2017 a fun and rewarding year. This year we wished Park Ranger Kim Woods good luck in her retirement. Kim had a huge impact at Stratham Hill Park and will be missed by all that frequent the Park. Thanks for all your hard work Kim! You will be missed!

Winter at the Park in 2017 was a decent winter with plenty to do outside at the Park. Another great winter of sledding, ice skating and renting fat bikes. A bike can be rented online for \$20 for three hours. Our fleet of bikes includes two children bikes, so the whole family can join in on the fun! The Department continued with its snow grooming program, we need at least 6" of snow before we can groom. Late winter we hosted a community snowshoe that had over 200 participants! The number of visitors to the Park continued to increase through 2017, and was a continuing trend through the year. A growing diversity of trail users has aided in the popularity of the Park.

Our spring Trail Running series returned for its second year. The Department hosted five Thursday evening races along a 5K loop that participants could either run once or twice. The weekly turnout was excellent with more youth participating then last year. Each week we gained more participants and provided a great primer to the Gordon Barker Summer Bike series. These two series have proven to be effective fundraising events to assist in the trail network that is always in need of maintenance and improvements. Thanks to New Day Solutions for being the corporate sponsor for the 2017 race series. In 2018, we hope to add a Cyclocross race series in the fall.



Rider's line up for the start of another season of racing mountain bikes at Stratham Hill Park.

The Department owes a huge thank you to David Scamman for reconstructing the Eagle Trail as his Eagle Scout project. The revived fitness trail is a one mile loop around the Fire Tower section of the Park. A great way to get out and get fit in 2018!

The summer months were busy for the Parks and Recreation Department. Our successful summer day at camp at Stratham Memorial School was filled each day, and held a wait list for most weeks. The Department offered a variety of weeklong themed camps that also proved to be well received by the community. The nine weeks of races at the Park kept everyone moving during the summer and were complemented by Pizza at the Park on Thursday evenings, this year Memories Ice Cream rounded out the Thursday night menu. The Department is always looking for opportunities to partner with local businesses, please contact us if you have any ideas that you would like to explore with your business.

In late August the top of the Stratham Hill went under a transformation as the top of the hill was cleared for a communication corridor and a view shed. Thanks to the Stratham Highway Department for completing the work and overseeing the project. The Department would like to improve upon some of the area for Disc Golf course in the coming years.

In the fall the Department partnered with the Stratham Memorial School PTO to host the 2<sup>nd</sup> Annual 'Family Fun Day' at Stratham Hill Park. The event was a huge success. Thank you for all those volunteered to make it happen. We are excited to make this event an annual tradition; we are always looking for sponsors to help in offsetting some the expenses associated with the event.

Stratham Hill Parks Association hosted their fall meeting at the Park. At the meeting, the assembled crew was committed to the enhancements on the trails in and around the Park. Funds generated through the Departments Summer Race Series were expended to support their efforts. Bridges were constructed and trail beds reestablished. This will become an annual fall tradition.

For next year at the park the Department is planning on renovating the bathrooms at the Park and finish paving the main lot as well as repaving the roadway throughout the park during early 2018.

Also for 2018, the Department is proposing the construction of a skateboard park at Stevens Park. The cost of the proposed skate park is \$300,000. The skate park would be an excellent addition to the recreation offerings at Stevens Park. If residents have questions about the proposal, please send an email to [03sk885@gmail.com](mailto:03sk885@gmail.com).

We are always open to suggestions, please contact the Parks and Recreation Department with any comments or concerns you may have, (603) 772-7450.

Even if your child is not of age yet to participate in our programs, please still create an account at, [stratham.recdesk.com](http://stratham.recdesk.com) to ensure that you continue to get our news and announcements.

We look forward to a fun filled 2018! Follow us on Facebook for updates and more... stay connected to stay healthy in 2018.



## **WIGGIN MEMORIAL LIBRARY**

### **Start Here, Go Anywhere!**

In 2017, your public library was nominated by Congresswoman Carol Shea-Porter for the prestigious IMLS National Medal for Library Service. The award “honors outstanding libraries and museums that contribute significantly to the wellbeing of the communities. Selected institutions demonstrate extraordinary and innovative approaches to public service, exceeding the expected levels of community outreach.” We were proud and humbled by the nomination and the opportunity to be considered, but even more so by the letters of support written by Stratham residents.

State Representative Patrick Abrami wrote, "Even though supporting a town of only 7,200, this library rivals any big city library when it comes to what it offers its citizens: young children, teenagers, and adults alike." He also cites the library's board and staff's dedication to innovation and staying "one step ahead in this fast changing world." Another resident, Geri Denton, described her family's decision to present a flag flown over Afghanistan by the 157t ARW during Operation Enduring Freedom: "We [Jeff and I] both felt strongly that Wiggin was deserving of this flag to be given in gratitude for services the library had provided while he was actively serving overseas." Victoria Su called out the Wiggin Memorial Library's Girls Who Code group – the first in NH. "Going into its third year, Girls Who Code is a place where [my daughter] feels empowered to be a smart girl who likes computers, math, and all things STEM when that is not always considered typical among her peers." Our librarians were referenced over and over as being the driving force in creating an environment where all are welcome, expert help is given, and a commitment to the community is central. In her letter, Amy Woodard appreciates, "...the kind-hearted staff making us feel as if we are visiting an extension of "home" where we are welcomed with love and support time after time."



A common theme in all the letters of support was the way this library connects people to the whole community. Tricia Hughes said "I always got a library card when I moved to a new town, but when I joined the Wiggin Memorial Library my library joined me to my community and so much more," something she didn't experience in her past 4 town libraries. From Amy Woodard: "Wiggin Memorial is the glue of the Stratham community providing support, guidance, and unlimited opportunities for patrons of all ages." Andrea Benson: This library has played a key part in my experience of moving to this small town and becoming involved in the community." And, Patrick Abrami sums it up well: "The library has become a major cornerstone of our community where you are always greeted with a smile and a "how can I help you?"

Winning the IMLS National Medal would be a great honor. But, at the risk of sounding like a clichéd actor, it is truly an honor to be nominated. The community's long-time support through participation, funding, feedback and input, and volunteerism is what brought us to the library we have today; a library that has won multiple state awards for services, leadership, and staff and a library that brings so much value to people's lives that they have donated \$92,000 to support the library's mission and services since 2009. In 2018, whether we win an IMLS Medal or not, we

will work to reach even more people and continue to make living in Stratham even better for all its residents. Thank you for being a part of the library's success.

What does that success look like? In 2017, our program attendance topped 9,000 and patrons checked out over 72,000 digital and physical items. Use of all of our digital resources increased by 20% over 2016. Many new services and spaces we offer are directly due to community support and involvement. You can borrow a telescope, participate in STEM activities, learn a new language, have coffee with a cop, practice crafting skills, strengthen your brain and slow down aging, get help with technology questions and devices, borrow books, movies, music, magazines in the library and from home, and more with your library card.

### **2017 Highlights**

- ✓ Nominated for the National Medal for Library Service; winning libraries to be announced in 2018.
- ✓ Library Spirit Week: featuring local celebrities, refreshments, prizes, and theme days. Look for the next one in April 2018!
- ✓ Samantha Lucius, Children's Librarian, elected Vice President for NH Children's Librarians association.
- ✓ Library Girls Who Code group (first one in NH) successfully "graduated" its second group of participants.
- ✓ Board of Trustees recognized dedicated, long-time staff for 109 years of combined service!
- ✓ Children's Room renovations completed with kid-friendly organization and a vibrant color scheme. Updates completely paid for through donations. Usage and circulation increased.
- ✓ Digital resources were used more than 12,000 times by Stratham library cardholders.



### **Our Mission**

To inspire readers, enrich lives, and create community.

### **Our Values**

We are committed to:

- Exceptional service
- Love of reading
- Lifelong learning
- Access to ideas and information
- Building community
- Technology as a powerful tool
- Responding to our community
- Having fun



Respectfully submitted,  
Lesley Kimball  
Library Director  
[wigginml@comcast.net](mailto:wigginml@comcast.net)  
<http://library.strathamnh.gov>



## HIGHWAY DEPARTMENT

2017 proved to be another successful and productive year for the Highway Department. The Highway Department completed numerous road construction and paving projects throughout Town. This included the road reconstruction of Tall Pines Drive, Brown Avenue, Coach Road, Merles Lane, and Humes Court. A pavement surface course was installed on Barker Road and the Highway Garage parking lot. The Town received additional State of New Hampshire block grant funding as part of a 30 million dollar surplus. These funds were dispersed to all Towns in New Hampshire depending on the number of road miles each Town has. The Town of Stratham received \$147,929.13. This allowed the Town to accelerate its road reconstruction program and reconstruct River Road. Additionally subsurface drainage work was completed along Fifield Lane with the additional block grant funds. All road paving and reconstruction was completed in conjunction with the *Annual Pavement Evaluation Study*. This can be found on our website at <https://www.strathamnh.gov/highway-department>

The Highway Department would like to welcome John Campbell. John has been hired as the new Building Maintenance Supervisor. John manages and maintains all municipal buildings and is responsible for the cleanliness and upkeep of these buildings.

The Highway Department completed various landscape improvements and maintenance projects at all municipal properties, specifically the installation of walkways, new granite sign posts, and native landscape at the Municipal Center. The project also included the installation of underdrains along Bunker Hill Avenue to capture storm water runoff. The underdrains were tied into existing catch basins maintained by the New Hampshire Department of Transportation.

The Highway Department is seeking your continued support in 2018. The Highway Department is requesting one (1) additional full-time employee to help meet the workload demands within the Highway Department. Below is a list of workload increases, the Highway Department has seen since 2012.

### Snow Plowing & Ice Management

1. The Highway Department has picked up an additional 2.2 miles of new subdivision roads (11,635 ft.) since 2012.
2. Currently each truck plows approximately 9.6 miles of road. Some routes are longer due to more development on some sides of Town than another. Each plow truck plows about 2.4 miles per hour.
3. Current snow plowing routes take approximately 4 hours to make one round trip.
4. By adding an additional man power, each plow route will cover approximately 7.2 miles of road which will take 3 hours per round trip. An additional single axle plow truck will also be presented for consideration during the CIP/CRF for highway vehicle replacement.

### Spring & Summer Maintenance/ Construction

The Highway Department has increased the level of detail of grounds maintenance in the following areas:

1. Greenwood & Maple Lane Cemetery- Overall turf maintenance, trees/shrubs pruning, landscaped entrances, burials, irrigation, and monument maintenance
2. New athletic field maintenance- Municipal multipurpose field

3. Bartlett Cushman Property/ Building Maintenance
4. Infrastructure maintenance and construction projects are completed in house to save time and money. These projects have included:
  - Replacement of drainage culverts and installing subsurface drainage systems
  - Construction of athletic fields- Municipal Center multipurpose fields/ Ball field maintenance at all Town maintained parks.
  - Library Reading Garden Installation
  - Maple Lane Cemetery Improvements
  - Municipal Center Landscape/ infrastructure improvements
  - Road/parking lot construction-pavement milling, rough/fine grading
5. Stevens/Stratham Hill Park Construction/ Maintenance- the Highway Department has increased its presence at both Town maintained parks, working in coordination with Stratham Parks and Recreation. These areas include:
  - Tree/pruning and removal
  - Ice rink installation/ maintenance
  - Trail/bridge construction maintenance
  - Detailed spring and fall property clean ups
  - Trucking

With the additional employee, the Highway Department hopes to cut back on budget overtime especially in the spring and summer months. The Highway Department hopes that the additional staffing will reduce winter maintenance overtime as well, reducing the total time it take to complete the snow plow routes. We will not be able to accurately depict this until we have tracked the overtime with the additional employee for one full year.

Additional man power will allow myself, (Colin Laverty) time to attend more meetings including, department head, safety, NRRRA, NHDES, etc. By attending these meetings, I will be able to educate and develop the Highway Departments best management practices to better serve the residents of Stratham. I have not been able to do so in the past due to the demands and lack of man power in the field.

The Highway Department has become a heavily relied on resource throughout all departments of Town. We are proud to have created such a strong reputation, providing reliable services throughout Town. As the demand has increased the Highway Departments responsibilities over the years, the time has come to add an additional employee to keep up with that demand and continue to provide the reliable services that residents and other departments in Town have become accustom to.

The Highway Department appreciates your continued support. We wish everyone happy and safe 2018!

Respectfully Submitted,  
Colin P. Laverty, Director of Public Works

## MOSQUITO CONTROL

The 2017 mosquito season had wet months and dry months but overall ended on the dry side. After an extreme drought the previous year, I had no idea what to expect regarding mosquito species. By August, it was clear that a few species did not rebound after the drought while one species was having a good year. In total, the 2017 mosquito population was below normal yet still greater than the record low in 2016.

One human case of West Nile Virus was found in No. Hampton and nine batches of mosquitoes tested positive for WNV in NH. No animal cases were identified. The first WNV mosquito pool was trapped in Manchester on July 3 and the last WNV pool was trapped in Danville on Oct. 5. There were nine WNV positive mosquito pools in eight communities. There was no Eastern Equine Encephalitis (EEE) found in NH in 2017. There were two human cases of Jamestown Canyon Virus in Goffstown and Hanover and one case of Powassan Virus in Dover in 2017.

Adult mosquitoes were monitored at four locations throughout town. Mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. None of the mosquitoes collected in Stratham tested positive for disease in 2017. Dragon has identified 105 larval mosquito habitats in the Town of Stratham. Crews checked larval habitats 272 times throughout the season. There were 152 treatments to eliminate mosquito larvae. In addition, 629 catch basin treatments were made to combat disease carrying mosquitoes. Spraying to control adult mosquitoes was conducted 28 times along roadways, at Stratham Hill Park and Steven Park last season.

The proposed 2018 Mosquito Control plan for Stratham includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, spraying along roadways, in Stratham Hill Park and Stevens Park and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, salt marshes, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets and trash barrels. Tires collect enough water for mosquitoes to survive. It's a good idea to change the water in bird baths every 2 or 3 days.

Residents who do not want their property treated may use our No-Spray Registry online at [www.DragonMosquito.com/No-Spray-Registry](http://www.DragonMosquito.com/No-Spray-Registry) or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your house and acreage. Anyone who submitted a request in 2017 may contact the office to reaffirm your request. Inquiries may be emailed to [help@dragonmosquito.com](mailto:help@dragonmosquito.com) or call the office at 734-4144. You may call or email the office for assistance regarding mosquitoes, insecticides or questions about EEE or WNV.

Respectfully submitted,

**Sarah MacGregor**, President, Dragon Mosquito Control



## STRATHAM HISTORICAL SOCIETY, INC.

In 2017 we entered our 48<sup>th</sup> season collecting and preserving historical memories for the Town of Stratham. We had many contributors of items for our collections again this year, including paintings of Stratham scenes, a large number of slides, from the collection of David Noyes, which were taken at the Annual Stratham Fairs, and many more records and souvenirs from Stratham's 300<sup>th</sup> Anniversary.

We continue to provide "*Postcards from Stratham*" for the monthly Stratham Magazine.

Our January program featured Retired Portsmouth Police Chief Dr. David "Lou" Ferland with his stories of "*Hangings, Witches and Strangers*", addressing crimes in Colonial Portsmouth.

In March, our program, through the NH Humanities Council, was presented by Dr. Robert Goodby, Anthropology Professor at Franklin Pierce University, titled "*12,000 years ago in the Granite State*". He showed us evidence of four late ice age structures at a school construction site in Keene, NH.

April brought our 26<sup>th</sup> Annual Appraisal Day with Dan Olmstead of Daniel Olmstead Antiques and Richard Bojko of Parker French Antiques as our very capable appraisers and we enjoyed an interesting and very successful afternoon.

In May we had our usual Annual Meeting and Potluck Supper which is always enjoyed by all attending.

For our September program, author, scholar, and NH Humanities presenter, Glenn Knoblock, brought us "*New Hampshire on High: Historic and Unusual Weathervanes in the Granite State*" which included the weathervane atop the Stratham Community Church.

Our November program was presented by Stratham Resident, Kathleen A. Bower, DNSc, RN, FAAN, Titled "*Battle through the Eyes of Nurses*" tracing the accomplishments and challenges of battlefield nursing from Florence Nightingale to the modern day.

All of our regular programs were again co-hosted this year by the Wiggin Memorial Library.

A record number of scholarship applicants presented very difficult choices for our Scholarship committee. The \$1,000 Winfield L. Foote Scholarships were presented this year to six outstanding applicants, all residents of Stratham. To date, thanks to the generosity of Winfield L. Foote, the Society has awarded approximately \$65,000 to deserving students.

In conclusion, we offer a special thanks to V.P. Michael Wade for guiding us through the acquisition of a wonderful display case from government surplus, and to Paul Deschaine for 'jumping through the hoops' to help us get all the paperwork right.

As always, we thank the residents of Stratham for your support.

Respectfully Submitted, Bruce A. Kerr, President

## HERITAGE COMMISSION

*The Heritage Commission was established by the Town in 1997 to be responsible for “the proper recognition, use and protection of resources ... that are valued for their historic, cultural, aesthetic, or community significance.”*

### HERITAGE RECOGNITION, USE AND PROTECTION:

The Town of Stratham was recognized at the 2017 New Hampshire Preservation Alliance annual awards ceremony. The Elizabeth Hengen Award for excellence in preservation planning, education, and advocacy was given to recognize our efforts to permanently protect the Lane Homestead with a preservation easement last year. Heritage Commission past-chair Rebecca Mitchell accepted the award on behalf of the town. She and former Selectman David Canada worked tirelessly on the Lane Homestead project, and we sincerely appreciate their efforts, as well as the town's financial support that made it all possible.

This year the Commission brought to a successful conclusion its effort to list the Emery Farm/Chase's Tavern on the National Register of Historic Places. Our February program featured Plymouth State University historian Marcia Schmidt-Blaine who gave a talk on women-owned taverns in New Hampshire with a focus on Stratham's own Chase's Tavern at 16 Emery Lane. Stratham resident Ron Deane also presented a slide show of his laudable work rehabilitating the National Register-listed Kenniston Tavern at 245 Portsmouth Ave. The full program, broadcast on local access EX-TV, is available on the Commission's town website page.

The Commission worked with a preservation consultant to complete a comprehensive historic survey of the Portsmouth Avenue corridor. We were supported in this endeavor by Town Planner Tavis Austin and the Stratham Planning Board. This extensive documentation will help guide future land use planning and will also be invaluable whenever the Demolition Review process is triggered on a historic property along Stratham's oldest and most important street. The corridor survey will be helpful in guiding any proposed zoning changes and will support the development of a new town-wide Master Plan.

The Commission's Demolition Review Committee considered five demolition permit applications in 2017. Among the applications were demolition of a house at 25 Bunker Hill Avenue, demolition of the former Parker House / Baptist Parsonage at 149 Portsmouth Avenue, and proposed demolition of the Old Town Hall at 151 Portsmouth Avenue. In the case of 149 Portsmouth Avenue, we photographed and documented the house prior to demolition. We heard from an individual who was eager to move the house to a new location, but she was unable to formulate a proposal within the 30-day delay period. As a result, we are requesting an increase to 60 days for historic review of important structures, which will allow more time for finding viable alternatives to demolition.

As of this writing, we are working actively with the owner of the Old Town Hall to save it for rehabilitation instead of demolition. Negotiations are ongoing for a possible preservation easement purchase, which would protect the structure from any future demolition or unsympathetic exterior modifications. We hope to have a positive outcome to report at Town Meeting, along with an accompanying capital request to fund the preservation easement.

Preservation of historic Stratham barns remains a high priority. In 2017 we worked with the Scamman family to support their application for a Barn Assessment Grant. We are proud to now have eight Stratham barn owners and 16 historic barns enrolled in 79-D easements. These barn

owners enjoy reduced property tax assessments on their buildings. Any interested residents with historic barns can find more information on the town website, or contact us for assistance.

Member Wallace Stuart maintains the commission's Facebook page that brings recognition to Stratham's historic properties and to issues in historic preservation. Please visit our growing collection of photographs and "friend" the Stratham Heritage Commission. Wally is also working with librarian Leslie Kimball to create archival electronic storage of photographs.

#### ADVISE AND ASSIST:

The Commission continues to work with the Board of Selectmen to protect the town-owned Bartlett-Cushman House. This year a new roof was installed on the barn. With the Selectmen we continue to explore the most effective means to encourage reuse of the building, engaging with both the N.H. Preservation Alliance and a commercial real estate agent to find an appropriate tenant.

This year the Commission also assisted town staff and Selectmen with proposed work to be completed on the historic Brown-Gifford House (located adjacent to Stratham Hill Park). We were able to provide guidance on improving energy efficiency without harming the original historic features of the home. We also prepared guidelines that will help town staff and Selectmen determine when to consult the Commission regarding work being done to historic town-owned structures.

The Commission met several times this year with Peter and Dori Wiggin, who recently coordinated and led a major effort to clear trees, brush, and invasive plants from the historic Wiggin Burial Plot at Sandy Point. Peter and Dori are now working to set up a formal framework for long-term stewardship of this important and sensitive site.

Commission chairman Nathan Merrill represents the Commission on the Technical Review Committee of the Planning Board, reviewing proposals within the Gateway and Town Center Districts. He also represents farmers on the statewide historic barns committee.

#### VETERANS' MEMORIAL GARDEN:

A printable copy of the form for submitting names for engraving on bricks or monuments is available on the town website or in hard copy at the Town Clerk's Office and at the Wiggin Memorial Library. We extend our thanks and appreciation to volunteer Tracey McGrail who worked over the past several years to review applications and coordinate with the engraving company. Sadly, Tracey has moved out of town, so we are seeking a new volunteer to assume this responsibility. The time commitment is minimal.

The Heritage Commission meets on the second Wednesday of the month at 7PM. We welcome visitors and there is always work for volunteers for short or long-term projects.

Respectfully submitted,

Nathan Merrill, Chairman



## **PEDESTRIAN AND CYCLISTS ADVOCACY COMMITTEE**

The Pedestrian and Cyclists Advocacy Committee was formed in the Fall of 2017 with the goal of improving the safety of pedestrians and cyclists as well as connecting existing trails and public lands in Stratham.

The committee believes:

- Walking and cycling are an inexpensive and universal activity for the preservation of health for people of all ages including children and seniors and should be easily accessible to the entire community.
- Everyone has a right to walk, run and cycle safely in their own neighborhood and town.
- Cycling and walking are the most environmental and sustainable forms of transportation which includes commuting to work and school.
- As a form of transportation, cycling and walking requires infrastructure which should be addressed in town planning and regulations.
- Walkers and cyclists are experts of their own streets and neighborhoods and must be included in Stratham's planning process.

Current projects in progress include: Safe Routes to School grants to improve safe biking/walking at both schools in Stratham, creation of a master map of walking/biking trails in the community beyond Stratham Hill Park and community outreach related to biking and walking in Stratham.

## **ROUTE 108 CORRIDOR STUDY COMMITTEE**

The Committee was formed in late December 2016 and charged by the Board of Selectmen to conduct an independent review of the viability of providing municipal water and sewer services to the Town's commercial business districts.

The Committee members were chosen representing divergent viewpoints, with some initially opposed to the notion of providing municipal services, some favorable to the concept and a contingent initially neither for nor against. The Committee met monthly, shortly after convening agreeing to meet twice monthly, reviewing and digesting data including the 2008 Gateway Commercial District Master Plan, the Arnett Development Group 2016 Report, and NH statutes and regulations governing municipal water/sewer districts. The group strived to find consensus in identifying some common goals that all believed appropriate to pursue.

After hearing from experts on various relevant topics, extensive discussion and debate, the Committee members agreed that in order for significant additional development and redevelopment to occur within the Gateway District, particularly if building density and diversity is to be achieved, water and sewer infrastructure will be a necessity.

Mindful that some in the community strongly believe the business community must have a financial investment in any water/sewer project undertaken, the Committee engaged the Arnett Development Group to assist in designing a Tax Increment Financing (TIF) Proposal which would encompass much of the Gateway and Town Center Commercial Districts. Ideally the TIF proposal would have been a March 2018 Town Meeting Warrant Article. However, the need to vet the proposal with other governmental officials, and the desire to allow for extensive citizen education, review and comment necessitates that the proposal be deferred until the March 2019 Warrant is presented.

I want to sincerely thank my fellow Committee members, our Town Administrator and Town Planner for their diligence and dedication.

Respectfully submitted,

Joseph A. Lovejoy, Chairman

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Financial Statements**  
**December 31, 2016**  
**and**  
**Independent Auditor's Report**

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**FINANCIAL STATEMENTS**  
**December 31, 2016**

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**TOWN OF STRATHAM, NEW HAMPSHIRE  
FINANCIAL STATEMENTS  
December 31, 2016**

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Selectmen  
Town of Stratham, New Hampshire

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Stratham, New Hampshire (the "Town") as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 2 to the financial statements, management has not recorded a liability for other post-employment benefits in governmental activities and, accordingly, has not recorded an expense for the current period change in that liability. Accounting principles generally accepted in the United States of America require that other post-employment benefits attributable to employee services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee be accrued as liabilities and expenses as employees earn the rights to the benefits, which would increase the liabilities, reduce the net position, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

### ***Adverse Opinion***

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly, the financial position of the governmental activities of the Town of Stratham, New Hampshire, as of December 31, 2016, or the changes in financial position thereof for the year then ended.

### ***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Stratham, New Hampshire, as of December 31, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis, budgetary comparison information, schedule of changes in the Town’s proportionate share of the net pension liability, and schedule of Town contributions, on pages i-vi and 28-32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Stratham, New Hampshire's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Vachon Clukay & Company PC*

Manchester, New Hampshire  
October 27, 2017



**TOWN OF STRATHAM, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDING DECEMBER 31, 2016**

Presented here is the Management Discussion & Analysis Report for the Town of Stratham, NH, for the year ending December 31, 2016. Responsibility for both the accuracy of the data, and the completeness and fairness of this presentation (including all disclosures) rests with the Board of Selectmen. To the best of our knowledge and belief, the data contained herein is accurate in all material respects. We report this data in a manner designed to present fairly the Town's financial position and the results of operations of the various Town funds. All disclosures necessary to enable the reader to gain an accurate understanding of the Town's financial activities have been included.

The Board of Selectmen are responsible for establishing an accounting and internal control structure designed to ensure that the physical, data, informational, intellectual, and human resource assets of the Town are protected from loss, theft, and misuse, and to ensure that adequate accounting information is maintained and reported in conformity with generally accepted accounting principles (GAAP). The Board of Selectmen also strives to put these assets to good and effective use. We designed the Town's internal control structure to provide reasonable assurances that we attain these objectives.

**Overview of the Financial Statements**

The financial statements presented herein include all of the activities of the Town of Stratham using the integrated approach prescribed by GASB Statement 34.

It is our intention that this discussion and analysis serve as an introduction to the Town's financial statements. The financial statements are comprised of the following three components:

1. Government-Wide Financial Statements
2. Fund Financial Statements
3. Notes to the Basic Financial Statements

***Government-wide Financial Statements***

The government-wide financial statements provide readers with a broad overview of the Town's finances, in a manner similar to most private-sector companies.

The Statement of Net Position presents information on all of the Town's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the remaining difference reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. We take all of the current year's revenues and expenses into account regardless of when we receive cash in or pay cash out.

***Fund Financial Statements***

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. One can divide all the funds of the Town into two categories: governmental funds and fiduciary funds.

**TOWN OF STRATHAM, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDING DECEMBER 31, 2016**

We use governmental funds to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between the governmental activities Statement of Net Position and Statement of Activities.

The Town maintains numerous individual governmental funds. We present information separately in the governmental fund Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances for the General Fund, the Town's only major fund. We combine data from all other governmental funds into a single, aggregate presentation.

The Town adopts an annual appropriation budget for its governmental funds. We provide a budgetary comparison for the General Fund to demonstrate compliance with this budget. The Town's only major governmental fund with an adopted budget for the year ending December 31, 2016 was the General Fund.

Fiduciary funds are used to account for resources held for the benefit of parties other than the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the programs of the Town of Stratham. The Town's fiduciary funds consist of both private-purpose trust funds and agency funds.

***Notes to the Basic Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

***Required Supplementary Information***

The basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes a budgetary comparison schedule for the General Fund, the Town's only major governmental fund with an adopted budget, and includes reconciliation between the statutory fund balance for budgetary purposes and the fund balance as presented in the governmental fund financial statements. Also, as required, this section also includes a schedule of changes in the Town's proportionate share of the net pension liability and a schedule of Town contributions.

***Other Supplementary Information***

Other supplementary information includes combining financial statements for the nonmajor governmental funds.

**TOWN OF STRATHAM, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDING DECEMBER 31, 2016**

**Government-Wide Financial Analysis**

***Statement of Net Position***

Net Position of the Town of Stratham as of December 31, 2016 and 2015, is as follows:

|  | <u>2016</u>          | <u>2015</u>          |
|--|----------------------|----------------------|
| Capital assets, net                      | \$ 28,340,948        | \$ 27,378,088        |
| Other assets                             | 14,634,228           | 13,577,089           |
| Total Assets                             | <u>42,975,176</u>    | <u>40,955,177</u>    |
| <br>Total Deferred Outflows of Resources | <br><u>1,194,700</u> | <br><u>317,517</u>   |
| <br>Long-term liabilities                | <br>11,192,415       | <br>10,672,994       |
| Other liabilities                        | 9,516,719            | 8,929,712            |
| Total Liabilities                        | <u>20,709,134</u>    | <u>19,602,706</u>    |
| <br>Total Deferred Inflows of Resources  | <br><u>57,191</u>    | <br><u>260,998</u>   |
| <br>Net Position:                        |                      |                      |
| Net investment in capital assets         | 21,883,694           | 20,221,189           |
| Restricted                               | 1,060,920            | 1,074,869            |
| Unrestricted                             | 458,937              | 112,932              |
| Total Net Position                       | <u>\$ 23,403,551</u> | <u>\$ 21,408,990</u> |

***Statement of Activities***

Changes in net position for the years ending December 31, 2016 and 2015, are as follows:

|                                    | <u>2016</u>      | <u>2015</u>      |
|------------------------------------|------------------|------------------|
| Revenues                           |                  |                  |
| Program Revenues:                  |                  |                  |
| Charges for services               | \$ 1,091,695     | \$ 1,003,084     |
| Operating grants and contributions | 201,443          | 195,212          |
| Capital grants and contributions   | 493,140          | 23,011           |
| General Revenues:                  |                  |                  |
| Property and other taxes           | 4,976,654        | 4,755,532        |
| Licenses and permits               | 2,033,090        | 1,807,031        |
| Grants and contributions           | 379,237          | 350,905          |
| Interest and investment earnings   | 63,829           | 27,008           |
| Miscellaneous                      | 134,936          | 141,773          |
| Total Revenues                     | <u>9,374,024</u> | <u>8,303,556</u> |

**TOWN OF STRATHAM, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDING DECEMBER 31, 2016**

|  |                      |                      |
|--|----------------------|----------------------|
| Expenses   |                      |                      |
| General government   | 2,457,531            | 2,154,551            |
| Public safety  | 1,611,177            | 1,448,704            |
| Highways and streets   | 727,243              | 721,543              |
| Sanitation   | 731,992              | 666,863              |
| Water distribution and treatment   | 90,013               |                      |
| Health and welfare   | 108,276              | 106,845              |
| Culture and recreation   | 1,378,332            | 1,213,794            |
| Conservation   | 66,175               | 39,563               |
| Interest and fiscal charges  | 248,474              | 282,022              |
| Total Expenses   | <u>7,419,213</u>     | <u>6,633,885</u>     |
|  |                      |                      |
| Increase in Net Position before Contributions<br>to Permanent Fund Principal and Gain on<br>Sale of Capital Assets | 1,954,811            | 1,669,671            |
|  |                      |                      |
| Contributions to Permanent Fund Principal  | 11,250               | 6,350                |
| Gain on Sale of Capital Assets   | <u>28,500</u>        |                      |
|  |                      |                      |
| Change in Net Position   | 1,994,561            | 1,676,021            |
|  |                      |                      |
| Net Position - beginning of year, as restated  | <u>21,408,990</u>    | <u>19,732,969</u>    |
| Net Position - end of year   | <u>\$ 23,403,551</u> | <u>\$ 21,408,990</u> |

**Town of Stratham Activities**

As shown in the above statement, there was an increase in the Town's total net position of \$1,994,561. This increase is primarily attributable to current year capital assets additions in excess of depreciation expense and increased motor vehicle registration fees revenue.

