

JOB TITLE: ON-CALL TRANSFER STATION ATTENDANT

BRIEF JOB DESCRIPTION: Oversees the operation of the Stratham Transfer Station on Union Road in accordance with State law/regulation and local ordinance/policy/procedure.

SUPERVISION: Immediate supervisor shall be the Road Agent.

EMPLOYMENT STATUS: On-call hourly. Relieves the part-time attendant as necessary.

DUTIES AND RESPONSIBILITIES: The performance of the following tasks/function is required in meeting the expectations for the position as described:

- Maintain the Transfer Station in a neat and orderly fashion in accordance with applicable state and local law.
- Interact with the general public and advise them in the proper use of the Transfer Station.
- Exercise good judgment and common sense when enforcing the Station's operating procedures.
- Sell access permits and charge disposal fees in a consistent and reasonable manner.
- Perform other duties, as assigned, to insure the proper operation and maintenance of the Transfer Station.

PHYSICAL REQUIREMENTS: The position requires a person to lift and carry objects up to 50 pounds; to have a full range of movement for reaching, climbing, and stooping; dexterity to operate small hand tools in a variety of weather conditions; ability to drive a motor vehicle; Cognitive and sensory ability to effectively communicate with the general public.

SPECIFIC TRAINING, SKILLS, AND/OR ABILITIES: A person in this position will possess the following:

- Possession of or the ability to obtain within one year a minimum of a Level II Solid Waste Operator State certification and maintain same.
- Possession of a driver's license.
- Ability to handle money in a responsible manner.
- Ability to attend to many items simultaneously and/or in sequence while maintaining a harmonious and cooperative working environment.
- Willingness to learn, to work with minimal supervision, and to take direction, both oral and written. Ability to identify through observation, communicate, and initiate suggestions and/or options.

STARTING WAGE RATE: \$9.00 per hour depending on qualifications and/or experience.

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