The General Fund ended the year with an unassigned budgetary basis fund balance of \$2,098,864 or 26% of total current year General Fund actual appropriations (not including School District and County payments). Looking at the components of the fund balance based solely on the budget (Schedule 1 – Budgetary Basis), total fund balance increased \$353,914 from the prior year. This was due to conservative spending and revenues in excess of anticipated amounts.

The fund balances of the Nonmajor Governmental Funds increased by a total of \$167,513 from the prior year, primarily as a result of land use change taxes collected in the Land Conservation Fund and no current year capital outlay expenditures in the EMS Ambulance Fund.

**Basis for Adverse Opinion on Government Activities: Management Response**

The Town of Stratham is required by NH law (NH RSA 100-A:50) to offer the same group health insurance coverage to its retired employees as it does its active employees as part of the same group insurance plan. The Town is not required to pay any amount towards the premiums under this requirement, nor has it ever voluntarily offered to do so. Despite this fact, GASB Statement 45 requires recognition of an imputed premium rate subsidy of the retiree health insurance premiums since they are

**TOWN OF STRATHAM, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDING DECEMBER 31, 2016**

being offered health insurance coverage at rates below which they could obtain on their own. As a consequence, it has been found that the health insurance premiums paid by the Town for its active employees are slightly higher than if the active employees were the only members of the group health insurance plan. In order to measure this rate subsidy in any given year, actuarial studies would have to be conducted to determine the "liability for other post-employment benefits" based on current and future retiree participation.

Management has made the decision that the material measurement of this liability as referenced in Note 2 to the basic financial statements, is not worth the costs associated with conducting such studies given the small number of both active and retired employees associated with the Town. In addition, the Town has mitigated the risk of this theoretical unfunded liability by the funding of an 'Accrued Benefits Liability Expendable Trust Fund' earmarked for such post-employment benefits expenses.

**General Fund Budgetary Highlights**

During the year, the original budget for appropriations decreased by (\$658,349) for carryforward appropriations (see listing below). The Town under expended its total 2016 appropriations budget by \$317,126. This resulted from conservative spending within the departments. The most significant of these were general government (\$158,921) and public safety (\$132,153). Savings realized in general government were due to actual retirement expenditures below budgeted amounts. Actual revenues were greater than budgeted by \$570,515, largely due to increased motor vehicle registration fees revenue.

Carryforward appropriations at December 31, 2016 consist of the following:

| <u>Purpose</u>                         | <u>Balance</u>    |
|--|-------------------|
| Library Computer Replacements          | \$ 14,966         |
| Stratham Hill Park Improvements        | 5,515             |
| Field Improvements                     | 12,702            |
| Stratham Hill Park Parking Lot Paving  | 28,500            |
| Water and Sewer Improvements           | 409,987           |
| Revaluation                            | 51,312            |
| Town Center Match and Improvements     | 55,485            |
| Master Plan Update                     | 25,000            |
| Municipal Center Computer Replacements | 7,163             |
| Police Computer Replacements           | 4,654             |
| Fire Computer Replacements             | 3,065             |
| PWC Environmental Match & Improvements | 40,000            |
| Total Carryforward Appropriations      | <u>\$ 658,349</u> |

**Capital Assets**

The Town of Stratham considers a capital asset to be an asset whose cost exceeds \$5,000 and which has a useful life of greater than three years. The Town depreciates its assets using the straight-line method over the course of their useful life beginning in the year of acquisition.

The total investment in capital assets for governmental activities at year end amounted to \$28,340,948 (net of accumulated depreciation), an increase of \$962,860 from the previous year. This investment in capital assets includes land, intangible assets, construction in progress, buildings and improvements, land improvements, vehicles and equipment, and infrastructure.

**TOWN OF STRATHAM, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDING DECEMBER 31, 2016**

Significant capital asset events during the current fiscal year included paving/reconstruction of various roads including Country Farm Road, Morningstar Drive, Lovell Road, Gifford Farm Road, Stratham Heights Road, Union Road and Tuckers Trail in the amount of \$619,895, substantial completion of the Town Center Project in the amount of \$481,449 and the purchase of a preservation easement in the amount of \$300,000. In addition, vehicles and equipment were purchased for the police and highway departments totaling \$143,586.

Additional information on capital assets can be found in Note 4 of the Basic Financial Statements.

**Long-Term Obligations**

During the current year, the Town's bonds payable liability decreased by (\$699,645) as a result of scheduled payments made on existing obligations and amortization of the related bond premium. The Town's other long-term obligations consist of compensated absences payable which had a net increase in liability of \$18,437 for the year ended December 31, 2016.

Under GASB Statement #68 – *Accounting and Financial Reporting for Pensions*, the Town reports a net pension liability, as well as the related deferred outflows and inflows of resources. The Town's portion of the unfunded liability increased by roughly \$1.2 million as of December 31, 2016 to a net pension liability of \$4,529,101.

See Notes 5 and 6 of the Basic Financial Statements, for a summary of all outstanding long-term obligations.

**Economic Factors and Future Plans**

The Town of Stratham works to a 6-year Capital Improvement Plan. The plan contains current capital needs projections through the year 2021. The Planning Board annually reviews, adjusts and updates this plan. The resulting plan receives final review and approval through the presentation and discussion of proposed projects at public meetings of the Planning Board and is presented to the Board of Selectmen and Budget Committee as a budget development tool.

**Contacting the Town of Stratham's Board of Selectmen or Management**

This financial report provides our citizens and creditors with a general overview of the Town of Stratham's finances. It demonstrates accountability for the funds the Town receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Paul Deschaine, Town Administrator or the Board of Selectmen, at 10 Bunker Hill Avenue, Stratham, NH 03885 and telephone number (603) 772-7391 ext. #181.

**EXHIBIT A**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Statement of Net Position**  
December 31, 2016

|  | Governmental<br>Activities |
|--|----------------------------|
| <b>ASSETS</b>                                      |                            |
| Current Assets:                                    |                            |
| Cash and cash equivalents                          | \$ 12,434,939              |
| Investments  | 1,197,486                  |
| Taxes receivable                                   | 840,136                    |
| Accounts receivable, net                           | 42,708                     |
| Due from other governments                         | 93,490                     |
| Tax deeded property                                | 25,469                     |
| Total Current Assets                               | <u>14,634,228</u>          |
| Capital assets:                                    |                            |
| Non-depreciable capital assets                     | 11,555,856                 |
| Depreciable capital assets, net                    | 16,785,092                 |
| Total Noncurrent Assets                            | <u>28,340,948</u>          |
| Total Assets                                       | <u>42,975,176</u>          |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>              |                            |
| Deferred outflows related to net pension liability | 1,194,700                  |
| Total Deferred Outflows of Resources               | <u>1,194,700</u>           |
| <b>LIABILITIES</b>                                 |                            |
| Current Liabilities:                               |                            |
| Accounts payable                                   | 54,201                     |
| Accrued expenses                                   | 149,035                    |
| Due to other governments                           | 9,313,483                  |
| Current portion of bonds payable                   | 220,000                    |
| Total Current Liabilities                          | <u>9,736,719</u>           |
| Noncurrent Liabilities:                            |                            |
| Bonds payable                                      | 6,237,254                  |
| Compensated absences payable                       | 206,060                    |
| Net pension liability                              | 4,529,101                  |
| Total Noncurrent Liabilities                       | <u>10,972,415</u>          |
| Total Liabilities                                  | <u>20,709,134</u>          |
| <b>DEFERRED INFLOWS OF RESOURCES</b>               |                            |
| Deferred inflows related to net pension liability  | 57,191                     |
| Total Deferred Inflows of Resources                | <u>57,191</u>              |
| <b>NET POSITION</b>                                |                            |
| Net investment in capital assets                   | 21,883,694                 |
| Restricted   | 1,060,920                  |
| Unrestricted                                       | 458,937                    |
| Total Net Position                                 | <u>\$ 23,403,551</u>       |

*See accompanying notes to the basic financial statements*

**EXHIBIT B**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Statement of Activities**  
For the Year Ended December 31, 2016

| Functions/Programs  | <u>Expenses</u>     | <u>Program Revenues</u>         |   |   | <u>Net (Expense) Revenue<br/>and Changes<br/>in Net Position</u> |
|---|---------------------|---------------------------------|---|---|--|
|   |                     | <u>Charges for<br/>Services</u> | <u>Operating<br/>Grants and<br/>Contributions</u> | <u>Capital<br/>Grants and<br/>Contributions</u> |  |
| Governmental Activities:  |                     |                                 |   |   |  |
| General government  | \$ 2,457,531        | \$ 198,819                      |   |   | \$ (2,258,712)   |
| Public safety   | 1,611,177           | 325,830                         | \$ 28,656   |   | (1,256,691)  |
| Highways and streets  | 727,243             |                                 | 172,787   | \$ 393,140                                      | (161,316)  |
| Sanitation  | 731,992             | 48,771                          |   |   | (683,221)  |
| Water distribution and treatment  | 90,013              |                                 |   |   | (90,013)   |
| Health and welfare  | 108,276             |                                 |   |   | (108,276)  |
| Culture and recreation  | 1,378,332           | 518,275                         |   |   | (860,057)  |
| Conservation  | 66,175              |                                 |   | 100,000   | 33,825   |
| Interest and fiscal charges   | 248,474             |                                 |   |   | (248,474)  |
| Total governmental activities   | <u>\$ 7,419,213</u> | <u>\$ 1,091,695</u>             | <u>\$ 201,443</u>                                 | <u>\$ 493,140</u>                               | (5,632,935)  |
| General revenues:   |                     |                                 |   |   |  |
| Property and other taxes  |                     |                                 |   |   | 4,976,654  |
| Licenses and permits  |                     |                                 |   |   | 2,033,090  |
| Grants and contributions:   |                     |                                 |   |   |  |
| Rooms and meals tax distribution  |                     |                                 |   |   | 379,237  |
| Interest and investment earnings  |                     |                                 |   |   | 63,829   |
| Miscellaneous   |                     |                                 |   |   | 134,936  |
| Contributions to permanent fund principal   |                     |                                 |   |   | 11,250   |
| Gain on sale of capital assets  |                     |                                 |   |   | 28,500   |
| Total general revenues, contributions to<br>permanent fund principal, and gain on<br>sale of capital assets |                     |                                 |   |   | <u>7,627,496</u>   |
| Change in net position  |                     |                                 |   |   | 1,994,561  |
| Net Position at beginning of year, as restated  |                     |                                 |   |   | <u>21,408,990</u>  |
| Net Position at end of year   |                     |                                 |   |   | <u>\$ 23,403,551</u>   |

*See accompanying notes to the basic financial statements*



**EXHIBIT C**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
December 31, 2016

|   | General<br>Fund      | Nonmajor<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|---|----------------------|-----------------------------------|--------------------------------|
| <b>ASSETS</b>   |                      |                                   |                                |
| Cash and cash equivalents   | \$ 11,521,915        | \$ 913,024                        | \$ 12,434,939                  |
| Investments   | 227,285              | 970,201                           | 1,197,486                      |
| Taxes receivable  | 840,136              |                                   | 840,136                        |
| Accounts receivable, net  |                      | 42,708                            | 42,708                         |
| Due from other governments  | 93,490               |                                   | 93,490                         |
| Due from other funds  | 6,882                | 389                               | 7,271                          |
| Prepaid expenses  | 566,033              |                                   | 566,033                        |
| Tax deeded property   | 25,469               |                                   | 25,469                         |
| Total Assets  | <u>13,281,210</u>    | <u>1,926,322</u>                  | <u>15,207,532</u>              |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>                                 |                      |                                   |                                |
| Total Deferred Outflows of Resources                                  | <u>-</u>             | <u>-</u>                          | <u>-</u>                       |
| Total Assets and Deferred Outflows of Resources                       | <u>\$ 13,281,210</u> | <u>\$ 1,926,322</u>               | <u>\$ 15,207,532</u>           |
| <b>LIABILITIES</b>  |                      |                                   |                                |
| Accounts payable  | \$ 54,201            |                                   | \$ 54,201                      |
| Accrued expenses  | 125,104              |                                   | 125,104                        |
| Due to other governments  | 9,313,483            |                                   | 9,313,483                      |
| Due to other funds  |                      | \$ 7,271                          | 7,271                          |
| Total Liabilities   | <u>9,492,788</u>     | <u>7,271</u>                      | <u>9,500,059</u>               |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                  |                      |                                   |                                |
| Uncollected property taxes  | 591,327              |                                   | 591,327                        |
| Uncollected land use change tax                                       | 61,000               |                                   | 61,000                         |
| Total Deferred Inflows of Resources                                   | <u>652,327</u>       | <u>-</u>                          | <u>652,327</u>                 |
| <b>FUND BALANCES</b>  |                      |                                   |                                |
| Nonspendable  | 591,502              | 571,641                           | 1,163,143                      |
| Restricted  | 44,125               | 445,154                           | 489,279                        |
| Committed   | 989,428              | 903,378                           | 1,892,806                      |
| Assigned  | 3,503                |                                   | 3,503                          |
| Unassigned (deficit)  | 1,507,537            | (1,122)                           | 1,506,415                      |
| Total Fund Balances   | <u>3,136,095</u>     | <u>1,919,051</u>                  | <u>5,055,146</u>               |
| Total Liabilities, Deferred Inflows of Resources<br>and Fund Balances | <u>\$ 13,281,210</u> | <u>\$ 1,926,322</u>               | <u>\$ 15,207,532</u>           |

*See accompanying notes to the basic financial statements*

**EXHIBIT C-1**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Reconciliation of the Balance Sheet of Governmental Funds**  
**to the Statement of Net Position**  
December 31, 2016

|  |                      |
|--|----------------------|
| Total Fund Balances - Governmental Funds (Exhibit C)   | \$ 5,055,146         |
| Amounts reported for governmental activities in the statement of net position are different because:   |                      |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds   | 28,340,948           |
| Property and other taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis   | 652,327              |
| Prepaid expenses for debt service requirements reduce long-term liabilities on the accrual basis in the statement of net position, not the modified accrual basis in the funds | (566,033)            |
| Deferred outflows of resources and deferred inflows of resources that do not require or provide the use of current financial resources are not reported within the funds:      |                      |
| Deferred outflows of resources related to net pension liability  | 1,194,700            |
| Deferred inflows of resources related to net pension liability   | (57,191)             |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:               |                      |
| Bonds payable  | (6,457,254)          |
| Accrued interest on long-term obligations  | (23,931)             |
| Compensated absences payable   | (206,060)            |
| Net pension liability  | <u>(4,529,101)</u>   |
| Net Position of Governmental Activities (Exhibit A)  | <u>\$ 23,403,551</u> |

*See accompanying notes to the basic financial statements*

**EXHIBIT D**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
For the Year Ended December 31, 2016

|   | General<br><u>Fund</u> | Nonmajor<br>Governmental<br><u>Funds</u> | Total<br>Governmental<br><u>Funds</u> |
|---|------------------------|--|---------------------------------------|
| Revenues:                                 |                        |  |                                       |
| Taxes                                     | \$ 4,828,941           | \$ 99,000                                | \$ 4,927,941                          |
| Licenses and permits                      | 2,033,090              |  | 2,033,090                             |
| Intergovernmental                         | 1,073,820              |  | 1,073,820                             |
| Charges for services                      | 302,844                | 788,851                                  | 1,091,695                             |
| Interest and investment income            | 22,533                 | 41,296                                   | 63,829                                |
| Miscellaneous                             | 147,562                | 27,124                                   | 174,686                               |
| Total Revenues                            | <u>8,408,790</u>       | <u>956,271</u>                           | <u>9,365,061</u>                      |
| Expenditures:                             |                        |  |                                       |
| Current operations:                       |                        |  |                                       |
| General government                        | 2,136,671              | 112                                      | 2,136,783                             |
| Public safety                             | 1,188,495              | 189,386                                  | 1,377,881                             |
| Highways and streets                      | 814,822                |  | 814,822                               |
| Sanitation                                | 686,743                |  | 686,743                               |
| Health and welfare                        | 108,276                |  | 108,276                               |
| Culture and recreation                    | 727,304                | 569,850                                  | 1,297,154                             |
| Conservation                              | 18,639                 |  | 18,639                                |
| Capital outlay                            | 1,453,793              | 2,432                                    | 1,456,225                             |
| Debt service:                             |                        |  |                                       |
| Principal retirement                      | 695,000                |  | 695,000                               |
| Interest and fiscal charges               | 269,189                |  | 269,189                               |
| Total Expenditures                        | <u>8,098,932</u>       | <u>761,780</u>                           | <u>8,860,712</u>                      |
| Excess revenues over (under) expenditures | <u>309,858</u>         | <u>194,491</u>                           | <u>504,349</u>                        |
| Other financing sources (uses):           |                        |  |                                       |
| Transfers in                              | 26,978                 | 17,013                                   | 43,991                                |
| Transfers out                             |                        | (43,991)                                 | (43,991)                              |
| Total other financing sources (uses)      | <u>26,978</u>          | <u>(26,978)</u>                          | <u>-</u>                              |
| Net change in fund balances               | 336,836                | 167,513                                  | 504,349                               |
| Fund balances at beginning of year        | <u>2,799,259</u>       | <u>1,751,538</u>                         | <u>4,550,797</u>                      |
| Fund balances at end of year              | <u>\$ 3,136,095</u>    | <u>\$ 1,919,051</u>                      | <u>\$ 5,055,146</u>                   |

*See accompanying notes to the basic financial statements*

**EXHIBIT D-1**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
For the Year Ended December 31, 2016

|   |                         |
|---|-------------------------|
| Net Change in Fund Balances - Governmental Funds (Exhibit D)  | 504,349                 |
| Amounts reported for governmental activities in the statement of activities are different because:  |                         |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.   | 962,860                 |
| Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  | 48,713                  |
| Repayment of principal on bonds payable is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.  | 695,000                 |
| Governmental funds report the effect of bond issuance premiums when debt is first issued, whereas these amounts are unearned and amortized in the statement of activities.  | 9,645                   |
| In the statement of activities, interest is accrued on outstanding bonds payable, whereas in governmental funds, an interest expenditure is reported when due.  | 11,070                  |
| Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.  | (18,437)                |
| Governmental funds report pension contributions as expenditures. However, in the statement of activities, pension expense reflects the change in the net pension liability and related deferred outflows and inflows of resources, and does not require the use of current financial resources. This is the amount by which pension expense exceeded pension contributions in the current period. | <u>(218,639)</u>        |
| Change in Net Position of Governmental Activities (Exhibit B)   | <u><u>1,994,561</u></u> |

*See accompanying notes to the basic financial statements*

**EXHIBIT E**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
December 31, 2016

|                                       | Private-<br>Purpose<br><u>Trust Funds</u> | Agency<br><u>Funds</u> |
|---------------------------------------|---|------------------------|
| <b>ASSETS</b>                         |   |                        |
| Cash and cash equivalents             |   | \$ 294,514             |
| Investments                           | \$ 18,653                                 | 524,791                |
| Total Assets                          | <u>18,653</u>                             | <u>\$ 819,305</u>      |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b> |   |                        |
| Total Deferred Outflows of Resources  | <u>-</u>                                  |                        |
| <b>LIABILITIES</b>                    |   |                        |
| Due to other governments              |   | \$ 524,791             |
| Due to others                         |   | 294,514                |
| Total Liabilities                     | <u>-</u>                                  | <u>\$ 819,305</u>      |
| <b>DEFERRED INFLOWS OF RESOURCES</b>  |   |                        |
| Total Deferred Inflows of Resources   | <u>-</u>                                  |                        |
| <b>NET POSITION</b>                   |   |                        |
| Held in trust                         | <u>18,653</u>                             |                        |
| Total Net Position                    | <u>\$ 18,653</u>                          |                        |

*See accompanying notes to the basic financial statements*

**EXHIBIT F**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
For the Year Ended December 31, 2016

|                                   | Private-<br>Purpose<br><u>Trust Funds</u> |
|-----------------------------------|---|
| ADDITIONS:                        |   |
| Investment earnings:              |   |
| Interest income                   | \$ 90                                     |
| Total Investment Earnings         | 90  |
| Total Additions                   | 90  |
| DEDUCTIONS:                       |   |
| Total Deductions                  | -   |
| Change in net position            | 90  |
| Net Position at beginning of year | 18,563                                    |
| Net Position at end of year       | <u>\$ 18,653</u>                          |

*See accompanying notes to the basic financial statements*

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2016**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Stratham, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Stratham, New Hampshire (the “Town”) was incorporated in 1716. The Town operates under the Town Meeting/Board of Selectmen form of government and performs local governmental functions as authorized by State law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basis of Presentation***

The Town’s basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net position and statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net position presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town’s governmental activities. Direct expenses are those that are specifically associated with a service, program, or department, and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

***Fund Accounting***

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town employs the use of two categories of funds: governmental and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances, of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is reported as fund balance. The following is the Town's sole major governmental fund:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

**2. Fiduciary Funds:**

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into two classifications: private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town maintains several private-purpose trust funds which account for monies designated to benefit individuals within the Town. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency funds consist of capital reserve funds of the Stratham School District, which are held by the Town as required by State law. Other agency funds consist of developer's performance deposits.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better



**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

identify the relationship between the government-wide statements and the statements for governmental funds.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows of resources, and in the presentation of expenses versus expenditures.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year, or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Town, available means expected to be received within sixty days of year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied (see Note 10). Revenue from grants, entitlements, and donations, are recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: property taxes, charges for services, and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

**2. Unearned Revenue:**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred inflows of resources.

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

(expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2016, the Town applied \$479,165 of its unappropriated fund balance to reduce taxes.

***Investments***

Investments are stated at their fair value in all funds. Certificates of deposit with a maturity of greater than ninety days from the date of issuance are included in investments.

***Accounts Receivable***

Charges for services billed during the current fiscal year and prior and uncollected at December 31, 2016 are recorded as receivables net of reserves for estimated uncollectibles of \$61,112 in the EMS Ambulance Fund, a Nonmajor Governmental Fund.

***Capital Assets***

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the fund financial statements.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair values as of the date received. The Town maintains a capitalization threshold of \$5,000 and an estimated useful life in excess of three years. The Town's infrastructure consists of roads and similar items. The Town is not required to retroactively report its general infrastructure. Infrastructure records have been maintained effective January 1, 2003 and are included in these financial statements. Intangible assets of the Town consist of land easements and internally developed software. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land and easements, construction in progress, and internally developed software are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

| <u>Description</u>         | <u>Years</u> |
|----------------------------|--------------|
| Buildings and improvements | 15-39        |
| Infrastructure             | 20-50        |
| Land improvements          | 10-25        |
| Vehicles and equipment     | 5-30         |

***Bond Premium***

Bond premiums are amortized as a component of interest expense over the life of the related bond using the effective interest rate method. Bonds payable are reported in the accompanying financial statements gross of any applicable unamortized bond premiums.

***Compensated Absences***

Dependent upon length of service, regular employees earn vacation leave at the equivalent of ten to twenty-five days per year. Temporary and seasonal employees are not eligible for paid vacation leave. No more than ten days may be carried forward from one calendar year to the next. For unused vacation time in excess of the maximum of ten days to be carried over, 50% will be forfeited and 50% will be paid out to the employee in the first month of the subsequent year. Upon termination of employment, employees will be paid for any unused earned vacation leave at current rates of pay, up to a maximum of ten days.

All regular employees earn sick leave. Sick leave accrues at the equivalent of six hours per month for full time employees, and at a pro-rata basis for part-time employees. Under the terms of the most recent Personnel Policy addendum, employees may accumulate unused sick leave days up to a maximum of 224 hours. Employees with balances in excess of 224 hours as of May 1, 2012, are allowed to carryover up to 360 hours of unused sick leave, however, these employee's accrual of sick leave will be suspended until their balance decreases to below 224 hours. Upon death or retirement employees will receive payment for any accumulated, unused sick leave at their current rate of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures, as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide financial statements. The Town has established an 'Accrued Benefits Expendable Trust' to assist in funding future payments and mitigate the total compensated absence liability.

***Accrued Liabilities and Long-Term Obligations***

Except for the obligation for other post-employment benefits (see Note 2), all payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

***Pensions***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

***Net Position***

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction, or improvement, of those assets. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources, that is not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

***Fund Balance Policy***

As of December 31, 2016, the Town has not adopted a formal fund balance policy. Under GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. The components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts constrained to specific purposes stipulated by external resource providers or through enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers or by the enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned Fund Balance*: Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund, except for any deficit fund balance of another governmental fund.

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

*Spending Prioritizations*

In circumstances where expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts then unassigned amounts.

*Interfund Activity*

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

*Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

**NOTE 2—STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

*Other Post-Employment Benefits*

The Town has not implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The provisions of GASB Statement 45 were required to be implemented by the Town during the year ended December 31, 2009.

*Deficit Fund Balance*

At December 31, 2016 the Drug Forfeiture Fund, a Nonmajor Governmental Fund, had a deficit 'Unassigned' fund balance of (\$1,122).

**NOTE 3—DEPOSITS AND INVESTMENTS**

Deposits and investments as of December 31, 2016 are classified in the accompanying financial statements as follows:

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

|                                      |                      |
|--------------------------------------|----------------------|
| Statement of Net Position:           |                      |
| Cash and cash equivalents            | \$ 12,434,939        |
| Investments                          | 1,197,486            |
| Statement of Fiduciary Net Position: |                      |
| Cash and cash equivalents            | 294,514              |
| Investments                          | 543,444              |
|                                      | <u>\$ 14,470,383</u> |

Deposits and investments at December 31, 2016 consist of the following:

|                                      |                      |
|--------------------------------------|----------------------|
| Cash on hand                         | \$ 732               |
| Deposits with financial institutions | 12,728,721           |
| Investments                          | 1,740,930            |
|                                      | <u>\$ 14,470,383</u> |

The Town's investment policy for governmental funds requires deposits be made in federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the State and federally insured banks outside the State, if such banks pledge and deliver collateral security to a third party custodial bank or the Federal Reserve Bank. The Town limits its investments for governmental funds to the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool in accordance with New Hampshire State law and federally insured banks chartered under the laws of New Hampshire, or the federal government with a branch within the State to the following investment types: money market accounts, certificates of deposit, repurchase agreements, all other types of interest bearing accounts, or obligations fully guaranteed as to principal and interest by the United States government.

Responsibility for the investments of the Trust Funds is with the Board of Trustees. Investments of the library funds are at the discretion of the Library Trustees.

***Interest Rate Risk***

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town's investment policy states that no investment will exceed one year in length. The Trustees of Trust Funds have no formal policy with respect to interest rate risk.

***Credit Risk***

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Town's investment policy states that funds are to be invested using a 'Prudent Person' standard. Investments and management of the portfolio should be done with judgement and care, considering the probable safety of the capital and probable income to be derived. The Town does not have explicit policies regarding investment portfolio rating restrictions. The following are the actual ratings as of December 31, 2016, for each investment type:

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

| <u>Investment Type</u>    | <u>Rating as of Year End</u> |                   | <u>Fair Value</u>   |
|---------------------------|------------------------------|-------------------|---------------------|
|                           | <u>Aaa</u>                   | <u>Not Rated</u>  |                     |
| State investment pool     | \$ 997,481                   |                   | \$ 997,481          |
| Mutual funds              |                              | \$ 628,635        | 628,635             |
| Money market mutual funds |                              | 62,448            | 62,448              |
|                           | <u>\$ 997,481</u>            | <u>\$ 691,083</u> | <u>\$ 1,688,564</u> |

***Custodial Credit Risk***

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. For assurance against custodial credit risk, the Town's investment policy requires that all deposits with financial institutions be collateralized with pledged securities that shall be equal or in excess of the amount of the public funds deposited, less any portion thereof covered by federal depository insurance. Collateral may be held in the name of the Town with a third-party custodial bank, with the bank's trust department, or pledged in the form of an Irrevocable Letter of Credit.

Of the Town's deposits with financial institutions at year end, \$12,389,873 was collateralized by securities held by the bank in the Town's and an Irrevocable Letter of Credit. As of December 31, 2016, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

| <u>Investment Type</u> | <u>Amount</u>     |
|------------------------|-------------------|
| Equity securities      | \$ 52,366         |
| Mutual funds           | 628,635           |
|                        | <u>\$ 681,001</u> |

***Investment in NHPDIP***

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials. Financial statements for the NHPDIP can be accessed through the NHPDIP's website at [www.NHPDIP.com](http://www.NHPDIP.com).

The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

***Fair Value Measurement of Investments***

In accordance with GASB Statement 72, *Fair Value Measurement and Application*, the Town categorizes the fair value measurements of its investments within the fair value hierarchy established by accounting principles generally accepted in the United States. The fair value hierarchy categorizes the inputs to valuation techniques used for fair value measurement into three levels as follows (in order of priority):

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

- Level 1 Inputs - Inputs that reflect quoted prices (unadjusted) in active markets for identical assets or liabilities that the Town has the ability to access at the measurement date.
- Level 2 Inputs - Inputs other than quoted prices that are observable for assets or liabilities either directly or indirectly, including inputs in markets that are not considered to be active.
- Level 3 Inputs - Significant unobservable inputs.

As of December 31, 2016, the Town's investments measured at fair value, by type, were as follows:

| <u>Investment Type</u> | <u>Fair Value Measurements Using:</u> |                                 |                                 | <u>Total</u>      |
|------------------------|---------------------------------------|---------------------------------|---------------------------------|-------------------|
|                        | <u>Level 1</u><br><u>Inputs</u>       | <u>Level 2</u><br><u>Inputs</u> | <u>Level 3</u><br><u>Inputs</u> |                   |
| Equity securities      | \$ 52,366                             |                                 |                                 | \$ 52,366         |
| Mutual funds           | 628,635                               |                                 |                                 | 628,635           |
|                        | <u>\$ 681,001</u>                     | <u>\$ -</u>                     | <u>\$ -</u>                     | <u>\$ 681,001</u> |

Equity securities and mutual funds classified as Level 1 are valued using unadjusted quoted prices in active markets for those securities.

Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

**NOTE 4—CAPITAL ASSETS**

The following is a summary of changes in capital assets of the governmental activities:

|   | <u>Balance</u><br><u>01/01/16</u> | <u>Additions</u>    | <u>Reductions</u>   | <u>Balance</u><br><u>12/31/16</u> |
|---|-----------------------------------|---------------------|---------------------|-----------------------------------|
| Governmental activities:                      |                                   |                     |                     |                                   |
| Capital assets not depreciated:               |                                   |                     |                     |                                   |
| Land and easements                            | \$ 11,201,331                     | \$ 300,000          |                     | \$ 11,501,331                     |
| Construction in progress                      | 107,728                           |                     | \$ (107,728)        | -                                 |
| Other intangibles                             | 54,525                            |                     |                     | 54,525                            |
| Total capital assets not being depreciated    | <u>11,363,584</u>                 | <u>300,000</u>      | <u>(107,728)</u>    | <u>11,555,856</u>                 |
| Other capital assets:                         |                                   |                     |                     |                                   |
| Buildings and improvements                    | 10,468,717                        | 629,398             |                     | 11,098,115                        |
| Infrastructure                                | 8,806,205                         | 619,895             |                     | 9,426,100                         |
| Land improvements                             | 468,316                           |                     |                     | 468,316                           |
| Vehicles and equipment                        | 2,674,784                         | 167,186             | (122,910)           | 2,719,060                         |
| Total other capital assets at historical cost | <u>22,418,022</u>                 | <u>1,416,479</u>    | <u>(122,910)</u>    | <u>23,711,591</u>                 |
| Less accumulated depreciation for:            |                                   |                     |                     |                                   |
| Buildings and improvements                    | (2,445,021)                       | (286,804)           |                     | (2,731,825)                       |
| Infrastructure                                | (1,629,013)                       | (202,517)           |                     | (1,831,530)                       |
| Land improvements                             | (96,344)                          | (26,399)            |                     | (122,743)                         |
| Vehicles and equipment                        | (2,233,140)                       | (130,171)           | 122,910             | (2,240,401)                       |
| Total accumulated depreciation                | <u>(6,403,518)</u>                | <u>(645,891)</u>    | <u>122,910</u>      | <u>(6,926,499)</u>                |
| Total other capital assets, net               | <u>16,014,504</u>                 | <u>770,588</u>      | <u>-</u>            | <u>16,785,092</u>                 |
| Total capital assets, net                     | <u>\$ 27,378,088</u>              | <u>\$ 1,070,588</u> | <u>\$ (107,728)</u> | <u>\$ 28,340,948</u>              |



**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

Depreciation expense was charged to governmental functions as follows:

|  |                   |
|--|-------------------|
| General government                                 | \$ 76,917         |
| Public safety                                      | 233,052           |
| Highways and streets                               | 256,384           |
| Sanitation   | 40,762            |
| Culture and recreation                             | 38,776            |
| Total governmental activities depreciation expense | <u>\$ 645,891</u> |

**NOTE 5—LONG-TERM OBLIGATIONS**

***Changes in Long-Term Obligations***

The changes in the Town's long-term obligations of the governmental activities for the year ended December 31, 2016 are as follows:

|                                 | Balance<br>01/01/16 | Additions        | Reductions          | Balance<br>12/31/16 | Due Within<br>One Year |
|---------------------------------|---------------------|------------------|---------------------|---------------------|------------------------|
| <i>Governmental activities:</i> |                     |                  |                     |                     |                        |
| Bonds payable                   | \$ 7,075,000        |                  | \$ (690,000)        | \$ 6,385,000        | \$ 220,000             |
| Unamortized bond premium        | 81,899              |                  | (9,645)             | 72,254              |                        |
| Total Bonds payable             | 7,156,899           | \$ -             | (699,645)           | 6,457,254           | 220,000                |
| Compensated absences payable    | 187,623             | 29,466           | (11,029)            | 206,060             |                        |
| Total governmental activities   | <u>\$ 7,344,522</u> | <u>\$ 29,466</u> | <u>\$ (710,674)</u> | <u>\$ 6,663,314</u> | <u>\$ 220,000</u>      |

Payments on the general obligation bonds are paid out of the General Fund. Amortization of the bond premium is recognized as a component of interest expense on the Statement of Activities (Exhibit B). Compensated absences payable will be paid from the fund where the employee's salary is paid.

***General Obligation Bonds***

Bonds payable at December 31, 2016 is comprised of the following individual issues:

|                                      | Original<br>Issue<br>Amount | Interest<br>Rate | Final<br>Maturity<br>Date            | Balance at<br>12/31/16 |
|--------------------------------------|-----------------------------|------------------|--------------------------------------|------------------------|
| 2013 Cushman Property Bond           | \$ 500,000                  | 1.64%            | June 2018                            | \$ 200,000             |
| 2003 Municipal Safety Complex Bond   | 5,000,000                   | 2.50-4.25%       | January 2024                         | 1,750,000              |
| 2007 Fire & EM Fac. & Land Acq. Bond | 4,444,000                   | 3.75-4.25%       | January 2028                         | 2,420,000              |
| 2012 Conservation Bond               | 2,375,000                   | 2.1-5.1%         | February 2033                        | 2,015,000              |
|                                      | <u>\$ 12,319,000</u>        |                  |                                      |                        |
|                                      |                             |                  | Sub-total Bonds payable              | 6,385,000              |
|                                      |                             |                  | Add: <i>Unamortized bond premium</i> | 72,254                 |
|                                      |                             |                  | Total Bonds payable                  | <u>\$ 6,457,254</u>    |

Debt service requirements to retire general obligation bonds outstanding for governmental activities at December 31, 2016 are as follows:

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

| <u>Year Ending</u><br><u>December 31,</u> | <u>Principal</u>    | <u>Interest</u>     | <u>Totals</u>       |
|---|---------------------|---------------------|---------------------|
| 2017                                      | \$ 220,000          | \$ 148,933          | \$ 368,933          |
| 2018                                      | 690,000             | 221,087             | 911,087             |
| 2019                                      | 590,000             | 196,505             | 786,505             |
| 2020                                      | 590,000             | 172,160             | 762,160             |
| 2021                                      | 590,000             | 147,815             | 737,815             |
| 2022-2026                                 | 2,450,000           | 396,320             | 2,846,320           |
| 2027-2031                                 | 1,025,000           | 87,726              | 1,112,726           |
| 2032-2033                                 | 230,000             | 6,842               | 236,842             |
| Sub-total Bonds payable                   | 6,385,000           | 1,377,388           | 7,762,388           |
| Add: <i>Unamortized Bond Premium</i>      | 72,254              | -                   | 72,254              |
| Total Bonds payable                       | <u>\$ 6,457,254</u> | <u>\$ 1,377,388</u> | <u>\$ 7,834,642</u> |

**NOTE 6—DEFINED BENEFIT PENSION PLAN**

***Plan Description***

The Town contributes to the New Hampshire Retirement System (NHRS), a component unit of the State of New Hampshire, as defined in Governmental Accounting Standards Board (GASB) Statement No. 67, *Financial Reporting for Pension Plans - an amendment of GASB Statement No. 25*. The New Hampshire Retirement System is a public employee retirement system that administers a single cost-sharing multiple-employer defined benefit pension plan. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

Substantially all full-time state and local government employees, public school teachers, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan.

The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II. All assets are held in a single trust and are available to pay retirement benefits to all members.

***Benefits Provided***

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service.

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

Group II members vested by January 1, 2012, who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have not attained status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the benefit commencement date precedes the month after which the member attains 52.5 years of age by 1/4 of 1%. For Group II members who commenced service prior to July 1, 2011, who have not attained vested status prior to January 1, 2012, benefits are calculated depending on age and years of creditable service as follows:

| <u>Years of Creditable Service as of<br/>January 1, 2012</u> | <u>Minimum Age</u> | <u>Minimum<br/>Service</u> | <u>Benefit<br/>Multiplier</u> |
|--|--------------------|----------------------------|-------------------------------|
| At least 3 but less than 10 years                            | 46                 | 21                         | 2.4%                          |
| At least 6 but less than 8 years                             | 47                 | 22                         | 2.3%                          |
| At least 4 but less than 6 years                             | 48                 | 23                         | 2.2%                          |
| Less than 4 years  | 49                 | 24                         | 2.1%                          |

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances subject to meeting various eligibility requirements. Benefits are based on AFC or earnable compensation and/or service.

***Funding Policy***

Covered police officers are required to contribute 11.55% of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates, excluding medical subsidy, for the covered payroll of police officers and general employees were 22.54% and 10.86%, respectively. The Town contributes 100% of the employer cost for police officers and general employees of the Town.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's pension contributions to the NHRS for the year ending December 31, 2016 were \$313,004.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At December 31, 2016, the Town reported a liability of \$4,529,101 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by a roll forward of the actuarial valuation from June 30, 2015. The Town's proportion of the net pension liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

employers or NHRS. At June 30, 2016, the Town's proportion was approximately 0.0852 percent, which was an increase of 0.0012 percentage points from its proportion measured as of June 30, 2015.

For the year ended December 31, 2016, the Town recognized pension expense of \$552,451. At December 31, 2016, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|   | Deferred<br>Outflows of<br><u>Resources</u> | Deferred<br>Inflows of<br><u>Resources</u> |
|---|---|--|
| Differences between expected and actual experience  | \$ 12,586                                   | \$ 57,191                                  |
| Change in assumptions   | 557,388                                     |  |
| Net difference between projected and actual earnings on pension plan investments            | 283,364                                     |  |
| Changes in proportion and differences between Town contributions and share of contributions | 180,077                                     |  |
| Town contributions subsequent to the measurement date                                       | <u>161,285</u>                              |  |
| Totals  | <u>\$ 1,194,700</u>                         | <u>\$ 57,191</u>                           |

The net amount of deferred outflows of resources and deferred inflows of resources related to pensions is reflected as an increase to unrestricted net position in the amount of \$1,137,509. The Town reported \$161,285 as deferred outflows of resources related to pension resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net pension liability in the measurement period ended June 30, 2017. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized as pension expense in the measurement periods as follows:

| Year Ending<br><u>June 30</u> |                   |
|-------------------------------|-------------------|
| 2017                          | \$ 209,112        |
| 2018                          | 209,112           |
| 2019                          | 308,531           |
| 2020                          | 238,270           |
| 2021                          | <u>11,199</u>     |
|                               | <u>\$ 976,224</u> |

***Actuarial Assumptions***

The total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2015, using the following actuarial assumptions:

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

|                           |   |
|---------------------------|---|
| Inflation                 | 2.5 percent   |
| Wage inflation            | 3.25 percent  |
| Salary increases          | 5.6 percent, average, including inflation                                 |
| Investment rate of return | 7.25 percent, net of pension plan investment expense, including inflation |

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, adjusted for mortality improvements using Scale MP-2015, based on the last experience study. Retirement rates were based on a table of rates that are specific to the type of eligibility condition, last updated in 2015 pursuant to an experience study of the period July 1, 2010 – June 30, 2015.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of weighted average long-term expected real rates of return for each major asset class are summarized in the following table:

| <u>Asset Class</u>   | <u>Target Allocation</u> | <u>Weighted Average Long-Term<br/>Expected Real Rate of Return<br/>(Net of inflation assumption of 2.5%)</u> |
|----------------------|--------------------------|--|
| Fixed income         | 25%                      | (0.25)-1.71%   |
| Domestic equity      | 30%                      | 4.25-4.5%  |
| International equity | 20%                      | 4.75-6.25%   |
| Real estate          | 10%                      | 3.25%  |
| Private equity       | 5%                       | 6.25%  |
| Private debt         | 5%                       | 4.75%  |
| Opportunistic        | 5%                       | 3.68%  |
| Total                | <u>100%</u>              |  |

***Discount Rate***

The discount rate used to measure the collective pension liability was 7.25%, which is a decrease of 0.50% from the discount rate used for the prior measurement period of June 30, 2015. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer contributions are projected based on the expected payroll of current members only. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the collective pension liability.

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

***Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate***

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

|   | 1% Decrease<br>( <u>6.25%</u> ) | Current<br>Discount rate<br>( <u>7.25%</u> ) | 1% Increase<br>( <u>8.25%</u> ) |
|---|---------------------------------|--|---------------------------------|
| Town's proportionate share of the net pension liability | \$ 5,819,586                    | \$ 4,529,101                                 | \$ 3,458,848                    |

**NOTE 7— INTERFUND BALANCES AND TRANSFERS**

The Town maintains separate cash accounts for its governmental and fiduciary funds; however, most cash transactions flow through the General Fund. For accounting and reporting purposes, the portion of cash applicable to a particular fund is reported in the specific fund as an interfund balance. Interfund balances at December 31, 2016 are as follows:

|        |                             | Due from<br>Nonmajor<br>Governmental<br>Funds |              | Totals          |
|--------|-----------------------------|---|--------------|-----------------|
| Due to | General Fund                | \$  | 6,882        | \$ 6,882        |
|        | Nonmajor Governmental Funds |   | 389          | 389             |
|        |                             | \$  | <u>7,271</u> | \$ <u>7,271</u> |

During the year, several interfund transactions occurred between funds. The various transfers between the General Fund and the Nonmajor Governmental Funds were made in accordance with budgetary authorizations. Interfund transfers for the year ended December 31, 2016 are as follows:

|              |                             | Transfers Out<br>Nonmajor<br>Governmental<br>Funds |               | Totals           |
|--------------|-----------------------------|--|---------------|------------------|
| Transfers in | General Fund                | \$   | 26,978        | \$ 26,978        |
|              | Nonmajor Governmental Funds |  | 17,013        | 17,013           |
|              |                             | \$   | <u>43,991</u> | \$ <u>43,991</u> |

**NOTE 8—RESTRICTED NET POSITION**

Net position of governmental activities is restricted for specific purposes at December 31, 2016 as follows:

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

|                                  |                     |
|----------------------------------|---------------------|
| Permanent Funds - Principal      | \$ 571,641          |
| Permanent Funds - Income         | 192,130             |
| DARE                             | 7,507               |
| Library                          | 44,125              |
| Lindt Offsite Improvements       | 2,590               |
| Volunteer Fire Department Trusts | 109,582             |
| Stratham Fair Trusts             | 133,345             |
|                                  | <u>\$ 1,060,920</u> |

**NOTE 9—COMPONENTS OF FUND BALANCE**

The components of the Town's fund balance for its governmental funds at December 31, 2016 are as follows:

| <u>Fund Balances</u>                         | <u>General<br/>Fund</u> | <u>Nonmajor<br/>Governmental<br/>Funds</u> | <u>Total<br/>Governmental<br/>Funds</u> |
|--|-------------------------|--|---|
| <b><i>Nonspendable:</i></b>                  |                         |  |   |
| Prepaid expenses                             | \$ 566,033              |  | \$ 566,033                              |
| Tax dedeed property                          | 25,469                  |  | 25,469                                  |
| Permanent Funds - Principal                  |                         | \$ 571,641                                 | 571,641                                 |
| <b><i>Restricted for:</i></b>                |                         |  |   |
| Library Funds                                | 44,125                  |  | 44,125                                  |
| Permanent Funds - Income                     |                         | 192,130                                    | 192,130                                 |
| DARE   |                         | 7,507                                      | 7,507                                   |
| Lindt Offsite Improvements                   |                         | 2,590                                      | 2,590                                   |
| Volunteer Fire Department Trusts             |                         | 109,582                                    | 109,582                                 |
| Stratham Fair Trusts                         |                         | 133,345                                    | 133,345                                 |
| <b><i>Committed for:</i></b>                 |                         |  |   |
| Expendable Trust Funds                       | 331,079                 |  | 331,079                                 |
| Carryforward appropriations                  | 658,349                 |  | 658,349                                 |
| Recreation Fund                              |                         | 102,994                                    | 102,994                                 |
| Police Details Fund                          |                         | 85,335                                     | 85,335                                  |
| Heritage Commission Fund                     |                         | 6,808                                      | 6,808                                   |
| Land Conservation Fund                       |                         | 110,853                                    | 110,853                                 |
| Cemetery Land Fund                           |                         | 5,907                                      | 5,907                                   |
| Fire Protection Fund                         |                         | 46,601                                     | 46,601                                  |
| Stratham Hill Park Revolving Fund            |                         | 41,973                                     | 41,973                                  |
| Stratham Fair Fund                           |                         | 6,632                                      | 6,632                                   |
| EMS Ambulance Fund                           |                         | 496,275                                    | 496,275                                 |
| <b><i>Assigned for:</i></b>                  |                         |  |   |
| Designated for subsequent year appropriation | 3,503                   |  | 3,503                                   |
| <b><i>Unassigned:</i></b>                    |                         |  |   |
| Deficit - Drug Forfeiture Fund               |                         | (1,122)                                    | (1,122)                                 |
| Unassigned - General operations              | 1,507,537               |  | 1,507,537                               |
|  | <u>\$ 3,136,095</u>     | <u>\$ 1,919,051</u>                        | <u>\$ 5,055,146</u>                     |

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

**NOTE 10—PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$1,252,202,907 as of April 1, 2016) and are due in two installments on July 1, 2016 and December 1, 2016. Taxes paid after the due dates accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest, and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Stratham School District, Exeter Region Cooperative School District, and Rockingham County, all independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school districts. Total taxes appropriated during the year were \$9,076,479, \$10,139,194, and \$1,311,511 for the Stratham School District, Exeter Region Cooperative School District, and Rockingham County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes. At December 31, 2016, the balance of the property tax appropriations due to the school districts is \$9,313,483 and has been reported in the General Fund as 'Due to other governments' in these financial statements.

**NOTE 11—RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2016, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims, expenditures, and liabilities, are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information, there is no liability at December 31, 2016.

***Property and Liability Insurance***

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$200,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$1,000,000.



**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2016**

Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

***Worker's Compensation***

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

**NOTE 12—CONTINGENCIES**

***Litigation***

In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

**NOTE 13—RESTATEMENT OF NET POSITION**

During the year ended December 31, 2016, it was determined that prepaid expenses of the governmental activities were overstated. Net Position of the governmental activities as of January 1, 2016 has been restated accordingly as follows:

|   |                      |
|---|----------------------|
| Net Position - January 1, 2016 (as previously reported) | \$ 21,989,523        |
| Amount of restatement due to:                           |                      |
| Overstatement of prepaid expenses                       | <u>(580,533)</u>     |
| Net Position - January 1, 2016, as restated             | <u>\$ 21,408,990</u> |

**SCHEDULE 1**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis) - General Fund**  
For the Year Ended December 31, 2016

|   | <u>Budgeted Amounts</u> |                     | <u>Actual</u>       | Variance with<br>Final Budget -<br>Favorable<br>(Unfavorable) |
|---|-------------------------|---------------------|---------------------|---|
|   | <u>Original</u>         | <u>Final</u>        | <u>Amounts</u>      |   |
| Revenues:                                 |                         |                     |                     |   |
| Taxes                                     | \$ 4,745,283            | \$ 4,745,283        | \$ 4,816,654        | \$ 71,371   |
| Licenses and permits                      | 1,704,100               | 1,704,100           | 2,033,090           | 328,990   |
| Intergovernmental                         | 551,673                 | 1,036,832           | 1,073,820           | 36,988  |
| Charges for services                      | 183,700                 | 183,700             | 302,844             | 119,144   |
| Interest income                           | 12,000                  | 12,000              | 21,125              | 9,125   |
| Miscellaneous                             | 109,180                 | 109,180             | 114,077             | 4,897   |
| Total Revenues                            | <u>7,305,936</u>        | <u>7,791,095</u>    | <u>8,361,610</u>    | <u>570,515</u>  |
| Expenditures:                             |                         |                     |                     |   |
| Current operations:                       |                         |                     |                     |   |
| General government                        | 2,340,467               | 2,289,155           | 2,130,234           | 158,921   |
| Public safety                             | 1,320,648               | 1,320,648           | 1,188,495           | 132,153   |
| Highways and streets                      | 853,143                 | 853,143             | 814,822             | 38,321  |
| Sanitation                                | 633,595                 | 633,595             | 686,743             | (53,148)  |
| Health and welfare                        | 122,506                 | 122,506             | 108,276             | 14,230  |
| Culture and recreation                    | 592,388                 | 592,388             | 578,048             | 14,340  |
| Conservation                              | 26,400                  | 26,400              | 18,639              | 7,761   |
| Capital outlay                            | 1,206,811               | 1,084,933           | 1,082,377           | 2,556   |
| Debt service:                             |                         |                     |                     |   |
| Principal retirement                      | 695,000                 | 695,000             | 695,000             | -   |
| Interest and fiscal charges               | 269,330                 | 269,330             | 269,189             | 141   |
| Total Expenditures                        | <u>8,060,288</u>        | <u>7,887,098</u>    | <u>7,571,823</u>    | <u>315,275</u>  |
| Excess revenues over (under) expenditures | <u>(754,352)</u>        | <u>(96,003)</u>     | <u>789,787</u>      | <u>885,790</u>  |
| Other financing sources (uses):           |                         |                     |                     |   |
| Transfers in                              | 20,000                  | 20,000              | 20,226              | 226   |
| Transfers out                             | (457,950)               | (457,950)           | (456,099)           | 1,851   |
| Total other financing sources (uses)      | <u>(437,950)</u>        | <u>(437,950)</u>    | <u>(435,873)</u>    | <u>2,077</u>  |
| Net change in fund balance                | (1,192,302)             | (533,953)           | 353,914             | 887,867   |
| Fund balance at beginning of year         |                         |                     |                     |   |
| - Budgetary Basis                         | <u>2,998,304</u>        | <u>2,998,304</u>    | <u>2,998,304</u>    | <u>-</u>  |
| Fund balance at end of year               |                         |                     |                     |   |
| - Budgetary Basis                         | <u>\$ 1,806,002</u>     | <u>\$ 2,464,351</u> | <u>\$ 3,352,218</u> | <u>\$ 887,867</u>   |

*See accompanying notes to the required supplementary information*

**SCHEDULE 2****TOWN OF STRATHAM, NEW HAMPSHIRE****Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability**

For the Year Ended December 31, 2016

|   | For the Measurement Period Ended June 30: |              |              |              |
|---|---|--------------|--------------|--------------|
|   | <u>2016</u>                               | <u>2015</u>  | <u>2014</u>  | <u>2013</u>  |
| Town's proportion of the net pension liability (asset)  | 0.0852%                                   | 0.0840%      | 0.0794%      | 0.0785%      |
| Town's proportionate share of the net pension liability (asset)   | \$ 4,529,101                              | \$ 3,328,473 | \$ 2,980,839 | \$ 3,377,085 |
| Town's covered-employee payroll   | \$ 1,952,047                              | \$ 1,923,619 | \$ 1,770,406 | \$ 1,734,011 |
| Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll | 232.02%                                   | 173.03%      | 168.37%      | 194.76%      |
| Plan fiduciary net position as a percentage of the total pension liability                                      | 58.30%                                    | 65.47%       | 66.32%       | 59.81%       |

*See accompanying notes to the required supplementary information*

**SCHEDULE 3**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Schedule of Town Contributions**  
For the Year Ended December 31, 2016

|   | <u>2016</u>      | <u>2015</u>      | <u>2014</u>      | <u>2013</u>      |
|---|------------------|------------------|------------------|------------------|
| Contractually required contribution                                     | \$ 313,004       | \$ 278,780       | \$ 280,165       | \$ 201,053       |
| Contributions in relation to the<br>contractually required contribution | <u>(313,004)</u> | <u>(278,780)</u> | <u>(280,165)</u> | <u>(201,053)</u> |
| Contribution deficiency (excess)  | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      |
| Town's covered-employee payroll   | \$ 2,002,151     | \$ 1,825,831     | \$ 1,944,399     | \$ 1,578,339     |
| Contributions as a percentage of<br>covered-employee payroll            | 15.63%           | 15.27%           | 14.41%           | 12.74%           |

*See accompanying notes to the required supplementary information*

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**For the Year Ended December 31, 2016**

**NOTE 1—BUDGET TO ACTUAL RECONCILIATION**

***General Fund***

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for non-budgetary revenues and expenditures, non-budgetary transfers in and budgetary transfers out as follows:

|   | Revenues<br>and Other<br>Financing<br><u>Sources</u> | Expenditures<br>and Other<br>Financing<br><u>Uses</u> |
|---|--|---|
| Per Exhibit D   | \$ 8,435,768   | \$ 8,098,932  |
| Difference in property taxes meeting<br>susceptible to accrual criteria | (12,287)   |   |
| Non-budgetary revenues and expenditures                                 | (34,893)   | (527,109)   |
| Non-budgetary transfers in  | (6,752)  |   |
| Budgetary transfers out   |  | 456,099   |
| Per Schedule 1  | <u>\$ 8,381,836</u>                                  | <u>\$ 8,027,922</u>                                   |

**NOTE 2—BUDGETARY FUND BALANCE**

The components of the budgetary fund balance for the General Fund at December 31, 2016 are as follows:

|  |                     |
|--|---------------------|
| <b><i>Nonspendable:</i></b>                  |                     |
| Prepaid expenses                             | \$ 566,033          |
| Tax deeded property                          | 25,469              |
| <b><i>Committed for:</i></b>                 |                     |
| Carryforward appropriations                  | 658,349             |
| <b><i>Assigned for:</i></b>                  |                     |
| Designated for subsequent year appropriation | 3,503               |
| <b><i>Unassigned:</i></b>                    |                     |
| Unassigned - General operations              | 2,098,864           |
|  | <u>\$ 3,352,218</u> |

**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)**  
**For the Year Ended December 31, 2016**

**NOTE 3—SCHEDULE OF CHANGES IN THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND SCHEDULE OF TOWN CONTRIBUTIONS**

In accordance with GASB Statement #68, *Accounting and Financial Reporting for Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town contributions. The Town implemented the provisions of GASB Statement #68 during the year ended December 31, 2015. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as the information becomes available.

*Change in Actuarial Assumptions*

For the June 30, 2015 actuarial valuation, the New Hampshire Retirement System reduced its assumption for the investment rate of return from 7.75% to 7.25%, decreased the price inflation from 3.0% to 2.5%, decreased the wage inflation from 3.75% to 3.25%, and decreased the salary increases from 5.8% to 5.6%. Additionally, the mortality table was changed from the RP-2000 projected to 2020 with Scale AA to the RP-2014 employee generational mortality table for males and females, adjusted for mortality improvements using Scale MP-2015.

**SCHEDULE A**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Combining Balance Sheet**  
**Governmental Funds - All Nonmajor Funds**  
December 31, 2016

|   | Special Revenue Funds |                           |                                |                              |                            |                          |                            |  |
|---|-----------------------|---------------------------|--------------------------------|------------------------------|----------------------------|--------------------------|----------------------------|--|
|   | Recreation<br>Fund    | Police<br>Details<br>Fund | Heritage<br>Commission<br>Fund | Land<br>Conservation<br>Fund | Drug<br>Forfeiture<br>Fund | Cemetery<br>Land<br>Fund | Fire<br>Protection<br>Fund | Stratham<br>Hill Park<br>Revolving<br>Fund |
| ASSETS  |                       |                           |                                |                              |                            |                          |                            |  |
| Cash and cash equivalents   | \$ 98,747             | \$ 73,509                 | \$ 6,808                       | \$ 99,000                    | \$ 1,777                   | \$ 5,907                 | \$ 46,601                  | \$ 42,070                                  |
| Investments   | 3,955                 |                           |                                | 11,853                       |                            |                          |                            |  |
| Accounts receivable, net  |                       | 16,101                    |                                |                              |                            |                          |                            |  |
| Due from other funds  | 292                   |                           |                                |                              |                            |                          |                            |  |
| Total Assets  | <u>102,994</u>        | <u>89,610</u>             | <u>6,808</u>                   | <u>110,853</u>               | <u>1,777</u>               | <u>5,907</u>             | <u>46,601</u>              | <u>42,070</u>                              |
| DEFERRED OUTFLOWS OF RESOURCES  |                       |                           |                                |                              |                            |                          |                            |  |
| Total Deferred Outflows of Resources                                  | -                     | -                         | -                              | -                            | -                          | -                        | -                          | -  |
| Total Assets and Deferred Outflows of Resources                       | <u>\$ 102,994</u>     | <u>\$ 89,610</u>          | <u>\$ 6,808</u>                | <u>\$ 110,853</u>            | <u>\$ 1,777</u>            | <u>\$ 5,907</u>          | <u>\$ 46,601</u>           | <u>\$ 42,070</u>                           |
| LIABILITIES   |                       |                           |                                |                              |                            |                          |                            |  |
| Due to other funds  |                       | \$ 4,275                  |                                |                              | \$ 2,899                   |                          |                            | \$ 97                                      |
| Total Liabilities   | <u>\$ -</u>           | <u>4,275</u>              | <u>\$ -</u>                    | <u>\$ -</u>                  | <u>2,899</u>               | <u>\$ -</u>              | <u>\$ -</u>                | <u>97</u>                                  |
| DEFERRED INFLOWS OF RESOURCES   |                       |                           |                                |                              |                            |                          |                            |  |
| Total Deferred Inflows of Resources                                   | -                     | -                         | -                              | -                            | -                          | -                        | -                          | -  |
| FUND BALANCES   |                       |                           |                                |                              |                            |                          |                            |  |
| Nonspendable  |                       |                           |                                |                              |                            |                          |                            |  |
| Restricted  |                       |                           |                                |                              |                            |                          |                            |  |
| Committed   | 102,994               | 85,335                    | 6,808                          | 110,853                      |                            | 5,907                    | 46,601                     | 41,973                                     |
| Unassigned (deficit)  |                       |                           |                                |                              | (1,122)                    |                          |                            |  |
| Total Fund Balances   | <u>102,994</u>        | <u>85,335</u>             | <u>6,808</u>                   | <u>110,853</u>               | <u>(1,122)</u>             | <u>5,907</u>             | <u>46,601</u>              | <u>41,973</u>                              |
| Total Liabilities, Deferred Inflows of Resources<br>and Fund Balances | <u>\$ 102,994</u>     | <u>\$ 89,610</u>          | <u>\$ 6,808</u>                | <u>\$ 110,853</u>            | <u>\$ 1,777</u>            | <u>\$ 5,907</u>          | <u>\$ 46,601</u>           | <u>\$ 42,070</u>                           |

SCHEDULE A  
TOWN OF STRATHAM, NEW HAMPSHIRE  
Combining Balance Sheet  
Governmental Funds - All Nonmajor Funds (Continued)  
December 31, 2016

|   | Special Revenue Funds                          |                                 |  |  |                     |                                 |  |                           |                            |
|---|--|---------------------------------|--|--|---------------------|---------------------------------|--|---------------------------|----------------------------|
|   | Lindt<br>Offsite<br>Improvement<br><u>Fund</u> | Stratham<br>Fair<br><u>Fund</u> | Stratham<br>Volunteer Fire<br>Department<br><u>Trust Funds</u> | Stratham<br>Fair<br>Trust<br><u>Fund</u> | DARE<br><u>Fund</u> | EMS<br>Ambulance<br><u>Fund</u> | Total Special<br>Revenue<br><u>Funds</u> | Permanent<br><u>Funds</u> | Combining<br><u>Totals</u> |
| ASSETS  |  |                                 |  |  |                     |                                 |  |                           |                            |
| Cash and cash equivalents   | \$ 2,590                                       | \$ 6,632                        |  | \$ 33,273                                | \$ 7,507            | \$ 469,571                      | \$ 893,992                               | \$ 19,032                 | \$ 913,024                 |
| Investments   |  |                                 | \$ 109,582   | 100,072                                  |                     |                                 | 225,462                                  | 744,739                   | 970,201                    |
| Accounts receivable, net  |  |                                 |  |  |                     | 26,607                          | 42,708                                   |                           | 42,708                     |
| Due from other funds  |  |                                 |  |  |                     | 97                              | 389                                      |                           | 389                        |
| Total Assets  | <u>2,590</u>                                   | <u>6,632</u>                    | <u>109,582</u>   | <u>133,345</u>                           | <u>7,507</u>        | <u>496,275</u>                  | <u>1,162,551</u>                         | <u>763,771</u>            | <u>1,926,322</u>           |
| DEFERRED OUTFLOWS OF RESOURCES  |  |                                 |  |  |                     |                                 |  |                           |                            |
| Total Deferred Outflows of Resources                                  | -  | -                               | -  | -  | -                   | -                               | -  | -                         | -                          |
| Total Assets and Deferred Outflows of Resources                       | <u>\$ 2,590</u>                                | <u>\$ 6,632</u>                 | <u>\$ 109,582</u>  | <u>\$ 133,345</u>                        | <u>\$ 7,507</u>     | <u>\$ 496,275</u>               | <u>\$ 1,162,551</u>                      | <u>\$ 763,771</u>         | <u>\$ 1,926,322</u>        |
| LIABILITIES   |  |                                 |  |  |                     |                                 |  |                           |                            |
| Due to other funds  |  |                                 |  |  |                     |                                 | \$ 7,271                                 |                           | \$ 7,271                   |
| Total Liabilities   | <u>\$ -</u>                                    | <u>\$ -</u>                     | <u>\$ -</u>  | <u>\$ -</u>                              | <u>\$ -</u>         | <u>\$ -</u>                     | <u>7,271</u>                             | <u>\$ -</u>               | <u>7,271</u>               |
| DEFERRED INFLOWS OF RESOURCES   |  |                                 |  |  |                     |                                 |  |                           |                            |
| Total Deferred Inflows of Resources                                   | -  | -                               | -  | -  | -                   | -                               | -  | -                         | -                          |
| FUND BALANCES   |  |                                 |  |  |                     |                                 |  |                           |                            |
| Nonspendable  |  |                                 |  |  |                     |                                 | -  | 571,641                   | 571,641                    |
| Restricted  | 2,590  |                                 | 109,582  | 133,345                                  | 7,507               |                                 | 253,024                                  | 192,130                   | 445,154                    |
| Committed   |  | 6,632                           |  |  |                     | 496,275                         | 903,378                                  |                           | 903,378                    |
| Unassigned (deficit)  |  |                                 |  |  |                     |                                 | (1,122)                                  |                           | (1,122)                    |
| Total Fund Balances   | <u>2,590</u>                                   | <u>6,632</u>                    | <u>109,582</u>   | <u>133,345</u>                           | <u>7,507</u>        | <u>496,275</u>                  | <u>1,155,280</u>                         | <u>763,771</u>            | <u>1,919,051</u>           |
| Total Liabilities, Deferred Inflows of Resources<br>and Fund Balances | <u>\$ 2,590</u>                                | <u>\$ 6,632</u>                 | <u>\$ 109,582</u>  | <u>\$ 133,345</u>                        | <u>\$ 7,507</u>     | <u>\$ 496,275</u>               | <u>\$ 1,162,551</u>                      | <u>\$ 763,771</u>         | <u>\$ 1,926,322</u>        |



**SCHEDULE B**  
**TOWN OF STRATHAM, NEW HAMPSHIRE**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds - All Nonmajor Funds**  
For the Year Ended December 31, 2016

|   | Special Revenue Funds |                           |                                |                              |                            |                          |                            |  |
|---|-----------------------|---------------------------|--------------------------------|------------------------------|----------------------------|--------------------------|----------------------------|--|
|   | Recreation<br>Fund    | Police<br>Details<br>Fund | Heritage<br>Commission<br>Fund | Land<br>Conservation<br>Fund | Drug<br>Forfeiture<br>Fund | Cemetery<br>Land<br>Fund | Fire<br>Protection<br>Fund | Stratham<br>Hill Park<br>Revolving<br>Fund |
| Revenues:                                 |                       |                           |                                |                              |                            |                          |                            |  |
| Taxes                                     |                       |                           |                                | \$ 99,000                    |                            |                          |                            |  |
| Charges for services                      | \$ 200,449            | \$ 193,219                | \$ 37,368                      |                              |                            |                          |                            | \$ 5,685                                   |
| Interest and investment income            | 17                    | 76                        | 44                             | 340                          | \$ 5                       | \$ 6                     | \$ 70                      | 62   |
| Miscellaneous                             | 13,906                |                           | 120                            |                              |                            | 1,848                    |                            |  |
| Total Revenues                            | <u>214,372</u>        | <u>193,295</u>            | <u>37,532</u>                  | <u>99,340</u>                | <u>5</u>                   | <u>1,854</u>             | <u>70</u>                  | <u>5,747</u>                               |
| Expenditures:                             |                       |                           |                                |                              |                            |                          |                            |  |
| Current operations:                       |                       |                           |                                |                              |                            |                          |                            |  |
| General government                        |                       |                           |                                |                              |                            |                          |                            |  |
| Public safety                             |                       | 176,932                   |                                |                              |                            |                          |                            |  |
| Culture and recreation                    | 233,680               |                           | 74,932                         |                              |                            |                          |                            | 2,561                                      |
| Capital outlay                            |                       |                           |                                |                              | 2,432                      |                          |                            |  |
| Total Expenditures                        | <u>233,680</u>        | <u>176,932</u>            | <u>74,932</u>                  | <u>-</u>                     | <u>2,432</u>               | <u>-</u>                 | <u>-</u>                   | <u>2,561</u>                               |
| Excess revenues over (under) expenditures | <u>(19,308)</u>       | <u>16,363</u>             | <u>(37,400)</u>                | <u>99,340</u>                | <u>(2,427)</u>             | <u>1,854</u>             | <u>70</u>                  | <u>3,186</u>                               |
| Other financing sources (uses):           |                       |                           |                                |                              |                            |                          |                            |  |
| Transfers in                              | 7,020                 |                           |                                |                              |                            |                          |                            |  |
| Transfers out                             |                       |                           |                                |                              |                            |                          |                            |  |
| Total other financing sources (uses)      | <u>7,020</u>          | <u>-</u>                  | <u>-</u>                       | <u>-</u>                     | <u>-</u>                   | <u>-</u>                 | <u>-</u>                   | <u>-</u>                                   |
| Net change in fund balances               | (12,288)              | 16,363                    | (37,400)                       | 99,340                       | (2,427)                    | 1,854                    | 70                         | 3,186                                      |
| Fund balances at beginning of year        | <u>115,282</u>        | <u>68,972</u>             | <u>44,208</u>                  | <u>11,513</u>                | <u>1,305</u>               | <u>4,053</u>             | <u>46,531</u>              | <u>38,787</u>                              |
| Fund balances (deficit) at end of year    | <u>\$ 102,994</u>     | <u>\$ 85,335</u>          | <u>\$ 6,808</u>                | <u>\$ 110,853</u>            | <u>\$ (1,122)</u>          | <u>\$ 5,907</u>          | <u>\$ 46,601</u>           | <u>\$ 41,973</u>                           |

**SCHEDULE B**

**TOWN OF STRATHAM, NEW HAMPSHIRE**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**

**Governmental Funds - All Nonmajor Funds (Continued)**

For the Year Ended December 31, 2016

|   | Special Revenue Funds                   |                          |   |                                   |              |                          |                                   |                    |                     |
|---|---|--------------------------|---|-----------------------------------|--------------|--------------------------|-----------------------------------|--------------------|---------------------|
|   | Lindt<br>Offsite<br>Improvement<br>Fund | Stratham<br>Fair<br>Fund | Stratham<br>Volunteer Fire<br>Department<br>Trust Funds | Stratham<br>Fair<br>Trust<br>Fund | DARE<br>Fund | EMS<br>Ambulance<br>Fund | Total Special<br>Revenue<br>Funds | Permanent<br>Funds | Combining<br>Totals |
| Revenues:                                 |   |                          |   |                                   |              |                          |                                   |                    |                     |
| Taxes                                     |   |                          |   |                                   |              |                          | \$ 99,000                         |                    | \$ 99,000           |
| Charges for services                      |   | \$ 241,949               |   |                                   |              | \$ 110,181               | 788,851                           |                    | 788,851             |
| Interest and investment income            | \$ 4                                    |                          | \$ 569  | \$ 650                            | \$ 3         | 840                      | 2,686                             | \$ 38,610          | 41,296              |
| Miscellaneous                             |   |                          |   |                                   |              |                          | 15,874                            | 11,250             | 27,124              |
| Total Revenues                            | 4                                       | 241,949                  | 569   | 650                               | 3            | 111,021                  | 906,411                           | 49,860             | 956,271             |
| Expenditures:                             |   |                          |   |                                   |              |                          |                                   |                    |                     |
| Current operations:                       |   |                          |   |                                   |              |                          |                                   |                    |                     |
| General government                        |   |                          |   |                                   |              |                          | -                                 | 112                | 112                 |
| Public safety                             |   |                          |   |                                   |              | 12,454                   | 189,386                           |                    | 189,386             |
| Culture and recreation                    |   | 251,942                  |   | 6,735                             |              |                          | 569,850                           |                    | 569,850             |
| Capital outlay                            |   |                          |   |                                   |              |                          | 2,432                             |                    | 2,432               |
| Total Expenditures                        | -                                       | 251,942                  | -   | 6,735                             | -            | 12,454                   | 761,668                           | 112                | 761,780             |
| Excess revenues over (under) expenditures | 4                                       | (9,993)                  | 569   | (6,085)                           | 3            | 98,567                   | 144,743                           | 49,748             | 194,491             |
| Other financing sources (uses):           |   |                          |   |                                   |              |                          |                                   |                    |                     |
| Transfers in                              |   | 9,993                    |   |                                   |              |                          | 17,013                            |                    | 17,013              |
| Transfers out                             |   |                          |   | (9,993)                           |              |                          | (9,993)                           | (33,998)           | (43,991)            |
| Total other financing sources (uses)      | -                                       | 9,993                    | -   | (9,993)                           | -            | -                        | 7,020                             | (33,998)           | (26,978)            |
| Net change in fund balances               | 4                                       | -                        | 569   | (16,078)                          | 3            | 98,567                   | 151,763                           | 15,750             | 167,513             |
| Fund balances at beginning of year        | 2,586                                   | 6,632                    | 109,013   | 149,423                           | 7,504        | 397,708                  | 1,003,517                         | 748,021            | 1,751,538           |
| Fund balances (deficit) at end of year    | \$ 2,590                                | \$ 6,632                 | \$ 109,582  | \$ 133,345                        | \$ 7,507     | \$ 496,275               | \$ 1,155,280                      | \$ 763,771         | \$ 1,919,051        |



## VITAL STATISTICS

**BIRTHS REGISTERED IN STRATHAM FOR YEAR ENDING DECEMBER 2017**

| <b>CHILD'S NAME</b>              | <b>BIRTH<br/>DATE</b> | <b>BIRTH<br/>PLACE (NH)</b> | <b>FATHER'S NAME</b> | <b>MOTHER'S NAME</b> |
|----------------------------------|-----------------------|-----------------------------|----------------------|----------------------|
| REAM, PIERSON ALEXANDER          | 2/17/2017             | PORTSMOUTH                  | REAM, MICHAEL        | REAM, TANA           |
| LACASSE, TIMOTHY WILLIAM         | 2/23/2017             | EXETER                      | LACASSE, PATRICK     | LACASSE, JULIE       |
| AVERILL, MARIA MEGYESI           | 2/28/2017             | EXETER                      | AVERILL, JEREMY      | AVERILL, HANNAH      |
| GALLIGHER, HARRISON DENNIS       | 3/8/2017              | PORTSMOUTH                  | GALLIGHER, CHRISTIAN | GALLIGHER, SARAH     |
| PUCHLOPEK, COBHAN JOSEPH         | 4/20/2017             | EXETER                      | PUCHLOPEK, BRYAN     | PUCHLOPEK, JENNIFER  |
| FAUST, CHRISTOPHER ROBERT        | 5/17/2017             | EXETER                      | FAUST, RAYMOND       | FAUST, KATHARINE     |
| DELISLE, BRIANA ROSE             | 6/6/2017              | PORTSMOUTH                  | DELISLE, RYAN        | DELISLE, SARAH       |
| TILTON, HUNTER ANTHONY           | 6/21/2017             | EXETER                      | TILTON, ROBERT       | TILTON, NATALIE      |
| SESKIND, EASTON MILES            | 7/7/2017              | PORTSMOUTH                  | SESKIND, DARRYL      | SESKIND, REBECCA     |
| MACNEILL-RAMSEY, ANDERSON RACHEL | 7/9/2017              | DOVER                       | RAMSEY, MICHAEL      | MACNEILL, HEATHER    |
| RICHARD, KENNEDY WEST            | 7/28/2017             | DOVER                       | RICHARD II, R. JAMES | RICHARD, LINDSAY     |
| ZENLEA, SIMONA ROSE              | 9/11/2017             | PORTSMOUTH                  | ZENLEA, JEREMY       | ZENLEA, VICTORIA     |
| SAWLER, EDWARD JOHN              | 9/21/2017             | EXETER                      | SAWLER, JAIME        | WANNOP, MELISSA      |
| CHRISTIE, LOGAN JAMES            | 12/12/2017            | EXETER                      | CHRISTIE, FREDERICK  | CHRISTIE, MELISSA    |

# DEATH REPORT FOR THE YEAR ENDING DECEMBER 31, 2017

| DECEDENT'S NAME       | DATE OF DEATH | PLACE OF DEATH | FATHER'S NAME       | MOTHER'S NAME         | MILITARY |
|-----------------------|---------------|----------------|---------------------|-----------------------|----------|
| ROBINSON, MARY        | 1/7/17        | DURHAM         | CERBO, JOSEPH       | FALLONE, CAMILLA      | N        |
| CLARK, KATHERINE      | 1/9/17        | EXETER         | CLARK, SAMUEL       | BARBER, JANET         | N        |
| DABRIO, ELIZABETH     | 1/9/17        | PORTSMOUTH     | SAWYER, HERBERT     | MCGAUGHY, TINA        | N        |
| WINTON JR, ROBERT     | 1/25/17       | PORTSMOUTH     | WINTON SR, ROBERT   | FURBISH, MAE          | Y        |
| HALL, ROBERT          | 1/28/17       | STRATHAM       | HALL II, VERNON     | BAILEY, ESTHER        | Y        |
| CLIFFORD, JOHN        | 2/7/17        | HAMPTON        | CLIFFORD, PETER     | LYNCH, MARY           | Y        |
| ENGELGRANT, HEIDI     | 2/22/17       | STRATHAM       | ENGEL, DAVID        | STEVENS, PRISCILLA    | N        |
| WILSON, CANDACE       | 2/23/17       | STRATHAM       | AIKEN, WILLIAM      | JOHNSON, AUDREY       | N        |
| DUTHIE, RUTH          | 3/1/17        | STRATHAM       | PERRY, ALLAN        | QUINN, BEATRICE       | N        |
| BOSEN, KEMON          | 3/12/17       | STRATHAM       | BOSEN, THEODORE     | PAPPAS, CALLIOPE      | Y        |
| REID, MILDRED         | 3/17/17       | EXETER         | HUTT, EDWIN         | SMITH, MARY           | N        |
| WIGGIN SR, ANDREW     | 3/23/17       | STRATHAM       | WIGGIN, ROBERT      | CHRISTOFFERSON, BERTH | N        |
| GORMAN, DONNA         | 3/29/17       | PORTSMOUTH     | GORMAN, RICHARD     | LUCE, ANTOINETTA      | N        |
| FERRELLI, PATRICIA    | 4/4/17        | STRATHAM       | THOMPSON, JOSEPH    | MCNAMARA, BARBARA     | N        |
| BATCHELDER, ELIZABETH | 4/5/17        | STRATHAM       | BARKER, NELSON      | GUSTAVSON, HILDA      | N        |
| DOYLE, JUNE           | 4/8/17        | PORTSMOUTH     | ROSS, GILBERT       | FAGAN, EILEEN         | N        |
| SAWYER, CAROLYN       | 5/4/17        | PORTSMOUTH     | VINSON, JAMES       | STEPHENS, VIRGINIA    | N        |
| MORSE, PRISCILLA      | 5/10/17       | HAMPTON        | GRANT, KENNETH      | MASON, MYRTLE         | N        |
| SMYK, MARILYN         | 5/18/17       | PORTSMOUTH     | FROHRIP, AMOS       | GJERMUNDSON, EDNA     | N        |
| JURANTY, JEANNETTE    | 6/18/17       | STRATHAM       | ROWE, S             | UNKNOWN               | N        |
| HALKOVITCH, WILLIAM   | 6/20/17       | PORTSMOUTH     | HALKOVITCH, WILLIAM | PIRRONG, MARLENE      | N        |
| HUTTON, MARION        | 6/26/17       | EXETER         | ORDWAY, LINWOOD     | ARNOLD, MILDRED       | N        |
| SQUIRE JR, RUSSELL    | 7/1/17        | EXETER         | SQUIRE SR, RUSSELL  | THOMAS, MURIEL        | N        |
| GULA, CATHERINE       | 7/31/17       | PORTSMOUTH     | BOHO, MITCHELL      | UNKNOWN, ANNA         | N        |
| BATCHELDER, SHARON    | 8/6/17        | MERRIMACK      | CLOCK, HOVEY        | FULLER, MILDRED       | N        |
| KERRIGAN, GEORGE      | 8/19/17       | ROCHESTER      | KERRIGAN, JOHN      | SHANAHAN, MARY        | Y        |

| DECEDENT'S NAME       | DATE OF DEATH | PLACE OF DEATH | FATHER'S NAME         | MOTHER'S NAME       | MILITARY |
|-----------------------|---------------|----------------|-----------------------|---------------------|----------|
| ARCADIPANE JR, JOSEPH | 9/6/17        | EXETER         | ARCADIPANE SR. JOSEPH | WILLIAMS, ELIZABETH | N        |
| BACON, JERYL          | 10/12/17      | DOVER          | KLUMPP, ROY           | SCHERR, THERESA     | N        |
| BARSANTI, STEPHEN     | 10/18/17      | LINCOLN        | UNKNOWN               | UNKNOWN             | N        |
| RAMSDELL, RICHARD     | 11/13/17      | STRATHAM       | RAMSDELL, RUSSELL     | COULLIARD, AURORA   | Y        |
| SCHEIFELE, MARY       | 11/19/17      | STRATHAM       | GARRETT, TERRENCE     | HARTUNG, ELSA       | N        |
| YEOMAN, JOHN          | 11/24/17      | STRATHAM       | YEOMAN, EDWIN         | RENADETTE, PEGGYSUE | N        |
| GODFREY, RYAN         | 12/4/17       | DERRY          | GODFREY, HENRY        | JONES, PEGGY        | N        |
| RYAN, DONALD          | 12/10/17      | ROCHESTER      | RYAN, ANTHONY         | GOODMAN, DORIS      | Y        |
| DOWNNS, FLORENCE      | 12/30/17      | EXETER         | EMERSON, ROLAND       | DWINELLS, GERTRUDE  | N        |

**MARRIAGES REPORTED FOR YEAR ENDING DECEMBER 31, 2017**

| <b>PERSON A'S<br/>NAME</b> |             | <b>PERSON A'S<br/>RESIDENCE</b> | <b>PERSON B'S<br/>NAME</b> |             | <b>PERSON B'S<br/>RESIDENCE</b> | <b>TOWN OF<br/>ISSUANCE</b> | <b>PLACE OF<br/>MARRIAGE</b> | <b>DATE OF<br/>MARRIAGE</b> |
|----------------------------|-------------|---------------------------------|----------------------------|-------------|---------------------------------|-----------------------------|------------------------------|-----------------------------|
| HUSTON                     | RYAN D      | STRATHAM, NH                    | HARRISON                   | KRISTEN G   | STRATHAM, NH                    | STRATHAM                    | DOVER                        | 2/25/2017                   |
| DAGIAU                     | WILLIAM A   | STRATHAM, NH                    | JORDAN                     | CELINA M    | SALEM, NH                       | STRATHAM                    | STRATHAM                     | 2/27/2017                   |
| TROFATTER JR               | FREDERICK P | STRATHAM, NH                    | BENOTTI                    | HEATHER B   | STRATHAM, NH                    | STRATHAM                    | PORTSMOUTH                   | 4/15/2017                   |
| DESROCHES                  | MICHAEL C   | STRATHAM, NH                    | GAGNE                      | AMANDA L    | DERRY, NH                       | DERRY                       | HAMPTON                      | 5/6/2017                    |
| RIEDER                     | JONATHAN H  | STRATHAM, NH                    | PEARSON                    | COURTNEY A  | BIDDEFORD, ME                   | CONWAY                      | NORTH CONWAY                 | 6/10/2017                   |
| AMARANT                    | RONALD M    | STRATHAM, NH                    | LEGERE                     | NANCY L     | STRATHAM, NH                    | STRATHAM                    | STRATHAM                     | 6/21/2017                   |
| PERKINS                    | DAVID G     | LEBANON, ME                     | KING                       | KARA J      | STRATHAM, NH                    | STRATHAM                    | STRATHAM                     | 6/21/2017                   |
| DIETTERLE IV               | PAUL H      | STRATHAM, NH                    | HONGMANI                   | KETHKEO     | STRATHAM, NH                    | STRATHAM                    | DURHAM                       | 7/21/2017                   |
| CATAPANO                   | JOSEPH W    | STRATHAM, NH                    | EL DJAI                    | YASMINA     | STRATHAM, NH                    | STRATHAM                    | EXETER                       | 8/17/2017                   |
| LAWRENCE                   | MATTHEW C   | EXETER, NH                      | ZEFF                       | SYDNEY L    | STRATHAM, NH                    | STRATHAM                    | EXETER                       | 8/20/2017                   |
| PREDKO                     | NICHOLAS P  | STRATHAM, NH                    | SANTILLI                   | LISA M      | STRATHAM, NH                    | STRATHAM                    | PORTSMOUTH                   | 8/25/2017                   |
| DAY                        | JEFFREY A   | STRATHAM, NH                    | DUCHARME                   | KATELYN E   | STRATHAM, NH                    | STRATHAM                    | NORTH WOODSTOCK              | 9/2/2017                    |
| ABRAMI                     | PATRICK F   | STRATHAM, NH                    | DENOPOULOS                 | SUSAN       | WINDHAM, NH                     | STRATHAM                    | NEW CASTLE                   | 9/3/2017                    |
| CLOUTHIER                  | JAMISON R   | STRATHAM, NH                    | CASSIDY                    | CORINNE I   | STRATHAM, NH                    | STRATHAM                    | WOLFBORO                     | 9/8/2017                    |
| SCHRAG                     | ANDREW J    | STRATHAM, NH                    | FICARA                     | BONNIE E    | STRATHAM, NH                    | STRATHAM                    | STRATHAM                     | 9/9/2017                    |
| NICOLL                     | KEITH J     | STRATHAM, NH                    | LAWLESS                    | ERIN E      | STRATHAM, NH                    | STRATHAM                    | DURHAM                       | 9/24/2017                   |
| BERGMAN                    | PAUL J      | RANDOLPH, MA                    | DESCHaine                  | SARAH M     | RANDOLPH, MA                    | STRATHAM                    | EXETER                       | 10/7/2017                   |
| RANDALL                    | MAXFIELD L  | STRATHAM, NH                    | ROHRDANZ                   | STEPHANIE P | NEWMARKET, NH                   | STRATHAM                    | KINGSTON                     | 10/7/2017                   |
| MASCIOLI                   | JAMES D     | STRATHAM, NH                    | SMIGIEL                    | PAIGE V     | STRATHAM, NH                    | STRATHAM                    | DOVER                        | 10/12/2017                  |
| SCHROEDER                  | DAVID H     | STRATHAM, NH                    | BURKE                      | STACY L     | STRATHAM, NH                    | STRATHAM                    | RYE                          | 10/21/2017                  |
| EHLEN III                  | JAMES G     | STRATHAM, NH                    | HREN                       | NICHOLE     | STRATHAM, NH                    | STRATHAM                    | PORTSMOUTH                   | 12/15/2017                  |
| HAYES                      | SEAN J      | STRATHAM, NH                    | LAUERMANN                  | MATILDA P   | BRENTWOOD, NH                   | STRATHAM                    | SOMERSWORTH                  | 12/16/2017                  |

# ANNUAL REPORTS

|   |
|---|
| For the school year ending June 30, 2017<br>With the Proposed 2018-2019 Budgets |
|---|

OF

STRATHAM SCHOOL DISTRICT  
STRATHAM NEW HAMPSHIRE

COOPERATIVE SCHOOL DISTRICT  
(EXETER REGION / ERCSD)

AND

SCHOOL ADMINISTRATIVE UNIT #16  
(SAU 16)

MARCH 2018



## STRATHAM SCHOOL DISTRICT

Grades Pre-School through 5<sup>th</sup> for Stratham School District

### Stratham School Board

|                                   |                   |
|-----------------------------------|-------------------|
| Eric von der Linden, Chair .....  | Term expires 2018 |
| Sarah Gallagher, Vice Chair ..... | Term expires 2018 |
| Jillian Carter .....              | Term expires 2020 |
| Cheryl Eveleigh .....             | Term expires 2019 |
| Bob O'Sullivan .....              | Term expires 2020 |

### Moderator

|                     |                   |
|---------------------|-------------------|
| David Emanuel ..... | Term expires 2019 |
|---------------------|-------------------|

### Clerk

|                       |                   |
|-----------------------|-------------------|
| Mikki Deschaine ..... | Term expires 2018 |
|-----------------------|-------------------|

### Treasurer

|                     |                   |
|---------------------|-------------------|
| Patty Lovejoy ..... | Term expires 2019 |
|---------------------|-------------------|

### Stratham Memorial School

|                                   |                               |
|-----------------------------------|-------------------------------|
| Tom Fosher – Principal            | Elizabeth LaCasse – Nurse     |
| Katelyn Belanger – Vice Principal | Plodzik & Sanderson – Auditor |

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## COOPERATIVE SCHOOL DISTRICT / Exeter Region (ERCSD)

Grades 6<sup>th</sup> through 12<sup>th</sup> for: Brentwood, Exeter, East Kingston, Kensington, Newfields and Stratham

### Cooperative School Board

|                                   |                                 |
|-----------------------------------|---------------------------------|
| Helen Joyce, Chair .....          | Stratham term expires 2018      |
| Travis Thompson, Vice Chair ..... | Stratham term expires 2020      |
| Paul Bauer .....                  | Newfields term expires 2018     |
| Maggie Bishop .....               | Exeter term expires 2018        |
| David Slifka .....                | Exeter term expires 2020        |
| Deborah Hobson .....              | East Kingston term expires 2020 |
| Melissa Litchfield .....          | Brentwood term expires 2019     |
| Kimberly Meyer .....              | Exeter term expires 2019        |
| Bob Hall .....                    | Kensington term expires 2018    |

### Moderator

|                   |                   |
|-------------------|-------------------|
| Kate Miller ..... | Term expires 2018 |
|-------------------|-------------------|

### Clerk

|                    |                    |
|--------------------|--------------------|
| Sue Bendroth ..... | Appointed position |
|--------------------|--------------------|

### Treasurer

|                  |                    |
|------------------|--------------------|
| Mark Portu ..... | Appointed position |
|------------------|--------------------|

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## SCHOOL ADMINISTRATIVE UNIT 16

Superintendent services for school districts of:

Brentwood, Cooperative (ERCSD), Exeter, East Kingston Kensington, Newfields and Stratham

Christine C. Rath  
Interim Superintendent of Schools

Helen M. Rist  
Special Education Administrator

Esther A. Asbell  
Assistant Superintendent

Frank E. Markiewicz  
Assistant Superintendent

William F. Furbush  
Assistant Superintendent

School: Stratham Local School  
New Hampshire  
Warrant and Budget  
2018

To the inhabitants of the town of Stratham Local School in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: March 9, 2018

Time: 7:00 pm

Location: Stratham Memorial School

Details:

**Article 01: Operating Budget**

To see if the School District will vote to raise and appropriate the sum of \$10,954,299 for the support of the schools, for payment of salaries of School District officials and agents, and for payment of the statutory obligations of the School District. This article does not include appropriations voted in other warrant articles. The School Board recommends this appropriation by a vote of 4 for and 0 against. (Majority Vote Required)

☐ Yes

☐ No

**Article 02: Collective Bargaining Agreement**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Stratham School Board and the Stratham Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level:

| <i>Fiscal Year</i> | <i>Estimated Increase</i> |
|--------------------|---------------------------|
| 2019               | \$162,026                 |
| 2020               | \$159,906                 |
| 2021               | \$158,123                 |
| 2022               | \$146,277                 |

and further to raise and appropriate \$162,026 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this appropriation by a vote of 4 for and 0 against. ( Majority vote required)

☐ Yes

☐ No

**Article 03: Special Ed Capital Reserve Fund**

To see if the School District will vote to raise and appropriate \$50,000 to be added to the Special Education Capital Reserve Fund previously established in 2009. The School Board recommends this appropriation by a vote of 4 for and 0 against. (Majority Vote Required)

☐ Yes

☐ No

**Article 04: Maintenance Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of \$100,000 to be added to the Maintenance Capital Reserve Fund previously established in 2009, up to an amount not to exceed a balance of \$500,000. The School Board recommends this appropriation by a vote of 4 for and 0 against. (Majority Vote Required)

☐ Yes      ☐ No

**Article 05: Reports of agents**

To hear reports of Agents, Auditors, Committees, or Officers heretofore chosen and pass any vote relating thereto.

☐ Yes      ☐ No

**Article 06: Transact business**

To transact any other business which may legally come before this meeting.

☐ Yes      ☐ No

**Given under our hands, February 14, 2018**

We certify and attest that on or before February , 2018 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU 16, Town Offices, Town Library, and delivered the original to the Town Administrator.

| Printed Name         | Position           | Signature           |
|----------------------|--------------------|---------------------|
| Robert E. O'Sullivan | Board Member       | Robert O'Sullivan   |
| Eric von der Linden  | School Board Chair | Eric von der Linden |
| Cheryl Eveleigh      | Board Member       | Cheryl Eveleigh     |
| Jillian Carter       | Board Member       | Jillian Carter      |
|                      |                    |                     |
|                      |                    |                     |
|                      |                    |                     |
|                      |                    |                     |

**SCHOOL WARRANT 2017  
STRATHAM SCHOOL DISTRICT  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Stratham, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs:

You are hereby notified to meet at the Municipal Center in said District on the thirteenth (13<sup>th</sup>) day of March, 2018 between the hours of eight o'clock in the morning (8:00 AM) and eight o'clock in the evening (8:00 PM) to act on the following subjects:

1. To choose two (2) Members of the School Board for the ensuing three (3) years.
2. To choose one (1) School District Clerk for the ensuing three (3) years.

Given under our hands at said Stratham on this 14<sup>th</sup> day of February, 2018.

STATE OF NEW HAMPSHIRE

TRUE COPY OF WARRANT – ATTEST:

STRATHAM SCHOOL BOARD

Robert E. O'Sullivan

Sam Vondra

Cheryl Buttrick

John A. [Signature]

\_\_\_\_\_



**2018**  
**MS-26**

## School Budget Form

## Stratham Local School

**Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2018 to June 30, 2019**

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

## SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-26**

**Appropriations**

| Account                                    | Purpose  | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|--|--|---------|----------------------------|---|---|---|
| <b>Instruction</b>                         |  |         |                            |   |   |   |
| 1100-1199                                  | Regular Programs                               | 01      | \$3,501,768                | \$3,487,419   | \$3,442,391                                   | \$0   |
| 1200-1299                                  | Special Programs                               | 01      | \$1,425,529                | \$1,563,484   | \$1,699,330                                   | \$0   |
| 1300-1399                                  | Vocational Programs                            |         | \$0                        | \$0   | \$0   | \$0   |
| 1400-1499                                  | Other Programs                                 | 01      | \$2,360                    | \$3,715   | \$4,255                                       | \$0   |
| 1500-1599                                  | Non-Public Programs                            | 01      | \$0                        | \$0   | \$0   | \$0   |
| 1600-1699                                  | Adult/Continuing Education Programs            | 01      | \$0                        | \$0   | \$0   | \$0   |
| 1700-1799                                  | Community/Junior College Education<br>Programs |         | \$0                        | \$0   | \$0   | \$0   |
| 1800-1899                                  | Community Service Programs                     |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Instruction Subtotal</b>                |  |         | <b>\$4,929,657</b>         | <b>\$5,054,618</b>                                      | <b>\$5,145,976</b>                            | <b>\$0</b>  |
| <b>Support Services</b>                    |  |         |                            |   |   |   |
| 2000-2199                                  | Student Support Services                       | 01      | \$709,613                  | \$730,684   | \$716,161                                     | \$0   |
| 2200-2299                                  | Instructional Staff Services                   | 01      | \$590,421                  | \$594,994   | \$574,052                                     | \$0   |
| <b>Support Services Subtotal</b>           |  |         | <b>\$1,300,034</b>         | <b>\$1,325,678</b>                                      | <b>\$1,290,213</b>                            | <b>\$0</b>  |
| <b>General Administration</b>              |  |         |                            |   |   |   |
| 0000-0000                                  | Collective Bargaining                          |         | \$0                        | \$0   | \$0   | \$0   |
| 2310 (840)                                 | School Board Contingency                       |         | \$0                        | \$0   | \$0   | \$0   |
| 2310-2319                                  | Other School Board                             | 01      | \$29,212                   | \$34,300  | \$37,800                                      | \$0   |
| <b>General Administration Subtotal</b>     |  |         | <b>\$29,212</b>            | <b>\$34,300</b>   | <b>\$37,800</b>                               | <b>\$0</b>  |
| <b>Executive Administration</b>            |  |         |                            |   |   |   |
| 2320 (310)                                 | SAU Management Services                        | 01      | \$231,795                  | \$231,682   | \$241,325                                     | \$0   |
| 2320-2399                                  | All Other Administration                       |         | \$0                        | \$0   | \$0   | \$0   |
| 2400-2499                                  | School Administration Service                  | 01      | \$358,698                  | \$385,634   | \$392,007                                     | \$0   |
| 2500-2599                                  | Business                                       |         | \$0                        | \$0   | \$0   | \$0   |
| 2600-2699                                  | Plant Operations and Maintenance               | 01      | \$424,388                  | \$478,978   | \$490,545                                     | \$0   |
| 2700-2799                                  | Student Transportation                         | 01      | \$379,198                  | \$455,129   | \$493,262                                     | \$0   |
| 2800-2999                                  | Support Service, Central and Other             | 01      | \$2,157,544                | \$2,551,323   | \$2,648,591                                   | \$0   |
| <b>Executive Administration Subtotal</b>   |  |         | <b>\$3,551,623</b>         | <b>\$4,102,746</b>                                      | <b>\$4,265,730</b>                            | <b>\$0</b>  |
| <b>Non-Instructional Services</b>          |  |         |                            |   |   |   |
| 3100                                       | Food Service Operations                        | 01      | \$206,293                  | \$206,293   | \$214,580                                     | \$0   |
| 3200                                       | Enterprise Operations                          |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Non-Instructional Services Subtotal</b> |  |         | <b>\$206,293</b>           | <b>\$206,293</b>  | <b>\$214,580</b>                              | <b>\$0</b>  |



**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-26**

**Appropriations**

| Account   | Purpose  | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---|--|---------|----------------------------|---|---|---|
| <b>Facilities Acquisition and Construction</b>          |  |         |                            |   |   |   |
| 4100  | Site Acquisition                                 |         | \$0                        | \$0   | \$0   | \$0   |
| 4200  | Site Improvement                                 |         | \$0                        | \$0   | \$0   | \$0   |
| 4300  | Architectural/Engineering                        |         | \$0                        | \$0   | \$0   | \$0   |
| 4400  | Educational Specification Development            |         | \$0                        | \$0   | \$0   | \$0   |
| 4500  | Building Acquisition/Construction                |         | \$0                        | \$0   | \$0   | \$0   |
| 4600  | Building Improvement Services                    |         | \$0                        | \$0   | \$0   | \$0   |
| 4900  | Other Facilities Acquisition and<br>Construction |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Facilities Acquisition and Construction Subtotal</b> |  |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$0</b>                                    | <b>\$0</b>  |
| <b>Other Outlays</b>                                    |  |         |                            |   |   |   |
| 5110  | Debt Service - Principal                         |         | \$0                        | \$0   | \$0   | \$0   |
| 5120  | Debt Service - Interest                          |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Other Outlays Subtotal</b>                           |  |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$0</b>                                    | <b>\$0</b>  |
| <b>Fund Transfers</b>                                   |  |         |                            |   |   |   |
| 5220-5221   | To Food Service                                  |         | \$0                        | \$0   | \$0   | \$0   |
| 5222-5229   | To Other Special Revenue                         |         | \$0                        | \$0   | \$0   | \$0   |
| 5230-5239   | To Capital Projects                              |         | \$0                        | \$0   | \$0   | \$0   |
| 5254  | To Agency Funds                                  |         | \$0                        | \$0   | \$0   | \$0   |
| 5310  | To Charter Schools                               |         | \$0                        | \$0   | \$0   | \$0   |
| 5390  | To Other Agencies                                |         | \$0                        | \$0   | \$0   | \$0   |
| 9990  | Supplemental Appropriation                       |         | \$0                        | \$0   | \$0   | \$0   |
| 9992  | Deficit Appropriation                            |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Fund Transfers Subtotal</b>                          |  |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$0</b>                                    | <b>\$0</b>  |
| <b>Total Operating Budget Appropriations</b>            |  |         | <b>\$10,016,819</b>        | <b>\$10,723,635</b>                                     | <b>\$10,954,299</b>                           | <b>\$0</b>  |





Special Warrant Articles

| Account  | Purpose                      | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|--|------------------------------|---------|----------------------------|---|---|---|
| 5251   | To Capital Reserve Fund      | 03      | \$0                        | \$0   | \$50,000                                      | \$0   |
| <i>Purpose: Special Ed Capital Reserve Fund</i>  |                              |         |                            |   |   |   |
| 5251   | To Capital Reserve Fund      | 04      | \$0                        | \$0   | \$100,000                                     | \$0   |
| <i>Purpose: Maintenance Capital Reserve Fund</i> |                              |         |                            |   |   |   |
| 5251   | To Capital Reserve Fund      |         | \$0                        | \$0   | \$0   | \$0   |
| 5252   | To Expendable Trust Fund     |         | \$0                        | \$0   | \$0   | \$0   |
| 5253   | To Non-Expendable Trust Fund |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Total Proposed Special Articles</b>           |                              |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$150,000</b>                              | <b>\$0</b>  |



**2018**  
**MS-26**

| Account   | Purpose          | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---|------------------|---------|----------------------------|---|---|---|
| 1100-1199                                       | Regular Programs | 02      | \$0                        | \$0   | \$162,026                                     | \$0   |
| <i>Purpose: Collective Bargaining Agreement</i> |                  |         |                            |   |   |   |
| <b>Total Proposed Individual Articles</b>       |                  |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$162,026</b>                              | <b>\$0</b>  |



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-26**

**Revenues**

| Account                         | Source                           | Article | Actual Revenues Prior<br>Year | Revised Revenues<br>Current Year | Estimated Revenues<br>Ensuing Fiscal Year |
|---------------------------------|----------------------------------|---------|-------------------------------|----------------------------------|---|
| <b>Local Sources</b>            |                                  |         |                               |                                  |   |
| 1300-1349                       | Tuition                          | 01      | \$15,144                      | \$0                              | \$12,000                                  |
| 1400-1449                       | Transportation Fees              |         | \$0                           | \$0                              | \$0                                       |
| 1500-1599                       | Earnings on Investments          | 01      | \$2,293                       | \$2,000                          | \$2,000                                   |
| 1600-1699                       | Food Service Sales               | 01      | \$177,278                     | \$166,293                        | \$174,580                                 |
| 1700-1799                       | Student Activities               |         | \$0                           | \$0                              | \$0                                       |
| 1800-1899                       | Community Services Activities    |         | \$0                           | \$0                              | \$0                                       |
| 1900-1999                       | Other Local Sources              | 01      | \$97,417                      | \$4,500                          | \$4,500                                   |
| <b>Local Sources Subtotal</b>   |                                  |         | <b>\$292,132</b>              | <b>\$172,793</b>                 | <b>\$193,080</b>                          |
| <b>State Sources</b>            |                                  |         |                               |                                  |   |
| 3210                            | School Building Aid              |         | \$0                           | \$0                              | \$0                                       |
| 3215                            | Kindergarten Building Aid        |         | \$0                           | \$0                              | \$0                                       |
| 3220                            | Kindergarten Aid                 |         | \$0                           | \$0                              | \$0                                       |
| 3230                            | Catastrophic Aid                 | 01      | \$43,387                      | \$43,387                         | \$40,000                                  |
| 3240-3249                       | Vocational Aid                   |         | \$0                           | \$0                              | \$0                                       |
| 3250                            | Adult Education                  |         | \$0                           | \$0                              | \$0                                       |
| 3260                            | Child Nutrition                  | 01      | \$3,617                       | \$3,000                          | \$3,000                                   |
| 3270                            | Driver Education                 |         | \$0                           | \$0                              | \$0                                       |
| 3290-3299                       | Other State Sources              |         | \$0                           | \$0                              | \$0                                       |
| <b>State Sources Subtotal</b>   |                                  |         | <b>\$47,004</b>               | <b>\$46,387</b>                  | <b>\$43,000</b>                           |
| <b>Federal Sources</b>          |                                  |         |                               |                                  |   |
| 4100-4539                       | Federal Program Grants           |         | \$0                           | \$0                              | \$0                                       |
| 4540                            | Vocational Education             |         | \$0                           | \$0                              | \$0                                       |
| 4550                            | Adult Education                  |         | \$0                           | \$0                              | \$0                                       |
| 4560                            | Child Nutrition                  | 01      | \$43,836                      | \$37,000                         | \$37,000                                  |
| 4570                            | Disabilities Programs            |         | \$0                           | \$0                              | \$0                                       |
| 4580                            | Medicaid Distribution            | 01      | \$0                           | \$35,000                         | \$40,000                                  |
| 4590-4999                       | Other Federal Sources (non-4810) |         | \$0                           | \$0                              | \$0                                       |
| 4810                            | Federal Forest Reserve           |         | \$0                           | \$0                              | \$0                                       |
| <b>Federal Sources Subtotal</b> |                                  |         | <b>\$43,836</b>               | <b>\$72,000</b>                  | <b>\$77,000</b>                           |



**Revenues**

| Account                                     | Source   | Article | Actual Revenues Prior<br>Year | Revised Revenues<br>Current Year | Estimated Revenues<br>Ensuing Fiscal Year |
|---|--|---------|-------------------------------|----------------------------------|---|
| <b>Other Financing Sources</b>              |  |         |                               |                                  |   |
| 5110-5139                                   | Sale of Bonds or Notes                               |         | \$0                           | \$0                              | \$0                                       |
| 5140  | Reimbursement Anticipation Notes                     |         | \$0                           | \$0                              | \$0                                       |
| 5221  | Transfers from Food Service Special<br>Revenues Fund |         | \$0                           | \$0                              | \$0                                       |
| 5222  | Transfer from Other Special Revenue Funds            |         | \$0                           | \$0                              | \$0                                       |
| 5230  | Transfer from Capital Project Funds                  |         | \$0                           | \$0                              | \$0                                       |
| 5251  | Transfer from Capital Reserve Funds                  |         | \$0                           | \$0                              | \$0                                       |
| 5252  | Transfer from Expendable Trust Funds                 |         | \$0                           | \$0                              | \$0                                       |
| 5253  | Transfer from Non-Expendable Trust Funds             |         | \$0                           | \$0                              | \$0                                       |
| 5300-5699                                   | Other Financing Sources                              |         | \$0                           | \$0                              | \$0                                       |
| 9997  | Supplemental Appropriation (Contra)                  |         | \$0                           | \$0                              | \$0                                       |
| 9998  | Amount Voted from Fund Balance                       | 04      | \$0                           | \$0                              | \$100,000                                 |
| 9999  | Fund Balance to Reduce Taxes                         | 01      | \$309,301                     | \$0                              | \$200,000                                 |
| <b>Other Financing Sources Subtotal</b>     |  |         | <b>\$309,301</b>              | <b>\$0</b>                       | <b>\$300,000</b>                          |
| <b>Total Estimated Revenues and Credits</b> |  |         | <b>\$692,273</b>              | <b>\$291,180</b>                 | <b>\$613,080</b>                          |



**Budget Summary**

| <b>Item</b>                                   | <b>Current Year</b> | <b>Ensuing FY<br/>(Recommended)</b> |
|---|---------------------|-------------------------------------|
| Operating Budget Appropriations               | \$10,723,635        | \$10,954,299                        |
| Special Warrant Articles                      | \$50,000            | \$150,000                           |
| Individual Warrant Articles                   | \$0                 | \$162,026                           |
| Total Appropriations                          | \$10,773,635        | \$11,266,325                        |
| Less Amount of Estimated Revenues & Credits   | \$637,375           | \$613,080                           |
| Less Amount of State Education Tax/Grant      | \$1,992,400         | \$1,946,328                         |
| <b>Estimated Amount of Taxes to be Raised</b> | <b>\$8,143,860</b>  | <b>\$8,706,917</b>                  |

**STRATHAM SCHOOL DISTRICT**

**SPECIAL EDUCATION PROGRAMS**

**PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

| <b>SPECIAL EDUCATION EXPENSES</b> |                              | <b>2015-2016</b> | <b>2016-2017</b> |
|-----------------------------------|------------------------------|------------------|------------------|
| 1210                              | Special Programs             | 1,385,825        | 1,442,431        |
| 1430                              | Summer School                | 1,420            | 0                |
| 2140                              | Psychological Services       | 70,685           | 54,640           |
| 2140                              | Vision / Hearing Svs         | 6,780            | 0                |
| 2150                              | Speech and Audiology         | 229,486          | 234,504          |
| 2159                              | Speech-Summer School         | 0                | 0                |
| 2160                              | Physical Therapy             | 20,316           | 0                |
| 2150                              | OT/PT Services               | 183,770          | 204,163          |
| 2722                              | Special Transportation       | 84,304           | 109,777          |
| 2729                              | Summer School Transportation | 0                | 0                |
| <b>Total Expenses</b>             |                              | <b>1,982,586</b> | <b>2,045,515</b> |

**SPECIAL EDUCATION REVENUE**

|                       |                                    |                |                |
|-----------------------|------------------------------------|----------------|----------------|
| 1950                  | Services to other LEAs             | 0              | 0              |
| 3110                  | Special Ed. Portion Adequacy funds | 112,921        | 107,633        |
| 3110                  | Foundation Aid                     | 0              | 0              |
| 3111                  | Catastrophic Aid                   | 26,906         | 43,387         |
| 3190                  | Medicaid                           | 63,713         | 50,118         |
| <b>Total Revenues</b> |                                    | <b>203,540</b> | <b>201,138</b> |

|   |  |                  |                  |
|---|--|------------------|------------------|
| <b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b> |  | <b>1,779,046</b> | <b>1,844,377</b> |
|---|--|------------------|------------------|

**TABLE I**  
**STRATHAM PUPILS**  
**TOTAL ENROLLMENT JANUARY 1, 2017**

| YEAR    | PRE | K   | 1   | 2   | 3   | 4   | 5   | TOTAL |
|---------|-----|-----|-----|-----|-----|-----|-----|-------|
| 2007-08 | 19  | 83  | 96  | 106 | 111 | 108 | 100 | 623   |
| 2008-09 | 16  | 97  | 89  | 102 | 107 | 116 | 104 | 631   |
| 2009-10 | 19  | 91  | 107 | 92  | 106 | 106 | 116 | 637   |
| 2010-11 | 18  | 86  | 101 | 112 | 93  | 111 | 107 | 628   |
| 2011-12 | 21  | 101 | 93  | 104 | 119 | 99  | 116 | 653   |
| 2012-13 | 21  | 101 | 93  | 104 | 119 | 99  | 116 | 653   |
| 2013-14 | 16  | 70  | 98  | 108 | 98  | 110 | 120 | 620   |
| 2014-15 | 15  | 82  | 81  | 100 | 110 | 99  | 113 | 600   |
| 2015-16 | 13  | 66  | 88  | 87  | 100 | 115 | 105 | 574   |
| 2016-17 | 17  | 82  | 75  | 89  | 94  | 102 | 115 | 574   |

**TABLE II**  
**STRATHAM MEMORIAL SCHOOL PERFECT ATTENDANCE**  
**FOR 2016-2017**

Avery Bourgeault  
Katelyn Crowley  
Logen Poteet

**Professional****Fiscal Year  
2016-2017  
Wages**

|                           |            |
|---------------------------|------------|
| Atherton, Diane           | 83,148.00  |
| Audet, Rebecca T.         | 68,834.00  |
| Batchelder, Laura         | 83,148.00  |
| Beauchesne, Amy           | 87,410.00  |
| Bucklin, Katherine        | 77,475.00  |
| Caldwell, Jessica         | 87,410.00  |
| Christilles, Tracey       | 89,410.00  |
| Craig, Deborah            | 89,910.00  |
| Curry, Julie              | 87,410.00  |
| DeLello, Shannon          | 81,148.00  |
| Donlon, Sara              | 51,726.00  |
| Dow, Katelyn              | 64,826.00  |
| Driscoll, Margaret        | 98,370.00  |
| Durant, Karen (80%)       | 57,212.00  |
| Eitler, Judith (80%)      | 72,928.00  |
| Fennessy, Debra           | 76,684.00  |
| Fitzgerald, Cindy         | 81,148.00  |
| Fosher, Thomas            | 117,442.45 |
| Gagnon, Stephen           | 89,410.00  |
| Ganier, Caroline          | 71,703.00  |
| Gaudet, Christine         | 90,410.00  |
| Gaynor, Chris             | 75,434.00  |
| Goldsmith, David M.       | 88,360.00  |
| Griffith, Diane (60%)     | 49,588.80  |
| Hackett, Jennifer         | 87,410.00  |
| Hale, Gwen                | 88,660.00  |
| Harrison, Gary            | 88,660.00  |
| Hazeltine, Mary Ann       | 85,428.00  |
| Healey, Ashley            | 60,900.00  |
| Hildreth, Jennifer        | 51,726.00  |
| Hodgdon, Samantha         | 56,127.00  |
| Lacasse, Elizabeth        | 64,826.00  |
| Lewald-Ratta, Cindy (60%) | 49,438.80  |
| Locke, Tiffany            | 65,803.00  |
| MacLean-Smith, Cheryl     | 81,648.00  |

**Professional****Fiscal Year  
2016-2017  
Wages**

|                           |           |
|---------------------------|-----------|
| Maher, Donna              | 90,410.00 |
| Mastin, Melissa           | 87,410.00 |
| McCrillia, Meghan         | 57,354.00 |
| McIntosh, Laurie (60%)    | 48,688.80 |
| Metz, Melanie             | 77,600.00 |
| Moreno, Laurie (80%)      | 71,928.00 |
| Morrison, Linda           | 89,410.00 |
| Murphy, Margaret          | 87,410.00 |
| Murphy, Megan             | 60,900.00 |
| O'Connor, Mary Lou        | 87,410.00 |
| Page, Ashley              | 74,376.00 |
| Peterson-Gleason, Eleanor | 58,218.00 |
| Pinsonnault, Karen        | 88,660.00 |
| Riley, Amy                | 53,881.00 |
| Saltus, Edgar             | 87,410.00 |
| Silvester, Kerry          | 88,660.00 |
| Snow, Jennifer            | 85,278.00 |
| Spencer, Frank (60%)      | 53,946.00 |
| Stringham, Carol (70%)    | 54,203.80 |
| Sullivan, Kristen         | 85,428.00 |
| Tingle, Kellie            | 58,311.00 |
| Wentworth, Jessica        | 80,703.00 |

**Full Time Support Staff****Fiscal Year  
2016-2017  
Wages**

|                     |           |
|---------------------|-----------|
| Gebo, Patricia      | 51,396.80 |
| Harrington, Timothy | 68,757.00 |
| Horan, Justin       | 27,466.00 |
| Landry, Nissa       | 29,943.75 |
| Phinney, Christian  | 30,160.00 |
| Ryan, Marlo         | 59,321.60 |



STRATHAM MEMORIAL SCHOOL  
39 Gifford Farm Road  
Stratham, New Hampshire 03885  
(603) 772-5413

Thomas J. Foshier  
Principal

Katelynn Belanger  
Assistant Principal

Kathryn Bates  
Curriculum Coordinator  
January 15, 2018

Margaret E. Driscoll  
Director of Special Services

The days of August were concluding as the school year commenced once again. SMS was prepping for its 29th year at our current site on Gifford Farm Road. The 120 faculty members were awaiting the arrival of our 560 preschool through fifth grade students. All were ready for another journey of social, emotional and academic learning throughout the 2017-2018 campaign.

Our continued integration of multiple forms of technology to enhance learning in all of our classrooms continues. The application of the workshop model and student-centered instruction across the curriculum has enabled teachers to differentiate their teaching for all learners. Continued implementation of competency based education and project based learning were also a focus.

Stratham's faculty continues to evolve with veteran teachers retiring and promising practitioners replacing them. Submitting letters of retirement included Deb Fennessy, Chris Gaudet and Gwen Hale. All totaled, these three engaging staff members had over 75 years of experience. Assistant Principal David Goldsmith was named principal in the Oyster River School District. We secured talented people to continue the high expectations and our student 'first' philosophy. These included Lindsay Rowley and Katelyn Belanger.

This year, we centered our emphasis on school goals that promoted Competency Based Education, enhancing school culture and climate, Social/Emotional Learning, Growth Mindset and Project Based Learning. As a staff, we continue to foster professional growth and development as well as share our success at various workshops, seminars and institutes.

Stratham Memorial received the Annual School Volunteer Blue Ribbon for the 22<sup>nd</sup> time. This acknowledgement recognizes the time parents, guardians, family members, grandparents and community members volunteer to assist our students throughout the year. Champions for the school include Eddie Hannan our Spelling Bee champ, while Jacob Thomas captured the Geography Bee title. The after school enrichment program included activities such as pottery, photography, sports, Spanish, cooking/baking, water-coloring and robotics.

Additional programs that continue to enhance the learning included field trips or visitors from the NH Theatre Project, Strawberry Banke, Seacoast Science Center, Lowell Mills, Scamman Farm, Old Yorke, and singer/songwriter Jeff Warner. These experiences provide our students a well-rounded experience.

Respectfully submitted,

Principal Tom Foshier

**STRATHAM SCHOOL DISTRICT MEETING MINUTES**  
**March 10, 2017**

**Board Members Present:** Jillian Carter, Robert O'Sullivan, and Chair Eric von der Linden.

The meeting was called to order at 7:06 p.m. by School District Moderator David Emanuel.

The Moderator introduced himself and asked the School Board Members present and the School District Clerk to introduce themselves. The Moderator then introduced Assistant Moderator Tracy McGrail, Supervisors of the Checklist Caren Gallagher and Melanie McGrail, Principal Tom Fosher, Assistant Principal David Goldsmith, and Curriculum Coordinator Kathryn Bates from Stratham Memorial School, and SAU #16 Associate Superintendent Paul Flynn.

The Pledge of Allegiance was led by Lucy Cushman. The Moderator then called for a moment of silence for members of the armed services serving our country.

Mr. Emanuel asked Assistant Moderator Tracy McGrail to read the dedication on page three of the 2017 Stratham Town Report.

The Moderator explained the Rules of Procedure for the School District Meeting. The following articles were then discussed and voted upon.

**ARTICLE 1:** To see if the School District will vote to raise and appropriate the sum of \$10,723,635.00 for the support of the schools, for payment of salaries of School District officials and agents, and for payment of the statutory obligations of the School District. This article does not include appropriations voted in other warrant articles. The School Board recommends this appropriation by a vote of 3 for and 0 against. (Majority Vote Required)

The Moderator asked if there was a motion to accept this article. School Board Chair Eric von der Linden moved to adopt Article 1 as read, which was seconded by Jillian Carter. Mr. Emanuel then recognized Mr. von der Linden to speak to his motion.

Mr. von der Linden asked to yield the floor to Principal Tom Fosher to present an update on SMS and speak to Article 1. There were no objections.

Mr. Fosher gave a presentation which provided an update and highlights of the 2016-2017 school year thus far, including an overview on curriculum, standards, goals, and various programs, and shared photos of SMS students and staff in the classrooms and other learning environments, participating in various activities, and utilizing the variety of technologies available at the school.

The Moderator then opened the floor for questions or comments on Article 1.

Mr. Emanuel then recognized Susan Canada of 47 Bunker Hill Avenue, who spoke on behalf of the Budget Advisory Committee. She acknowledged the other members of the committee - Deb Bronson, Bruno Federico, Heidi Hanson, Patty Philbrook, and Charles Wagner - and outlined the work of the committee. Mrs. Canada expressed the committee's appreciation for the time that

the administration and School Board had spent in working on the budget and thanked the Board for the good discussions on philosophy and value for taxpayer dollars, and for answering their questions. She noted that the committee was supportive of the 2% increase in the proposed budget, noting that health care and other costs were increasing. Mrs. Canada stated that the Financial Advisory Committee supported the adoption of Article 1, and also supported Articles 2 and 3.

There being no further questions or comments, the Moderator read Article 1 and called for a vote. The article was adopted by unanimous voice vote.

The Moderator then recognized Ms. Carter, who moved to restrict reconsideration of Article 1; Mr. von der Linden seconded the motion. There being no discussion, Mr. Emanuel called for a vote, and the motion to restrict reconsideration of Article 1 passed by a majority voice vote.

**ARTICLE 2:** To see if the School District will vote to raise and appropriate \$25,000.00 to be added to the Special Education Trust Fund previously established in 2009. The School Board recommends this appropriation by a vote of 3 for and 0 against. (Majority Vote Required)

The Moderator asked if there was a motion to accept this article. Ms. Carter moved to adopt Article 2 as read, which was seconded by Robert O'Sullivan.

The Moderator recognized Bruce Scamman, 3 Blossom Lane, who voiced concern about Article 2, noting that the original intent of this trust fund was to have in place \$200,000 to \$300,000 to prevent the catastrophic impact of an unanticipated out-of-district placement, and the current balance of this fund was larger than needed. Mr. Scamman then made a motion to amend Article 2 by inserting "This sum to come from June 20, 2017 undesignated fund balance available for transfer on July 1, 2017. No additional amount to be raised from taxation[.]" after the first sentence in the article. Helen Joyce seconded Mr. Scamman's motion.

Mr. Emanuel then read the proposed amended Article 2 and opened the floor to discussion of the amendment. He recognized Pat Abrami, 9 Tall Pines Drive, who asked if this amendment meant that the funds would come from surplus and not taxes. Mr. O'Sullivan responded yes.

Mr. O'Sullivan then stated that the Financial Advisory Committee and the Board had discussed this and have no formal position on this amendment. He explained that the policy has been to have funds to cover two out-of-district placements, and noted that the funding request had been reduced this year. He also stated that because budgets are tighter there is less surplus, but there are also reserves in the special education budget due to this fund, so the Board had no problem with this motion. Mr. von der Linden added that there had recently been a \$350,000 placement in another district, and warned that should the Stratham School District face a similar unexpected placement, it could clear out this fund.

There being no further questions or comments on the amendment to Article 2, the Moderator re-read the Article 2 as amended and called for a vote. The amendment to Article 2 passed.

The Moderator then read the amended Article 2: *"To see if the School District will vote to raise and appropriate \$25,000.00 to be added to the Special Education Trust Fund previously established in 2009. This sum to come from June 30, 2017 undesignated fund balance available for transfer on July 1, 2017. No additional amount to be raised from taxation."*

The Moderator opened discussion of the amended Article 2. Martin Wool, 188R Winnicutt Road, asked how many times this fund had been used. Mr. O'Sullivan replied that it had not yet been used; if the district knew of a placement, it budgeted for it. This fund was for catastrophic circumstances in the event of an unforeseen placement.

There being no further questions or comments, the Moderator re-read Article 2 as amended and called for a vote. Article 2 as amended passed by a majority voice vote.

The Moderator then recognized Ms. Carter, who moved to restrict reconsideration of Article 2; Mr. O'Sullivan seconded the motion. There being no discussion, Mr. Emanuel called for a vote, and the motion to restrict reconsideration of Article 2 passed by a majority voice vote.

**ARTICLE 3:** To see if the School District will vote to raise and appropriate the sum of \$25,000 to be added to the Maintenance Trust Fund previously established in 2009, up to an amount not to exceed a balance of \$500,000. This sum to come from June 30, 2017 undesignated fund balance available for transfer on July 1, 2017. No additional amount to be raised from taxation. The School Board recommends this appropriation by a vote of 3 for and 0 against. (Majority Vote Required)

The Moderator asked if there was a motion to accept this article. Mr. O'Sullivan moved to adopt Article 3 as read, which was seconded by Mr. von der Linden. The Moderator then recognized Mr. O'Sullivan to speak to his motion.

Mr. O'Sullivan noted that this fund is funded from surplus, not taxes. He stated that \$19,000 was used last year for replacement of the hot water system. He said that the Financial Advisory Committee had discussed the use of this fund with the Board, recommending that the School District be more proactive with maintenance issues and to look into the condition of the heating plant, and the Board agreed. Mr. O'Sullivan also stated that projects this year will include upgrading SMS's phone system so that it is compatible with that of the SAU, which was a safety issue, and finishing the paving in the spring. This should leave \$40,000 to \$50,000 left in the trust fund. Mr. O'Sullivan noted that he did not foresee anything major or catastrophic on the horizon.

The Moderator asked if there were any questions or comments. There being none, he read Article 3 and called for a vote. Article 3 passed by a majority voice vote.

The Moderator then recognized Mr. O'Sullivan, who moved to restrict reconsideration of Article 3; Ms. Carter seconded the motion. There being no discussion, Mr. Emanuel called for a vote, and the motion to restrict reconsideration of Article 3 passed by a majority voice vote.

**ARTICLE 4:** To hear reports of Agents, Auditors, Committees, or Officers heretofore chosen and pass any vote relating thereto.

The Moderator asked if there were any reports under Article 4; there were none.

**ARTICLE 5:** To transact any other business which may legally come before this meeting.

The Moderator recognized Bruce Scamman, 3 Blossom Lane, who noted that the auditor's report was again omitted from the town report, as had been the case since 2010. Mr. O'Sullivan agreed with Mr. Scamman that the auditor's report needed to be included in the annual Town Report.

The Moderator then recognized Mr. Fosher, who thanked the Board members for their service, and then stated that Assistant Principal David Goldsmith would be leaving SMS at the end of this school year to become principal of Moharimet Elementary School in the Oyster River Cooperative School District.

The Moderator then reminded everyone that Tuesday, March 14, was Election Day, which included voting for two three-year and one one-year Stratham School Board members, and School District Treasurer. The polls at the Stratham Municipal Center on Bunker Hill Avenue would be open from 8:00 a.m. until 8:00 p.m. Also, Stratham Town Meeting was Friday, March 17, at Stratham Memorial School beginning at 7:00 p.m.

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,



Mikki Deschaine  
Stratham School District Clerk

#### 2017 STRATHAM SCHOOL DISTRICT ELECTION RESULTS

School Board Member for Three Years:  
(Vote for not more than two)

Nathan Stein – 225  
Jillian Carter – 463\*  
Robert O'Sullivan – 331\*

School Board Member for One Year:

Robert Piotrowski – 252  
Eric von der Linden – 340\*

School District Treasurer for Two Years:

Patty Lovejoy (write-in) – 5\*  
Deb Bronson (write-in) – 4  
Griffin Poutre – 4

\*Designates winner.



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the School Board  
Stratham School District  
Stratham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Stratham School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and the aggregate remaining fund information of the Stratham School District, as of June 30, 2017, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Other Matters***

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress for Other Postemployment Benefits Plan, the Schedule of School District's Proportionate Share of Net Pension Liability, and the Schedule of School District Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the

***Stratham School District  
Independent Auditor's Report***

United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Stratham School District's basic financial statements. The individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 5, 2018

*Plodzik & Sanderson  
Professional Association*

**This entire report can be found on the SAU16 Website at:**

[http://sau16.org/content/2017\\_Stratham\\_Audit\\_Report.pdf](http://sau16.org/content/2017_Stratham_Audit_Report.pdf)

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2017  
For the Proposed 2018-2019 Budget



# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **SUPERINTENDENT'S OFFICE**

### **Christine C. Rath**

Interim Superintendent of Schools  
(603) 775-8653  
crath@sau16.org

### **William G. Furbush**

Assistant Superintendent of Schools  
(603) 775-8679  
bfurbush@sau16.org

### **Esther T. Asbell**

Assistant Superintendent of Schools  
(603) 775-8655  
easbell@sau16.org

### **Frank E. Markiewicz**

Business Administrator  
(603) 775-8669  
fmarkiewicz@sau16.org

### **Helen M. Rist**

Special Education Administrator  
(603) 775-8646  
hrist@sau16.org

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **BOARD MEMBERS AND DISTRICT OFFICERS**

Chair of the School Board: Helen Joyce

| NAME               | TERM<br>EXPIRES | TOWN          |
|--------------------|-----------------|---------------|
| Maggie Bishop      | 2018            | Exeter        |
| Paul Bauer         | 2018            | Newfields     |
| Bob Hall           | 2018            | Kensington    |
| Deborah Hobson     | 2020            | East Kingston |
| Helen Joyce        | 2018            | Stratham      |
| Melissa Litchfield | 2019            | Brentwood     |
| Kimberly Meyer     | 2019            | Exeter        |
| David Slifka       | 2020            | Exeter        |
| Travis Thompson    | 2020            | Stratham      |

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Kate Miller - 2018

School District Clerk: Susan EH Bendroth - 2018

School District Treasurer: Mark Portu - 2018

## **BUDGET ADVISORY COMMITTEE MEMBERS**

Chair of the Budget Advisory Committee: David Pendell

| NAME           | TERM<br>EXPIRES | TOWN          |
|----------------|-----------------|---------------|
| Lucy Cushman   | 2019            | Stratham      |
| Rob Delorie    | 2019            | Exeter        |
| Connie Gilman  | 2018            | Stratham      |
| Jenny Leonard  | 2020            | Kensington    |
| George Marquis | 2020            | Brentwood     |
| Roy Morrisette | 2020            | Exeter        |
| Mark Paige     | 2018            | Exeter        |
| David Pendell  | 2018            | East Kingston |
| Todd Wynn      | 2019            | Newfields     |

# Regional School: Exeter Coop

## New Hampshire

### Warrant and Budget

### 2018

To the inhabitants of the town of Exeter Coop in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 8, 2018

Time: 7:00 pm

Location: Exeter High School

**SNOW DATE:** February 9, 2018, 7:00 pm - Exeter High School

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 13, 2018

Time: Various

Location: Various

Details: Voting in the towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham

#### **Article 01: Bond for CMS Addition and Renovations**

Shall the District raise and appropriate the sum of \$23,030,776 for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school; \$23,030,776 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional \$438,704 to meet the necessary financial obligations associated with the project's debt service for the 2018-2019 fiscal year.

The School Board and the Budget Advisory Committee both recommend the adoption of this article.  
(3/5 ballot vote required for passage)

☐ Yes

☐ No

#### **Article 02: ERCSD Operating Budget**

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$58,948,101? Should this article be defeated, the operating budget shall be

\$58,337,579 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$58,948,101 as set forth on said budget. ( Majority vote required)

☐ Yes      ☐ No

### **Article 03: Collective Bargaining Agreement**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increases in salaries and benefits at the current staffing level:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2019        | \$181,078          |
| 2020        | \$118,918          |
| 2021        | \$117,393          |
| 2022        | \$119,324          |

and further to raise and appropriate \$181,078 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required)

☐ Yes      ☐ No

### **Article 04: CRF for Synthetic Turf Replacement**

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required)

☐ Yes      ☐ No

**SECOND SESSION:** At the polling places designated below on **Tuesday, March 13, 2018**, to choose the following School District Officers:

|   |                           |
|---|---------------------------|
| School District Board Member (Exeter)     | 3-year Term Expiring 2021 |
| School District Board Member (Newfields)  | 3-year Term Expiring 2021 |
| School District Board Member (Kensington) | 1-year Term Expiring 2019 |
| School District Board Member (Stratham)   | 3-year Term Expiring 2021 |
| School District Moderator                 | 1-year Term Expiring 2019 |
|   |                           |
| Budget Committee Member (East Kingston)   | 3-year Term Expiring 2021 |
| Budget Committee Member (Exeter)          | 3-year Term Expiring 2021 |
| Budget Committee Member (Stratham)        | 3-year Term Expiring 2021 |

and vote on the articles listed as **1, 2, 3, and 4**, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

| <b><u>VOTERS IN TOWN OF</u></b> | <b><u>POLLING PLACE</u></b>        | <b><u>POLLING HOURS</u></b> |
|---------------------------------|------------------------------------|-----------------------------|
| Brentwood                       | Brentwood<br>Recreation Center     | 8:00 AM to 7:00 PM          |
| East Kingston                   | East Kingston Elementary<br>School | 8:00 AM to 7:00 PM          |
| Exeter                          | Talbot Gym<br>Tuck Learning Campus | 7:00 AM to 8:00 PM          |
| Kensington                      | Kensington Town Hall               | 8:00 AM to 7:30 PM          |
| Newfields                       | Newfields Town Hall                | 8:00 AM to 7:00 PM          |
| Stratham                        | Stratham Municipal<br>Center       | 8:00 AM to 8:00 PM          |

Given under our hands, January 16, 2018

We certify and attest that on or before January , 2018 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU 16, Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham Town Offices and delivered the original to the Town Clerk.

| Printed Name       | Position                | Signature          |
|--------------------|-------------------------|--------------------|
| HELEN JOYCE        | CHAIR EXETER COOP BOARD | Helen Joyce        |
| Robert L. Hall     | School Board            | Robert L. Hall     |
| Deborah L. Hobson  | School Board            | Deborah L. Hobson  |
| DAVID SLIPKA       | SCHOOL BOARD EXETER     | David Slipka       |
| Melissa Litchfield | School Board            | Melissa Litchfield |
|                    |                         |                    |
|                    |                         |                    |
|                    |                         |                    |



School Budget Form

**Exeter Coop**

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2018 to June 30, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: JANUARY 16, 2018

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name               | Position                | Signature          |
|--------------------|-------------------------|--------------------|
| Heard Joyce        | CHAIR EXETER COOP BOARD | Heard Joyce        |
| Robert L. Hall     | School Board            | Robert L. Hall     |
| Deborah L. Hobson  | School Board            | Deborah L. Hobson  |
| DAVID SUTIA        | SCHOOL BOARD            | DAVID SUTIA        |
| Melissa Litchfield | School Board            | Melissa Litchfield |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-26**

**Appropriations**

| Account                                    | Purpose  | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|--|--|---------|----------------------------|---|---|---|
| <b>Instruction</b>                         |  |         |                            |   |   |   |
| 1100-1199                                  | Regular Programs                               | 02      | \$14,107,664               | \$14,899,338  | \$15,202,690                                  | \$0   |
| 1200-1299                                  | Special Programs                               | 02      | \$5,940,063                | \$6,970,757   | \$7,736,209                                   | \$0   |
| 1300-1399                                  | Vocational Programs                            | 02      | \$1,814,264                | \$1,891,153   | \$1,885,417                                   | \$0   |
| 1400-1499                                  | Other Programs                                 | 02      | \$831,140                  | \$809,105   | \$818,389                                     | \$0   |
| 1500-1599                                  | Non-Public Programs                            | 02      | \$0                        | \$0   | \$0   | \$0   |
| 1600-1699                                  | Adult/Continuing Education Programs            | 02      | \$131,481                  | \$149,069   | \$160,181                                     | \$0   |
| 1700-1799                                  | Community/Junior College Education<br>Programs |         | \$0                        | \$0   | \$0   | \$0   |
| 1800-1899                                  | Community Service Programs                     |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Instruction Subtotal</b>                |  |         | <b>\$22,824,612</b>        | <b>\$24,719,422</b>                                     | <b>\$25,802,886</b>                           | <b>\$0</b>  |
| <b>Support Services</b>                    |  |         |                            |   |   |   |
| 2000-2199                                  | Student Support Services                       | 02      | \$2,747,214                | \$2,839,505   | \$2,977,813                                   | \$0   |
| 2200-2299                                  | Instructional Staff Services                   | 02      | \$1,610,851                | \$1,884,958   | \$1,910,799                                   | \$0   |
| <b>Support Services Subtotal</b>           |  |         | <b>\$4,358,065</b>         | <b>\$4,724,463</b>                                      | <b>\$4,888,612</b>                            | <b>\$0</b>  |
| <b>General Administration</b>              |  |         |                            |   |   |   |
| 0000-0000                                  | Collective Bargaining                          |         | \$0                        | \$0   | \$0   | \$0   |
| 2310 (840)                                 | School Board Contingency                       |         | \$0                        | \$0   | \$0   | \$0   |
| 2310-2319                                  | Other School Board                             | 02      | \$75,949                   | \$95,100  | \$95,100                                      | \$0   |
| <b>General Administration Subtotal</b>     |  |         | <b>\$75,949</b>            | <b>\$95,100</b>   | <b>\$95,100</b>                               | <b>\$0</b>  |
| <b>Executive Administration</b>            |  |         |                            |   |   |   |
| 2320 (310)                                 | SAU Management Services                        | 02      | \$1,137,510                | \$1,188,826   | \$1,215,949                                   | \$0   |
| 2320-2399                                  | All Other Administration                       |         | \$0                        | \$0   | \$0   | \$0   |
| 2400-2499                                  | School Administration Service                  | 02      | \$1,568,033                | \$1,652,576   | \$1,737,306                                   | \$0   |
| 2500-2599                                  | Business                                       |         | \$0                        | \$0   | \$0   | \$0   |
| 2600-2699                                  | Plant Operations and Maintenance               | 02      | \$3,842,747                | \$4,995,991   | \$4,911,079                                   | \$0   |
| 2700-2799                                  | Student Transportation                         | 02      | \$1,942,053                | \$2,103,363   | \$2,180,711                                   | \$0   |
| 2800-2999                                  | Support Service, Central and Other             | 02      | \$11,127,284               | \$12,648,698  | \$12,745,905                                  | \$0   |
| <b>Executive Administration Subtotal</b>   |  |         | <b>\$19,617,627</b>        | <b>\$22,589,454</b>                                     | <b>\$22,790,950</b>                           | <b>\$0</b>  |
| <b>Non-Instructional Services</b>          |  |         |                            |   |   |   |
| 3100                                       | Food Service Operations                        | 02      | \$1,100,000                | \$1,100,000   | \$1,100,000                                   | \$0   |
| 3200                                       | Enterprise Operations                          | 02      | \$818,515                  | \$818,510   | \$818,510                                     | \$0   |
| <b>Non-Instructional Services Subtotal</b> |  |         | <b>\$1,918,515</b>         | <b>\$1,918,510</b>                                      | <b>\$1,918,510</b>                            | <b>\$0</b>  |





**Appropriations**

| Account   | Purpose  | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---|--|---------|----------------------------|---|---|---|
| <b>Facilities Acquisition and Construction</b>          |  |         |                            |   |   |   |
| 4100  | Site Acquisition                                 |         | \$0                        | \$0   | \$0   | \$0   |
| 4200  | Site Improvement                                 |         | \$0                        | \$0   | \$0   | \$0   |
| 4300  | Architectural/Engineering                        |         | \$0                        | \$0   | \$0   | \$0   |
| 4400  | Educational Specification Development            |         | \$0                        | \$0   | \$0   | \$0   |
| 4500  | Building Acquisition/Construction                |         | \$0                        | \$0   | \$0   | \$0   |
| 4600  | Building Improvement Services                    |         | \$0                        | \$0   | \$0   | \$0   |
| 4900  | Other Facilities Acquisition and<br>Construction |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Facilities Acquisition and Construction Subtotal</b> |  |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$0</b>                                    | <b>\$0</b>  |
| <b>Other Outlays</b>                                    |  |         |                            |   |   |   |
| 5110  | Debt Service - Principal                         | 02      | \$2,204,803                | \$1,720,740   | \$1,720,740                                   | \$0   |
| 5120  | Debt Service - Interest                          | 02      | \$2,229,475                | \$1,467,214   | \$1,451,303                                   | \$0   |
| <b>Other Outlays Subtotal</b>                           |  |         | <b>\$4,434,278</b>         | <b>\$3,187,954</b>                                      | <b>\$3,172,043</b>                            | <b>\$0</b>  |
| <b>Fund Transfers</b>                                   |  |         |                            |   |   |   |
| 5220-5221   | To Food Service                                  |         | \$0                        | \$0   | \$0   | \$0   |
| 5222-5229   | To Other Special Revenue                         |         | \$0                        | \$0   | \$0   | \$0   |
| 5230-5239   | To Capital Projects                              |         | \$0                        | \$0   | \$0   | \$0   |
| 5254  | To Agency Funds                                  |         | \$0                        | \$0   | \$0   | \$0   |
| 5310  | To Charter Schools                               | 02      | \$280,000                  | \$280,000   | \$280,000                                     | \$0   |
| 5390  | To Other Agencies                                |         | \$0                        | \$0   | \$0   | \$0   |
| 9990  | Supplemental Appropriation                       |         | \$0                        | \$0   | \$0   | \$0   |
| 9992  | Deficit Appropriation                            |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Fund Transfers Subtotal</b>                          |  |         | <b>\$280,000</b>           | <b>\$280,000</b>  | <b>\$280,000</b>                              | <b>\$0</b>  |
| <b>Total Operating Budget Appropriations</b>            |  |         | <b>\$53,509,046</b>        | <b>\$57,514,903</b>                                     | <b>\$58,948,101</b>                           | <b>\$0</b>  |



Special Warrant Articles

| Account  | Purpose                      | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|--|------------------------------|---------|----------------------------|---|---|---|
| 5120   | Debt Service - Interest      | 01      | \$0                        | \$0   | \$438,704                                     | \$0   |
| <i>Purpose: 20 year bond for and addition renovation at the Co</i> |                              |         |                            |   |   |   |
| 5230-5239  | To Capital Projects          | 01      | \$0                        | \$0   | \$23,030,776                                  | \$0   |
| <i>Purpose: 20 year bond for and addition renovation at the Co</i> |                              |         |                            |   |   |   |
| 5251   | To Capital Reserve Fund      | 04      | \$0                        | \$0   | \$50,000                                      | \$0   |
| <i>Purpose: CRF Synthetic Turf Replacement</i>                     |                              |         |                            |   |   |   |
| 5251   | To Capital Reserve Fund      |         | \$0                        | \$0   | \$0   | \$0   |
| 5252   | To Expendable Trust Fund     |         | \$0                        | \$0   | \$0   | \$0   |
| 5253   | To Non-Expendable Trust Fund |         | \$0                        | \$0   | \$0   | \$0   |
| <b>Total Proposed Special Articles</b>                             |                              |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$23,519,480</b>                           | <b>\$0</b>  |



**Individual Warrant Articles**

| Account   | Purpose          | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---|------------------|---------|----------------------------|---|---|---|
| 1100-1199                                       | Regular Programs | 03      | \$0                        | \$0   | \$181,078                                     | \$0   |
| <i>Purpose: Collective Bargaining Agreement</i> |                  |         |                            |   |   |   |
| <b>Total Proposed Individual Articles</b>       |                  |         | <b>\$0</b>                 | <b>\$0</b>  | <b>\$181,078</b>                              | <b>\$0</b>  |



Revenues

| Account                         | Source                           | Article | Actual Revenues Prior Year | Revised Revenues Current Year | Estimated Revenues Ensuing Fiscal Year |
|---------------------------------|----------------------------------|---------|----------------------------|-------------------------------|--|
| <b>Local Sources</b>            |                                  |         |                            |                               |  |
| 1300-1349                       | Tuition                          | 02      | \$1,063,685                | \$937,896                     | \$919,701                              |
| 1400-1449                       | Transportation Fees              |         | \$0                        | \$0                           | \$0                                    |
| 1500-1599                       | Earnings on Investments          | 02      | \$10,001                   | \$10,500                      | \$10,500                               |
| 1600-1699                       | Food Service Sales               | 02      | \$1,024,299                | \$910,000                     | \$910,000                              |
| 1700-1799                       | Student Activities               |         | \$0                        | \$0                           | \$0                                    |
| 1800-1899                       | Community Services Activities    |         | \$0                        | \$0                           | \$0                                    |
| 1900-1999                       | Other Local Sources              | 02      | \$273,518                  | \$348,855                     | \$348,855                              |
| <b>Local Sources Subtotal</b>   |                                  |         | <b>\$2,371,503</b>         | <b>\$2,207,251</b>            | <b>\$2,189,056</b>                     |
| <b>State Sources</b>            |                                  |         |                            |                               |  |
| 3210                            | School Building Aid              | 02      | \$1,699,111                | \$1,153,052                   | \$1,153,052                            |
| 3215                            | Kindergarten Building Aid        |         | \$0                        | \$0                           | \$0                                    |
| 3220                            | Kindergarten Aid                 |         | \$0                        | \$0                           | \$0                                    |
| 3230                            | Catastrophic Aid                 | 02      | \$390,789                  | \$340,154                     | \$324,382                              |
| 3240-3249                       | Vocational Aid                   | 02      | \$1,126,429                | \$1,100,000                   | \$1,100,000                            |
| 3250                            | Adult Education                  |         | \$0                        | \$0                           | \$0                                    |
| 3260                            | Child Nutrition                  | 02      | \$14,776                   | \$10,000                      | \$10,000                               |
| 3270                            | Driver Education                 |         | \$0                        | \$0                           | \$0                                    |
| 3290-3299                       | Other State Sources              |         | \$0                        | \$0                           | \$0                                    |
| <b>State Sources Subtotal</b>   |                                  |         | <b>\$3,231,105</b>         | <b>\$2,603,206</b>            | <b>\$2,587,434</b>                     |
| <b>Federal Sources</b>          |                                  |         |                            |                               |  |
| 4100-4539                       | Federal Program Grants           | 02      | \$478,510                  | \$478,510                     | \$478,510                              |
| 4540                            | Vocational Education             |         | \$0                        | \$0                           | \$0                                    |
| 4550                            | Adult Education                  | 02      | \$0                        | \$340,000                     | \$340,000                              |
| 4560                            | Child Nutrition                  | 02      | \$267,846                  | \$180,000                     | \$180,000                              |
| 4570                            | Disabilities Programs            |         | \$0                        | \$0                           | \$0                                    |
| 4580                            | Medicaid Distribution            | 02      | \$175,501                  | \$200,000                     | \$225,000                              |
| 4590-4999                       | Other Federal Sources (non-4810) |         | \$0                        | \$0                           | \$0                                    |
| 4810                            | Federal Forest Reserve           |         | \$0                        | \$0                           | \$0                                    |
| <b>Federal Sources Subtotal</b> |                                  |         | <b>\$921,857</b>           | <b>\$1,198,510</b>            | <b>\$1,223,510</b>                     |





Revenues

| Account                                     | Source  | Article | Actual Revenues Prior<br>Year | Revised Revenues<br>Current Year | Estimated Revenues<br>Ensuing Fiscal Year |
|---|---|---------|-------------------------------|----------------------------------|---|
| <b>Other Financing Sources</b>              |   |         |                               |                                  |   |
| 5110-5139                                   | Sale of Bonds or Notes                            | 01      | \$0                           | \$0                              | \$23,030,776                              |
| 5140  | Reimbursement Anticipation Notes                  |         | \$0                           | \$0                              | \$0                                       |
| 5221  | Transfers from Food Service Special Revenues Fund |         | \$0                           | \$0                              | \$0                                       |
| 5222  | Transfer from Other Special Revenue Funds         |         | \$0                           | \$0                              | \$0                                       |
| 5230  | Transfer from Capital Project Funds               |         | \$0                           | \$0                              | \$0                                       |
| 5251  | Transfer from Capital Reserve Funds               |         | \$0                           | \$0                              | \$0                                       |
| 5252  | Transfer from Expendable Trust Funds              |         | \$0                           | \$0                              | \$0                                       |
| 5253  | Transfer from Non-Expendable Trust Funds          |         | \$0                           | \$0                              | \$0                                       |
| 5300-5699                                   | Other Financing Sources                           |         | \$0                           | \$0                              | \$0                                       |
| 9997  | Supplemental Appropriation (Contra)               |         | \$0                           | \$0                              | \$0                                       |
| 9998  | Amount Voted from Fund Balance                    | 04      | \$0                           | \$0                              | \$50,000                                  |
| 9999  | Fund Balance to Reduce Taxes                      | 02      | \$0                           | \$0                              | \$1,500,000                               |
| <b>Other Financing Sources Subtotal</b>     |   |         | <b>\$0</b>                    | <b>\$0</b>                       | <b>\$24,580,776</b>                       |
| <b>Total Estimated Revenues and Credits</b> |   |         | <b>\$6,524,465</b>            | <b>\$6,008,967</b>               | <b>\$30,580,776</b>                       |



**Budget Summary**

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| <b>Item</b>                                   | <b>Current Year</b> | <b>Ensuing FY<br/>(Recommended)</b> |
|---|---------------------|-------------------------------------|
| Operating Budget Appropriations               | \$57,514,903        | \$58,948,101                        |
| Special Warrant Articles                      | \$50,000            | \$23,519,480                        |
| Individual Warrant Articles                   | \$0                 | \$181,078                           |
| Total Appropriations                          | \$57,564,903        | \$82,648,659                        |
| Less Amount of Estimated Revenues & Credits   | \$9,397,213         | \$30,580,776                        |
| Less Amount of State Education Tax/Grant      | \$12,251,819        | \$12,251,819                        |
| <b>Estimated Amount of Taxes to be Raised</b> | <b>\$35,915,871</b> | <b>\$39,816,064</b>                 |



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2018 and ending June 30, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: JANUARY 16, 2018

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name               | Position                | Signature          |
|--------------------|-------------------------|--------------------|
| HELEN JONES        | CHAIR EXETER COOP BOARD | Helen Jones        |
| Robert L. Hall     | School Board            | Robert L. Hall     |
| Deborah L. Johnson | School Board            | Deborah L. Johnson |
| DAVID SLEPWA       | SCHOOL BOARD            |                    |
| Melissa Litchfield | School Board            |                    |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>





Appropriations

| Account                                    | Purpose                                     | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget      |
|--|---|------------------------------|----------------------------|----------------------------|---------------------|
| <b>Instruction</b>                         |   |                              |                            |                            |                     |
| 1100-1199                                  | Regular Programs                            | \$14,899,338                 | \$346,605                  | \$0                        | \$15,245,943        |
| 1200-1299                                  | Special Programs                            | \$6,970,757                  | \$427,124                  | \$0                        | \$7,397,881         |
| 1300-1399                                  | Vocational Programs                         | \$1,891,153                  | \$0                        | \$0                        | \$1,891,153         |
| 1400-1499                                  | Other Programs                              | \$958,174                    | (\$139,785)                | \$0                        | \$818,389           |
| 1500-1599                                  | Non-Public Programs                         | \$0                          | \$0                        | \$0                        | \$0                 |
| 1600-1699                                  | Adult/Continuing Education Programs         | \$0                          | \$0                        | \$0                        | \$0                 |
| 1700-1799                                  | Community/Junior College Education Programs | \$0                          | \$0                        | \$0                        | \$0                 |
| 1800-1899                                  | Community Service Programs                  | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Instruction Subtotal</b>                |   | <b>\$24,719,422</b>          | <b>\$633,944</b>           | <b>\$0</b>                 | <b>\$25,353,366</b> |
| <b>Support Services</b>                    |   |                              |                            |                            |                     |
| 2000-2199                                  | Student Support Services                    | \$2,839,505                  | \$85,185                   | \$0                        | \$2,924,690         |
| 2200-2299                                  | Instructional Staff Services                | \$1,884,958                  | \$15,401                   | \$0                        | \$1,900,359         |
| <b>Support Services Subtotal</b>           |   | <b>\$4,724,463</b>           | <b>\$100,586</b>           | <b>\$0</b>                 | <b>\$4,825,049</b>  |
| <b>General Administration</b>              |   |                              |                            |                            |                     |
| 0000-0000                                  | Collective Bargaining                       | \$0                          | \$0                        | \$0                        | \$0                 |
| 2310 (840)                                 | School Board Contingency                    | \$0                          | \$0                        | \$0                        | \$0                 |
| 2310-2319                                  | Other School Board                          | \$95,100                     | \$0                        | \$0                        | \$95,100            |
| <b>General Administration Subtotal</b>     |   | <b>\$95,100</b>              | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$95,100</b>     |
| <b>Executive Administration</b>            |   |                              |                            |                            |                     |
| 2320 (310)                                 | SAU Management Services                     | \$1,188,826                  | \$22,181                   | \$0                        | \$1,211,007         |
| 2320-2399                                  | All Other Administration                    | \$0                          | \$0                        | \$0                        | \$0                 |
| 2400-2499                                  | School Administration Service               | \$1,652,576                  | \$49,577                   | \$0                        | \$1,702,153         |
| 2500-2599                                  | Business                                    | \$0                          | \$0                        | \$0                        | \$0                 |
| 2600-2699                                  | Plant Operations and Maintenance            | \$4,995,991                  | (\$140,933)                | \$0                        | \$4,855,058         |
| 2700-2799                                  | Student Transportation                      | \$2,103,363                  | \$76,025                   | \$0                        | \$2,179,388         |
| 2800-2999                                  | Support Service, Central and Other          | \$12,648,698                 | \$97,207                   | \$0                        | \$12,745,905        |
| <b>Executive Administration Subtotal</b>   |   | <b>\$22,589,454</b>          | <b>\$104,057</b>           | <b>\$0</b>                 | <b>\$22,693,511</b> |
| <b>Non-Instructional Services</b>          |   |                              |                            |                            |                     |
| 3100                                       | Food Service Operations                     | \$1,100,000                  | \$0                        | \$0                        | \$1,100,000         |
| 3200                                       | Enterprise Operations                       | \$818,510                    | \$0                        | \$0                        | \$818,510           |
| <b>Non-Instructional Services Subtotal</b> |   | <b>\$1,918,510</b>           | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$1,918,510</b>  |





Appropriations

| Account   | Purpose                                       | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget      |
|---|---|------------------------------|----------------------------|----------------------------|---------------------|
| <b>Facilities Acquisition and Construction</b>          |   |                              |                            |                            |                     |
| 4100  | Site Acquisition                              | \$0                          | \$0                        | \$0                        | \$0                 |
| 4200  | Site Improvement                              | \$0                          | \$0                        | \$0                        | \$0                 |
| 4300  | Architectural/Engineering                     | \$0                          | \$0                        | \$0                        | \$0                 |
| 4400  | Educational Specification Development         | \$0                          | \$0                        | \$0                        | \$0                 |
| 4500  | Building Acquisition/Construction             | \$0                          | \$0                        | \$0                        | \$0                 |
| 4600  | Building Improvement Services                 | \$0                          | \$0                        | \$0                        | \$0                 |
| 4900  | Other Facilities Acquisition and Construction | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Facilities Acquisition and Construction Subtotal</b> |   | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>          |
| <b>Other Outlays</b>                                    |   |                              |                            |                            |                     |
| 5110  | Debt Service - Principal                      | \$1,720,740                  | (\$14,111)                 | \$0                        | \$1,706,629         |
| 5120  | Debt Service - Interest                       | \$1,467,214                  | (\$1,800)                  | \$0                        | \$1,465,414         |
| <b>Other Outlays Subtotal</b>                           |   | <b>\$3,187,954</b>           | <b>(\$15,911)</b>          | <b>\$0</b>                 | <b>\$3,172,043</b>  |
| <b>Fund Transfers</b>                                   |   |                              |                            |                            |                     |
| 5220-5221   | To Food Service                               | \$0                          | \$0                        | \$0                        | \$0                 |
| 5222-5229   | To Other Special Revenue                      | \$0                          | \$0                        | \$0                        | \$0                 |
| 5230-5239   | To Capital Projects                           | \$0                          | \$0                        | \$0                        | \$0                 |
| 5251  | To Capital Reserve Fund                       | \$0                          | \$0                        | \$0                        | \$0                 |
| 5252  | To Expendable Trusts/Fiduciary Funds          | \$0                          | \$0                        | \$0                        | \$0                 |
| 5253  | To Non-Expendable Trust Funds                 | \$0                          | \$0                        | \$0                        | \$0                 |
| 5254  | To Agency Funds                               | \$0                          | \$0                        | \$0                        | \$0                 |
| 5310  | To Charter Schools                            | \$280,000                    | \$0                        | \$0                        | \$280,000           |
| 5390  | To Other Agencies                             | \$0                          | \$0                        | \$0                        | \$0                 |
| 9990  | Supplemental Appropriation                    | \$0                          | \$0                        | \$0                        | \$0                 |
| 9992  | Deficit Appropriation                         | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Fund Transfers Subtotal</b>                          |   | <b>\$280,000</b>             | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$280,000</b>    |
| <b>Total Operating Budget Appropriations</b>            |   | <b>\$57,514,903</b>          | <b>\$822,676</b>           | <b>\$0</b>                 | <b>\$58,337,579</b> |



**Reasons for Reductions/Increases & One-Time Appropriations**

| <b>Account</b> | <b>Explanation</b>                            |
|----------------|---|
| 2200-2299      | Contract services increases                   |
| 1400-1499      | Adult education                               |
| 1100-1199      | CBA contract increases                        |
| 2320 (310)     | Contract increase                             |
| 2400-2499      | CBA Contract increases                        |
| 1200-1299      | CBA contract and 3rd party contract increases |
| 2000-2199      | Contract services increases                   |
| 2700-2799      | Contract increase                             |
| 2800-2999      | Benefit increases                             |

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUES**

**SPECIAL EDUCATION EXPENSES**

|                             | <b><u>2015-2016</u></b> | <b><u>2016-2017</u></b> |
|-----------------------------|-------------------------|-------------------------|
| 1200/1230 Special Programs  | 5,886,299               | 5,462,153               |
| 1430 Summer School          | 93,643                  | 90,022                  |
| 2140 Psychological Services | 301,213                 | 307,235                 |
| 2150 Speech and Audiology   | 411,793                 | 431,580                 |
| 2162 Physical Therapy       | 40,777                  | 57,382                  |
| 2163 Occupational Therapy   | 0                       | 27,063                  |
| 2332 Administration Costs   | 120,060                 | 390,901                 |
| 2722 Special Transportation | 468,338                 | 581,374                 |
|                             |                         |                         |
| <b>TOTAL EXPENSES</b>       | <b>7,322,124</b>        | <b>7,347,711</b>        |

**SPECIAL EDUCATION REVENUES**

|  |                  |                  |
|--|------------------|------------------|
| 3110 Special Ed Portion Adequacy Funds | 813,647          | 795,235          |
| 3240 Catastrophic Aid                  | 646,155          | 390,789          |
| 4580 Medicaid                          | 268,941          | 264,626          |
|  |                  |                  |
| <b>TOTAL REVENUES</b>                  | <b>1,728,743</b> | <b>1,450,650</b> |

**ACTUAL DISTRICT COST FOR SPECIAL EDUCATION**

|                         |                         |
|-------------------------|-------------------------|
| <b><u>5,593,381</u></b> | <b><u>5,897,061</u></b> |
|-------------------------|-------------------------|

Minutes of Exeter Region Cooperative School District  
First Session of the 2017 Annual Meeting  
Deliberative Session – Friday, February 10, 2017  
Postponed from Thursday, February 9, 2017 due to inclement weather  
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham

Kimberly Meyer – Exeter

Paul Bauer – Newfields

Deb Hobson – East Kingston

Melissa Littlefield - Brentwood

Travis Thompson, Vice Chair

Denny Grubbs – Exeter

Jim Webber – Kensington

Maggie Bishop – Exeter

Administration: Michael Morgan, Superintendent

Amy Ransom – Business Administrator for SAU #16

Others: Katherine Miller – ERCSD Moderator

Dave Pendell – Chair of District's Budget Advisory Committee

Susan Bendroth – ERCSD Clerk

Moderator Miller called the meeting to order at 7:01.

The Pledge of Allegiance was said and an explanation of the meeting to discuss, debate and amend the warrant articles as the law allows was stated.

Moderator Miller summarized the rules and the procedure for the evening.

She introduced the people up front and also acknowledged the work of the budget advisory committee. She stated that the CMS Principal, architect for the CMS renewal project and the construction manager were present but not residents of the Cooperative School District.

Michael Morgan moved that they be given permission to speak.

Deb Hobson seconded.

Vote taken – permission granted

Helen Joyce recognized Cathy Clermont to come up and present the Champion for the Children award to Tara Holmes Ball for all her work with suicide prevention.

Helen Joyce recognized Denny Grubbs for his time served on the board and also acknowledged Paul Bauer for his many volunteer hours.

Moderator Miller turned to Warrant Article #1:

**Warrant Article 01: Bond for CMS addition/renovations**

**Shall the District raise and appropriate the sum of twenty-one million, nine hundred eighty-five thousand, four hundred eighty-five dollars (\$21,985,485) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school, twenty-one million, nine hundred eighty-five thousand, four hundred eighty-five dollars (\$21,985,485) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act,**



**RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine that rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional four hundred seventeen thousand one hundred sixty-four dollars to meet the necessary financial obligations associated with the project's debt service for the 2017-2018 fiscal year.**

**(A 3/5 vote is necessary to authorize the issuance of said notes or bonds. The School Board and the Budget Advisory Committee both recommend the adoption of this article.)**

Paul Bauer made a motion to adopt Article 1.

Kimberly Meyer seconded.

Paul Bauer spoke to the article.

Patty Wons, CMS Principal, Bill Perkins, Assistant CMS Principal and Co-Chair of the CMS Building Project and Lucy Cushman, Co-Chair of CMS Building Project presented the scope of the project which will include 2 additional pod areas (10 classrooms), a larger cafeteria, functional music spaces, additional office and specialized serves spaces and increased gym space.

Public input followed with questions about the possibility of modular classrooms as a solution and/or as an intermediary measure until all possibilities have been researched, lack of academic rigor, longer school days, longer school year, lack of state aid, architect and construction manager choices, the issue of bonds and the effect of interest rate on fixed income taxpayers.

Response to these questions concerns included that this has been a problem from the start – the school was built knowing it was too small but presented to the taxpayers as such to assure the passage of Coop agreement. There were 7 other possible options considered one of which did look at the possibility of modular units – too costly, physical space needed, security issues and separation of students. Students and expectations are not the same as they were when the school was built. The architect and construction manager have already been chosen for the project and the School board will be responsible for issuing the bonds. It was also stated that approval of this warrant article sends a message that we believe in excellence in education, which is good for property owners.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #2.

**Warrant Article 02: ERCSD Operating Budget FY18**

**Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted**



separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,796,662? Should this article be defeated, the operating budget shall be \$56,435,092 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,796,662 as set forth on said budget.) Majority vote required.

Travis Thompson made a motion to adopt Article 1.

Melissa Littlefield seconded.

Travis Thompson spoke to the article.

Amy Ransom provided a power point presentation.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #3.

**Warrant Article 03: CBA between ERCSD and EAAA**

To see if the school district will vote to approve the cost items include in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Area Administrators Association which calls for the following increases in salaries and benefits at the current staffing level:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2018        | \$42,488           |
| 2019        | \$50,452           |
| 2020        | \$51,713           |
| 2021        | \$42,405           |
| 2022        | \$43,253           |

and further to raise and appropriate \$42,488 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Helen Joyce made a motion to adopt Article 3.

Deb Hobson seconded.

Helen Joyce spoke to the article highlighting it was now a 5-year contract versus a 3-year contract for 16 administrators excluding building principals at CMS and EHS, health insurance premiums going from an 80/20 to a 75/25 by the completion of the 5 years and taxes.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #4.

**Warrant Article 04: CBA between ERCSD board and EEA**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing levels:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2018        | \$675,753          |
| 2019        | \$721,300          |
| 2020        | \$712,162          |
| 2021        | \$699,910          |

and further to raise and appropriate \$675,753 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and Budget Advisory Committee recommend this appropriation.) Majority vote required.

Travis Thompson made a motion to adopt Article #4.

Paul Bauer seconded.

Travis Thompson spoke to the article highlighting the terms; 4 year contract, health insurance premium, increased flexibility in staffing and taxes.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #5.

#### **Warrant Article 05: CRF for Synthetic Turf Replacement**

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Maggie Bishop made a motion to adopt Article #5.

Jim Webber seconded.

Maggie Bishop presented the article.

#### **Other Business:**

Dave Pendell spoke about the Budget Advisory Committee, which has no filings for Kensington, Newfields or Brentwood bringing a 9 member committee down to 6 members. Newfields has not had a member for 2 years and Kensington has not had a consistent member since the committee was formed.

Moderator Miller adjourned the meeting at 8:49 PM with 77 registered voters present at the meeting.



Respectfully submitted,

*Susan E. Bendroth*

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
February 10, 2017



*Kimberly F. Williams 2-20-2017*

**KIMBERLY F. WILLIAMS**  
**NOTARY PUBLIC**  
**State of New Hampshire**  
**My Commission Expires**  
**October 16, 2018**



MINUTES OF THE EXETER REGION COOPRATIVE SCHOOL DISTRICT  
 SECOND SESSION OF THE 2017 ANNUAL MEETING  
 VOTING SESSION – MARCH 16, 2017 (Brentwood, East Kingston, Exeter,  
 Kensington and Stratham) and March 21, 2017 (Newfields)  
 Postponed from March 14, 2017 due to inclement weather

The polls were open at the polling place at the hours below to choose the following District Officers: Cooperative School Board Member (Exeter– 3 years), Cooperative School Board Member (East Kingston– 3 years), Cooperative School Board Member (Stratham– 3 years), Cooperative School District Moderator, Cooperative School Budget Member (Brentwood) – 3 years), Cooperative School Budget Member (Exeter – 3 years), Cooperative School Budget Member (Kensington – 3 years, Cooperative School Budget Member (Newfields – 2 years) and vote by ballot on articles listed 1, 2, 3, 4 and 5.

| VOTERS IN TOWN OF | POLLING PLACE                                      | POLLING HOURS          |
|-------------------|--|------------------------|
| Brentwood         | Recreation Center                                  | 8:00 A.M. to 7:00 P.M. |
| East Kingston     | East Kingston Elementary School Multi-Purpose Room | 8:00 A.M. to 7:00 P.M. |
| Exeter            | Talbot Gym   | 7:00 A.M. to 8:00 P.M. |
| Kensington        | Kensington Elementary                              | 8:00 A.M. to 7:30 P.M. |
| Newfields         | Newfields Town Hall                                | 8:00 A.M. to 7:00 P.M. |
| Stratham          | Stratham Municipal Center                          | 8:00 A.M. to 8:00 P.M. |

Results of the election of Exeter Region Cooperative School District Officers:

Exeter Cooperative Board Member, term ending 2020 election:

**David Slifka** **2,940**

East Kingston Cooperative Board Member, term ending 2020 election:

**Deborah Hobson** **2,804**

Stratham Cooperative Board Member, term ending 2020 election:

**Travis Thompson** **2,733**

Cooperative School District Moderator, term ending 2018 election:

**Katherine B. Miller** **3,008**

Brentwood Cooperative Budget Member, term ending 2020 election:

|            |                 |    |
|------------|-----------------|----|
| Write-Ins: | George Marquis  | 24 |
|            | Roberto Bergin  | 6  |
|            | Kristen Steiger | 6  |
|            | Ryan Curtis     | 3  |

Exeter Cooperative Budget Member, term ending 2020 election:

Roy Morrisette **2,999**

Kensington Cooperative Budget Member, term ending 2020 election:

Write-Ins: Jenny Leonard 91  
Jane Bannister 2

Newfields Cooperative Budget Member, term ending 2019 election:

Write-Ins: Lynn Sweet 2  
Todd Wynn 2

Article #1: Bond for CMS

YES 2,012 NO 1,853

Article #2: ERCSD Operating Budget

**YES 2,506** NO 1,468

Article #3: ERCSD/EAAA

**YES 2,425** NO 1,521

Article #4: ERCSD/EEA

**YES 2,405** NO 1,552

Article #5: Synthetic Turf

**YES 2,207** NO 1,771

Respectfully submitted

*Susan E.H. Bendroth*

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
March 21, 2017

**KIMBERLY F. WILLIAMS**  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
October 16, 2018

*Kimberly F. Williams*  
3-24-17





Edward T. Perry, CPA

James A. Sojka, CPA\*

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCY

January 19, 2018

Donna M. LaClair, CPA\*\*

Ashley J. Miller, CPA, MSA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

Scott T. Eagen, CFE

Members of the School Board  
Exeter Region Cooperative School District  
30 Linden Street  
Exeter, NH 03833

To the Members of the School Board:

This is to advise you that as of January 19, 2018 the audit of the financial statements for the year ending June 30, 2017 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by the end of January 2018.

Sincerely,

Michael J. Campo, CPA, MACCY  
Director

**PLODZIK & SANDERSON**  
*Professional Association / Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380



## Annual Report of SAU 16

For the Year Ending June 30, 2017

For the Proposed 2018-2019 Budget

## **SAU16 Annual Report for Year Ending June 30, 2017**

The 2017 year was marked by the tragic loss of Superintendent Michael Morgan who served SAU16 so well for nine years. Superintendent Morgan worked tirelessly to focus the districts on important strategic goals. This annual report is designed to honor Mr. Morgan's leadership and commitment to the SAU16 community by documenting the districts' accomplishments in those key areas he cared so deeply about.

### **SAU 16 Vision Statement**

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

### **SAU16 Mission Statement**

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

### **SAU16 Vision for our Graduates ... A Compass to Guide Our Work**

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

### **SAU 16 Strategic Plan**

In October 2016, the Joint Board approved a new SAU16 Strategic Plan for the 2017 - 2022 period. The plan focused on three major areas: Teaching and Learning, Health and Community and Philosophy and Governance. Following are highlights of work that has taken place related to each of these major areas.

#### **I. Teaching and Learning**

***A. The first strategic recommendation is to implement a rigorous and relevant curriculum and effective instruction that enables all students to demonstrate the Exeter High School competencies.***

#### **2017 Exeter High School Graduates: Recognitions and Post-Graduation Plans**

In June 2017, 378 students graduated from Exeter High School and 86% of the graduates planned to attend post-secondary institutions.

- 70% of the class (266 students) to 4 year colleges and 15% (56 students) to two year institutions; four (4) students joined the military.
- 58% or 218 of the graduates planned to attend institutions in New England; 146 students planned to attend institutions in New Hampshire, including 63 students to attend the University of New Hampshire.
- Three (3) students planned to attend Ivy League schools, including Dartmouth, Brown and the University of Pennsylvania.

**National Merit Scholarship Awards:** Five (5) EHS students were selected to be National Merit Scholarship semi-finalists and four (4) became finalists. These students were eligible for academic recognition and financial awards for colleges.

**New Hampshire Scholars:** 158 students earned recognition as New Hampshire Scholars for their completion of a rigorous course of study in high school. Nine (9) were recognized with a concentration in Science, Technology, Engineering and Math (STEM) and twelve (12) with a concentration in Art.

**Dual Enrollment Programs:** 248 students enrolled in 29 dual enrollment courses at the Seacoast School of Technology (SST) earning a total of 696 college credits. UNH waives a key course required of all education majors at UNH if the student has participated in the Careers in Education program at SST.

**Advanced Placement (AP) District Honor Roll:** In April, 2017 Exeter High School (EHS) was one of eight (8) New Hampshire high schools recognized for the AP Honor Roll. For EHS, this is the third year in a row being recognized for the significant number of students taking AP courses, as well as the percentage of students scoring well on the AP exams.

- 221 EHS students took 12 AP courses in 2017, including AP Biology, Calculus, Chemistry, English Language and Composition, English Literature, Macroeconomics, Microeconomics, Psychology, Spanish, Statistics, US History and US Government and Politics. This number is a significant increase over the 146 students enrolled in AP five years ago.
- 83% of these students earned a score of 3 or better (out of a possible 5) on the AP exams.

**NH Scholastic Art Award:** An EHS senior was recognized at Carnegie Hall in New York City, winning a *National Gold Medal Award* for two artworks.

**World Language Recognitions:** In March 2017, for the 7th consecutive year, EHS French students participated in the Le Grand Concours National French Exam, earning their best scores ever. Thirty eight (38) students were inducted into the National Junior Classical League and earned 25 total awards from the National Latin Exam and two students earned awards from the Medusa Mythology Exam.

**Exchange Programs:** In July 2016, 28 EHS students participated in the student exchange program in Japan and 13 students enjoyed a home stay in Montgeron, France as part of a collaboration Exeter High School has with L'Institution Sainte Therese in France.

**Black Box Poetry Night:** The EHS English Department hosted its first Black Box Poetry Night with over 100 students reciting their own original poems or selected from published works.

**NHIAA Sports Awards:** In October 2016, EHS was honored for its high degree of sportsmanship with the *Division I Runner-Up Championship Banner for Sportsmanship*. Since the award began in 1998, EHS has been recognized ten (10) times.

- EHS Co-ed Unified Basketball team won its first *NH State Championship* at the University of New Hampshire, capping a 12-0 season. Unified teams make high school sports available to all students, including those with intellectual and physical disabilities.

- EHS Boys Swimming and Diving Team captured the *Division I State Championship* - its fourth first place finish in five years. The EHS Girls Swim Team secured a strong third place finish.

**NH State Geography Bee:** A Cooperative Middle School (CMS) seventh grader captured second place in the *NH State Geography Bee* in Keene.

**National History Day:** CMS History Club students were recognized at the National History Day Exposition at Plymouth State University, with three (3) students capturing first place awards for their film on Alice Guy Blache and three (3) students capturing second place for their work on Galileo Galilei. These students participated in the National competition in June 2017 at the University of New Hampshire.

**Essay Competitions:** CMS students were also recognized at the Exeter Historical Society for their responses to the essay prompt, *Change Comes to Exeter: Immigrants Get the Job Done!* A CMS student placed first in the *Daughters of the American Revolution Essay Contest*.

**CMS Athletic Recognition:** The CMS Track and Field girls' team placed 1st for the 11th year in a row at the regional championship meet and athletes had strong showings at the statewide New Hampshire Middle School Meet of Champions.

**Full Day Kindergarten:** In September 2016, Brentwood's Swasey Central School implemented full day kindergarten and Exeter voters approved the addition to Main Street School in anticipation of full day kindergarten for 2018-2019. All SAU16 elementary schools will then provide full day kindergarten.

***B. A second strategic recommendation under Teaching and Learning is to provide technology rich infrastructure and supportive professional development to enhance the K-12 curriculum.***

**1:1 Program:** The Cooperative Board approved the beginning of a four year plan to provide all EHS students with individual Chromebooks beginning September 2017. While the only official 1:1 school is the high school, all of SAU16 schools have made significant investments in technology.

- Currently there are close to 3,300 Chromebooks being used in our classrooms and media centers.
- CMS is 1:1 in math classrooms and close to 1:1 in 8<sup>th</sup> grade English Language Arts.
- Using 2016 federal Rural Education Achievement Program (REAP) grant funds, Newfields Elementary School implemented a 1 to 1 technology device providing students in lower grades with iPads and upper grades with Chromebooks.
- At Stratham Memorial School, students in the upper grades use Chromebooks and students in primary grades use sets of iPads.

**CMS Maker Space:** CMS opened a "maker space" in the media center, providing students with opportunities to explore Science, Technology, Engineering, Art and Math aspects in an atmosphere that allows students to "tinker with tools and innovative ideas."

**Seacoast School of Technology (SST) Student Honors:** A first year SST Computer Science student from Exeter High School was one of only eight (8) students selected from hundreds of applicants for an internship at the Interoperability Lab at the University of New Hampshire. A second year SST Computer Science student from Exeter High School earned Local Honorable Mention in the *Aspirations in Computing Award* from the National Center of Women in Technology.

**Instructional Rounds:** All SAU16 schools participated in an intensive professional development strategy called Instructional Rounds. A team of teachers from schools across the districts visit classrooms in the designated school to observe specific teaching and learning practices requested by the school. The team then provides their observational data to the host school for reflection and planning to improve curriculum and instructional practices.

## II. Health and Community

**A. A Social and Emotional Learning Committee continues to work to foster social and emotional learning and provide supports in our schools.** During 2017, the committee explored a variety of tools and selected a screening tool to pilot in 2017-2018 to assess students' needs and provide teachers with resources to incorporate social emotional learning into the curriculum.

**B. A second recommendation is to ensure schools provide social and emotional learning appropriate and meaningful for students.**

At **CMS Hawk Pride Assemblies**, students were recognized at each assembly in one of the following areas: Purpose, Respect, Integrity, Determination and Excellence. Family and community members were invited to assemblies throughout the school year.

**CMS Blue Hawk Youth Alliance:** This CMS affiliate of the Granite Youth Alliance was formed at CMS to share the message of substance abuse prevention and create a community of students living without alcohol, tobacco or drugs. The group published a public service announcement at WBYY in Dover and viewed their video at the Granite Youth Alliance Film Festival in June. The students produced a drug awareness play for elementary students.

**Sticks and Stones:** CMS sixth graders participated in the artist-in-residence program, *Sticks and Stones*, tackling the critical issue of bullying.

**CMS Mentors:** Through a partnership with CMS and Phillips Exeter Academy (PEA), students from PEA mentored and assisted students with homework in a supervised environment conducive to studying and learning.

**C. A third recommendation in Health and Community is to find ways to bring the community into all our schools and to bring schools and students into the community.**

**Exeter High School Hosted Naturalization Ceremony:** In December 2016, EHS students witnessed 43 new citizens being sworn in during a special naturalization ceremony, the first to be held at a high school at the initiative of Federal Judge Landya McCafferty. The ceremony



included participation by students and officials from the US District Court and Governor Maggie Hassan.

**Veterans Day Assembly:** At EHS, the Veterans Day assembly brought in about 30 veterans from the SAU16 community as our high school students honored their service.

**Wellness Day:** CMS once again held their annual Health and Wellness Day when community members volunteered their services to facilitate small classes or workshops for CMS students in Health and Wellness areas. Students participated in a variety of classes that support all areas of wellness: emotional, environmental, intellectual, physical and social.

**Let's Talk Series:** The CMS counselors provided parent workshops to present a variety of parenting topics from Mindfulness to Internet Safety.

**Guest Readers:** Organized to recognize Dr. Seuss and foster reading, guest readers from our communities came into our elementary schools during the annual *Read Across America* week. Again, as he has for the past eight (8) years at Kensington Elementary School (KES), Police Chief Sanders ate lunch with students every Friday afternoon and followed lunch with special readings to the students.

**Fire Departments Assist in Our Schools:** Our local fire departments continued to visit our schools to teach students about fire prevention. Firefighter Unions provided winter coats for students in need and second graders participated in the Stop, Drop and Read programs.

**Lions Clubs Screen Vision:** Lions Club members screened hundreds of children in our elementary schools and supported follow up eye exams.

**Northeast Passage:** This UNH program in disability awareness provided opportunities for our elementary students to experience what it is like to use specialized equipment and different recreation opportunities for children with disabilities.

**Local Historians:** Representatives of the Exeter/Seacoast Grange visited with third graders sharing a history of their programs and providing students with dictionaries. Long time Stratham citizens visited Stratham Memorial School to share stories about the history of their town.

**Community Helpers Unit:** During a project based learning unit, community members visited kindergarteners at East Kingston Elementary to share with the students about their careers as veterinarians, hairdressers and waste management workers.

***D. A fourth recommendation in Health and Community is to promote and encourage civic-mindedness for students to have a positive impact in their communities***

**68 Hours of Hunger Program:** Students in our schools conducted a variety of fundraisers to support families in SAU16.

**Exeter High School Senior Serve Day:** EHS students volunteered in our elementary schools each June to help collate summer skills packets, collect art work and volunteer in classrooms

and on the playgrounds. Students from SST volunteered throughout the school year as breakfast buddies for students who eat breakfast in the school cafeteria.

**CMS Community Service:** Students in the CMS Character Does Matter group made holiday cards and ornaments for the troops overseas and also organized care packages for the troops. In addition to overseeing a variety of fundraising projects throughout the year, students from the club joined the Pease Greeters to welcome home service men and women. Students in Community Art Club created artwork and shared stories with seniors from Langdon Place.

**Meals on Wheels cards:** Elementary students created cards for the Meals on Wheels program for senior citizens for different holidays throughout the school year.

**Holiday Concerts:** Students from our schools once again performed holiday concerts for a variety of senior groups and residences in the community. Stratham Memorial students produced a holiday CD for those who may not experience the sounds of the holidays.

**Making a Positive Difference:** As a culminating activity to a unit focused on the question “*How can we make a positive difference in our community with our senior citizens?*” Kensington students visited seniors at Rockingham Assisted Living in Brentwood, performing songs and interviewing seniors about their childhoods, families and interests. As a follow-up, many of the same residents attended the school’s annual Community Breakfast in May, held in conjunction with the school’s Memorial Day ceremony.

**Memorial Day Observances:** Our schools used Memorial Day to remind students about the importance of service. In East Kingston, fifth graders placed flags at the gravesites in the Union Cemetery.

### **III. Philosophy and Governance**

**A. *One of the recommendations of the Strategic Plan for Philosophy and Governance is to explore the option of a later start time due to positive effects a later start has on teen health, safety and learning.***

**Late Start Committee:** A committee consisting of administrators, staff and parents conducted a yearlong study focusing on the benefits of a later start to the school day, as well as the challenges to making this kind of change. The Committee presented its preliminary findings to the Joint Board this fall and continues its work.

### **IV. Additional Information about SAU16**

**A. *October 2016 Enrollment:*** Total student enrollment in October 2016 was 5,290 students, a reduction of 45 students from October 2015. The trend is for decreasing enrollment at the elementary level, but consistent enrollment at the middle and high schools.

#### **B. *District Recognitions***

**Champions for Children: Four community members were recognized**

In addition, Tara Holmes Bell was selected as the *Southeast NH Champion for Children Award* for her outstanding work with suicide prevention.

**Music Education:** For the third year in a row, The National Association of Music Merchants Foundation designated SAU16 as one of the “Best Communities for Music Education in the United States,” noting the example SAU16 sets for quality school-based music programs for young people in our community.

**Excellence in Education:** In August 2016, CMS special education teacher and case manager, Patrick Joyce, received the *Edward Pease Excellence in Education Award* from the Exeter Area Chamber of Commerce, honoring his teaching ability and positive relationships with students and colleagues.

**Eustis Award:** In September 2016, Mrs. Lynne Walker, third grade teacher at East Kingston Elementary School, received the *Joan and Dick Eustis Award* for her dedication and service to the SAU community.

**NH Teacher of the Year:** In mid-December, Lincoln Street School teacher, Amy Steinberg, was recognized as one of the *2017 NH Teacher of the Year* semi-finalists.

**Exeter Area Junior High School Celebrated:** In October 2016, community members gathered to celebrate the 31 years that the Junior High served this community on the site, dedicating two benches to represent the two long serving principals, Mr. Frank Kozacka (1967-1977) and Mr. Thomas Meehan (1977-1998).

***C. Safety and Security: SAU16 School Boards and staff continued to make improvements to safety and security in the district.***

- Kingston Elementary School added a secure vestibule to the main entrance. Cameras were also added to the school to allow observation of the play area and parking lots, as well as the building itself.
- Cameras were added and updated at Exeter High School that provide greater coverage, especially of the athletic grounds and rear parking lots.
- The district wide Emergency Operations Plans were updated and filed with the Department of Education as required by RSA. Working with Homeland Security, every school’s Seabrook Evacuation Plan was updated as were school maps.
- A reunification drill was held at the Cooperative Middle School that tested our capabilities to reunify students and parents in a large scale emergency.
- All new administrators completed training to get them to ICS level 100 and 700.

***D. New Leaders and Staff***

**Frank Markiewicz** joined SAU16 as Business Administrator in July 2017. Mr. Markiewicz was Business Administrator for SAU 27 in Litchfield for four years and held the same position at SAU 44 in Northwood for three years prior to that. Before making the transition to public education, Mr. Markiewicz worked in commercial banking.

**Exeter High School**

In early October, the Coop Board selected **Michael Monahan** to serve as the principal of Exeter High School. Mr. Monahan stepped up last spring to serve as the Interim Principal and after

careful and thoughtful deliberation, the Board selected Mr. Monahan to serve as the permanent principal at Exeter High School.

Also joining the EHS administrative staff this year were Assistant Principal **Cathy Clermont** and Interim Assistant Principal **Adam Rozumek**.

**Other New Professional Staff at Exeter High School include:**

Kayleigh Davis (English)  
Christopher Donovan (Spanish)  
James Fraser (Chemistry)  
Jacqueline McKenney (Special Education)  
Kathy Newcomb (Guidance Counselor)  
Loni Rowe (Social Worker)  
Lisa Sloan (Student Support Counselor)  
Pamela Storlazzi (Chemistry)

**New Professional Staff at the Seacoast School of Technology:**

Margaret Foret (Culinary Arts)  
Sharon Spooner (Equity Counselor)

**Cooperative Middle School:**

**Jeanne Civiello** was selected to serve as Assistant Special Education Director for CMS. Mrs. Civiello has working in the elementary and middle schools as a Speech Language Pathologist since 2004.

**Other New Professional Staff at CMS include:**

Elisa Catalano (Math)  
Brenna Fitzgibbon (Special Ed – filling a 1 year sabbatical leave)  
Amy McEnaney (Art .4)  
Julia Reinoehl (Music)  
Elizabeth Rollins (SLP)  
Karen Fifield (Nurse .6)

**New Elementary Administrators:**

Newfield School Principal - David Foster  
Stratham Assistant Principal - Katelyn Belanger

**Other New Professional Staff Members within SAU16 districts:**

***SAU 16 Central Office***

Heidi McBain (OT – SAU wide)

***Brentwood – Swasey Central School***

Emily Oxnard (Media Generalist .6)  
Jocelyn Shelby (School Psychologist)  
Daniel Haugh (Special Education)  
Ethan Brown (Music .6 LOA)

***East Kingston Elementary School***

Amanda Ward (Grade 4)

Trish Merrill (School Psych .2)

***Kensington Elementary School***

Sarah McCarthy (STEM)

Trish Merrill (School Psych .2)

Kelsey Plourde (Grade 4)

***Newfields Elementary School***

Kristy Marek (School Nurse)

***Stratham Memorial School***

Lindsay Rowley (Grade 1)

***Main Street School, Exeter***

Kristen Cardarelli (Grade 2)

Sharon Lalonde (Grade 1)

Emily Stucki (ESOL .5)

***Lincoln Street School, Exeter***

Jen Harrington (Grade 3)

Darlene Shaheen (Grade 4)

Kelsey Tsonas (Special Education)

**Final Thoughts**

It is also important to note that SAU16 community suffered a second tragic loss with the death of Associate Superintendent Paul Flynn in December of this year. At a gathering of remembrance for Mr. Flynn, so many old friends described how both Mr. Morgan and Mr. Flynn could be found on so many Friday afternoons, long after the adjacent Central Office spaces were dark, talking through the highs and lows of the week, swapping stories especially the “local history,” and planning for the days ahead.

Both gentlemen gave their best to SAU16 every day and they have left a legacy of strong programs, dedicated staff, committed and service oriented School Board members - all keenly focused on what is best for the children and families in their care.

## **SAU 16**

### **Superintendent Salaries**

#### **SUPERINTENDENT'S PRORATED SALARY**

**2017-2018**

|                           |                     |
|---------------------------|---------------------|
| <b>BRENTWOOD</b>          | <b>\$9,424.80</b>   |
| <b>EAST KINGSTON</b>      | <b>\$5,501.78</b>   |
| <b>EXETER</b>             | <b>\$27,875.71</b>  |
| <b>EXETER REGION COOP</b> | <b>\$88,379.38</b>  |
| <b>KENSINGTON</b>         | <b>\$5,119.05</b>   |
| <b>NEWFIELDS</b>          | <b>\$4,098.43</b>   |
| <b>STRATHAM</b>           | <b>\$19,072.85</b>  |
|                           | <b>\$159,472.00</b> |

#### **ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES**

**(Total reflects 3.0 positions, \$136,990, \$125,660, \$118,450)**

**2017-2018**

|                           |                     |
|---------------------------|---------------------|
| <b>BRENTWOOD</b>          | <b>\$22,523.01</b>  |
| <b>EAST KINGSTON</b>      | <b>\$13,147.95</b>  |
| <b>EXETER</b>             | <b>\$66,616.28</b>  |
| <b>EXETER REGION COOP</b> | <b>\$211,205.62</b> |
| <b>KENSINGTON</b>         | <b>\$12,233.31</b>  |
| <b>NEWFIELDS</b>          | <b>\$9,794.27</b>   |
| <b>STRATHAM</b>           | <b>\$45,579.56</b>  |
|                           | <b>\$381,100.00</b> |

| SAU# 16 Proposed Budget              |                           |                  |                  |                |                  |                  |               |           |
|--------------------------------------|---------------------------|------------------|------------------|----------------|------------------|------------------|---------------|-----------|
| FISCAL YEAR 2018-19                  |                           |                  |                  |                |                  |                  |               |           |
| ACCT#                                | ITEM DESCRIPTION          | ACTUAL           | ACTUAL           | ACTUAL         | BUDGET           | DRAFT            | Change        |           |
| 11-2320-870                          |                           | FY 2014-15       | FY 2015-16       | FY 2016-17     | FY 2017-18       | FY 2018-2019     | \$            | %         |
|                                      |                           |                  |                  |                |                  |                  |               |           |
| <b>CENTRAL OFFICE ADMINISTRATION</b> |                           |                  |                  |                |                  |                  |               |           |
| 11-2320-110                          | ADMINISTRATIVE SALARIES   | 419,098          | 409,137          | 472,209        | 469,652          | 491,983          | 22,331        | 5%        |
| 11-2320-112                          | ADJUSTMENTS               | 8,500            | 0                | 0              | 10,000           | 0                | -10,000       | -100%     |
| 11-2320-111                          | TREASURER & BRD MINUTES   | 1,100            | 1,403            | 1,300          | 1,000            | 1,300            | 300           | 30%       |
| 11-2320-113                          | SPECIAL ED ADMIN SALARIES | 95,000           | 99,000           | 102,500        | 105,575          | 110,081          | 4,506         | 4%        |
| 11-2320-114                          | ANNUITY                   | 7,000            | 7,000            | 0              | 7,000            | 7,000            | 0             | 0%        |
| 11-2320-115                          | ADMIN ASSISTANT SALARIES  | 155,013          | 175,968          | 182,889        | 169,529          | 174,615          | 5,086         | 3%        |
| 11-2320-116                          | SAFETY                    |                  |                  |                |                  | 36,167           | 36,167        |           |
| 11-2320-117                          | HUMAN RESOURCES           | 62,961           | 64,850           | 66,500         | 68,495           | 70,550           | 2,055         | 3%        |
| 11-2320-211                          | HEALTH INSURANCE          | 118,590          | 90,778           | 0              | 126,940          | 132,086          | 5,146         | 4%        |
| 11-2320-212                          | DENTAL INSURANCE          | 7,417            | 6,577            | 0              | 8,584            | 8,886            | 302           | 4%        |
| 11-2320-213                          | LIFE INSURANCE            | 2,772            | 2,788            | 0              | 2,517            | 2,517            | 0             | 0%        |
| 11-2320-214                          | DISABILITY INSURANCE      | 2,617            | 2,552            | 0              | 2,907            | 2,907            | 0             | 0%        |
| 11-2320-231                          | LONGEVITY                 | 6,931            | 7,165            | 11,676         | 9,100            | 8,750            | -350          | -4%       |
| 11-2320-232                          | NH RETIREMENT             | 87,207           | 84,604           | 3,392          | 95,632           | 96,415           | 783           | 1%        |
| 11-2320-220                          | FICA                      | 55,656           | 56,012           | 0              | 64,287           | 67,580           | 3,293         | 5%        |
| 11-2320-250                          | WORKERS COMPENSATION      | 3,600            | 3,700            | 0              | 2,605            | 2,739            | 133           | 5%        |
| 11-2320-260                          | UNEMPLOYMENT COMP.        | 686              | 350              | 0              | 173              | 481              | 308           | 178%      |
| 11-2320-290                          | CONFERENCES               | 8,094            | 4,143            | 8,706          | 7,600            | 7,600            | 0             | 0%        |
| 11-2320-270                          | COURSE REIMBURSEMENTS     | 4,834            | 4,678            | 4,425          | 3,500            | 3,500            | 0             | 0%        |
| 11-2320-320                          | STAFF TRAINING            | 6,927            | 1,513            | 417            | 10,000           | 3,000            | -7,000        | -70%      |
| 11-2320-371                          | AUDIT EXPENSE             | 13,781           | 13,904           | 14,027         | 14,100           | 14,100           | 0             | 0%        |
| 11-2320-372                          | LEGAL EXPENSE             | 7,431            | 1,359            | 3,225          | 5,000            | 5,000            | 0             | 0%        |
| 11-2320-373                          | MENTOR TRAINING           | 4,649            | 7,519            | 6,750          | 6,500            | 6,500            | 0             | 0%        |
| 11-2320-440                          | REPAIR & MAINTENANCE      | 5,655            | 3,207            | 3,135          | 4,500            | 4,795            | 295           | 7%        |
| 11-2320-531                          | TELEPHONE/COMMUNICATION   | 17,099           | 10,994           | 25,533         | 17,291           | 23,745           | 6,454         | 37%       |
| 11-2320-532                          | POSTAGE                   | 3,332            | 3,742            | 841            | 4,000            | 4,000            | 0             | 0%        |
| 11-2320-580                          | TRAVEL                    | 22,679           | 21,058           | 22,431         | 23,880           | 24,480           | 600           | 3%        |
| 11-2320-610                          | SUPPLIES                  | 16,662           | 23,805           | 28,212         | 16,000           | 16,000           | 0             | 0%        |
| 11-2320-611                          | MAINTENANCE CONTRACTED    | 8,323            | 16,300           | 1,437          | 4,500            | 4,500            | 0             | 0%        |
| 11-2320-733                          | LEASED EQUIPMENT          | 13,082           | 7,820            | 4,435          | 14,500           | 8,445            | -6,055        | -42%      |
| 11-2320-810                          | DUES & SUBSCRIPTIONS      | 23,693           | 12,041           | 13,133         | 13,800           | 10,837           | -2,963        | -21%      |
| 11-2320-870                          | CONTINGENCY               | <u>4,000</u>     | <u>24,054</u>    | <u>516</u>     | <u>4,000</u>     | <u>4,000</u>     | <u>0</u>      | <u>0%</u> |
| <b>Sub-Total Administration</b>      |                           | <b>1,194,387</b> | <b>1,168,020</b> | <b>977,689</b> | <b>1,293,167</b> | <b>1,354,558</b> | <b>61,392</b> | <b>5%</b> |

|   |                               |                         |                         |                         |                         |                         |                      |                     |
|---|-------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|----------------------|---------------------|
| <b>FISCAL SERVICES ADMINISTRATION</b>           |                               |                         |                         |                         |                         |                         |                      |                     |
| <b>11-2321-110</b>                              | BUSINESS ADMINISTRATOR        | 99,910                  | 105,000                 | 115,570                 | 109,800                 | 109,798                 | -2                   | 0%                  |
| <b>11-2321-116</b>                              | STAFF ACCOUNTANTS             | 112,315                 | 111,358                 | 125,989                 | 118,030                 | 123,081                 | 5,051                | 4%                  |
| <b>11-2321-130</b>                              | PAYROLL/A/P SALARIES          | 184,615                 | 215,713                 | 188,107                 | 190,140                 | 213,843                 | 23,703               | 12%                 |
| <b>11-2321-211</b>                              | HEALTH INSURANCE              | 110,142                 | 100,929                 |                         | 141,925                 | 148,027                 | 6,102                | 4%                  |
| <b>11-2321-212</b>                              | DENTAL INSURANCE              | 4,254                   | 4,342                   |                         | 4,750                   | 4,076                   | -674                 | -14%                |
| <b>11-2321-213</b>                              | LIFE INSURANCE                | 524                     | 491                     |                         | 714                     | 751                     | 37                   | 5%                  |
| <b>11-2321-214</b>                              | DISABILITY INSURANCE          | 1,155                   | 1,183                   |                         | 1,538                   | 1,584                   | 46                   | 3%                  |
| <b>11-2321-220</b>                              | FICA                          | 29,042                  | 31,645                  |                         | 32,242                  | 34,174                  | 1,932                | 6%                  |
| <b>11-2321-231</b>                              | LONGEVITY                     | 8,210                   | 6,053                   |                         | 3,500                   | 4,556                   | 1,056                | 30%                 |
| <b>11-2321-232</b>                              | NH RETIREMENT                 | 33,969                  | 44,309                  |                         | 47,963                  | 48,789                  | 826                  | 2%                  |
| <b>11-2321-250</b>                              | WORKERS COMPENSATION          | 1,654                   | 1,814                   |                         | 1,307                   | 1,329                   | 22                   | 2%                  |
| <b>11-2321-260</b>                              | UNEMPLOYMENT COMPENSATION     | 443                     | 340                     |                         | 151                     | 151                     | 0                    | 0%                  |
| <b>11-2321-290</b>                              | CONFERENCES                   | 3,000                   | 695                     | 1,200                   | 3,000                   | 3,000                   | 0                    | 0%                  |
| <b>11-2321-330</b>                              | COMPUTER SUPPORT SERVICES     | 18,218                  | 12,500                  | 13,298                  | 30,756                  | 30,756                  | 0                    | 0%                  |
| <b>11-2321-440</b>                              | REPAIR AND MAINTENANCE        | 1,214                   | 0                       | 0                       | 1,500                   | 1,500                   | 0                    | 0%                  |
| <b>11-2321-531</b>                              | TELEPHONE/COMMUNICATION       | 600                     | 600                     | 0                       | 600                     | 600                     | 0                    | 0%                  |
| <b>11-2321-580</b>                              | MILEAGE                       | 452                     | 1,909                   | 574                     | 1,000                   | 1,000                   | 0                    | 0%                  |
| <b>11-2321-610</b>                              | SUPPLIES EXPENSE              | 1,984                   | 8,538                   | 622                     | 3,000                   | 3,000                   | 0                    | 0%                  |
| <b>11-2321-741</b>                              | EQUIPMENT                     | <u>0</u>                | <u>600</u>              | <u>1,850</u>            | <u>600</u>              | <u>600</u>              | <u>0</u>             | <u>0%</u>           |
| <b>Sub-Total Fiscal Services</b>                |                               | <b>611,701</b>          | <b>648,019</b>          | <b>447,210</b>          | <b>692,516</b>          | <b>730,615</b>          | <b>38,099</b>        | <b>6%</b>           |
| <b>TECHNOLOGY</b>                               |                               |                         |                         |                         |                         |                         |                      |                     |
| <b>2820-110</b>                                 | TECHNICAL ASSISTANCE SALARIES | 42,578                  | 26,478                  | 10,800                  | 22,184                  | 22,850                  | 666                  | 3%                  |
| <b>2820-321</b>                                 | TECHNICAL CONSULTANT          | 1,794                   | 1,930                   | 663                     | 5,000                   | 2,500                   | -2,500               | -50%                |
| <b>2820-329</b>                                 | TECHNICAL TRAINING            | 0                       | 753                     | -135                    | 2,000                   | 1,000                   | -1,000               | -50%                |
| <b>2320-531</b>                                 | TELEPHONE/COMMUNICATION       | 1,104                   | 805                     | 805                     | 960                     | 960                     | 0                    | 0%                  |
| <b>2320-580</b>                                 | MILEAGE                       | 3,792                   | 2,372                   | 2,175                   | 1,665                   | 500                     | -1,165               | -70%                |
| <b>2820-610</b>                                 | SUPPLIES                      | 1,515                   | 306                     | 1,520                   | 2,750                   | 2,750                   | 0                    | 0%                  |
| <b>2820-641</b>                                 | BOOKS AND PERIODICALS         | 0                       | 0                       | 0                       | 0                       | 0                       | 0                    |                     |
| <b>2820-650</b>                                 | SOFTWARE                      | 2,577                   | 33,607                  | 5,004                   | 28,850                  | 5,000                   | -23,850              | -83%                |
| <b>2820-738</b>                                 | REPLACEMENT OF EQUIPMENT      | 3,500                   | 2,538                   | 0                       | 3,500                   | 0                       | -3,500               | -100%               |
| <b>2820-739</b>                                 | EQUIPMENT                     | 8,749                   | 4,232                   | 0                       | 0                       | 0                       | 0                    |                     |
| <b>2900-211</b>                                 | HEALTH INSURANCE              | 16,842                  | 7,919                   | 0                       | 0                       | 4,088                   | 4,088                |                     |
| <b>2900-212</b>                                 | DENTAL INSURANCE              | 423                     | 307                     | 0                       | 0                       | 257                     | 257                  |                     |
| <b>2900-213</b>                                 | LIFE INSURANCE                | 42                      | 25                      | 0                       | 0                       | 50                      | 50                   |                     |
| <b>2900-214</b>                                 | DISABILITY INSURANCE          | 142                     | 85                      | 0                       | 0                       | 176                     | 176                  |                     |
| <b>2900-220</b>                                 | FICA                          | 3,110                   | 2,030                   | 0                       | 1,697                   | 1,748                   | 51                   | 3%                  |
| <b>2900-221</b>                                 | RETIREMENT (11.17%)           | 4,586                   | 2,576                   | 0                       | 0                       | 2,600                   | 2,600                |                     |
| <b>2900-250</b>                                 | WORKERS COMPENSATION          | 0                       | 160                     | 0                       | 100                     | 103                     | 3                    | 3%                  |
| <b>2900-260</b>                                 | UNEMPLOYMENT COMP.            | <u>0</u>                | <u>19</u>               | <u>0</u>                | <u>22</u>               | <u>27</u>               | <u>6</u>             | <u>27%</u>          |
| <b>TECHNOLOGY TOTAL</b>                         |                               | <b>90,755</b>           | <b>86,140</b>           | <b>20,832</b>           | <b>68,727</b>           | <b>44,609</b>           | <b>-24,118</b>       | <b>-35%</b>         |
| <b>Sub-Total - Central Office, Fiscal, Tech</b> |                               | <b><u>1,896,842</u></b> | <b><u>1,902,180</u></b> | <b><u>1,445,731</u></b> | <b><u>2,054,410</u></b> | <b><u>2,129,783</u></b> | <b><u>75,373</u></b> | <b><u>4%</u></b>    |
|   | Benefits (2900)               |                         |                         | <b><u>503,547</u></b>   |                         |                         |                      |                     |
| <b>TOTAL</b>                                    |                               | <b><u>1,896,842</u></b> | <b><u>1,902,180</u></b> | <b><u>1,949,278</u></b> | <b><u>2,054,410</u></b> | <b><u>2,129,783</u></b> | <b><u>75,373</u></b> | <b><u>4%</u></b>    |
| Savings Returned from Prior Years Budget        |                               | <u>-75,000</u>          | <u>-175,000</u>         | <u>-100,000</u>         | <u>-100,000</u>         | <u>-100,000</u>         |                      |                     |
| <b>SAU Total to be raised from Towns</b>        |                               | <b><u>1,821,842</u></b> | <b><u>1,727,180</u></b> | <b><u>1,345,731</u></b> | <b><u>1,954,410</u></b> | <b><u>2,029,783</u></b> | <b><u>75,373</u></b> | <b><u>3.86%</u></b> |
| <b>OTHERWISE FUNDED</b>                         |                               |                         |                         |                         |                         |                         |                      |                     |
| INDIRECT COSTS                                  |                               | 60                      | 12,098                  | 10,769                  | 40,000                  | 40,000                  | 0                    | 0%                  |
| SUBSTITUTE COORDINATOR                          |                               | <u>16,837</u>           | <u>17,480</u>           | <u>0</u>                | <u>16,500</u>           | <u>16,500</u>           | 0                    | 0%                  |
| <b>GRAND TOTALS</b>                             |                               | <b><u>2,001,262</u></b> | <b><u>2,015,432</u></b> | <b><u>1,456,500</u></b> | <b><u>2,110,910</u></b> | <b><u>2,186,283</u></b> | <b><u>75,373</u></b> | <b><u>3.57%</u></b> |
| IDEA/PRESCHOOL ENTITLEMENTS                     |                               | <u>3,000,000</u>        | <u>3,000,000</u>        | <u>3,000,000</u>        | <u>3,000,000</u>        | <u>3,000,000</u>        |                      |                     |
| <b>GRAND TOTAL APPROPRIATION - ALL FUNDS</b>    |                               | <b><u>5,001,262</u></b> | <b><u>5,015,432</u></b> | <b><u>4,456,500</u></b> | <b><u>5,110,910</u></b> | <b><u>5,186,283</u></b> | <b><u>75,373</u></b> |                     |



## SAU #16 Budget – FY 2018-2019

|                  | 2016-2017              | Valuation      | # Pupils        | Pupil          | Combined       | Proposed<br>FY 18-19 | Change<br>from 17-18 | Change<br>from 17-18 |
|------------------|------------------------|----------------|-----------------|----------------|----------------|----------------------|----------------------|----------------------|
| District         | Equalized Val.         | %              | ADM 16-17       | %              | %              | Assessment           | %                    | \$                   |
| Brentwood        | 208,129,674            | 4.56%          | 305.91          | 5.852%         | 5.21%          | 105,704              | 3.86%                | 3,925.16             |
| East<br>Kingston | 127,337,399            | 2.79%          | 147.35          | 2.819%         | 2.81%          | 56,943               | 3.86%                | 2,114.49             |
| Exeter           | 797,142,395            | 17.48%         | 953.48          | 18.239%        | 17.86%         | 362,498              | 3.86%                | 13,460.77            |
| Kensington       | 103,937,660            | 2.28%          | 109.01          | 2.085%         | 2.18%          | 44,293               | 3.86%                | 1,644.74             |
| Newfields        | 108,847,465            | 2.39%          | 138.19          | 2.643%         | 2.52%          | 51,050               | 3.86%                | 1895.66              |
| Stratham         | 586,171,377            | 12.85%         | 567.50          | 10.855%        | 11.85%         | 240,617              | 3.86%                | 8,934.92             |
| Cooperative      | 2,628,929,373          | 57.65%         | 3,006.37        | 57.507%        | 57.58%         | 1,168,677            | 3.86%                | 43,396.92            |
| <b>TOTAL</b>     | <b>\$4,560,495,343</b> | <b>100.00%</b> | <b>5,227.81</b> | <b>100.00%</b> | <b>100.00%</b> | <b>\$2,029,782</b>   | <b>3.86%</b>         | <b>\$75,372.66</b>   |

# SAU 16 CALENDAR 2018-2019

Approved

11/20/17

2018

| JULY |    |    |    |    |    |    | Days    |
|------|----|----|----|----|----|----|---------|
| S    | M  | T  | W  | T  | F  | S  | Student |
| 1    | 2  | 3  | 4  | 5  | 6  | 7  | 0       |
| 8    | 9  | 10 | 11 | 12 | 13 | 14 | Staff   |
| 15   | 16 | 17 | 18 | 19 | 20 | 21 | 0       |
| 22   | 23 | 24 | 25 | 26 | 27 | 28 |         |
| 29   | 30 | 31 |    |    |    |    |         |

| AUGUST |    |    |    |      |      |    | Days    |
|--------|----|----|----|------|------|----|---------|
| S      | M  | T  | W  | T    | F    | S  | Student |
|        |    |    | 1  | 2    | 3    | 4  | 4       |
| 5      | 6  | 7  | 8  | 9    | 10   | 11 | Staff   |
| 12     | 13 | 14 | 15 | 16   | 17   | 18 | 6 or 7  |
| 19     | 20 | 21 | 22 | [23] | [24] | 25 |         |
| 26     | 27 | 28 | 29 | 30   | (31) |    |         |

| SEPTEMBER |     |    |    |    |    |    | Days    |
|-----------|-----|----|----|----|----|----|---------|
| S         | M   | T  | W  | T  | F  | S  | Student |
|           |     |    |    |    |    | 1  | 19      |
| 2         | (3) | 4  | 5  | 6  | 7  | 8  | Staff   |
| 9         | 10  | 11 | 12 | 13 | 14 | 15 | 19      |
| 16        | 17  | 18 | 19 | 20 | 21 | 22 |         |
| 23/30     | 24  | 25 | 26 | 27 | 28 | 29 |         |

| OCTOBER |     |    |    |    |    |    | Days    |
|---------|-----|----|----|----|----|----|---------|
| S       | M   | T  | W  | T  | F  | S  | Student |
|         | 1   | 2  | 3  | 4  | 5  | 6  | 22      |
| 7       | (8) | 9  | 10 | 11 | 12 | 13 | Staff   |
| 14      | 15  | 16 | 17 | 18 | 19 | 20 | 22      |
| 21      | 22  | 23 | 24 | 25 | 26 | 27 |         |
| 28      | 29  | 30 | 31 |    |    |    |         |

| NOVEMBER |      |     |      |      |      |    | Days    |
|----------|------|-----|------|------|------|----|---------|
| S        | M    | T   | W    | T    | F    | S  | Student |
|          |      |     |      |      |      |    | 17      |
|          |      |     |      | 1    | 2    | 3  | Staff   |
| 4        | 5    | [6] | 7    | 8    | 9    | 10 | 18      |
| 11       | (12) | 13  | 14   | 15   | 16   | 17 |         |
| 18       | 19   | 20  | (21) | (22) | (23) | 24 |         |
| 25       | 26   | 27  | 28   | 29   | 30   |    |         |

| DECEMBER |      |      |      |      |      |    | Days    |
|----------|------|------|------|------|------|----|---------|
| S        | M    | T    | W    | T    | F    | S  | Student |
|          |      |      |      |      |      | 1  | 15      |
| 2        | 3    | 4    | 5    | 6    | 7    | 8  | Staff   |
| 9        | 10   | 11   | 12   | 13   | 14   | 15 | 15      |
| 16       | 17   | 18   | 19   | 20   | 21   | 22 |         |
| 23       | (24) | (25) | (26) | (27) | (28) | 29 |         |
| 30       | (31) |      |      |      |      |    |         |

## Symbol Key

- = No School / Holiday / Vacation
- [ ] = Teacher In-Service (No School)
- < > = SAU Early Release

2019

| JANUARY |      |     |    |    |    |    | Days    |
|---------|------|-----|----|----|----|----|---------|
| S       | M    | T   | W  | T  | F  | S  | Student |
|         |      | (1) | 2  | 3  | 4  | 5  | 21      |
| 6       | 7    | 8   | 9  | 10 | 11 | 12 | Staff   |
| 13      | 14   | 15  | 16 | 17 | 18 | 19 | 21      |
| 20      | (21) | 22  | 23 | 24 | 25 | 26 |         |
| 27      | 28   | 29  | 30 | 31 |    |    |         |

| FEBRUARY |      |      |      |      |    |    | Days    |
|----------|------|------|------|------|----|----|---------|
| S        | M    | T    | W    | T    | F  | S  | Student |
|          |      |      |      |      | 1  | 2  | 16      |
| 3        | 4    | 5    | 6    | 7    | 8  | 9  | Staff   |
| 10       | 11   | 12   | 13   | 14   | 15 | 16 | 16      |
| 17       | 18   | 19   | 20   | 21   | 22 | 23 |         |
| 24       | (25) | (26) | (27) | (28) |    |    |         |

| MARCH |    |      |    |    |     |    | Days    |
|-------|----|------|----|----|-----|----|---------|
| S     | M  | T    | W  | T  | F   | S  | Student |
|       |    |      |    |    | (1) | 2  | 19      |
| 3     | 4  | 5    | 6  | 7  | 8   | 9  | Staff   |
| 10    | 11 | [12] | 13 | 14 | 15  | 16 | 20      |
| 17    | 18 | 19   | 20 | 21 | 22  | 23 |         |
| 24/31 | 25 | 26   | 27 | 28 | 29  | 30 |         |

| APRIL |      |      |      |      |      |    | Days    |
|-------|------|------|------|------|------|----|---------|
| S     | M    | T    | W    | T    | F    | S  | Student |
|       | 1    | 2    | 3    | 4    | 5    | 6  | 17      |
| 7     | 8    | 9    | 10   | 11   | 12   | 13 | Staff   |
| 14    | 15   | 16   | 17   | 18   | 19   | 20 | 17      |
| 21    | (22) | (23) | (24) | (25) | (26) | 27 |         |
| 28    | 29   | 30   |      |      |      |    |         |

| MAY |      |    |    |    |    |    | Days    |
|-----|------|----|----|----|----|----|---------|
| S   | M    | T  | W  | T  | F  | S  | Student |
|     |      |    | 1  | 2  | 3  | 4  | 22      |
| 5   | 6    | 7  | 8  | 9  | 10 | 11 | Staff   |
| 12  | 13   | 14 | 15 | 16 | 17 | 18 | 22      |
| 19  | 20   | 21 | 22 | 23 | 24 | 25 |         |
| 26  | (27) | 28 | 29 | 30 | 31 |    |         |

| JUNE |    |    |      |      |    |    | Days    |
|------|----|----|------|------|----|----|---------|
| S    | M  | T  | W    | T    | F  | S  | Student |
|      |    |    |      |      |    | 1  | 8       |
| 2    | 3  | 4  | 5    | 6    | 7  | 8  | Staff   |
| 9    | 10 | 11 | 12** | [13] | 14 | 15 | 8 or 9  |
| 16   | 17 | 18 | 19   | 20   | 21 | 22 |         |
| 23   | 24 | 25 | 26   | 27   | 28 | 29 |         |
| 30   |    |    |      |      |    |    |         |

| Totals  |
|---------|
| Student |
| 180     |
| Staff   |
| 185     |

## Important Dates

2018

NS = No School

### August

|                             |    |           |
|-----------------------------|----|-----------|
| Teacher In-Service          | NS | Aug 23-24 |
| School Opens - All Students |    | Aug 27    |
| Friday before Labor Day     | NS | 31-Aug    |
| School Days                 |    | 4         |

### September

|             |    |        |
|-------------|----|--------|
| Labor Day   | NS | Sept 3 |
| School Days |    | 19     |

### October

|              |    |    |
|--------------|----|----|
| Columbus Day | NS | 8  |
| School Days  |    | 22 |

### November

|                     |    |           |
|---------------------|----|-----------|
| Teacher In-Service  | NS | Nov 6     |
| Veterans' Day       | NS | 12        |
| Thanksgiving Recess | NS | Nov 21-23 |
| School Days         |    | 17        |

### December

|               |    |               |
|---------------|----|---------------|
| Holiday Break | NS | Dec 24-28, 31 |
| School Days   |    | 15            |

2019

### January

|               |    |        |
|---------------|----|--------|
| Holiday Break | NS | Jan 1  |
| MLK, Jr. Day  | NS | Jan 21 |
| School Days   |    | 21     |

### February

|                 |    |           |
|-----------------|----|-----------|
| Winter Vacation | NS | Feb 25-28 |
| School Days     |    | 16        |

### March

|                         |    |        |
|-------------------------|----|--------|
| Winter Vacation (con't) | NS | Mar 1  |
| Teacher In-Service      | NS | Mar 12 |
| School Days             |    | 19     |

### April

|                 |    |           |
|-----------------|----|-----------|
| Spring Vacation | NS | Apr 22-26 |
| School Days     |    | 17        |

### May

|              |    |        |
|--------------|----|--------|
| Memorial Day | NS | May 27 |
| School Days  |    | 22     |

### June

|                       |    |           |
|-----------------------|----|-----------|
| Last day for students |    | June 12** |
| Teacher In-Service    | NS | June 13   |
| School days           |    | 8         |

**Graduation - to be announced after  
February vacation**

**\*\*June 13, 14, 17, 18 & 19  
are snow make-up  
days if needed**

## MEETINGS/SCHEDULES

|  |  |
|--|--|
| Selectmen's Meetings:                      | Mondays 7:30 pm (except legal holidays)  |
| Fire Department:                           | 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesdays 7:30 pm Business Meeting<br>2 <sup>nd</sup> (firefighter) & 4 <sup>th</sup> (EMS) Tuesdays Training 7:00 pm |
| Planning Board:                            | 1 <sup>st</sup> & 3 <sup>rd</sup> Wednesdays of the month at 7:00 pm   |
| Board of Adjustment:                       | 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays of the month at 7:00 pm. Upon request.  |
| Conservation Commission:                   | 2 <sup>nd</sup> & 4 <sup>th</sup> Wednesdays of the month at 7:00 pm   |
| Heritage Commission:                       | 2 <sup>nd</sup> Wednesday of the month at 7:00 pm  |
| Library Trustees:                          | 2 <sup>nd</sup> Tuesday of the month at 6:30 pm at the Library   |
| Recreation Commission:                     | 3 <sup>rd</sup> Thursday of the month at 7:30 pm   |
| Stratham Hill Park Association:            | 4th Monday of the odd months at 6:30 pm  |
| Public Works Commission:                   | 2 <sup>nd</sup> Thursday of the month at 7:00 pm   |
| Trustees of the Trust Funds:               | 3 <sup>rd</sup> Monday of every other month at 5:00 pm at the Library  |
| Stratham Fair Committee:                   | Last Wednesday of the month at 7:30 pm at the Firehouse<br>(January-July)  |
| Energy Commission:                         | 2 <sup>nd</sup> Wednesday of the month at 7:00 pm  |
| Technical Review Committee                 | 3 <sup>rd</sup> Tuesday of the month at 6:00 pm  |
| Pedestrian & Cyclist Advocacy<br>Committee | 2 <sup>nd</sup> Tuesday of the month at 6:30 pm and the 4 <sup>th</sup> Friday<br>of the month at 8:30 am  |

*Note: Unless noted otherwise, all meetings are in the Municipal Center at 10 Bunker Hill Ave.*